

## PUBLIC/LEGAL NOTICE

*The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on April 21, 2021 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.*

*In accordance with Governor Pritzker's Executive Order 2020-43, all persons over the age of 2 who are medically able to tolerate a face covering (a mask or cloth face covering) must cover their nose and mouth when in the public space. Meeting attendees shall comply with social distancing guidelines and room arrangements. The Library also recognizes Governor Pritzker's most recent Executive Order No. 2021-06, which extends Executive Order No. 2020-07 as amended by 2020-33 and 2020-44, and the Government Emergency Administration Act No. 100-06-40, which suspends certain requirements of the Open Meetings Act, allowing Library Trustees to participate remotely. Public Comment Prior to the Meeting: Due to COVID-19 limitations, citizens may provide public comment via email: [library@lislelibrary.org](mailto:library@lislelibrary.org) or via the USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532, by 3:00 pm on the meeting day. Submitted comments will not be read aloud. Comments will be provided to the Board prior to the regular meeting and will become part of the meeting record.*

*Members of the public may participate remotely by using this link:*

*<https://attendee.gotowebinar.com/register/7686203517898036496>*

*Webinar ID: 253-203-803*

*Please follow the instructions provided in the confirmation email.*

*Public Comment for Those Attending Remotely: Please listen for instructions at the beginning of the meeting.*

*The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.*

### LISLE LIBRARY DISTRICT BOARD MEETING April 21, 2021 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak
3. Assignments for reviewing monthly accounts payable
  - a. Vice President Bartelli and Secretary Swistak reviewed the March billings in April
  - b. President Hummel and Trustee Sullivan will review the April billings in May
4. Consent Agenda - Action Required
  - a. Approve Minutes of the March 17, 2021 Board Meeting
  - b. Approve Minutes of the March 24, 2021 Special Board Meeting
  - c. Approve Minutes of the April 7, 2021 Special Board Meeting
  - d. Acknowledge Treasurer's Report, 03/31/21, Investment Activity Report, 03/31/21, Current Assets Report, 03/31/21, Revenue Report, 03/31/21, and Expense Report, 03/31/21
  - e. Authorize Payment of Bills, 04/21/21
5. Unfinished Business
  - a. Capital Improvement Project - discussion/CCS, SNH
    - i. Concept Design, Budget, Schedule, and Funding
    - ii. Communications Plan
6. Committee Reports
  - a. Finance
  - b. Personnel/Policy
  - c. Physical Plant
7. Staff Reports
  - a. Director's Report
  - b. Assistant Director's Report

8. New Business
9. Opportunity for Trustee comments (five minutes)  
Bartelli, Duffy, Hummel, Larson, Norton, Sullivan, Swistak
10. Adjourn

LISLE LIBRARY DISTRICT  
BOARD MEETING  
March 17, 2021 - 7:01 p.m.

1. Roll call

Present:

Thomas Hummel - President  
Marjorie Bartelli - Vice President (via GoToWebinar)  
Jenny Norton - Treasurer (via GoToWebinar)  
Emily Swistak - Secretary (via GoToWebinar)  
Thomas Duffy - Trustee (via GoToWebinar)  
Karen Larson - Trustee  
Liz Sullivan - Trustee (via GoToWebinar)

Also present:

Tatiana Weinstein - Director  
Beth McQuillan - Assistant Director  
Chris Knight - Recording Secretary

2. Opportunity for visitors to speak - None

3. Assignments for reviewing monthly accounts payable

- a. Secretary Swistak and Trustee Sullivan reviewed the February billings in March
- b. Vice President Bartelli and Trustee Larson will review the March billings in April

4. Consent Agenda - Action Required

- a. Approve Minutes of the February 17, 2021 Board Meeting
- b. Approve Minutes of the February 17, 2021 Executive Session
- c. Acknowledge Treasurer's Report, 02/28/21, Investment Activity Report, 02/28/21, Current Assets Report, 02/28/21, Revenue Report, 02/28/21, and Expense Report, 02/28/21
- d. Authorize Payment of Bills, 03/17/21

**MOTION:** Trustee Larson moved to approve the Consent Agenda. Trustee Sullivan seconded.  
Roll Call Vote - All Aye. The motion passed.

5. Unfinished Business - None

6. Committee Reports

- a. Finance - Treasurer Norton stated that there were no updates.
- b. Personnel/Policy - Secretary Swistak stated that the Committee met the previous week. She mentioned that policy drafts would be discussed later in the meeting.
- c. Physical Plant - Vice President Bartelli stated that there were no updates.

7. Staff Reports

Director Weinstein acknowledged and reflected on the one year anniversary of COVID-19. She referenced a chronology of services by month and described staff efforts and actions. Director Weinstein stated that she was proud of the staff and that the Library would continue to adhere to all health and safety protocols. Director Weinstein mentioned that LLD staff contacted school representatives from Districts 202 and 203

regarding assisting students with online and in-person learning. She also mentioned a report within the packet that focused on equity, diversity and inclusion efforts over the past year.

Discussion: Trustee Sullivan stated her appreciation for staff's efforts during COVID-19 and Director Weinstein's itemized list of monthly actions. Vice President Bartelli asked if there was a way to post the itemized list. Director Weinstein suggested that she could provide a chronology on the Library's website. The Board agreed with the suggestion. Trustee Duffy asked how staff felt after this last year. Director Weinstein stated that there was positivity and hope for obtaining vaccinations soon. President Hummel commented on neighboring libraries being periodically closed while the LLD remained open.

Assistant Director McQuillan mentioned scheduling facility maintenance that is usually done in the spring. Trustee Sullivan recommended postponing or eliminating some facility projects to conserve money for the renovation. Director Weinstein agreed and stated that carpet cleaning could be reduced to spot cleaning and tree trimming would continue to be conducted for safety purposes. Vice President Bartelli asked for an estimate on sealcoating. Assistant Director McQuillan stated that spot cleaning would probably come in under \$2,000 and that a tree trimming estimate would need further assessment by a landscape professional.

## 8. New Business

### a. Preliminary FY21/22 Budget - discussion

Director Weinstein provided an overview of the preliminary FY21/22 working budget.

Discussion: President Hummel asked about the insurance increase. Assistant Director McQuillan stated that it was due to claims, such as the storms in Texas. Vice President Bartelli asked about landscaping proposals. Assistant Director McQuillan stated that the Library has two providers; one for landscaping and mowing and one for snow removal and salting. Trustee Sullivan asked about obtaining a better rate for insurance. Director Weinstein stated that the Library was part of the insurance pool LIRA, but would look to see if other pools offered better rates. Trustee Duffy commented on the programming line item and asked about hybrid, virtual/in-person, programming and kits. Director Weinstein explained the program plans, including outdoor programming for Summer Read, virtual programming, and continuing pick-up kits. Vice President Bartelli asked if the Library was part of a risk management pool. Director Weinstein affirmed, yes. Trustee Sullivan asked for a breakdown of the budgeted costs between OSG, HR Source, and Sikich. Director Weinstein stated that she could provide the breakdown at the next budget discussion.

### b. Approve LLD Policy 300: Library Cards - Action Required

**MOTION:** Secretary Swistak moved to approve LLD Policy 300: Library Cards. Trustee Larson seconded.

Director Weinstein provided an overview of policy edits for LLD Policy 300: Library Cards.

Roll Call Vote - All Aye. The motion passed.

### c. Approve LLD Policy 670: Library Security - Action Required

**MOTION:** Secretary Swistak moved to approve LLD Policy 670: Library Security. Trustee Larson seconded.

Director Weinstein provided an overview of policy edits for LLD Policy 670: Library Security.

Roll Call Vote - All Aye. The motion passed.

- d. Approve LLD Policy 315: Loan Periods - Action Required

**MOTION:** Secretary Swistak moved to approve LLD Policy 315: Loan Periods. Trustee Larson seconded.

Director Weinstein provided an overview of policy edits for LLD Policy 315: Loan Periods.

Roll Call Vote - All Aye. The motion passed.

- e. Approve LLD Policy 902: Library Service and the Americans with Disabilities Act - Action Required

**MOTION:** Secretary Swistak moved to approve LLD Policy 902: Library Service and the Americans with Disabilities Act. Vice President Bartelli seconded.

Director Weinstein provided an overview of policy edits for LLD Policy 902: Library Service and the Americans with Disabilities Act.

Roll Call Vote - All Aye. The motion passed.

- f. Approve LLD Policy 430: Equity, Diversity, & Inclusion - Action Required

**MOTION:** Secretary Swistak moved to approve LLD Policy 430: Equity, Diversity, & Inclusion. Vice President Bartelli seconded.

Director Weinstein provided an overview of policy edits for LLD Policy 430: Equity, Diversity, & Inclusion.

Roll Call Vote - All Aye. The motion passed.

- g. Approve LLD Policy 665: Recordings: Photography, Audio, & Video at the LLD - Action Required

**MOTION:** Secretary Swistak moved to approve LLD Policy 665: Recordings: Photography, Audio, & Video at the LLD. Trustee Larson seconded.

Director Weinstein provided an overview of policy edits for LLD Policy 665: Recordings: Photography, Audio, & Video at the LLD.

Roll Call Vote - All Aye. The motion passed.

9. Opportunity for Trustee comments (five minutes)

Trustee Sullivan stated that she appreciated all the energy put forth by staff during the COVID-19 pandemic. She stated her appreciation for the Personnel and Policy Committee. Secretary Swistak thanked staff and the Personnel and Policy Committee for their work on the policies. She thanked Director Weinstein for continuing to keep staff safe by providing the necessary PPE. Vice President Bartelli commented on staff continuing to maintain safe and healthy practices and the Library continuing to stay open 7 days a week and having resources available 24/7. She acknowledged Secretary Swistak for keeping the Personnel and Policy

Committee on task and efficient. Vice President Bartelli commented on the equity, diversity, and inclusion efforts by staff and stated she continues to enjoy the LLD Sidewalk Stories. Trustee Duffy gave an example of help he received from YS staff picking out books for his son and that it was greatly appreciated. President Hummel thanked staff for the work they've done this past year and commented on positive circulation statistics in spite of Covid-19. Trustee Larson thanked staff for their hard work and stated she was happy to see the Library open. Treasurer Norton gave kudos to Director Weinstein and staff for their work and also to the Personnel and Policy Committee. She thanked staff for the working budget and commented on a pleasant personal conversation she had with a neighbor about renewing their Library card.

10. Adjourn

**MOTION:** Trustee Sullivan moved to adjourn the meeting. Trustee Larson seconded.

Roll Call Vote - All Aye

The meeting adjourned at 8:01 p.m.

