

FINAL JUNE 2012

Budget for 2012-2013

	Revenues	Budget 12-13	FY
CORPORATE FUND			
10-01-4411-00	Tax Levy - Corp	3,793,504.22	
10-01-4441-00	Back Taxes - Corp	34,000.00	
10-01-4461-00	Personal Prop Tax	9,000.00	
	*Total Taxes	<u>3,836,504.22</u>	
10-02-4472-00	Interest Earned - Corp	1,000.00	
10-02-4511-00	County Interest - Corp	0.00	
	*Total Interest	<u>1,000.00</u>	
10-03-4531-00	Lost Books - Adult	1,700.00	
10-03-4532-00	Lost Books - Youth	1,000.00	
10-03-4536-00	Non-Resident Fees	600.00	
10-03-4540-00	Fines - Adult Matl	29,000.00	
10-03-4542-00	Fines - Youth Matl	8,000.00	
10-03-4550-00	Gifts - Unrestr Corp.	0.00	
10-04-4573-00	Copier Income	2,000.00	
10-04-4575-00	A-V Income	0.00	
10-04-4577-00	Piano tuning contribution	0.00	
	*Total Desk Income	<u>42,300.00</u>	
10-04-4562-00	Restr Gifts - Books	0.00	
10-04-4565-00	Restr Gifts - Goldstein Lecture Series	0.00	
10-04-4583-00	Per Capita Grant	29,000.00	
10-04-4584-00	Other Income - Corp.	1,000.00	
	*Total Restricted Usage	<u>30,000.00</u>	
10-05-4595-00	Misc - Jury Duty	0.00	
10-05-4597-00	Accum Interest Transfers	0.00	
		<u>0.00</u>	
	*TOTAL CORPORATE FUND	<u>3,909,804.22</u>	
AUDIT FUND			
20-01-4412-00	Tax Levy - Audit	9,507.53	
20-01-4442-00	Back Taxes - Audit	0.00	
	*Total Taxes	<u>9,507.53</u>	
20-02-4473-00	Interest Earned - Audit	10.00	
20-02-4512-00	County Interest - Audit	0.00	
	*Total Interest	<u>10.00</u>	

	*TOTAL AUDIT FUND	<u>9,517.53</u>
	BUILDING MAINTENANCE FUND	
30-01-4413-00	Tax Levy - .02 B/M	111,713.47
30-01-4443-00	Back Taxes - .02 B/M	0.00
	*Total Taxes	<u>111,713.47</u>
30-02-4474-00	Interest Earned - .02 B/M	1,500.00
30-02-4513-00	County Interest - .02 B/M	0.00
	*Total Interest	<u>1,500.00</u>
	*TOTAL BUILDING MAINT FUND	<u>113,213.47</u>
	IMRF FUND	
40-01-4414-00	Tax Levy - IMRF	254,326.41
40-01-4444-00	Back Taxes - IMRF	0.00
40-01-4462-00	Pers Prop Repl Tax - IMRF	550.00
	*Total Taxes	<u>254,876.41</u>
40-02-4475-00	Interest Earned - IMRF	2,500.00
40-02-4514-00	County Interest - IMRF	0.00
	*Total Interest	<u>2,500.00</u>
	*TOTAL IMRF FUND	<u>257,376.41</u>
	FICA FUND	
45-01-4415-00	Tax Levy - FICA	179,454.62
45-01-4445-00	Back Taxes - FICA	0.00
45-01-4463-00	Pers Prop Repl Tax - FICA	75.00
	*Total Taxes	<u>179,529.62</u>
45-02-4476-00	Interest Earned - FICA	2,500.00
45-02-4515-00	County Interest - FICA	0.00
	*Total Interest	<u>2,500.00</u>
	*TOTAL FICA FUND	<u>182,029.62</u>
	LIABILITY INSURANCE FUND	
50-01-4416-00	Tax Levy - Liability Ins.	2,376.88
50-01-4446-00	Back Taxes - Liab. Ins.	0.00
	*Total Taxes	<u>2,376.88</u>
50-02-4477-00	Interest Earned - Liab. Ins.	20.00
50-02-4516-00	County Interest - Liab. Ins.	0.00
	*Total Interest	<u>20.00</u>
	TOTAL LIABILITY INS. FUND	<u>2,396.88</u>

TORT JUDGEMENT FUND		
53-01-4417-00	Tax Levy - Tort Judg.	4,753.76
53-01-4447-00	Back Taxes - Tort Judg.	0.00
	*Total Taxes	<u>4,753.76</u>
53-02-4478-00	Interest Earned - Tort Judg.	0.00
53-02-4517-00	County Interest - Tort Judg.	0.00
	*Total Interest	<u>0.00</u>
	*TOTAL TORT JUDGEMENT FUND	<u>4,753.76</u>

