

LISLE LIBRARY DISTRICT  
COMMITTEE OF THE WHOLE - BUDGET  
April 18, 2018 - 7:00 p.m.

1. Roll call

Present:

Jay Fisher - President | Chair  
Thomas Hummel - Vice President  
Longry Wang - Treasurer  
Liz Sullivan - Secretary  
Marjorie Bartelli - Trustee  
Richard Flint - Trustee

Also Present:

Tatiana Weinstein - Director  
Beth McQuillan - Assistant Director  
Ginger Boskelly - Finance Director  
Chris Knight - Recording Secretary

Absent:

Emily Swistak - Trustee

2. Opportunity for visitors to speak

Three visitors addressed the Board. The first visitor challenged the Board to take the Library into the future and to plan for the future. She recommended looking into what other libraries do that LLD doesn't, such as having 3D printing capabilities. She also voiced her concerns about cuts to staff hours/pay and the possible selling of the adjacent lots. She recommended that the Board find other ways to save money, such as using LED bulbs instead of florescent bulbs in the building. She shared a printout of a patron comment that read: I love the Library for the amazing books and librarians.

The second visitor stated that having a good public library increases property values and sees the LLD as an inclusive community center. She stated that she did not advocate a pay-as-you-use system for resources because many residents cannot afford extra charges. She also complimented the friendly staff. She read a letter given to her from another Lisle resident that requested the Library have the most current materials and more of the popular titles and to allocate funds towards books. She concurred with the letter.

The third visitor asked about hours of operation, and whether the Board was considering cutting hours.

3. Approve Minutes of the April 4, 2018 Committee of the Whole Meeting

There was an amendment to the April 4, 2018 Committee of the Whole Meeting minutes:

Correction to Item 3, FY 2018-19 Budget Discussion: *“Treasurer Wang commented that staff-~~lead~~ led programming has been bringing people to the Library.”*

**MOTION:** Vice President Hummel moved to approve minutes of the April 4, 2018 Committee of the Whole Meeting as amended. Treasurer Wang seconded.

Voice Vote - All Aye. The motion passed.

4. FY 2018-19 Budget Discussion

Director Weinstein presented the second half of the draft FY 2018-19 Budget that included the following categories: Personnel, Staff and Trustee Development, Building and Maintenance (.02), Special Reserve, and Revenue. Director Weinstein handed out an updated draft and copies of the PowerPoint presentation.

During the presentation, Trustees commented and asked questions about the following topics: Sunday hours, health insurance, Trustee expenses/training, keyless entry, stormwater issues, public PC use, cloud computing, outside book drop, RFID, revenues, database use, document delivery, AV materials, and grants.

Director Weinstein concluded the presentation and summarized the financial calendar for the next few months: adopt working budget in May, Finance Committee meetings in June/July, approve tentative B&A in August, public hearing and adoption of B&A in September, and adopt Levy in November.

Discussion after the presentation:

Secretary Sullivan commented on her notes regarding “straight-lining” projections for the end of year expenses where she estimated a 10% increase from actuals. Director Weinstein explained that it is impractical to simply average expenses across 12 months due to upcoming end of year expenditures such as certain database subscriptions and summer read programming costs. Treasurer Wang concurred with the Director’s explanation and stated that the Board’s duty was to adopt the budget and the Director’s duty was to enable her team to implement the details. Secretary Sullivan suggested that she could not support a 10% increase over actuals. President Fisher pointed out that this FY18/19 draft budget is a truer budget in relation to the actuals and commended the Director and staff for their efforts in this respect. Vice President Hummel mentioned that past operating actuals are lower and that staff have done a good job at budgeting. He also agreed that forecasting some end of year lines may be beneficial in future meetings and concluded by thanking the Director and staff for work on the budget.

President Fisher concluded the meeting by reminding the Committee of upcoming Strategic Planning and Board meetings and thanked the staff for their work on the budget.

5. Adjourn

**MOTION:** Trustee Flint moved to adjourn the meeting. Vice President Hummel seconded.

Voice Vote - All Aye

The meeting adjourned at 8:21 p.m.

Recorded by:

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Chris Knight, Recording Secretary

Approved by the Board of Trustees on May 9, 2018.

Approved by

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Jay Fisher, Committee Chair