Recorded by

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Chris Knight, Recording Secretary

Approved by the Board of Trustees on April 21, 2021.

Approved by

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Emily Swistak, Secretary of the LLD Board of Trustees

LISLE LIBRARY DISTRICT  
SPECIAL BOARD MEETING  
March 24, 2021 - 7:00 p.m.

1. Roll call

Present:

Thomas Hummel - President  
Marjorie Bartelli - Vice President (via GoToWebinar)  
Jenny Norton - Treasurer (via GoToWebinar)  
Emily Swistak - Secretary (via GoToWebinar)  
Thomas Duffy - Trustee (via GoToWebinar)  
Karen Larson - Trustee  
Liz Sullivan - Trustee (via GoToWebinar)

Also present:

Tatiana Weinstein - Director  
Beth McQuillan - Assistant Director  
Chris Knight - Recording Secretary  
Marc Rogers - CCS International Inc., Project Manager  
Andrew Kim - PMA Securities LLC; Director, Public Finance (via GoToWebinar)  
Bob Lewis - PMA Securities LLC; Senior Vice President, Managing Director-Public Finance (via GoToWebinar)  
Don McKay - Sheehan, Nagle, Hartray Architects; Principle (via GoToWebinar)  
Eric Penney - Sheehan, Nagle, Hartray Architects; Principle (via GoToWebinar)  
Amy Schmieding - Sheehan, Nagle, Hartray Architects; Project Manager (via GoToWebinar)

2. Opportunity for visitors to speak

Two visitors addressed the Board. The first visitor stated that she grew up in Lisle and owns a small business in Lisle. She stated that a community library presence was critical. She commented on the 2020 IPLAR (Illinois Public Library Annual Report) and made comparisons to Wheaton Public Library. She commented on the previous 2007 interior renovation and current renovation concepts. She recommended the Board put the project to a referendum. The second visitor stated he grew up in Lisle and is a current cardholder. He recommended the Board take care of maintenance issues. He stated that people are using online resources more. He recommended the Board put the project to a referendum.

3. CCS - Introduction to financial analysis & concept design discussion

Mr. Rogers provided an introduction including a concept phase activity checklist and an outline of concept phase development. He provided an overview regarding order of magnitude project costs and inclusions for a north entry renovation with new vestibules and a west entry concept. Mr. Rogers stated that the goal would be to have a consensus opinion regarding which option should be included in a final concept package for Board consideration.

Discussion: President Hummel asked for clarification on construction costs. Mr. Rogers stated that construction costs are for hiring a general contractor/construction manager and that the other costs include furniture, consultant fees, and legal fees. Vice President Bartelli asked for clarification on the differences between the north entry renovation and west entry concepts. Mr. Rogers explained the construction differences take into account shell, core, and site work.

#### 4. PMA - Financial projection analysis - discussion

Mr. Lewis provided a financial projection analysis documenting year-over-year property tax savings, explanation of financial terms (EAV, limiting rate, new property, and CPI), historical CPI (past 10 years), historical operating expenditures (past 5 years), projected corporate fund expenditures vs revenues, and example project options (\$9.6 million, \$8.1 million, and \$7.1 million).

Discussion: Trustee Sullivan asked Mr. Lewis to explain the benefits of continued reductions in tax levies vs a one-time rebate. Mr. Lewis explained that the Library has had the uncommon occurrence of consecutive reduced levies, hence providing property tax reduction benefits to homeowners. President Hummel asked if within the analysis, employee costs included salary or salary plus benefits. Mr. Kim stated that it included both salary and benefits. Trustee Sullivan asked Mr. Kim about average employee contribution percentages regarding benefits in other villages, towns, or cities. Mr. Lewis stated that he did not have that type of data. Director Weinstein stated that an analysis was conducted approximately a year ago and that the percentage LLD employees pay went up, using a 90/10 model.

Trustee Larson referenced the amount of debt borrowed for the \$8.1 million option. Trustee Duffy asked about the Corporate Fund contribution from option 1 and option 2 and the debt certificate issue size from option 3. Mr. Lewis discussed fund balance ratios falling below a 50% target. President Hummel asked about dipping below 50%. Mr. Lewis stated that it could be done with proper cash flow. Trustee Sullivan commented on operating fund balance policies. President Hummel stated that the policy was 6 to 12 months and could always be discussed and/or adjusted. Trustee Sullivan asked about a history of interest rates for libraries in the last 5-10 years. Mr. Lewis commented on rates being the lowest in the last 20 years. Trustee Sullivan stated that it was a good time to lock in rates. Mr. Lewis affirmed that statement and described IRS guidelines.

#### 5. SNH - Concept review - discussion

Mr. McKay provided an overview of two concepts: the previous west entry concept and a renovation concept with north and south entrances, extended parking on the north side, reorganized interior public spaces, drive-up window, and potential outdoor programming space.

Discussion: Trustee Sullivan asked for clarification regarding street location in relation to the building on the drawing. Mr. McKay pointed out those locations within the presentation. Trustee Sullivan asked if the Kingston parking lot entrance would still be one-way. Mr. McKay affirmed, yes.

Secretary Swistak commented on check-out services, public restrooms on the upper floor, dividing Adult Services between two floors, and a Teen space. Mr. McKay noted the trend of having more self-check stations. He explained that a Teen space remains to be fully developed, as would a restroom for the upper floor if that was the direction. Director Weinstein stated that she spoke with the Director of Adult Services and affirmed that dividing the department between two floors could work. Secretary Swistak asked about office areas such as Administration. Mr. Rogers explained that functional changes were factored into his cost models.

Trustee Duffy asked for clarification on the \$8.1 million renovation concept. Mr. Rogers provided clarification. Director Weinstein noted that the north renovation concept provides a presence and access on Front Street, a right-sized Youth Services, drive-up window, additional access points, proper rest rooms, a teen space, and more study spaces. Trustee Duffy asked if landscaping would



be included. Mr. McKay stated that the total project included site improvements as well as building improvements. Trustee Duffy commented on outdoor programming space. Mr. McKay suggested more discussion to gain a better understanding regarding outdoor programming needs.

Vice President Bartelli asked about the outside façade. Mr. McKay stated that the project is using the existing footprint and that the shell would be developed as the project moves forward into schematics and that it also will be budget driven.

President Hummel asked about parking spaces in the east parking lot and about using the storm water detention area for outdoor programming space, weather permitting. Mr. McKay stated it would be hard to count on the detention area being available under certain conditions. Mr. Penney commented about accessibility issues with that space. President Hummel asked for clarification on the number of family restrooms. Mr. McKay stated that two were included on the lower floor concept.

Secretary Swistak asked for clarification about the west concept and feasibility. Mr. Rogers stated that the west entry concept was not financially practical. Secretary Swistak asked Director Weinstein about the north renovation concept and how staff would respond. Director Weinstein stated that the department directors were apprised of the Board packet contents and said she met with the Director of Adult Services more extensively because that department had more operational changes. Youth Services being right-sized is welcomed and the other departments are largely comfortable remaining in their general footprint. Director Weinstein mentioned that the east side area was most viable for an outdoor programming space. Secretary Swistak asked about the server room and technology. Mr. Rogers stated that the renovation included network improvements throughout the building. Director Weinstein also stated that once a general concept was approved that there would be more meetings with the department directors to make sure that spaces are optimally configured.

President Hummel asked if the outside book drop would remain. Director Weinstein affirmed, yes.

Trustee Duffy shared concerns about some spaces not changing within the design. Mr. McKay stated that from the public's perspective it would feel like a completely new library building and added that the other non-public areas would be addressed in less structural ways to optimize the spaces.

Trustee Sullivan asked about air flow in the staff areas. Mr. Rogers stated that they've factored in branch ductwork changes. Mr. Penney commented on improving the lighting using LED light fixtures.

Mr. Rogers asked the Board about putting together a concept package for approval. Director Weinstein asked for a more 3D version of the concepts. Mr. Rogers agreed that a 3D visual would help define the entries and show functionality. Mr. McKay agreed.

Mr. Rogers asked the Board if they were satisfied with the progress. Trustee Sullivan stated that the meeting was very productive and educational. Secretary Swistak asked Treasurer Norton for commentary. Treasurer Norton stated that she had "sticker shock" and did not have constructive comments to offer at this stage. Mr. Rogers asked if there was information that would answer any questions she had. Treasurer Norton stated that she didn't know enough about overall project costs and felt that an \$8 million dollar project cost was not providing much obvious transformation. President Hummel asked if costs could be further broken down. Director Weinstein asked Mr.

Rogers for a cost breakdown. Mr. Rogers stated that he could definitely provide that information. He also explained that if the Board simply chose to do the facility condition assessment recommendations over the next 15 years it would cost approximately \$3 million dollars, but not include any accessibility improvements or innovation.

Treasurer Norton asked for more cost explanation regarding the two concept options. Mr. McKay commented about benchmarking the concepts to other similar civic projects and to find a reference point that was meaningful. Director Weinstein explained what was completed during the 2007 interior renovation and stated that the cost was about \$1.7 million for aesthetic changes and minor structural modifications. Mr. Penney commented on costs being in line with similar work being done at the St. Charles Public Library. Trustee Sullivan asked for a summary of costs. Mr. Rogers stated that they could provide that information. President Hummel asked Board members if they would like to see further funding options. The Board agreed to review more options.

6. Adjourn

**MOTION:** Secretary Swistak moved to adjourn the meeting. Trustee Larson seconded.

Roll Call Vote - All Aye

The meeting adjourned at 9:49 p.m.

Recorded by

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Chris Knight, Recording Secretary

Approved by the Board of Trustees on April 21, 2021.

Approved by

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Emily Swistak, Secretary of the LLD Board of Trustees

LISLE LIBRARY DISTRICT  
SPECIAL BOARD MEETING  
April 7, 2021 - 7:01 p.m.

1. Roll call

Present:

Thomas Hummel - President  
Marjorie Bartelli - Vice President (via GoToWebinar)  
Jenny Norton - Treasurer (via GoToWebinar)  
Emily Swistak - Secretary (via GoToWebinar)  
Thomas Duffy - Trustee (via GoToWebinar)  
Liz Sullivan - Trustee (via GoToWebinar)

Absent:

Karen Larson - Trustee

Also present:

Tatiana Weinstein - Director  
Beth McQuillan - Assistant Director  
Chris Knight - Recording Secretary  
Marc Rogers - CCS International Inc., Project Manager

2. Opportunity for visitors to speak

Two visitors addressed the Board. The first visitor stated that a Library renovation is not in order due to a decline in cardholders and visitors. She stated that she was a cardholder and commented on the importance and value of a Library as a community service. She stated that the renovation had a very aggressive dollar amount. She suggested the Board put the project to a referendum. The second visitor thanked Board members for asking good questions at the last meeting. He suggested taking care of strictly maintenance and technology upgrades. He suggested that the Board should not be pressured by the consultants and Director.