WORKERS COMP. FUND		
55-01-4418-00	Tax Levy - Workers Comp.	10,695.97
55-01-4448-00	Back Taxes - Workers Comp.	0.00
	*Total Taxes	<u>10,695.97</u>
55-02-4479-00	Interest Earned - Workers Comp.	100.00
55-02-4518-00	County Interest - Workers Comp.	0.00
	*Total Interest	<u>100.00</u>
	*TOTAL WORKERS COMP FUND	<u>10,795.97</u>

UNEMPLOYMENT COMP FUND		
60-01-4419-00	Tax Levy - Unempl. Comp.	1,188.44
60-01-4449-00	Back Taxes - Unempl. Comp.	10.00
	*Total Taxes	<u>1,198.44</u>
60-02-4480-00	Interest Earned - Unempl. Comp.	150.00
60-02-4519-00	County Interest - Unempl. Comp.	0.00
	*Total Interest	<u>150.00</u>
	*TOTAL UNEMPL.COMP FUND	<u>1,348.44</u>

SPECIAL RESERVE FUND		
70-02-4481-00	Interest Earned - Special Reserve	1,000.00
70-04-4584-00	Rental Property Income	0.00
70-04-4587-00	Cash Donation Income - Special Fund	0.00
70-04-4587-10	Restricted - Transfer from Corporate Fund	510,000.00
70-04-4587-20	Restricted - Transfer from Working Cash	0.00
	*TOTAL SPECIAL RESERVE FUND	<u>511,000.00</u>

WORKING CASH FUND		
80-01-4420-00	Tax Levy - Working Cash	0.00
80-01-4451-00	Back Taxes - Working Cash	0.00
		<u>0.00</u>

80-02-4482-00	*Total Taxes	0.00
	Interest Earned - Working Cash	<u>3,700.00</u>
	*TOTAL WORKING CASH FUND	<u>3,700.00</u>
	TOTAL INCOME - W/O Spec. Res	4,494,936.30
	TOTAL INCOME - All Funds	<u>5,005,936.30</u>

EXPENSES

EMPLOYEE COSTS

10-10-5603-10	Administrative - Regular Hours	482,410.42
10-10-5603-20	Adult Servs - Regular Hours	413,398.98
10-10-5603-30	Youth Servs - Regular Hours	328,834.43
10-10-5603-50	Technical Servs - Regular Hours	279,508.23
10-10-5603-60	Circulation - Regular Hours	374,540.78
10-10-5613-10	Administrative - Sunday Hours	10,202.50
10-10-5613-20	Adult Services - Sunday Hours	22,475.86
10-10-5613-30	Youth Servs - Sunday Hours	14,977.91
10-10-5613-60	Circulation - Sunday Hours	23,696.33
multiple	Hospitalization Insurance	175,000.00
multiple	Dental Insurance	19,000.00
10-10-5623-00	Compsych Assistance Plan	2,050.00
10-10-5646-10	Tuition Reimbursement	8,500.00
	*Total Employee Costs	2,154,595.45

BUILDING COSTS

10-20-5650-00	Xnet	3,600.00
10-20-5651-00	Inet	1,810.00
10-20-5652-00	Utilities - Phone	7,500.00
10-20-5653-00	Utilities - Gas	8,300.00
10-20-5654-00	Utilities - Sewer/Water	2,000.00
10-20-5655-00	Utilities - Electric	52,000.00
10-20-5656-00	Verizon Wireless	700.00
10-20-5660-00	Maint Contracts - HVAC	8,000.00
10-20-5661-00	Maint Contracts - Maint Serv.	25,500.00
10-20-5662-00	Maint Contracts - Landscape Serv	38,000.00
10-20-5663-00	Maint/Repairs - Genl, Supplies	10,000.00
10-20-5664-00	Maint/Repairs - Non Contract Work	18,000.00
10-20-5665-00	Rubbish Removal	2,500.00
10-20-5666-00	Security Alarm Response	200.00
	*Total Building Costs	178,110.00

