

ORDINANCE 21-04

AN ORDINANCE ADOPTING A BUDGET AND APPROPRIATION OF SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE LISLE LIBRARY DISTRICT, LISLE, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2021, AND ENDING JUNE 30, 2022, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE LISLE LIBRARY DISTRICT:

Section 1: The following is the Annual Budget and Appropriation for the Lisle Library District for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

1	CORPORATE FUND	BUDGET 2021-2022	2021-2022 AMOUNT TO BE APPROPRIATED
<b>EXPENDITURES</b>			
A.	<b>EMPLOYEE COSTS</b>		
	Salaries	\$2,262,000.00	\$2,300,000.00
	Health Ins/Unemp	\$310,000.00	\$330,000.00
		<b>\$2,572,000.00</b>	<b>\$2,630,000.00</b>
B.	<b>BUILDING COSTS</b>		
	Internet/Inet	\$7,210.00	\$8,200.00
	Phone	\$10,000.00	\$12,000.00
	Gas	\$7,500.00	\$10,000.00
	Sewer/Water	\$2,900.00	\$3,500.00
	Electrical	\$50,000.00	\$60,000.00
	Verizon	\$1,500.00	\$2,000.00
	Maint. Contracts - HVAC	\$5,000.00	\$5,500.00
	Maint. Contracts - Cleaning/Pests	\$49,500.00	\$55,000.00
	Maint. Contracts - Landscape	\$40,000.00	\$45,000.00
	Non-contract Repr	\$80,000.00	\$100,000.00
	Rubbish Removal	\$4,000.00	\$5,000.00
		<b>\$257,610.00</b>	<b>\$306,200.00</b>

C.	<u>OPERATING COSTS</u>		
	Postage/Shipping	\$14,300.00	\$17,500.00
	Printing	\$18,000.00	\$20,000.00
	Supplies/Processing	\$78,800.00	\$80,000.00
	Bank/Notices	\$8,200.00	\$9,000.00
	Local Travel	\$500.00	\$600.00
		\$119,800.00	\$127,100.00
D.	<u>INSURANCE COSTS</u>		
	Fidelity Bond	\$2,100.00	\$2,400.00
	Prop. Damage (All Peril)	\$40,000.00	\$46,000.00
	Notary Bond	\$225.00	\$600.00
	Workers Comp	\$9,000.00	\$10,000.00
		\$51,325.00	\$59,000.00
E.	<u>CONTRACTUAL COSTS</u>		
	Legal services	\$15,000.00	\$30,000.00
	Collection Agency	\$700.00	\$700.00
	Outsrc Acc/HR/OSG	\$120,000.00	\$130,000.00
	Investment Agency	\$7,500.00	\$8,000.00
	Acct Software/Upgrade	\$6,000.00	\$7,000.00
	Audit	\$8,700.00	\$9,000.00
	Payroll	\$7,700.00	\$8,000.00
		\$165,600.00	\$192,700.00
F.	<u>PERSONNEL DEVELOPMENT</u>		
	Staff Dues/Conf	\$10,000.00	\$10,000.00
	Memorial/Recog	\$1,000.00	\$1,500.00
	In-Service Day	\$2,500.00	\$3,000.00
	Cont. Ed	\$1,500.00	\$2,000.00
	Trustee Dues/Conf/Train	\$3,525.00	\$4,000.00
		\$18,525.00	\$20,500.00
G.	<u>EQUIPMENT</u>		
	Polaris	\$53,000.00	\$58,000.00
	Tech	\$50,000.00	\$60,000.00
	Facility	\$10,000.00	\$15,000.00
	Minor Equip	\$3,500.00	\$4,000.00
	Other Fac Maint/Repairs	\$22,000.00	\$25,000.00
		\$138,500.00	\$162,000.00