President Hummel stated that no final decisions have been made and no votes have been taken and that the Director has not pressured the Board and has been fiscally responsible.

3. Concept Design and Financial Analysis Discussion

Mr. Rogers presented a comprehensive report including project cost options, construction cost comparisons (Villa Park Public Library, Popular Creek Public Library, Joliet Public Library, and Prospect Heights Public Library), concept design alignment to project parameters, a checklist of preliminary project parameters for the north side main entry concept, financial projection models from PMA utilizing the 2020 tax levy as a baseline, capital improvement project proforma - north entry renovation (summary, building costs breakdown, construction cost estimate breakdown, professional services costs breakdown, and FF&E costs breakdown), and a concept review estimate - order of magnitude.

Discussion:

Trustee Duffy mentioned that the Library renovation was an investment in the community. Vice-President Bartelli commented that a renovation is currently needed and to keep the vestibules in the design plans. Secretary Swistak commented that designing a 21st century library was the goal. She also mentioned expanding Youth Services, adding a Teen space and including family rest rooms were points within the LLD

Strategic Plan and would enhance the community. She agreed with Vice President Bartelli in retaining the vestibules. She suggested moving the project forward and not removing anything from the project checklist.

Trustee Sullivan commented that she wished more could be done within renovation plans. She agreed that the project should advance and to not remove anything from the project list and to include contingencies and flexibility. Trustee Duffy said he hears from families that want to increase Library space for children so that families a place to visit for a length of time.

Mr. Rogers suggested that the next step would be for SNH to provide enhanced concept drawings for the north/south entries using the \$7.7 million dollar budget. He mentioned that approximately six months of schematic design work is forthcoming. The goal of the next meeting would be to agree that the general locations of departments are correct and that a proper funding option is selected. Mr. Rogers mentioned that the design would align with the budget.

Director Weinstein reminded Trustees that changes to the project list would affect all space considerations and may require a redesign. Treasurer Norton commented that she is more comfortable with the project since the last meeting, but not yet completely comfortable. Trustee Sullivan said she was concerned about the look of the building without vestibules. Treasurer Norton commented that she'd like more feedback from the community.

4. Adjourn

**MOTION:** Secretary Swistak moved to adjourn the meeting. Trustee Sullivan seconded.

Roll Call Vote - All Aye

The meeting adjourned at 10:00 p.m.

Recorded by

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Chris Knight, Recording Secretary

Approved by the Board of Trustees on April 21, 2021.

Approved by

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Emily Swistak, Secretary of the LLD Board of Trustees

**Treasurer's Report as of March 31, 2021**

Fund Name	Cash Balance 03/31/21	Financial Assets % W/ Spec Res	Financial Assets % W/O Spec Res
<b>Corporate</b>	5,817,168.01	<b>57.26%</b>	<b>93.39%</b>
<b>IMRF</b>	252,397.63	<b>2.48%</b>	<b>4.05%</b>
<b>FICA</b>	159,486.02	<b>1.57%</b>	<b>2.56%</b>
Subtotals	<b>6,229,051.66</b>	<b>61.31%</b>	<b>100.00%</b>
<b>Special Reserve</b>	3,930,841.23	<b>38.69%</b>	<b>0.00%</b>
	<b>10,159,892.89</b>	<b>100.00%</b>	<b>100.00%</b>

Treasurer

Date

3/31/2021

## INVESTMENT ACTIVITY

Company	INTEREST												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
IMET	301.02	263.85	261.27	257.06	207.49	251.74	182.28	189.29	197.97				2,111.97
Ehlers	0.04	0.54	1.57	3.20	0.01	0.67	0.27	0.02	0.57				6.89
Ehlers-Inv interest	2,306.97	8,365.93	4,264.31	20,960.51	2,951.80	1,239.45	1,702.99	5,031.12	3,611.86				50,434.94
Fifth Third Bank	613.76	578.91	557.08	580.15	523.37	500.05	462.21	383.39	382.22				4,581.14
Lisle Savings	193.47	181.21	162.77	148.16	143.47	91.44	73.51	74.77	63.46				1,132.26
Lisle CD 2635	273.62	175.54	170.00	175.80	170.26	176.06	176.20	159.26	176.46				1,653.20
Lisle CD 2669	147.88	147.97	143.29	136.89	125.24	148.35	148.85	92.88	49.66				1,141.01
IL Funds	298.90	192.70	148.75	119.59	109.53	113.30	103.66	84.03	72.40				1,242.86
US Bank-9853	30.82	31.85	31.85	30.82	31.85	30.83	31.85	31.85	28.77				280.49
US Bank-9370	1.36	0.45	0.45	0.43	0.45	0.44	0.45	0.45	0.41				4.89
<b>TOTALS</b>	<b>4,167.84</b>	<b>9,938.95</b>	<b>5,741.34</b>	<b>22,412.61</b>	<b>4,263.47</b>	<b>2,552.33</b>	<b>2,882.27</b>	<b>6,047.06</b>	<b>4,583.78</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>62,589.65</b>
Interest - Special Reserve Only	1,456.00	3,520.59	1,870.39	7,427.72	1,452.57	897.41	1,046.81	2,261.88	1,776.07				21,709.44
Interest - No Special Reserve Reflected	2,711.84	6,418.36	3,870.95	14,984.89	2,810.90	1,654.92	1,835.46	3,785.18	2,807.71				40,880.21
<b>Totals</b>	<b>4,167.84</b>	<b>9,938.95</b>	<b>5,741.34</b>	<b>22,412.61</b>	<b>4,263.47</b>	<b>2,552.33</b>	<b>2,882.27</b>	<b>6,047.06</b>	<b>4,583.78</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>62,589.65</b>

	INVESTMENTS												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Investment Maturities	0.00	130,000.00	160,000.00	550,000.00	112,000.00	190,000.00	0.00	0.00	60,000.00				1,202,000.00
Investment Purchases	116,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				116,000.00
<b>TOTALS</b>	<b>(116,000.00)</b>	<b>130,000.00</b>	<b>160,000.00</b>	<b>550,000.00</b>	<b>112,000.00</b>	<b>190,000.00</b>	<b>-</b>	<b>-</b>	<b>60,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,086,000.00</b>



**Lisle Library District**  
**Revenues through March 31, 2021 (75.0% of FY 20-21)**  
Special Reserve Only

	Current Month March 2021	YTD July - March 2020-2021	YTD July - March 2019-2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
<b>REVENUES</b>					
<b>INTEREST/ DONATIONS</b>					
70-02-4481-00 Interest Earned - Special Reserve	\$1,776.07	\$21,709.44	\$41,653.15	\$55,000.00	39.47 %
70-04-4587-10 Restricted - Transfer from Corporate	\$25,000.00	\$225,000.00	\$225,000.00	\$300,000.00	75.00 %
<b>TOTAL INTEREST &amp; CASH DONATION</b>	<b>\$26,776.07</b>	<b>\$246,709.44</b>	<b>\$266,653.15</b>	<b>\$355,000.00</b>	<b>69.50 %</b>
<b>TOTAL REVENUES</b>	<b>\$26,776.07</b>	<b>\$246,709.44</b>	<b>\$266,653.15</b>	<b>\$355,000.00</b>	<b>69.50 %</b>



**Lisle Library District**  
**Revenues through March 31, 2021 (75.0% of FY 20-21)**  
 No Special Reserve reflected

	Current Month March 2021	YTD July - March 2020-2021	YTD July - March 2019-2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
<b>REVENUES</b>					
<b>TAX LEVY</b>					
10-01-4411-00 Tax Levy - Corp.	\$0.00	\$3,705,629.37	\$3,961,037.72	\$3,710,300.00	99.87 %
40-01-4414-00 Tax Levy - IMRF	\$0.00	\$116,473.47	\$30,909.89	\$116,150.00	100.28 %
45-01-4415-00 Tax Levy - FICA	\$0.00	\$159,518.03	\$126,653.88	\$159,580.00	99.96 %
<b>TOTAL TAX LEVY</b>	<b>\$0.00</b>	<b>\$3,981,620.87</b>	<b>\$4,138,601.49</b>	<b>\$3,986,030.00</b>	<b>99.89 %</b>
<b>TIF SURPLUS</b>					
10-01-4455-00 TIF-Surplus Corp	\$0.00	\$32,563.42	\$34,509.98	\$35,000.00	93.04 %
<b>Total TIF SURPLUS</b>	<b>\$0.00</b>	<b>\$32,563.42</b>	<b>\$34,509.98</b>	<b>\$35,000.00</b>	<b>93.04 %</b>
<b>PERSONAL PROPERTY REPLACEMENT TAX</b>					
10-01-4461-00 Personal Property Repl. Tax - Corp	\$1,074.80	\$11,578.09	\$11,823.20	\$12,000.00	96.48 %
40-01-4462-00 Personal Property Repl. Tax - IMRF	\$62.03	\$668.21	\$682.34	\$800.00	83.53 %
45-01-4463-00 Personal Property Repl. Tax - FICA	\$9.75	\$104.98	\$107.20	\$100.00	104.98 %
<b>TOTAL PERSONAL PROPERTY REPLACEMENT TAX</b>	<b>\$1,146.58</b>	<b>\$12,351.28</b>	<b>\$12,612.74</b>	<b>\$12,900.00</b>	<b>95.75 %</b>
<b>INTEREST INCOME</b>					
10-02-4472-00 Interest Earned - Corp	\$2,621.60	\$38,097.14	\$91,463.46	\$100,000.00	38.10 %
40-02-4475-00 Interest Earned - IMRF	\$114.05	\$1,659.41	\$6,317.87	\$6,000.00	27.66 %
45-02-4476-00 Interest Earned - FICA	\$72.06	\$1,123.66	\$2,872.74	\$3,000.00	37.46 %
80-02-4482-00 Interest Earned - Working Cash	\$0.00	\$0.00	\$4,538.14	\$0.00	0.00 %
<b>TOTAL INTEREST INCOME</b>	<b>\$2,807.71</b>	<b>\$40,880.21</b>	<b>\$105,192.21</b>	<b>\$109,000.00</b>	<b>37.50 %</b>
<b>UNREALIZED GAIN/LOSS ON INVESTMENTS</b>					
10-02-4526-00 4526 - Unrealized Gain/Loss on	(\$3,850.55)	(\$35,201.46)	\$22,599.68	\$22,000.00	(160.01)%
<b>TOTAL UNREALIZED GAIN/LOSS ON INVESTMENTS</b>	<b>(\$3,850.55)</b>	<b>(\$35,201.46)</b>	<b>\$22,599.68</b>	<b>\$22,000.00</b>	<b>(160.01)%</b>
<b>DESK INCOME</b>					
10-03-4531-00 Lost Books	\$282.28	\$1,094.65	\$1,244.72	\$2,000.00	54.73 %

