

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATE OF AUTHENTICITY

I, Emily Swistak, hereby certify that I am the duly qualified and acting Secretary of the Board of Library Trustees of the Lisle Library District, DuPage County, Illinois and as such I am the custodian and keeper of the records and files of said Library District.

I further certify that the attached is a true and correct copy of Ordinance 19-03 adopted on September 18, 2019, at a meeting of the Board of Library Trustees of the Lisle Library District.

IN WITNESS WHEREOF, I have affixed my signature and the corporate seal of the Lisle Library District this 18th day of September, 2019.

Emily Swistak, Secretary
Board of Library Trustees
Lisle Library District

ORDINANCE 19-03

AN ORDINANCE ADOPTING A BUDGET AND APPROPRIATION OF SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE LISLE LIBRARY DISTRICT, LISLE, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2019, AND ENDING JUNE 30, 2020, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE LISLE LIBRARY DISTRICT:

Section 1: The following is the Annual Budget and Appropriation for the Lisle Library District for the fiscal year beginning July 1, 2019, and ending June 30, 2020.

1	CORPORATE FUND	BUDGET 2019-2020	2019-2020 AMOUNT TO BE APPROPRIATED
EXPENDITURES			
A.	EMPLOYEE COSTS		
	Salaries	\$2,262,069.96	\$2,263,000.00
	Health Insurance	\$340,000.00	\$340,000.00
	Compysch Asst Plan	\$870.00	\$400.00
	Unemployment compensation	\$4,000.00	\$4,000.00
	Tuition Reimbursement	\$0.00	\$2,000.00
		\$2,606,939.96	\$2,609,400.00
B.	BUILDING COSTS		
	Internet Service Provider	\$5,400.00	\$5,400.00
	Inet	\$1,810.00	\$1,810.00
	Utilities	\$71,900.00	\$75,495.00
	Maintenance Contracts	\$82,500.00	\$99,000.00
	Maintenance/Repairs	\$92,700.00	\$111,240.00
	Rubbish Removal	\$2,500.00	\$2,800.00
		\$256,810.00	\$295,745.00

C.	<u>OPERATING EXPENSES</u>		
	Postage	\$13,000.00	\$14,300.00
	Printing/Spec Services	\$19,000.00	\$19,000.00
	Office Supplies	\$25,700.00	\$30,000.00
	Circ Material Supplies	\$10,000.00	\$11,000.00
	Processing Supplies	\$28,000.00	\$29,400.00
	Publishing	\$2,200.00	\$2,310.00
	Safety Deposit Box Rental	\$150.00	\$150.00
	Check Printing/Bank charges	\$3,350.00	\$3,550.00
	Local Travel	\$500.00	\$650.00
		\$101,900.00	\$110,360.00
D.	<u>INSURANCE</u>		
	Fidelity Bond	\$2,100.00	\$2,100.00
	Property and Liability Coverage	\$22,600.00	\$25,000.00
	Notary Bond	\$65.00	\$70.00
	Workers Comp Insurance	\$6,200.00	\$6,700.00
		\$30,965.00	\$33,870.00
E.	<u>CONTRACTUAL SERVICES</u>		
	Legal services	\$15,000.00	\$20,000.00
	Collection Agency	\$700.00	\$700.00
	Other Contractual Services	\$80,500.00	\$128,550.00
	Investment Agency Consultants	\$7,000.00	\$7,350.00
	Audit Fee	\$10,000.00	\$8,650.00
	Payroll Service	\$7,700.00	\$7,700.00
	Accounting Maintenance/Upgrades	\$8,950.00	\$11,000.00
		\$129,850.00	\$183,950.00
F.	<u>PERSONNEL DEVELOPMENT</u>		
	Dues/Meetings, Conferences-Staff	\$22,100.00	\$22,100.00
	Memorial/Tribute/Recognition	\$2,000.00	\$2,000.00
	In Service	\$3,000.00	\$3,000.00
	Training-continuing ed-Staff	\$1,500.00	\$2,000.00
	Dues/Meetings, Conferences, Training-Trustees	\$3,525.00	\$3,600.00
		\$32,125.00	\$32,700.00
G.	<u>EQUIPMENT</u>		
	Polaris	\$52,500.00	\$57,750.00
	Major Equipment	\$76,000.00	\$91,000.00
	Minor Equipment	\$3,500.00	\$4,000.00
	Rental-Postage Meter	\$720.00	\$750.00
	Equipment Maintenance/Repair	\$20,000.00	\$21,000.00
		\$152,720.00	\$174,500.00

