

LISLE LIBRARY DISTRICT  
LLD STRATEGIC PLANNING COMMITTEE  
June 20, 2018 - 7:00 p.m.

1. Roll call

Present:

Jay Fisher - President | Chair

Thomas Hummel - Vice President

Longry Wang - Treasurer

Marjorie Bartelli - Secretary

Liz Sullivan - Trustee

Richard Flint - Trustee

Emily Swistak - Trustee - absent

Elizabeth Hopkins - Director of Adult Services

Will Savage - Director of Youth Services

Tatiana Weinstein - Director/Ex-officio

Beth McQuillan - Assistant Director/Ex-officio

2. Opportunity for visitors to speak - None

3. Approve Minutes of the May 2, 2018 LLD Strategic Planning Committee Meeting

Discussion: Trustee Flint suggested a format change to include Director Weinstein and Assistant Director McQuillan in the roll call, but to continue the Ex-officio notation.

**MOTION:** Trustee Flint moved to approve minutes of the May 2, 2018 LLD Strategic Planning Committee as amended. Vice President Hummel seconded.

Roll Call Vote - All Aye. The motion passed.

4. Review Focus Areas

Director Weinstein provided an overview of the focus areas and listed areas in/around the facility that may need attention/improvements. Director Weinstein presented a PowerPoint presentation that featured identified problem areas and possible solutions. The presentation also included examples of *Universal Design* concepts. The Director discussed reviewing data, reports, and Community Engagement Project feedback.

Director Weinstein led the Committee in a discussion of:

- Youth Services bathroom/family bathroom,
- Group and individual study space
- Accessibility/Universal Design
- Lobby/Entrance
- Media Lab
- HVAC system
- IT infrastructure
- Water detention

- Staff space/offices
- Centralized Circulation
- Audio Visual space
- Drop off area/cars/kids
- Increase YS program space near materials
- Electrical/ access/ capacity
- Exterior space
- Two adjacent lots
- RFID/self-checkout
- Teen space
- New Materials space
- Drink/coffee/snack space

Committee member Sullivan requested documenting problem statements to better define the issues. The Director agreed to provide problem statements before the next meeting. The Committee agreed to the next meeting date of July 25<sup>th</sup>.

5. Adjourn

**MOTION:** Trustee Sullivan moved to adjourn the meeting. Vice President Hummel seconded.

Voice Vote - All Aye

The meeting adjourned at 9:03 p.m.

Recorded by

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Beth McQuillan - Assistant Director/Ex-officio

Approved by the LLD Strategic Planning Committee on July 25, 2018.

Approved by

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Jay Fisher, President/Committee Chair