

LISLE LIBRARY DISTRICT
LLD STRATEGIC PLANNING COMMITTEE
September 18, 2018 - 7:00 p.m.

1. Roll call

Present:

Jay Fisher - President | Chair

Thomas Hummel - Vice President

Longry Wang - Treasurer

Marjorie Bartelli - Secretary

Richard Flint - Trustee

Liz Sullivan - Trustee

Emily Swistak - Trustee

Elizabeth Hopkins - Director of Adult Services

Will Savage - Director of Youth Services

Tatiana Weinstein - Director/Ex-officio

Beth McQuillan - Assistant Director/Ex-officio

2. Opportunity for visitors to speak - None

3. Approve Minutes of the August 15, 2018 LLD Strategic Planning Committee Meeting

MOTION: Vice President Hummel moved to approve minutes of the August 15, 2018 LLD Strategic Planning Committee Meeting. Will Savage seconded.

Roll Call Vote - Trustee Flint - Aye, Trustee Hummel - Aye, Trustee Sullivan - Abstain, Trustee Swistak - Aye, Trustee Wang - Aye, Elizabeth Hopkins - Aye, Will Savage - Aye, Trustee Bartelli - Aye. The motion passed.

4. Review: Draft *Facility* objectives and approach

Director Weinstein provided a review of the revised *Facility* draft. Committee members suggested additional word and format changes throughout. The new vending machine was also discussed in regards to Appendix A, item 14: *Offer patrons a food/drink option*. President Fisher asked the Committee to revisit the food/drink topic after a one month trial.

5. Review: Draft *Technology and Innovation* objectives and approach

Director Weinstein provided a review of the revised *Technology and Innovation* draft. Committee members suggested additional word and format changes throughout. RFID and the Library app were discussed.

6. Discussion: Draft *Organizational Culture* objectives and approach

Director Weinstein provided an overview of the *Organizational Culture* draft. Committee members suggested word and format changes throughout. Grant writing/funding, policy review, and professional/ethical training were discussed.

7. Discussion: Draft *Advocacy, Outreach, and Awareness* objectives and approach

Director Weinstein provided an overview of the *Advocacy, Outreach, and Awareness* draft. Committee members suggested word and format changes throughout. Staff/trustee training and fundraising were discussed.

Director Weinstein stated that the next step would involve developing an executive summary. Trustee Flint added that strategic plans generally include an introduction from the President. The next meeting is scheduled for Friday, October 19th at 6:00 pm.

8. Adjourn

MOTION: Trustee Flint moved to adjourn the meeting. Trustee Sullivan seconded.

Voice Vote - All Aye

The meeting adjourned at 7:54 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the LLD Strategic Planning Committee on October 19, 2018.

Approved by

Jay Fisher, President/Committee Chair