

## PUBLIC/LEGAL NOTICE

*The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on October 16, 2024 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.*

*Persons who cannot provide public comment in-person may send comments via email to [pubcomment@lislelibrary.org](mailto:pubcomment@lislelibrary.org) or via USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532. Comments should be received at least 12 hours prior to the scheduled meeting time. Submitted comments will not be read aloud. Comments will be provided to Trustees prior to the start of the meeting and are considered a public record.*

*The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.*

### LISLE LIBRARY DISTRICT BOARD MEETING October 16, 2024 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak - general public comment period
3. Assignments for reviewing monthly accounts payable
  - a. Secretary Sullivan and Trustee Berry reviewed the September billings in October
  - b. Treasurer Larson and Trustee Martin will review the October billings in November
4. Consent Agenda - Action Required
  - a. Approve Minutes of the September 18, 2024 Public Hearing for Budget and Appropriation Ordinance
  - b. Approve Minutes of the September 18, 2024 Board Meeting
  - c. Acknowledge Treasurer's Report, 09/30/24, Investment Activity Report, 09/30/24, Current Assets Report, 09/30/24, Revenue Report, 09/30/24, and Expense Report, 09/30/24
  - d. Authorize Payment of Bills, 10/16/24
5. Unfinished Business
  - a. Capital Improvement Project/Program Discussion
    - i. Close-Out Progress Update
    - ii. General Capital Improvement Program Summary
    - iii. Mechanical Equipment Replacements
  - b. Approval of the BAS Replacement project bid award to Interactive Building Solutions in the sum of \$120,800 – Action Required
6. Committee Reports
  - a. Finance
  - b. Personnel and Policy
  - c. Physical Plant
  - d. Strategic Planning
7. Staff Reports
  - a. Director's Report
  - b. Assistant Director's Report
  - c. Circulation Services Director Report
8. New Business
  - a. Acknowledge payment of earned/unused vacation time as required by IL Wage Payment and Collection Act (820 ILCS 115/5) - payment shall not exceed \$1047.71, to be paid to Sheri Bush (October 2024).
  - b. Approve Resolution 24-04: Resolution to Determine Estimate of Funds - Action Required  
This is a resolution to determine estimate of funds needed for the 2024-25 fiscal year
  - c. Approve LLD Policy 645: Displays and Exhibits - Action Required  
Approval of revision to LLD Policy 645: Displays and Exhibits

- d. Approve LLD Policy 500: Collection Management - Action Required  
Approval of revision to LLD Policy 500: Collection Management
  - e. Approve LLD Policy 510: Request for Reconsideration of Materials (+ form) - Action Required  
Approval of revision to LLD Policy 510: Request for Reconsideration of Materials (+ form)
  - f. Approve LLD Policy 907: Public Comment - Action Required  
Approval of revision to LLD Policy 907: Public Comment
  - g. Approve LLD Policy 620: Tobacco, Smoke, & Vape-free Environment - Action Required  
Approval of revision to Policy 620: Tobacco, Smoke, & Vape-free Environment
  - h. Approve LLD Policy 635: Signs and Displaying Promotional Literature/Materials - Action Required  
Approval of revision to LLD Policy 635: Signs and Displaying Promotional Literature/Materials
  - i. Approve LLD Policy 905: Open Meetings Act - Action Required  
Approval of revision to LLD Policy 905: Open Meetings Act
9. Opportunity for Trustee comments (five minutes)  
Bartelli, Berry, Breihan, Larson, Martin, Sullivan, Swistak
10. Adjourn