**Lisle Library District**  
**Revenues through March 31, 2021 (75.0% of FY 20-21)**

No Special Reserve reflected

	Current Month March 2021	YTD July - March 2020-2021	YTD July - March 2019-2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
10-03-4536-00 Non-Resident Fees	\$0.00	\$571.53	\$0.00	\$250.00	228.61 %
10-03-4540-00 Fines	\$449.29	\$2,848.11	\$16,927.65	\$35,000.00	8.14 %
<b>TOTAL DESK INCOME</b>	<b>\$731.57</b>	<b>\$4,514.29</b>	<b>\$18,172.37</b>	<b>\$37,250.00</b>	<b>12.12 %</b>
<b>UNRESTRICTED INCOME</b>					
10-03-4550-00 Gifts - Unrestricted Corp	\$0.00	\$60.00	\$0.00	\$0.00	0.00 %
10-04-4573-00 Copier Income	\$872.99	\$2,629.16	\$942.23	\$1,000.00	262.92 %
10-04-4583-00 Per Capita Grant	\$0.00	\$35,630.00	\$35,630.00	\$30,000.00	118.77 %
10-04-4584-00 Other Income - Corp.	\$0.00	\$1,249.38	\$0.00	\$1,000.00	124.94 %
10-04-4585-00 License Sticker Renewals	\$464.00	\$1,160.00	\$0.00	\$0.00	0.00 %
<b>TOTAL UNRESTRICTED INCOME</b>	<b>\$1,336.99</b>	<b>\$40,728.54</b>	<b>\$36,572.23</b>	<b>\$32,000.00</b>	<b>127.28 %</b>
<b>TOTAL REVENUES</b>	<b>\$2,172.30</b>	<b>\$4,077,457.15</b>	<b>\$4,368,260.70</b>	<b>\$4,234,180.00</b>	<b>96.30 %</b>

**Lisle Library District**  
**Expenses through March 31, 2021 (75.0% of FY 20-21)**  
Special Reserve Only

	Current Month March 2021	YTD July - March 2020-2021	YTD July - March 2019-2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
<b>SPECIAL RESERVE EXPENSES</b>					
<b>MAINTENANCE AND EQUIPMENT EXPENSES</b>					
70-20-5666-00 5666 Facility and Campus (Spec Res)	\$0.00	\$0.00	\$232,527.50	\$150,000.00	0.00 %
70-65-5667-00 5667- Security Systems (Spec Res)	\$0.00	\$34,443.28	\$0.00	\$180,000.00	19.14 %
70-65-5671-00 Furniture & Equipment (Spec Res)	\$0.00	\$0.00	\$15,548.00	\$40,000.00	0.00 %
70-65-5674-00 Consulting	\$14,047.50	\$79,180.00	\$13,390.00	\$150,000.00	52.79 %
<b>TOTAL MAINTENANCE AND EQUIPMENT EXPENSES</b>	<b>\$14,047.50</b>	<b>\$113,623.28</b>	<b>\$261,465.50</b>	<b>\$520,000.00</b>	<b>21.85 %</b>
<b>RENOVATION COSTS</b>					
70-65-5861-00 Interior Renovation (Spec Res)	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00 %
<b>TOTAL RENOVATION COSTS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>	<b>0.00 %</b>
<b>TOTAL SPECIAL RESERVE EXPENSES</b>	<b>\$14,047.50</b>	<b>\$113,623.28</b>	<b>\$261,465.50</b>	<b>\$530,000.00</b>	<b>21.44 %</b>

**Lisle Library District**  
**Expenses through March 31, 2021 (75% of FY 20-21)**  
 No Special Reserve reflected

	Current Month March, 2021	YTD July - March 2020 - 2021	YTD July - March 2019 - 2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
<b>ALL EXPENSES</b>					
<b>EMPLOYEE COSTS</b>					
<b>Salaries</b>					
10-10-5603-10	\$38,367.47	\$340,273.77	\$367,551.76	\$480,000.00	70.89 %
10-10-5603-20	\$42,678.75	\$412,932.71	\$421,136.37	\$580,000.00	71.20 %
10-10-5603-30	\$30,865.52	\$263,059.67	\$295,674.10	\$450,000.00	58.46 %
10-10-5603-50	\$22,507.62	\$198,913.11	\$200,840.91	\$277,000.00	71.81 %
10-10-5603-60	\$36,943.92	\$330,769.42	\$352,008.72	\$475,000.00	69.64 %
Total Salaries	\$171,363.28	\$1,545,948.68	\$1,637,211.86	\$2,262,000.00	68.34 %
<b>Health and Dental Ins.</b>					
10-10-5621-10	\$3,514.15	\$34,200.11	\$35,172.99	\$53,000.00	64.53 %
10-10-5621-20	\$7,440.51	\$71,345.55	\$69,880.66	\$108,000.00	66.06 %
10-10-5621-30	\$3,423.52	\$24,677.68	\$29,310.95	\$48,000.00	51.41 %
10-10-5621-50	\$2,365.86	\$24,299.94	\$23,294.16	\$40,000.00	60.75 %
10-10-5621-60	\$4,421.28	\$49,024.26	\$45,223.95	\$60,000.00	81.71 %
10-10-5622-10	\$184.98	\$1,780.82	\$1,843.79	\$2,500.00	71.23 %
10-10-5622-20	\$440.80	\$4,653.94	\$4,247.76	\$7,000.00	66.48 %
10-10-5622-30	\$214.75	\$2,132.16	\$1,609.53	\$3,000.00	71.07 %
10-10-5622-50	\$165.33	\$2,119.97	\$2,219.64	\$3,000.00	70.67 %
10-10-5622-60	\$144.43	\$1,894.99	\$1,754.88	\$3,500.00	54.14 %
Total Health & Dental Ins.	\$22,315.61	\$216,129.42	\$214,558.31	\$328,000.00	65.89 %
<b>Other Staff Benefits</b>					
10-10-5646-00	\$0.00	\$237.43	\$272.95	\$4,000.00	5.94 %
10-10-5623-00	\$0.00	\$0.00	\$382.20	\$350.00	0.00 %
Total Other Staff Benefits	\$0.00	\$237.43	\$655.15	\$4,350.00	5.46 %
<b>FICA Expenses</b>					
45-10-5625-10	\$2,898.75	\$25,490.96	\$27,415.88	\$36,720.00	69.42 %
45-10-5625-20	\$3,046.93	\$29,580.27	\$30,242.86	\$44,370.00	66.67 %
45-10-5625-30	\$2,289.34	\$19,708.25	\$22,279.15	\$34,430.00	57.24 %

# Lisle Library District

## Expenses through March 31, 2021 (75% of FY 20-21)

No Special Reserve reflected

	Current Month March, 2021	YTD July - March 2020 - 2021	YTD July - March 2019 - 2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
45-10-5625-50	\$1,686.51	\$14,919.46	\$15,059.85	\$21,160.00	70.51 %
45-10-5625-60	\$2,707.15	\$24,137.57	\$25,958.46	\$36,320.00	66.46 %
Total FICA Expenses	\$12,628.68	\$113,836.51	\$120,956.20	\$173,000.00	65.80 %
<b>IMRF Expenses</b>					
40-10-5628-10	\$2,586.87	\$26,167.81	\$25,268.87	\$38,000.00	68.86 %
40-10-5628-20	\$3,077.12	\$34,264.10	\$31,166.53	\$54,000.00	63.45 %
40-10-5628-30	\$2,034.44	\$20,491.43	\$20,960.09	\$39,000.00	52.54 %
40-10-5628-50	\$1,622.78	\$16,413.29	\$14,865.33	\$25,000.00	65.65 %
40-10-5628-60	\$1,941.41	\$19,283.17	\$18,766.26	\$29,000.00	66.49 %
Total IMRF Expenses	\$11,262.62	\$116,619.80	\$111,027.08	\$185,000.00	63.04 %
<b>TOTAL EMPLOYEE COSTS</b>	\$217,570.19	\$1,992,771.84	\$2,084,408.60	\$2,952,350.00	67.50 %
<b>BUILDING COSTS</b>					
<b>Utilities</b>					
10-20-5650-00	\$450.00	\$4,050.00	\$3,600.00	\$5,400.00	75.00 %
10-20-5651-00	\$0.00	\$1,810.00	\$1,810.00	\$1,810.00	100.00 %
10-20-5652-00	\$782.40	\$6,247.38	\$5,722.43	\$8,500.00	73.50 %
10-20-5653-00	\$1,921.39	\$5,463.02	\$3,593.33	\$7,500.00	72.84 %
10-20-5654-00	\$93.21	\$1,083.57	\$1,234.20	\$2,900.00	37.36 %
10-20-5655-00	\$4,132.08	\$26,608.53	\$30,312.80	\$50,000.00	53.22 %
10-20-5656-00	\$108.03	\$1,182.33	\$864.38	\$1,500.00	78.82 %
Total Utilities	\$7,487.11	\$46,444.83	\$47,137.14	\$77,610.00	59.84 %
<b>Maintenance and Repairs</b>					
10-20-5660-00	\$0.00	\$3,600.00	\$3,600.00	\$5,000.00	72.00 %
10-20-5661-00	\$149.60	\$26,944.92	\$16,453.07	\$49,500.00	54.43 %
10-20-5662-00	\$14,990.00	\$42,590.00	\$30,098.50	\$40,000.00	106.48 %
10-20-5663-00	\$479.28	\$4,884.29	\$6,545.76	\$10,000.00	48.84 %
10-20-5664-00	\$2,170.93	\$36,867.11	\$48,399.39	\$83,700.00	44.05 %
10-20-5665-00	\$382.63	\$3,119.90	\$2,290.69	\$3,500.00	89.14 %

