

## PUBLIC/LEGAL NOTICE

*The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on August 14, 2024 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.*

*Public Comment Prior to the Meeting: Citizens may provide public comment via email: [library@lislelibrary.org](mailto:library@lislelibrary.org) or via the USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532, by 3:00 pm on the meeting day.*

*Submitted comments will not be read aloud. Comments will be provided to the Board prior to the regular meeting and will become part of the meeting record.*

*The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.*

### LISLE LIBRARY DISTRICT BOARD MEETING August 14, 2024 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak - general public comment period
3. Assignments for reviewing monthly accounts payable
  - a. Vice President Bartelli and Trustee Breihan reviewed the July billings in August
  - b. President Swistak and Trustee Martin will review the August billings in September
4. Consent Agenda - Action Required
  - a. Approve Minutes of the July 17, 2024 Board Meeting
  - b. Acknowledge Treasurer's Report, 07/31/24, Investment Activity Report, 07/31/24, Current Assets Report, 07/31/24, Revenue Report, 07/31/24, and Expense Report, 07/31/24
  - c. Authorize Payment of Bills, 08/14/24
5. Unfinished Business
  - a. Capital Improvement Project/Program
    - i. Monthly Program Status Update - CCS Report including progress, budget updates, and capital program/hvac schedule
    - ii. Vacant Lot Planning Discussion
6. Committee Reports
  - a. Finance
  - b. Personnel and Policy
  - c. Physical Plant
  - d. Strategic Planning
  - e. Committee to Review Minutes - Retire
7. Staff Reports
  - f. Director's Report
  - g. Assistant Director's Report
8. New Business
  - a. Approve tentative Budget and Appropriation Ordinance 24-06 (B&A) - Action Required  
This is a tentative Budget and Appropriation Ordinance of such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Lisle Library District for the fiscal year beginning July 1, 2024 and ending June 30, 2025.
  - b. Accept Illinois Public Library Annual Report (IPLAR) - Action Required  
Illinois public libraries are statutorily required to prepare an annual report to be submitted to the State Library as a condition of system membership. This is done via online submission of the IPLAR.
  - c. Semi-annual review of executive session minutes - Action Required

Six-month review of executive session minutes to release or to remain closed.

d. Review of executive session recordings more than 18 months old - Action Required

Six-month review of executive session recordings to retain or destroy.

9. Executive Session

a. 5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06

10. Opportunity for Trustee comments (five minutes)

Bartelli, Berry, Breihan, Larson, Martin, Sullivan, Swistak

11. Adjourn