

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on December 18, 2024 at 7:00 pm at the Lisle Library District, 777 Front Street Lisle, Illinois.

Persons who cannot provide public comment in-person may send comments via email to pubcomment@lislelibrary.org or via USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532. Comments should be received at least 12 hours prior to the scheduled meeting time. Submitted comments will not be read aloud. Comments will be provided to Trustees prior to the start of the meeting and are considered a public record.

The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT BOARD MEETING December 18, 2024 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak - general public comment period
3. Assignments for reviewing monthly accounts payable
 - a. Trustee Berry and Trustee Breihan reviewed the November billings in December
 - b. Treasurer Larson and Treasurer Martin will review the December billings in January
4. Consent Agenda - Action Required
 - a. Approve Minutes of the November 20, 2024 Board Meeting
 - b. Acknowledge Treasurer's Report, 11/30/24, Investment Activity Report, 11/30/24, Current Assets Report, 11/30/24, Revenue Report, 11/30/24, and Expense Report, 11/30/24
 - c. Authorize Payment of Bills, 12/18/24
5. Unfinished Business
 - a. Capital Improvement Project/Program Discussion
 - i. General Capital Improvement Program Summary
 - ii. Executive Report
 - iii. Mechanical Equipment Replacements
 - b. Approve HVAC system upgrade project bid award – Action Required
Approval of the HVAC system upgrade project bid award to 1Source Mechanical Inc. in the sum of \$261,000.00 for Base Bid CU1E & 2E and CU 1W & 2W scope.
6. Committee Reports
 - a. Finance
 - b. Personnel and Policy
 - c. Physical Plant
 - d. Strategic Planning
7. Staff Reports
 - a. Director's Report
 - b. Assistant Director's Report
8. New Business
 - a. Approve 2025 Holiday Closings - Action Required
Affirm Library holiday closing dates for the 2025 calendar year.
 - b. Acknowledge Annual Treasurer's Report
 - c. Acknowledge payment of earned/unused vacation time as required by IL Wage Payment and Collection Act (820 ILCS 115/5) - payment shall not exceed \$1503.42, to be paid to Chitra Gnanaratne (January 2025).
9. Opportunity for Trustee comments (five minutes)
Bartelli, Berry, Breihan, Larson, Martin, Sullivan, Swistak
10. Adjourn