OPERATING EXPENSES

10-25-5710-00	Postage	4,850.00
10-25-5710-10	Printing/Spec Serv. - Adult	16,600.00
10-25-5710-30	Printing/Spec Serv. - Youth Services	2,000.00
10-25-5711-00	Postage Spec Serv	7,500.00
10-25-5712-00	Printing	1,000.00
10-25-5713-00	Office Supplies	7,000.00
10-25-5714-00	Circ Material Supplies	9,190.00
10-25-5715-00	Copier Supplies	3,000.00
10-25-5716-00	Kitchen Supplies	5,000.00
10-25-5717-00	Processing Supplies	32,625.00
10-25-5718-00	Computer Supplies	7,100.00
10-25-5719-00	Publishing	5,000.00
10-25-5722-15	Safety Deposit Box Rental	150.00
10-25-5723-00	Check Printing	300.00
10-25-5723-15	Bank Charges	100.00
10-25-5724-15	Local Travel	500.00
10-25-5725-15	Public Records Maint.	300.00
10-25-5726-00	Bindery	0.00

***Total Operating Expenses 102,215.00**

INSURANCE

10-30-5750-00	Fidelity Bonds	7,500.00
10-30-5751-00	Property Damage (All-Peril)	16,026.00
10-30-5752-00	Notary Bond	0.00

***Total Insurance 23,526.00**

CONTRACTUAL SERVICES

10-35-5760-00	Legal Services	25,000.00
10-35-5761-00	Collection Agency	1,080.00
10-35-5762-00	Other Contractual Services - Admin	5,000.00
10-35-5764-10	Other Contractual Services - Librs.	26,000.00
10-35-5765-10	Investment Agency Consultants	16,500.00
10-35-5771-00	Payroll Service	9,300.00

***Total Contractual 82,880.00**

PERSONNEL DEVELOPMENT

10-40-5783-00	Dues - Staff	4,809.00
10-40-5784-00	Meetings - Staff	4,790.00
10-40-5785-00	Conventions - Staff	14,300.00
10-40-5786-00	Employee Recognition	4,500.00
10-40-5787-00	In-Service	3,000.00

10-40-5788-00	Training (Cont Ed) - Staff	3,050.00
	Total Personnel Dev - Staff Only	34,449.00

TRUSTEE EXPENSES

10-45-5786-70	Dues - Trustee	635.00
10-45-5788-70	Meetings - Trustee	2,200.00
10-45-5787-70	Conventions - Trustee	500.00
	Total Trustee Only	3,335.00

*Total Personnel Development **37,784.00**

EQUIPMENT

10-48-5801-10	Polaris Maintenance (Corp)	43,540.00
10-48-5802-00	Major Equip - Library Wide	7,300.00
10-48-5802-10	Major Equip - Dir/Asst Dir	550.00
10-48-5802-15	Major Equip - Adm Serv/Pr	200.00
10-48-5802-20	Major Equip - Adult Services	1,500.00
10-48-5802-30	Major Equip - Youth	1,400.00
10-48-5802-50	Major Equip - Tech Services	0.00
10-48-5802-60	Major Equip - Circ	1,700.00
10-48-5823-10	Minor Equip - Dir/Asst Dir	1,000.00
10-48-5823-15	Minor Equip - Adm Serv/Pr	250.00
10-48-5823-20	Minor Equip - Adult Services	200.00
10-48-5823-30	Minor Equip - Youth	600.00
10-48-5823-50	Minor Equip - Tech Services	300.00
10-48-5823-60	Minor Equip - Circ	100.00
10-48-5843-00	Rental - Postage Meter	800.00
10-48-5845-00	Equip Maint/Repr - Contracts - Lib Wide	20,000.00
10-48-5846-00	Equip Maint/Repr - Non-Contr - Lib Wide	3,000.00
10-48-5925-00	MLS - SWAN (Corp)	0.00
10-48-5925-15	Acctg - Maint & Upgrades (Corp)	5,000.00

*Total Equipment **87,440.00**

LIBRARY MATERIALS

10-50-5863-10	High Demand Books - Adult	0.00
10-50-5863-20	Literacy/ESL	9,000.00
10-50-5863-30	Books - Youth	55,000.00
10-50-5863-50	Books - Tech Services	535.00
10-50-5864-10	Books - Non-Fiction	84,000.00
10-50-5865-10	Books - Adult Fiction	60,000.00
10-50-5866-20	Rental Books - Adult Services	8,000.00
10-50-5867-20	Reference Books - Adult Services	45,000.00
10-50-5869-20	Internet Licensed Dbases	116,000.00
10-50-5871-20	Document Delivery	24,000.00