H.	<u>LIBRARY MATERIALS</u>		
	Books	\$240,700.00	\$250,000.00
	Databases	\$150,000.00	\$155,000.00
	Doc Delivery/ILLs	\$24,000.00	\$25,000.00
	Audio/Visual	\$160,000.00	\$170,000.00
	Periodicals	\$42,850.00	\$44,000.00
		<b>\$617,550.00</b>	<b>\$644,000.00</b>
I.	<u>PROGRAMS</u>		
	Lib-Wide Programs	\$20,000.00	\$25,000.00
	Comm Rel/Supplies	\$16,000.00	\$20,000.00
		<b>\$36,000.00</b>	<b>\$45,000.00</b>
J.	<u>RESTRICTED EXPENSES</u>		
	Gifts (if restricted gifts are received)	\$0.00	\$20,000.00
	Per Capita Grant (per State if received)	\$35,000.00	\$43,000.00
	Transfer to Spec Resrv	\$2,800,000.00	\$3,000,000.00
	IMRF (supplemental funding)	\$0.00	\$0.00
		<b>\$2,835,000.00</b>	<b>\$3,063,000.00</b>
K.	<u>CONTINGENCY</u>	\$25,000.00	\$30,000.00
	<b>SUBTOTALS</b>	<b>\$6,836,910.00</b>	<b>\$7,279,500.00</b>
<b>2</b>	<b>IMRF</b>	\$130,000.00	\$140,000.00
<b>3</b>	<b>FICA</b>	\$175,000.00	\$185,000.00
		<b>\$7,141,910.00</b>	<b>\$7,604,500.00</b>
<b>4</b>	<b>SPECIAL RESERVE FUND</b>		
	Consulting	\$0.00	\$10,000.00
	Facility/Campus	\$15,000.00	\$20,000.00
	Furniture/Equip	\$0.00	\$0.00
	Interior Updates	\$0.00	\$0.00
	Security Systems	\$0.00	\$0.00
	Project Expense	\$5,850,000.00	\$6,250,000.00
		<b>\$5,865,000.00</b>	<b>\$6,280,000.00</b>
	<b>TOTALS</b>	<b>\$13,006,910.00</b>	<b>\$13,884,500.00</b>

Section 2: As part of the Annual Budget, it is stated:

- (a) That the cash on hand at the beginning of the fiscal year is \$ 11,102,655.42.
- (b) That the estimated cash expected to be received during the fiscal year from all sources is \$ 5,211,455.00.<sup>1</sup>
- (c) That the estimated expenditures for the fiscal year are \$ 10,206,910.00.<sup>2</sup>
- (d) That the estimated cash expected to be on hand at the end of the fiscal year is \$ 6,107,200.42.
- (e) That the estimated amount of taxes to be received by the Lisle Library District during the fiscal year is \$ 4,066,955.00.
- (f) That the estimated amount of income to be received from sources other than library taxes for the fiscal year is \$ 1,144,500.00.<sup>1</sup>

Section 3: That the funds in the total amount of \$ 13,884,500.00 or so much thereof as may be authorized by law, be and the same are hereby appropriated for the corporate purposes of the Lisle Library District, as hereinafter specified, for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

Section 4: The receipts and revenue of the said Lisle Library District derived from sources other than taxation and specifically appropriated and all unexpended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied may be transferred to and become part of the Special Reserve Fund for the purchase of Sites and Buildings, the Construction, Repair, Remodeling, Improving and Equipping of the Same.

Section 5: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

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<sup>1</sup> This includes \$1,000,000 of anticipated debt certificates to be issued during the year for the library renovation.

<sup>2</sup> This does not include the budgeted transfer to the special reserve of \$2,800,000.

ADOPTED this 15<sup>th</sup> day of September, 2021, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Approved by me this 15<sup>th</sup> day of September, 2021.

\_\_\_\_\_  
Marjorie Bartelli  
President, Lisle Library Board of Trustees

Attest:

\_\_\_\_\_  
Karen Larson  
Secretary, Lisle Library Board of Trustees

Submitted to be published on the 17<sup>th</sup> day of September, 2021.  
Published in the Daily Herald on the 22<sup>nd</sup> day of September, 2021.