

ORDINANCE 24-06

AN ORDINANCE ADOPTING A BUDGET AND APPROPRIATION OF SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE LISLE LIBRARY DISTRICT, LISLE, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2024, AND ENDING JUNE 30, 2025, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE LISLE LIBRARY DISTRICT:

Section 1: The following is the Annual Budget and Appropriation for the Lisle Library District for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

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1	CORPORATE FUND	BUDGET 2024-2025	2024-2025 AMOUNT TO BE APPROPRIATED
EXPENDITURES			
A.	EMPLOYEE COSTS		
	Salaries	\$2,315,000.00	\$2,330,000.00
	Health Ins/Unemp	\$340,000.00	\$390,000.00
		\$2,655,000.00	\$2,720,000.00
B.	BUILDING COSTS		
	Internet/Inet	\$7,300.00	\$10,000.00
	Phone	\$20,000.00	\$25,000.00
	Gas	\$12,000.00	\$15,000.00
	Sewer/Water	\$4,000.00	\$5,000.00
	Electrical	\$40,000.00	\$45,000.00
	Maint. Contracts - HVAC	\$5,000.00	\$5,500.00
	Maint. Contracts - Cleaning/Pests	\$40,000.00	\$45,000.00
	Maint. Contracts - Landscape	\$40,000.00	\$45,000.00
	Non-contract Repr	\$60,000.00	\$70,000.00
	Rubbish Removal	\$4,000.00	\$4,000.00
		\$232,300.00	\$269,500.00
C.	OPERATING COSTS		
	Postage/Shipping	\$14,000.00	\$15,500.00
	Printing	\$22,000.00	\$25,000.00
	Supplies/Processing	\$76,000.00	\$76,000.00
	Bank/Notices	\$6,000.00	\$7,000.00
	Local Travel	\$500.00	\$500.00
		\$118,500.00	\$124,000.00
D.	INSURANCE COSTS		
	Fidelity Bond	\$2,250.00	\$2,250.00
	Prop. Damage (All Peril)	\$52,000.00	\$60,000.00
	Notary Bond	\$0.00	\$0.00
	Workers Comp	\$7,000.00	\$7,000.00
		\$61,250.00	\$69,250.00
E.	CONTRACTUAL COSTS		
	Legal services	\$8,000.00	\$15,000.00
	Collection Agency	\$700.00	\$700.00
	Outsrc Acc/HR/Outsrc IT	\$150,000.00	\$175,000.00
	Investment Agency	\$4,500.00	\$5,500.00
	Acct Software	\$4,000.00	\$5,000.00
	Audit	\$9,725.00	\$10,500.00
	Payroll	\$13,000.00	\$15,000.00
		\$189,925.00	\$226,700.00

F.	<u>PERSONNEL DEVELOPMENT</u>		
	Staff Dues/Conf	\$12,000.00	\$12,000.00
	Memorial/Recog	\$3,000.00	\$3,500.00
	In-Service Day	\$2,500.00	\$2,500.00
	Cont. Ed	\$8,500.00	\$8,500.00
	Trustee Dues/Conf/Train	\$3,000.00	\$3,000.00
		\$29,000.00	\$29,500.00
G.	<u>EQUIPMENT</u>		
	Polaris	\$80,000.00	\$85,000.00
	Technology	\$70,000.00	\$75,000.00
	Facility	\$10,000.00	\$10,000.00
	Minor Equip	\$3,500.00	\$3,500.00
	Other Fac Maint/Repairs	\$20,000.00	\$25,000.00
		\$183,500.00	\$198,500.00
H.	<u>LIBRARY MATERIALS</u>		
	Books	\$250,000.00	\$260,000.00
	Databases	\$135,000.00	\$135,000.00
	Doc Delivery/ILLs	\$26,000.00	\$28,000.00
	Audio/Visual	\$195,000.00	\$210,000.00
	Periodicals	\$25,000.00	\$25,000.00
		\$631,000.00	\$658,000.00
I.	<u>PROGRAMS</u>		
	Lib-Wide Programs	\$30,000.00	\$40,000.00
	Comm Rel/Supplies	\$17,000.00	\$20,000.00
		\$47,000.00	\$60,000.00
J.	<u>OTHER EXPENSES</u>		
	Gifts (if gifts are received)	\$2,000.00	\$20,000.00
	Per Capita Grant (per State if received)	\$46,000.00	\$46,000.00
		\$48,000.00	\$66,000.00
K.	<u>DEBT CERTIFICATE</u>	\$66,000.00	\$66,000.00
L.	<u>CONTINGENCY</u>	\$25,000.00	\$25,000.00
	<u>SUBTOTAL CORPORATE</u>	\$4,286,475.00	\$4,512,450.00
	Transfer to Special Reserve*	\$120,000.00	\$500,000.00
	Total Corporate	\$4,406,475.00	\$5,012,450.00
2	IMRF Fund	\$80,000.00	\$85,000.00
	IMRF (supplemental funding)	\$70,000.00	\$70,000.00
	Total IMRF	\$150,000.00	\$155,000.00

3	FICA	\$178,000.00	\$192,000.00
	TOTAL CORP/IMRF/FICA	\$4,734,475.00	\$5,359,450.00
4	SPECIAL RESERVE FUND		
	Consulting	\$20,000.00	\$25,000.00
	Facility/Campus	\$15,000.00	\$15,000.00
	Furniture/Equip	\$25,000.00	\$25,000.00
	Security Systems	\$0.00	\$10,000.00
	HVAC Project Expense	\$200,000.00	\$300,000.00
	Outdoor Programming Expense	\$500,000.00	\$1,000,000.00
	TOTAL SPECIAL RESERVE	\$760,000.00	\$1,375,000.00
	TOTALS	\$5,494,475.00	\$6,734,450.00

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Section 2: As part of the Annual Budget, it is stated:

- (a) That the cash on hand at the beginning of the fiscal year is \$ 5,917,875.12.
- (b) That the estimated cash expected to be received during the fiscal year from all sources is \$ 4,728,405.00¹
- (c) That the estimated expenditures for the fiscal year are \$ 5,494,475.00 per the Annual Working Budget.
- (d) That the estimated cash expected to be on hand at the end of the fiscal year is \$5,151,805.12.
- (e) That the estimated amount of taxes to be received by the Lisle Library District during the fiscal year is \$ 4,586,805.00.
- (f) That the estimated amount of income to be received from sources other than library taxes for the fiscal year is \$ 141,600.00.

Section 3: That the funds in the total amount of \$6,734,450.00 or so much thereof as may be authorized by law, be and the same are hereby appropriated for the corporate purposes of the Lisle Library District, as hereinafter specified, for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

Section 4: The receipts and revenue of the said Lisle Library District derived from sources other than taxation and specifically appropriated and all unexpended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied may be transferred to and become part of the Special Reserve Fund for the purchase of Sites and Buildings, the Construction, Repair, Remodeling, Improving and Equipping of the Same.

Section 5: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

ADOPTED this 18th day of September, 2024, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

¹ This does not include budgeted transfer to the Special Reserve Fund.

Approved by me this 18th day of September, 2024.

Emily Swistak
President, Lisle Library Board of Trustees

Attest:

Liz Sullivan
Secretary, Lisle Library Board of Trustees

To be submitted for publication on the 18th day of September, 2024.
To be published in the Daily Herald on the 25th day of September, 2024.