# Lisle Library District Expenses through March 31, 2021 (75% of FY 20-21)

No Special Reserve reflected

	Current Month March, 2021	YTD July - March 2020 - 2021	YTD July - March 2019 - 2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
Total Maintenance and Repairs	\$18,172.44	\$118,006.22	\$107,387.41	\$191,700.00	61.56 %
<b>TOTAL BUILDING COSTS</b>	<b>\$25,659.55</b>	<b>\$164,451.05</b>	<b>\$154,524.55</b>	<b>\$269,310.00</b>	<b>61.06 %</b>
<b>OPERATING EXPENSES</b>					
Postage and Printing					
10-25-5710-00 Postage and Shipping	\$578.21	\$2,777.20	\$3,895.13	\$5,500.00	50.49 %
10-25-5710-10 Printing/Spec. Serv. - Adult	\$1,807.00	\$4,952.34	\$8,828.45	\$17,000.00	29.13 %
10-25-5711-00 Postage Special Serv	\$1,150.76	\$5,823.88	\$5,548.23	\$8,800.00	66.18 %
10-25-5712-00 Printing	\$0.00	\$438.74	\$379.46	\$1,000.00	43.87 %
Total Postage and Printing	\$3,535.97	\$13,992.16	\$18,651.27	\$32,300.00	43.32 %
Supplies					
10-25-5713-00 Office Supplies	\$0.00	\$3,983.98	\$3,409.24	\$5,000.00	79.68 %
10-25-5714-00 Circ. Material Supplies	\$169.56	\$6,899.11	\$3,776.55	\$10,000.00	68.99 %
10-25-5715-00 Copier Supplies	\$0.00	\$1,333.88	\$929.70	\$1,900.00	70.20 %
10-25-5716-00 Kitchen Supplies	\$221.82	\$2,136.36	\$3,874.21	\$6,500.00	32.87 %
10-25-5717-00 Processing Supplies	\$1,598.42	\$19,234.66	\$18,257.03	\$43,000.00	44.73 %
10-25-5718-00 Computer Supplies	\$347.41	\$5,344.14	\$7,045.37	\$12,400.00	43.10 %
Total Supplies	\$2,337.21	\$38,932.13	\$37,292.10	\$78,800.00	49.41 %
Other Operating Costs					
10-25-5719-00 Publishing	\$0.00	\$828.46	\$693.22	\$1,500.00	55.23 %
10-25-5722-15 Safety Deposit Box Rental	\$0.00	\$140.00	\$50.00	\$150.00	93.33 %
10-25-5723-00 Check Printing	\$0.00	\$0.00	\$51.36	\$250.00	0.00 %
10-25-5723-15 Bank Charges	\$345.27	\$1,365.37	\$1,301.44	\$3,000.00	45.51 %
10-25-5724-15 Local Travel	\$0.00	\$148.71	\$302.58	\$500.00	29.74 %
Total Other Operating Costs	\$345.27	\$2,482.54	\$2,398.60	\$5,400.00	45.97 %
<b>TOTAL OPERATING EXPENSES</b>	<b>\$6,218.45</b>	<b>\$55,406.83</b>	<b>\$58,341.97</b>	<b>\$116,500.00</b>	<b>47.56 %</b>
<b>INSURANCE</b>					

**Lisle Library District**  
**Expenses through March 31, 2021 (75% of FY 20-21)**  
 No Special Reserve reflected

	Current Month March, 2021	YTD July - March 2020 - 2021	YTD July - March 2019 - 2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
10-30-5750-00	\$0.00	\$2,100.00	\$0.00	\$2,100.00	100.00 %
10-30-5751-00	\$0.00	\$47,994.50	\$24,178.51	\$29,000.00	165.50 %
10-30-5754-00	\$1,646.00	\$10,713.50	\$6,457.00	\$7,500.00	142.85 %
<b>TOTAL INSURANCE</b>	<b>\$1,646.00</b>	<b>\$60,808.00</b>	<b>\$30,635.51</b>	<b>\$38,600.00</b>	<b>157.53 %</b>
<b>CONTRACTUAL SERVICES</b>					
10-35-5760-00	\$450.00	\$2,925.00	\$3,825.00	\$15,000.00	19.50 %
10-35-5761-00	\$170.05	\$170.05	\$322.20	\$700.00	24.29 %
10-35-5762-00	\$1,111.29	\$2,701.29	\$4,740.22	\$6,500.00	41.56 %
10-35-5763-00	\$13,814.63	\$55,410.74	\$29,675.80	\$59,000.00	93.92 %
10-35-5764-10	\$1,630.60	\$23,923.90	\$15,571.21	\$36,000.00	66.46 %
10-35-5765-10	\$555.90	\$4,809.84	\$4,727.64	\$7,500.00	64.13 %
10-35-5769-00	\$0.00	\$522.61	\$0.00	\$10,000.00	5.23 %
10-35-5770-00	\$0.00	\$8,650.00	\$8,400.00	\$8,700.00	99.43 %
10-35-5771-00	\$511.90	\$5,681.64	\$5,637.07	\$7,700.00	73.79 %
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$18,244.37</b>	<b>\$104,795.07</b>	<b>\$72,899.14</b>	<b>\$151,100.00</b>	<b>69.35 %</b>
<b>PERSONNEL DEVELOPMENT</b>					
<b>Staff &amp; Trustee Development</b>					
10-40-5783-00	\$0.00	\$2,914.00	\$3,559.00	\$4,000.00	72.85 %
10-40-5784-00	\$0.00	\$0.00	\$1,119.61	\$1,500.00	0.00 %
10-40-5785-00	\$180.36	\$1,535.30	\$8,165.60	\$4,500.00	34.12 %
10-40-5786-00	\$0.00	\$269.74	\$359.18	\$5,000.00	5.39 %
10-40-5787-00	\$0.00	\$0.00	\$2,391.29	\$0.00	0.00 %
10-40-5788-00	\$43.00	\$305.00	\$1,109.00	\$1,500.00	20.33 %
10-45-5786-70	\$0.00	\$75.00	\$75.00	\$525.00	14.29 %
10-45-5787-70	\$0.00	\$0.00	\$391.08	\$1,000.00	0.00 %
10-45-5788-70	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00 %
10-45-5789-70	\$0.00	\$80.00	\$0.00	\$1,000.00	8.00 %
<b>Total Staff &amp; Trustee Development</b>	<b>\$223.36</b>	<b>\$5,179.04</b>	<b>\$17,169.76</b>	<b>\$20,025.00</b>	<b>25.86 %</b>

# Lisle Library District

## Expenses through March 31, 2021 (75% of FY 20-21)

No Special Reserve reflected

	Current Month March, 2021	YTD July - March 2020 - 2021	YTD July - March 2019 - 2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
TOTAL PERSONNEL DEVELOPMENT	\$223.36	\$5,179.04	\$17,169.76	\$20,025.00	25.86 %
EQUIPMENT COSTS					
Major Equipment					
10-48-5801-10 Polaris Maint (Corp)	\$0.00	\$54,474.35	\$48,956.48	\$53,000.00	102.78 %
10-48-5803-10 5803 Technology	\$12,424.80	\$41,579.52	\$5,577.56	\$50,000.00	83.16 %
10-48-5804-10 5804 Facility	\$0.00	\$792.86	\$8,130.79	\$10,000.00	7.93 %
Total Major Equipment	\$12,424.80	\$96,846.73	\$62,664.83	\$113,000.00	85.71 %
Minor Equipment					
10-48-5823-10 Minor Equip - Administration	\$0.00	\$349.84	\$0.00	\$700.00	49.98 %
10-48-5823-20 Minor Equip - Adult Services	\$0.00	\$153.22	\$459.48	\$700.00	21.89 %
10-48-5823-30 Minor Equip - Youth	\$0.00	\$0.00	\$189.11	\$700.00	0.00 %
10-48-5823-50 Minor Equip - Tech Services	\$0.00	\$142.57	\$175.35	\$700.00	20.37 %
10-48-5823-60 Minor Equip - Circ	\$156.94	\$186.92	\$24.99	\$700.00	26.70 %
Total Minor Equipment	\$156.94	\$832.55	\$848.93	\$3,500.00	23.79 %
Equip Maint/Repairs & Rentals					
10-48-5843-00 Rental-Postage Meter	\$0.00	\$540.00	\$540.00	\$720.00	75.00 %
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	\$1,404.87	\$12,378.16	\$9,538.24	\$19,280.00	64.20 %
10-48-5846-00 Equip Maint/Repr-NonContr	\$0.00	\$141.81	\$724.76	\$1,000.00	14.18 %
Total Equip Maint/Repairs & Rentals	\$1,404.87	\$13,059.97	\$10,803.00	\$21,000.00	62.19 %
TOTAL EQUIPMENT COSTS	\$13,986.61	\$110,739.25	\$74,316.76	\$137,500.00	80.54 %
LIBRARY MEDIA					
Books					
10-50-5863-20 Literacy/ESL	\$0.00	\$186.73	\$2,598.78	\$9,000.00	2.07 %
10-50-5863-30 Books - Youth Serv	\$7,455.10	\$33,050.15	\$34,144.83	\$54,000.00	61.20 %
10-50-5863-50 Books - Tech Serv	\$0.00	\$57.55	\$155.66	\$100.00	57.55 %
10-50-5864-10 Books - Non Fiction	\$2,405.36	\$35,753.67	\$52,451.23	\$86,100.00	41.53 %
10-50-5865-10 Books - Adult/Teen Fiction	\$5,293.68	\$39,425.10	\$54,696.40	\$74,500.00	52.92 %



