



Lisle Library District

Youth Services Paraprofessional Position

Hours: 19 hours per week, regular weekends and evenings

Hourly: 17.95 per hour D.O.Q.as of July 1, 2021

Description: The Lisle Library District is looking for an energetic, outgoing, and sociable Youth Services paraprofessional. Must be able to work with people of all ages and function effectively as part of a team. Programming focus will be for ages of birth to 16 years. Candidates will have a demonstrated/equal respect for children, teens, and adults. Candidates will have a flexible schedule that includes evenings and weekend rotations.

Responsibilities may include reference and circulation desk work, program planning and execution, and community outreach. Eligible candidates will be able to think on their feet and adjust to the evolving world of public service.

Job Requirements: Working knowledge of past and current children's literature. Firm grasp of technology and various social media platforms: includes Microsoft Office, Apple products, digital content creation, and general troubleshooting skills. Previous work experience with children and teens.

Qualifications: Bachelor's degree and/or LTA certificate, along with library experience. At least two years working experience in a patron/customer service environment.

To apply, please send a cover letter and resume to Youth Services Director, Will Savage at savagew@lislelibrary.org