

**POLICY 905  
OPEN MEETINGS ACT**

The Illinois Open Meetings Act (OMA) (5 ILCS 120/) ensures that the actions and deliberations of public bodies are conducted openly and with transparency.

The Lisle Library District (LLD) complies with the OMA. The LLD adopts an annual ordinance of regularly scheduled LLD Board of Trustee meetings that indicates dates, times, and location(s).

The LLD keeps written minutes of all official meetings. Board and Committee minutes are official summaries of public body discussions and actions. Minutes must be approved by the Board/Committee prior to official publication.

All official meetings of the LLD shall:

- Be open to the public unless excepted and closed in accordance with Section 2a of the OMA.
- Be advertised to the public pursuant to the OMA. Public notice shall be given at least 48 hours before official meetings.
- Include a quorum of members of the LLD Board/Committee. Members must be physically present at the location of the open meeting, unless excepted as outlined in the OMA.

Pursuant to OMA guidelines, elected or appointed members of the LLD Board of Trustees must successfully complete the OMA electronic training developed and administered by the Illinois Public Access Counselor. The LLD Director and Assistant Director shall also complete this training.

Adopted 3/8/82  
Revised 11/13/02  
Revised 1/14/15  
Revised 10/16/24