# Lisle Library District

## Expenses through March 31, 2021 (75% of FY 20-21)

No Special Reserve reflected

	Current Month March, 2021	YTD July - March 2020 - 2021	YTD July - March 2019 - 2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
10-50-5867-20 Ref Books - Adult Serv	\$474.83	\$9,876.69	\$9,356.94	\$18,000.00	54.87 %
<b>Total Books</b>	<b>\$15,628.97</b>	<b>\$118,349.89</b>	<b>\$153,403.84</b>	<b>\$241,700.00</b>	<b>48.97 %</b>
<b>Databases</b>					
10-50-5869-20 Internet Licensed DBases	\$781.04	\$81,511.94	\$105,408.26	\$125,000.00	65.21 %
10-50-5872-10 Dbases - Professional	\$1,017.55	\$5,572.29	\$4,188.11	\$6,300.00	88.45 %
10-50-5873-30 Dbases - Youth Serv	\$0.00	\$9,493.50	\$7,653.00	\$12,700.00	74.75 %
<b>Total Databases</b>	<b>\$1,798.59</b>	<b>\$96,577.73</b>	<b>\$117,249.37</b>	<b>\$144,000.00</b>	<b>67.07 %</b>
<b>Audio-Visual Materials</b>					
10-50-5890-30 A-V Mats - Youth Serv	\$1,720.04	\$13,936.82	\$10,548.43	\$20,000.00	69.68 %
10-50-5895-40 A-V Mats - Adult Serv	\$7,188.11	\$74,146.84	\$89,162.65	\$140,000.00	52.96 %
<b>Total Audio-Visual Materials</b>	<b>\$8,908.15</b>	<b>\$88,083.66</b>	<b>\$99,711.08</b>	<b>\$160,000.00</b>	<b>55.05 %</b>
<b>Periodicals/Doc Delivery</b>					
10-50-5900-20 Periodicals - Adult Serv	\$78.45	\$35,578.81	\$41,764.87	\$37,850.00	94.00 %
10-50-5900-30 Periodicals - Youth	\$0.00	\$474.01	\$193.91	\$500.00	94.80 %
10-50-5900-80 Periodicals - Prof. Collections	\$0.00	\$4,797.47	\$3,034.47	\$4,700.00	102.07 %
10-50-5871-20 Document Delivery	\$50.75	\$21,902.59	\$21,757.83	\$23,000.00	95.23 %
<b>Total Periodicals/Doc Delivery</b>	<b>\$129.20</b>	<b>\$62,752.88</b>	<b>\$66,751.08</b>	<b>\$66,050.00</b>	<b>95.01 %</b>
<b>TOTAL LIBRARY MEDIA</b>	<b>\$26,464.91</b>	<b>\$365,764.16</b>	<b>\$437,115.37</b>	<b>\$611,750.00</b>	<b>59.79 %</b>
<b>PROGRAMS AND READER'S SERVICES</b>					
<b>Programs</b>					
10-60-5931-10 Programs - Adult Services	\$1,771.62	\$8,139.56	\$9,552.36	\$12,000.00	67.83 %
10-60-5931-30 Programs - Youth	\$218.43	\$6,420.91	\$6,001.91	\$8,000.00	80.26 %
10-60-5931-40 Online Marketing	\$49.74	\$478.14	\$1,414.38	\$2,000.00	23.91 %
10-60-5931-50 Community Relations	\$254.48	\$2,129.78	\$2,305.91	\$6,500.00	32.77 %
<b>Total Programs</b>	<b>\$2,294.27</b>	<b>\$17,168.39</b>	<b>\$19,274.56</b>	<b>\$28,500.00</b>	<b>60.24 %</b>
<b>Readers Service's</b>					

# Lisle Library District

## Expenses through March 31, 2021 (75% of FY 20-21)

No Special Reserve reflected

	Current Month March, 2021	YTD July - March 2020 - 2021	YTD July - March 2019 - 2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
10-60-5940-10 Reader Services - Adult Serv. De	\$1,000.00	\$1,972.50	\$235.69	\$2,000.00	98.63 %
10-60-5940-30 Reader Services - Youth Serv. D	\$1,441.65	\$3,147.71	\$4,135.16	\$5,500.00	57.23 %
Total Readers Services's	\$2,441.65	\$5,120.21	\$4,370.85	\$7,500.00	68.27 %
<b>TOTAL PROGRAMS AND READER'S SERVICES</b>	<b>\$4,735.92</b>	<b>\$22,288.60</b>	<b>\$23,645.41</b>	<b>\$36,000.00</b>	<b>61.91 %</b>
<b>RESTRICTED USAGE EXPENSES</b>					
10-80-5981-80 Restricted - Per Capita Grant	\$5,724.62	\$23,828.27	\$21,328.74	\$30,000.00	79.43 %
10-80-5984-80 Transfer to Special Reserve	\$25,000.00	\$225,000.00	\$225,000.00	\$300,000.00	75.00 %
10-80-5986-80 IMRF Funding	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00 %
<b>TOTAL RESTRICTED USAGE EXPENSES</b>	<b>\$30,724.62</b>	<b>\$248,828.27</b>	<b>\$296,328.74</b>	<b>\$380,000.00</b>	<b>65.48 %</b>
<b>.02 BLDG/MAINT EXPENSES</b>					
30-65-5925-00 Network - Maint. (.02 B/M)	\$0.00	\$0.00	\$12,621.58	\$0.00	0.00 %
30-65-5926-00 Maint - Bldg Structure (.02 B/M)	\$0.00	\$0.00	\$9,063.21	\$0.00	0.00 %
<b>Total .02 BLDG/MAINT EXPENSES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$21,684.79</b>	<b>\$0.00</b>	<b>0.00 %</b>
<b>CONTINGENCY</b>					
10-90-5999-00 Contingency	\$0.00	\$0.00	\$15,264.92	\$25,000.00	0.00 %
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,264.92</b>	<b>\$25,000.00</b>	<b>0.00 %</b>
<b>TOTAL ALL EXPENSES</b>	<b>\$345,473.98</b>	<b>\$3,131,032.11</b>	<b>\$3,286,335.52</b>	<b>\$4,738,135.00</b>	<b>66.08 %</b>

# Lisle Library District Accounts Payable April 21, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>4imprint, Inc.</b> 4imprint, Inc.	4/21/2021 8849492	Backpacks Invoice	Paid	10-60-5940-30 10-60-5931-30	Reader Services - Youth Serv. Dept. Programs - Youth	\$2,352.29 \$248.21
<b>Totals for 4imprint, Inc.:</b>						<b>\$2,600.50</b>
<b>Anderson Pest Solutions</b> Anderson Pest Solutions	4/21/2021 7828397	Pest Control Invoice	Paid	10-20-5661-00	Maint Contracts - Maint. Service	\$157.10
<b>Totals for Anderson Pest Solutions:</b>						<b>\$157.10</b>
<b>Baker &amp; Taylor (L4171582)</b> Baker & Taylor (L4171582)	4/21/2021 033121	Audio Books & Processing Invoice	Paid	10-50-5895-40 10-25-5717-00	A-V Mats - Adult Serv Processing Supplies	\$125.42 \$21.55
<b>Totals for Baker &amp; Taylor (L4171582):</b>						<b>\$146.97</b>
<b>Baker &amp; Taylor (C5223433)</b> Baker & Taylor (C5223433)	4/21/2021 033121	Continuations & Processing Invoice	Paid	10-50-5864-10 10-25-5717-00	Books - Non Fiction Processing Supplies	\$247.23 \$18.06
<b>Totals for Baker &amp; Taylor (C5223433):</b>						<b>\$265.29</b>
<b>Baker &amp; Taylor (L0334152)</b> Baker & Taylor (L0334152)	4/21/2021 033121	Circ & Processing Invoice	Paid	10-50-5864-10 10-25-5717-00	Books - Non Fiction Processing Supplies	\$4,398.79 \$200.61
<b>Totals for Baker &amp; Taylor (L0334152):</b>						<b>\$4,599.40</b>
<b>Baker &amp; Taylor (L3965522)</b> Baker & Taylor (L3965522)	4/21/2021 033121	Unprocessed Invoice	Paid	10-50-5864-10	Books - Non Fiction	\$9.08
<b>Totals for Baker &amp; Taylor (L3965522):</b>						<b>\$9.08</b>
<b>Baker &amp; Taylor (L4342812)</b> Baker & Taylor (L4342812)	4/21/2021 033121	Books - YS & Processing Invoice	Paid	10-50-5863-30 10-25-5717-00	Books - Youth Serv Processing Supplies	\$542.49 \$21.12
<b>Totals for Baker &amp; Taylor (L4342812):</b>						<b>\$563.61</b>

# Lisle Library District Accounts Payable April 21, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Baker & Taylor (L5202982)	4/21/2021 033121	PBS & Processing Invoice	Paid	10-50-5865-10 10-25-5717-00	Books - Adult/Teen Fiction Processing Supplies	\$48.30 \$12.90
<b>Baker &amp; Taylor (L5425632)</b>					<b>Totals for Baker &amp; Taylor (L5202982):</b>	<b>\$61.20</b>
Baker & Taylor (L5425632)	4/21/2021 033121	Books - YS & Processing Invoice	Paid	10-50-5863-30 10-25-5717-00	Books - Youth Serv Processing Supplies	\$1,868.08 \$106.53
<b>Baker &amp; Taylor (L5543202)</b>					<b>Totals for Baker &amp; Taylor (L5425632):</b>	<b>\$1,974.61</b>
Baker & Taylor (L5543202)	4/21/2021 033121	Books - Fiction & Processing Invoice	Paid	10-50-5865-10 10-25-5717-00	Books - Adult/Teen Fiction Processing Supplies	\$3,791.31 \$149.28
<b>Burlington English Inc.</b>					<b>Totals for Baker &amp; Taylor (L5543202):</b>	<b>\$3,940.59</b>
Burlington English Inc.	4/21/2021 15001	Annual Software Renewal Invoice	Paid	10-50-5863-20	Literacy/ESL	\$960.00
<b>Case Lots, Inc.</b>					<b>Totals for Burlington English Inc.:</b>	<b>\$960.00</b>
Case Lots, Inc.	4/21/2021 3819	Misc Janitorial Supplies Invoice	Paid	10-20-5663-00	Maint/Repairs-Genl repairs, Supplies	\$395.70
	4/21/2021 3986	PPE Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$197.80
<b>CCS</b>					<b>Totals for Case Lots, Inc.:</b>	<b>\$593.50</b>
CCS	4/21/2021 120029-04082021	Consulting Invoice	Paid	70-65-5674-00	Consulting	\$16,707.50
<b>Children's Plus, Inc.</b>					<b>Totals for CCS:</b>	<b>\$16,707.50</b>
Children's Plus, Inc.	4/21/2021 195228	Books Invoice	Paid	10-50-5863-30	Books - Youth Serv	\$474.79
	4/21/2021 195954	Books Invoice	Paid	10-50-5863-30	Books - Youth Serv	\$1,768.24

# Lisle Library District Accounts Payable April 21, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>ComEd</b> ComEd	4/21/2021 032621	Usage Invoice	Paid	10-20-5655-00	Totals for Children's Plus, Inc.: Utilities - Electric	<u>\$2,243.03</u> \$3,278.96
<b>Compact Disc Source</b> Compact Disc Source	4/21/2021 78893	Music CDs Invoice	Paid	10-50-5895-40	Totals for ComEd: A-V Mats - Adult Serv	<u>\$3,278.96</u> \$226.77
	4/21/2021 78892	Processing Invoice	Paid	10-25-5717-00	Processing Supplies	\$94.33
<b>Dell Marketing LP</b> Dell Marketing LP	4/21/2021 10476745179	PC Warranty Extension Invoice	Paid	10-35-5763-00	Totals for Compact Disc Source: Other Contr Svcs-Tech Asst	<u>\$321.10</u> \$68.18
<b>Demco, Inc.</b> Demco, Inc.	4/21/2021 6927813	Book Covers, Files Invoice	Paid	10-25-5717-00 10-25-5713-00	Totals for Dell Marketing LP: Processing Supplies Office Supplies	<u>\$68.18</u> \$30.50 \$38.13
<b>Discount School Supply</b> Discount School Supply	4/21/2021 W65282090101	Craft Kits Invoice	Paid	10-60-5931-30	Totals for Demco, Inc.: Programs - Youth	<u>\$68.63</u> \$21.97
<b>Dynamic Systems</b> Dynamic Systems	4/21/2021 502481	Checks Invoice	Paid	10-25-5723-00	Totals for Discount School Supply: Check Printing	<u>\$21.97</u> \$95.61
<b>Eco Clean Maintenance</b>					Totals for Dynamic Systems:	<u>\$95.61</u>