H.	<u>LIBRARY MATERIALS</u>		
	Literacy	\$9,000.00	\$10,000.00
	Books	\$232,700.00	\$244,335.00
	Databases	\$152,700.00	\$160,350.00
	AV	\$135,300.00	\$150,000.00
	Periodicals	\$46,500.00	\$48,825.00
	Document Delivery	\$23,000.00	\$23,000.00
		\$599,200.00	\$636,510.00
I.	<u>PROGRAMS</u>		
	Programs/Lectures	\$37,000.00	\$40,000.00
	Readers Services	\$7,500.00	\$8,250.00
		\$44,500.00	\$48,250.00
J.	<u>RESTRICTED EXPENSES</u>		
	Gifts (if restricted gifts are received)	\$0.00	\$20,000.00
	Per Capita Grant (per State if received)	\$0.00	\$35,700.00
	Transfer to Special Reserve Fund*	\$300,000.00	\$900,000.00
	Transfer to IMRF (supplemental funding)	\$50,000.00	\$50,000.00
		\$350,000.00	\$1,005,700.00
K.	<u>CONTINGENCY</u>	\$25,000.00	\$25,000.00
	SUBTOTALS	\$4,330,009.96	\$5,155,985.00
2	.02 BUILDING/MAINTENANCE FUND	\$10,000.00	\$15,000.00
3	IMRF FUND	\$176,000.00	\$176,000.00
4	FICA FUND	\$173,048.35	\$173,048.35
		\$4,689,058.31	\$5,520,033.35
5	SPECIAL RESERVE FUND		
	Facility and campus	\$345,000.00	\$500,000.00
	Furniture & Equipment	\$30,000.00	\$32,000.00
	Consulting	\$75,000.00	\$100,000.00
	Interior Renovations	\$10,000.00	\$10,000.00
	Security System	\$140,000.00	\$180,000.00
		\$600,000.00	\$822,000.00
	TOTALS	\$5,289,058.31	\$6,342,033.35

*The LLD Board of Trustees intends to dissolve the Working Cash Fund at the end of FY 19/20 and direct the transfer of the balance, including any interest that has accrued, to the Corporate Fund in accordance with 75 ILCS 16/30-100. Upon approval of the dissolution of the Working Cash Fund and transfer of funds, the Board intends to transfer those funds to the Special Reserve Fund. The Appropriation amount allows for additional transfer of surplus funds, if available.

Section 2: As part of the Annual Budget, it is stated:

(a) That the cash on hand at the beginning of the fiscal year is \$ 11,015,341.07.

(b) That the estimated cash expected to be received during the fiscal year from all sources is \$ 4,686,096.46.

(c) That the estimated expenditures for the fiscal year are \$ 5,289,058.31.

(d) That the estimated cash expected to be on hand at the end of the fiscal year is \$ 10,412,379.22.

(e) That the estimated amount of taxes to be received by the Lisle Library District during the fiscal year is \$ 4,192,346.46.

(f) That the estimated amount of income to be received from sources other than library taxes for the fiscal year is \$ 493,750.00.

Section 3: That the funds in the total amount of \$6,342,033.35 or so much thereof as may be authorized by law, be and the same are hereby appropriated for the corporate purposes of the Lisle Library District, as hereinafter specified, for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

Section 4: The receipts and revenue of the said Lisle Library District derived from sources other than taxation and specifically appropriated and all unexpended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied may be transferred to and become part of the Special Reserve Fund for the purchase of Sites and Buildings, the Construction, Repair, Remodeling, Improving and Equipping of the Same.

Section 5: The Board does not intend to levy for FY 2019-2020 any tax under 75 ILCS 16/35-5 for the Building Maintenance Fund (Special Tax of 0.02%). This Ordinance appropriates expenditures of the Building Maintenance Fund and of the Corporate Fund for building and maintenance expenses.

Section 6: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

ADOPTED this 18th day of September, 2019, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

Approved by me this 18th day of September, 2019.

Thomas Hummel
President, Lisle Library Board of Trustees

Attest:

Emily Swistak
Secretary, Lisle Library Board of Trustees

Submitted to be published on the 20th day of September, 2019.
Published in the Daily Herald on the 25th day of September, 2019.

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