10-50-5872-10	Databases - Professional	9,110.00
10-50-5873-30	CD Databases - Youth Services	11,300.00
10-50-5890-30	Audio-Visual Matls - Youth	21,500.00
10-50-5895-40	Audio-Visual Matls - Adult Services	80,000.00
10-50-5900-20	Periodicals - Adult Services	42,400.00
10-50-5900-30	Periodicals - Youth	3,000.00
10-50-5900-80	Periodicals - Prof. Collection	5,000.00

*Total Library Materials **573,845.00**

PROGRAMS

10-60-5931-00	Irv & Kay Goldstein Lecture	0.00
10-60-5931-10	Programs - Library Wide	14,050.00
10-60-5931-30	Programs - Youth	12,000.00
10-60-5931-40	Online Marketing - Youth	150.00
10-60-5931-50	Community Relations	3,000.00
10-60-5940-10	Readers Services - Adult Services	2,000.00
10-60-5940-30	Readers Services - Youth	6,000.00

*Total Programs **37,200.00**

RESTRICTED EXPENSES

10-80-5980-80	Restricted - Gifts	0.00
10-80-5981-80	Restricted - Per Capita Grant	29,000.00
10-80-5982-80	Restricted - Other	0.00
10-80-5984-80	Restricted - Transfer to Special Reserve	510,000.00
10-80-5986-80	Restricted- Transfer to IMRF	100,000.00

*Total Restricted Expenses **639,000.00**

Contingency **100,000.00**

*TOTAL CORPORATE FUND EXPENSES **4,016,595.45**

AUDIT FUND EXPENSES

20-35-5770-00	Contractual - Audit Fee	7,500.00
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*TOTAL AUDIT FUND EXPENSES **7,500.00**

.02 BUILDING/MAINTENANCE FUND

30-65-5920-00	Network - Purchases (.02 B/M)	36,000.00
30-65-5925-00	Network Maintenance (.02 B/M)	42,000.00
30-65-5926-00	Maint - Bldg Structure (.02 B/M)	5,000.00

	*TOTAL .02 BUILDING/MAINT. FUND	83,000.00
	IMRF FUND	
multiple	IMRF Expense - All Depts.	268,033.75
	*TOTAL IMRF FUND	268,033.75
	FICA FUND	
multiple	FICA Expense - All Depts.	149,178.48
	*TOTAL FICA FUND	149,178.48
	LIABILITY INS. FUND	
50-30-5753-00	Umbrella Liability Ins. Expenses	2,100.00
	*TOTAL LIABILITY INS. FUND	2,100.00
	TORT JUDGEMENT FUND	
53-30-5755-00	Directors & Officers Liab.	4,000.00
	*TOTAL TORT JUDGEMENT FUND	4,000.00
	WORKERS COMP FUND	
55-30-5754-00	Workers Comp Insurance	8,500.00
	*TOTAL WORKERS COMP FUND	8,500.00
	UNEMPLOYMENT COMP FUND	
60-10-5646-00	Unemployment Comp Ins.	5,500.00
	*TOTAL UNEMPLOYMENT COMP FUND	5,500.00
	WORKING CASH FUND	
80-25-5984-80	Transfer to Special Reserve Fund	0.00
	*TOTAL WORKING CASH FUND	0.00
	(TOTALS NOT REFLECTING SPEC. RES.)	4,544,407.68
	SPECIAL RESERVE FUND	
	Rental Property Costs	
70-00-5656-00	Rental - Utilities (Spec Res)	1,200.00
70-00-5662-00	Rental - Landscape Serv (Spec Res)	720.00
70-00-5663-00	Rental - Maint/Repairs (Spec Res)	300,000.00
70-00-5667-00	Rental - Real Estate Taxes (Spec Res)	0.00

70-00-5762-00	Rental - Mgmt Serv (Spec Res)	0.00
	Total Rental Property Costs	301,920.00
Building Structure and Maintenance		
70-20-5660-00	Maint/Repairs - Bldg Structure (Spec Res)	403,000.00
70-65-5671-00	Library Furn. and Equipment (Spec Res)	39,000.00
	Total Building Structure and Maintenance	442,000.00
70-65-5674-00	Consulting	5,000.00
70-65-5986-00	IMRF Funding	0.00
	*TOTAL SPECIAL RESERVE FUND	748,920.00
	 Total Expenses - All Funds	 5,293,327.68

Note: Special Reserve is a fund that the Library contributes to each year for building upkeep, emergency, maintenance, and improvements. Use of reserves functions outside of the general budget, and usage from this account should not be considered over budget. One example of a project that will be accomplished in FY 2012-13 is a replacement of the building's HVAC system and pneumatic controls.

The budget in full entirety is on file in the Reference Section of the Lisle Library District.