## Lisle Library District Accounts Payable April 21, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Eco Clean Maintenance	4/21/2021 9497	Cleaning Invoice	Paid	10-20-5661-00	Maint Contracts - Maint. Service	\$2,897.00
<b>Ehlers Investment Partners</b>						
Ehlers Investment Partners	4/21/2021 033121	Investment Consultant Invoice	Paid	10-35-5765-10	Investment Agency Consultants	\$615.83
<b>Totals for Eco Clean Maintenance:</b>						<u>\$2,897.00</u>
<b>Encomium Publications</b>						
Encomium Publications	4/21/2021 21102	Books Invoice	Paid	10-50-5863-20	Literacy/ESL	\$483.20
4/21/2021 21103	Books Invoice	Paid	10-50-5863-20	Literacy/ESL	\$374.55	
<b>Totals for Ehlers Investment Partners:</b>						<u>\$615.83</u>
<b>John Ferrari</b>						
John Ferrari	4/21/2021 040221	Activity Kits Invoice	Paid	10-60-5931-30	Programs - Youth	\$27.96
<b>Totals for Encomium Publications:</b>						<u>\$857.75</u>
<b>Garvey's Office Products</b>						
Garvey's Office Products	4/21/2021 PINV2059390	Index Cards, Labels Invoice	Paid	10-25-5713-00	Office Supplies	\$48.30
4/21/2021 PINV2053248	Pens, Post-Its Invoice	Paid	10-25-5713-00	Office Supplies	\$13.89	
4/21/2021 PINV2064736	Laminate Invoice	Paid	10-48-5823-20	Minor Equip - Adult Services	\$134.18	
4/21/2021 PINV2064724	Card Stock Invoice	Paid	10-25-5713-00	Office Supplies	\$25.80	
4/21/2021 PINV2063308	Office Supplies Invoice	Paid	10-25-5714-00	Circ. Material Supplies	\$36.05	
<b>Totals for Garvey's Office Products:</b>						<u>\$258.22</u>

## Lisle Library District Accounts Payable April 21, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount	
Illinois Library Association Illinois Library Association	4/21/2021 195569	Elevate Program - Graziani Invoice	Paid	10-40-5785-00	Conferences - Staff	\$50.00	
	4/21/2021 2021	Reaching Forward - Paul Hur Invoice	Paid	10-40-5785-00	Conferences - Staff	\$50.00	
	4/21/2021 196700	Membership Dues Invoice	Paid	10-40-5783-00	Dues - Staff	\$100.00	
	4/21/2021 196696	Membership Dues Invoice	Paid	10-40-5783-00	Dues - Staff	\$150.00	
	4/21/2021 196352	Membership Dues Invoice	Paid	10-40-5783-00	Dues - Staff	\$100.00	
	4/21/2021 196434	Membership Dues Invoice	Paid	10-40-5783-00	Dues - Staff	\$100.00	
	4/21/2021 196350	Membership Dues Invoice	Paid	10-45-5786-70	Dues - Trustee	\$75.00	
	4/21/2021 196451	Membership Dues Invoice	Paid	10-45-5786-70	Dues - Trustee	\$75.00	
	4/21/2021 196414	Membership Dues Invoice	Paid	10-45-5786-70	Dues - Trustee	\$75.00	
	4/21/2021 196527	Membership Dues Invoice	Paid	10-45-5786-70	Dues - Trustee	\$75.00	
	4/21/2021 196503	Membership Dues Invoice	Paid	10-45-5786-70	Dues - Trustee	\$75.00	
	<b>Totals for Illinois Library Association:</b>						<b>\$925.00</b>
	InfoUSA Marketing, Inc. InfoUSA Marketing, Inc.	4/21/2021 10003825473	Reference USA Database Invoice	Paid	10-50-5869-20	Internet Licensed DBases	\$5,355.00
<b>Totals for InfoUSA Marketing, Inc.:</b>						<b>\$5,355.00</b>	

## Lisle Library District Accounts Payable April 21, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>Ingram Library Services</b> Ingram Library Services	4/21/2021 042121	Books - Fiction & Processing Invoice	Paid	10-50-5865-10 10-25-5717-00	Books - Adult/Teen Fiction Processing Supplies	\$2,596.87 \$241.53
<i>Totals for Ingram Library Services:</i>						<u>\$2,838.40</u>
<b>Kanopy, Inc.</b> Kanopy, Inc.	4/21/2021 242545	Kanopy Invoice	Paid	10-50-5895-40	A-V Mats - Adult Serv	\$195.00
<i>Totals for Kanopy, Inc.:</i>						<u>\$195.00</u>
<b>Jackie Kilcran</b> Jackie Kilcran	4/21/2021 033121	Mileage Reimbursement Invoice	Paid	10-25-5724-15	Local Travel	\$27.66
<i>Totals for Jackie Kilcran:</i>						<u>\$27.66</u>
<b>Konica Minolta Business Solutions</b> Konica Minolta Business Solutions	4/21/2021 272290669	Copier Usage Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$188.23
4/21/2021 9007666240	AS Public Bizhub Invoice	Paid	10-25-5718-00	Computer Supplies	\$207.70	
4/21/2021 9007671834	Lexmark Warranties Invoice	Paid	10-25-5718-00	Computer Supplies	\$174.00	
<i>Totals for Konica Minolta Business Solutions:</i>						<u>\$569.93</u>
<b>Konica Minolta Premier Finance</b> Konica Minolta Premier Finance	4/21/2021 440061307	Copier Lease Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$211.10
4/21/2021 440722049	Printer/Copier Lease Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$60.00	
<i>Totals for Konica Minolta Premier Finance:</i>						<u>\$271.10</u>
<b>LIMRICC PHIP Health</b> LIMRICC PHIP Health	4/21/2021 040521	April Premium Invoice	Paid	10-10-5621-10 10-10-5621-20 10-10-5621-30	Hosp. Ins. - Admin Hosp. Ins. - Adult Serv. Hosp. Ins. - YS	\$3,989.13 \$10,009.57 \$4,818.42



# Lisle Library District Accounts Payable April 21, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>Midwest Tape (7288)</b> Midwest Tape (7288)	4/21/2021 040121	DVDs / Blu-rays & Processi Invoice	Paid	10-10-5621-50 10-10-5621-60	Hosp. Ins. - Tech Hosp. Ins. - Circ	\$3,271.26 \$6,385.10
<b>Totals for LIMRiCC PHIP Health:</b>						<b>\$28,473.48</b>
<b>Midwest Tape (7291)</b> Midwest Tape (7291)	4/21/2021 040121	DVDs / Blu-rays, CD Books Invoice	Paid	10-50-5895-40 10-25-5717-00	A-V Mats - Adult Serv Processing Supplies	\$2,033.79 \$686.70
<b>Totals for Midwest Tape (7288):</b>						<b>\$2,720.49</b>
<b>Midwest Tape (7291)</b> Midwest Tape (7291)	4/21/2021 040121	DVDs / Blu-rays, CD Books Invoice	Paid	10-50-5890-30	A-V Mats - Youth Serv	\$14.99
<b>Totals for Midwest Tape (7291):</b>						<b>\$14.99</b>
<b>Midwest Tape (8904)</b> Midwest Tape (8904)	4/21/2021 040121	Binge Boxes Invoice	Paid	10-50-5895-40	A-V Mats - Adult Serv	\$569.82
<b>Totals for Midwest Tape (8904):</b>						<b>\$569.82</b>
<b>Midwest Tape</b> Midwest Tape	4/21/2021 2000013117	Hoopla Invoice	Paid	10-50-5895-40	A-V Mats - Adult Serv	\$4,156.16
<b>Totals for Midwest Tape:</b>						<b>\$4,156.16</b>
<b>Monaco Mechanical Service, Inc.</b> Monaco Mechanical Service, Inc.	4/21/2021 18931	Service Contract Invoice	Paid	10-20-5661-00	Maint Contracts - Maint. Service	\$1,250.00
<b>Totals for Monaco Mechanical Service, Inc.:</b>						<b>\$1,250.00</b>
<b>Laura Murff</b> Laura Murff	4/21/2021 032521	Pick up Supplies & Displays Invoice	Paid	10-40-5784-00	Meetings - Staff	\$32.25
<b>Totals for Laura Murff:</b>						<b>\$32.25</b>
<b>NICOR</b> NICOR	4/21/2021 040721	Usage Invoice	Paid	10-20-5653-00	Utilities - Gas	\$809.75

# Lisle Library District Accounts Payable April 21, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>Outsource Solutions Group, Inc.</b> Outsource Solutions Group, Inc.	4/21/2021 58827	Monthly Server Maintenance Invoice	Paid	10-35-5763-00	Other Contr Svcs-Tech Asst	\$1,017.00
<i>Totals for NICOR:</i>						<u>\$809.75</u>
<b>OverDrive, Inc.</b> OverDrive, Inc.	4/21/2021 0110721114355	Advantage Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv	\$2,995.69
<i>Totals for Outsource Solutions Group, Inc.:</i>						<u>\$1,017.00</u>
<b>Peregrine, Stime, Newman, Ritzman</b> Peregrine, Stime, Newman, Ritzman	4/21/2021 60957	CPC Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv	\$216.19
<i>Totals for OverDrive, Inc.:</i>						<u>\$3,211.88</u>
<b>Prince William Public Library System</b> Prince William Public Library System	4/21/2021 33159037706095	Legal Services Invoice	Paid	10-35-5760-00	Legal Services	\$225.00
<i>Totals for Peregrine, Stime, Newman, Ritzman:</i>						<u>\$225.00</u>
<b>Will Savage</b> Will Savage	4/21/2021 022821	Lost Interlibrary Loan Item Invoice	Paid	10-50-5871-20	Document Delivery	\$24.95
<i>Totals for Prince William Public Library System:</i>						<u>\$24.95</u>
<b>Will Savage</b> Will Savage	4/21/2021 022821	Magic Program Invoice	Paid	10-60-5931-30	Programs - Youth	\$9.98
<b>Will Savage</b> Will Savage	4/21/2021 41321	Mini Branch Invoice	Paid	10-60-5931-30	Programs - Youth	\$53.22
<b>Will Savage</b> Will Savage	4/21/2021 033121	Magic Program Invoice	Paid	10-60-5931-30	Programs - Youth	\$9.98
<b>Will Savage</b> Will Savage	4/21/2021 041321	Rockets Invoice	Paid	10-60-5931-30	Programs - Youth	\$17.09
<i>Totals for Will Savage:</i>						<u>\$90.27</u>

# Lisle Library District Accounts Payable April 21, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
<b>SavATree</b> SavATree	4/21/2021 8194215	Tree Maintenance Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$3,300.00
<b>Totals for SavATree:</b>						<b>\$3,300.00</b>
<b>Joann Sheahan</b> Joann Sheahan	4/21/2021 033121	Storytime Items Invoice	Paid	10-50-5863-30	Books - Youth Serv	\$89.70
<b>Totals for Joann Sheahan:</b>						<b>\$89.70</b>
<b>Lisa Sparagna</b> Lisa Sparagna	4/21/2021 041021	Program: Chair Yoga Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$75.00
<b>Totals for Lisa Sparagna:</b>						<b>\$75.00</b>
<b>Stephens Plumbing and Heating</b> Stephens Plumbing and Heating	4/21/2021 231768	Sloan Kit Replacement Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$167.00
<b>Totals for Stephens Plumbing and Heating:</b>						<b>\$167.00</b>
<b>Suburban Door Check &amp; Lock Service</b> Suburban Door Check & Lock Service	4/21/2021 IN535334	Repair Door Return Closer Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$567.50
<b>Totals for Suburban Door Check &amp; Lock Service:</b>						<b>\$567.50</b>
<b>Suburban Life Media</b> Suburban Life Media	4/21/2021 290778-052721	1 Year Subscription Invoice	Paid	10-50-5900-20	Periodicals - Adult Serv	\$52.00
<b>Totals for Suburban Life Media:</b>						<b>\$52.00</b>
<b>Unique</b> Unique	4/21/2021 600504	March Placements Invoice	Paid	10-35-5761-00	Collection Agency	\$88.95
<b>Totals for Unique:</b>						<b>\$88.95</b>
<b>Verizon</b>						

## Lisle Library District Accounts Payable April 21, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Verizon	4/21/2021 9875884408	Hotspots, VPN and Cell Phon Invoice	Paid	10-20-5656-00 10-50-5895-40	Verizon A-V Mats - Adult Serv	\$108.03 \$192.81
<i>Totals for Verizon:</i>						<u>\$300.84</u>
<b>Village of Lisle</b> Village of Lisle	4/21/2021 040121	Usage Invoice	Paid	10-20-5654-00	Utilities - Sewer & Water	\$77.83
<i>Totals for Village of Lisle:</i>						<u>\$77.83</u>
<b>World Trade Press</b> World Trade Press XX-XXX7301	4/21/2021 INV675162	A to Z Renewal Invoice	Paid	10-50-5869-20	Internet Licensed DBases	\$707.47
<i>Totals for World Trade Press:</i>						<u>\$707.47</u>

# Lisle Library District Accounts Payable April 21, 2021

## Account Summary

Account Number	Description	Net Amount
10-10-5621-10	Hosp. Ins. - Admin	\$3,989.13
10-10-5621-20	Hosp. Ins. - Adult Serv.	\$10,009.57
10-10-5621-30	Hosp. Ins. - YS	\$4,818.42
10-10-5621-50	Hosp. Ins. - Tech	\$3,271.26
10-10-5621-60	Hosp. Ins. - Circ	\$6,385.10
10-20-5653-00	Utilities - Gas	\$809.75
10-20-5654-00	Utilities - Sewer & Water	\$77.83
10-20-5655-00	Utilities - Electric	\$3,278.96
10-20-5656-00	Verizon	\$108.03
10-20-5661-00	Maint Contracts - Maint. Service	\$4,304.10
10-20-5663-00	Maint/Repairs-Genl repairs, Supplies	\$395.70
10-20-5664-00	Maint/Repairs-Non Contr. Work	\$4,232.30
10-25-5713-00	Office Supplies	\$126.12
10-25-5714-00	Circ. Material Supplies	\$36.05
10-25-5717-00	Processing Supplies	\$1,583.11
10-25-5718-00	Computer Supplies	\$381.70
10-25-5723-00	Check Printing	\$95.61
10-25-5724-15	Local Travel	\$27.66
10-35-5760-00	Legal Services	\$225.00
10-35-5761-00	Collection Agency	\$8.95
10-35-5763-00	Other Contr Svcs-Tech Asst	\$1,085.18
10-35-5765-10	Investment Agency Consultants	\$615.83
10-40-5783-00	Dues - Staff	\$450.00
10-40-5784-00	Meetings - Staff	\$32.25
10-40-5785-00	Conferences - Staff	\$100.00
10-45-5786-70	Dues - Trustee	\$375.00
10-48-5823-20	Minor Equip - Adult Services	\$134.18
10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$459.33
10-50-5863-20	Literacy/ESL	\$1,817.75
10-50-5863-30	Books - Youth Serv	\$4,743.30
10-50-5864-10	Books - Non Fiction	\$4,655.10
10-50-5865-10	Books - Adult/Teen Fiction	\$6,436.48
10-50-5869-20	Internet Licensed DBases	\$6,062.47

# Lisle Library District Accounts Payable April 21, 2021

10-50-5871-20	Document Delivery	\$24.95
10-50-5890-30	A-V Matls - Youth Serv	\$14.99
10-50-5895-40	A-V Matls - Adult Serv	\$10,711.65
10-50-5900-20	Periodicals - Adult Serv	\$52.00
10-60-5931-10	Programs - Adult Services	\$75.00
10-60-5931-30	Programs - Youth	\$388.41
10-60-5940-30	Reader Services - Youth Serv. Dept.	\$2,352.29
70-65-5674-00	Consulting	\$16,707.50
	<b>GRAND TOTAL:</b>	<b>\$101,458.01</b>

# Lisle Library District Account Distribution Report by Number April 21, 2021

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
4/21/2021	10-10-5621-10, Hosp. Ins. - Admin 040521	Invoice	6377-085	LIMRiCC PHIP Health	LIMRiCC PHIP Health	Posted	4/21/2021	\$3,989.13	\$0.00
				<b>Totals for 10-10-5621-10, Hosp. Ins. - Admin: \$3,989.13</b>					
4/21/2021	10-10-5621-20, Hosp. Ins. - Adult Serv. 040521	Invoice	6377-087	LIMRiCC PHIP Health	LIMRiCC PHIP Health	Posted	4/21/2021	\$10,009.57	\$0.00
				<b>Totals for 10-10-5621-20, Hosp. Ins. - Adult Serv.: \$10,009.57</b>					
4/21/2021	10-10-5621-30, Hosp. Ins. - YS 040521	Invoice	6377-088	LIMRiCC PHIP Health	LIMRiCC PHIP Health	Posted	4/21/2021	\$4,818.42	\$0.00
				<b>Totals for 10-10-5621-30, Hosp. Ins. - YS: \$4,818.42</b>					
4/21/2021	10-10-5621-50, Hosp. Ins. - Tech 040521	Invoice	6377-089	LIMRiCC PHIP Health	LIMRiCC PHIP Health	Posted	4/21/2021	\$3,271.26	\$0.00
				<b>Totals for 10-10-5621-50, Hosp. Ins. - Tech: \$3,271.26</b>					
4/21/2021	10-10-5621-60, Hosp. Ins. - Circ 040521	Invoice	6377-090	LIMRiCC PHIP Health	LIMRiCC PHIP Health	Posted	4/21/2021	\$6,385.10	\$0.00
				<b>Totals for 10-10-5621-60, Hosp. Ins. - Circ: \$6,385.10</b>					
4/21/2021	10-20-5653-00, Utilities - Gas 040721	Invoice	6377-135	NICOR	NICOR-040721	Posted	4/21/2021	\$809.75	\$0.00
				<b>Totals for 10-20-5653-00, Utilities - Gas: \$809.75</b>					
4/21/2021	10-20-5654-00, Utilities - Sewer & Water 040121	Invoice	6377-097	Village of Lisle	Village of Lisle-04012	Posted	4/21/2021	\$77.83	\$0.00
				<b>Totals for 10-20-5654-00, Utilities - Sewer &amp; Water: \$77.83</b>					
4/21/2021	10-20-5655-00, Utilities - Electric 032621	Invoice	6377-083	ComEd	ComEd-032621	Posted	4/21/2021	\$3,278.96	\$0.00
				<b>Totals for 10-20-5655-00, Utilities - Electric: \$3,278.96</b>					
4/21/2021	10-20-5656-00, Verizon 9875884408	Invoice	6377-013	Verizon	Verizon-9875884408	Posted	4/21/2021	\$108.03	\$0.00
				<b>Totals for 10-20-5656-00, Verizon: \$108.03</b>					
4/21/2021	10-20-5661-00, Maint Contracts - Maint. Service 9497	Invoice	6377-022	Eco Clean Maintenance	Eco Clean Maintenance	Posted	4/21/2021	\$2,897.00	\$0.00
4/21/2021	18931	Invoice	6377-093	Monaco Mechanical S	Monaco Mechanical S	Posted	4/21/2021	\$1,250.00	\$0.00
4/21/2021	7828397	Invoice	6377-140	Anderson Pest Solutions	Anderson Pest Solutio	Posted	4/21/2021	\$157.10	\$0.00
				<b>Totals for 10-20-5661-00, Maint Contracts - Maint. Service: \$4,304.10</b>					

# Lisle Library District Account Distribution Report by Number April 21, 2021

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
<b>10-20-5663-00, Maint/Repairs-Genl repairs, Supplies</b>									
4/21/2021	3819	Invoice	6377-007	Case Lots, Inc.	Case Lots, Inc.-3819	Posted	4/21/2021	\$395.70	\$0.00
				<i>Totals for 10-20-5663-00, Maint/Repairs-Genl repairs, Supplies:</i>					
								<b>\$395.70</b>	<b>\$0.00</b>
<b>10-20-5664-00, Maint/Repairs-Non Contr. Work</b>									
4/21/2021	IN535334	Invoice	6377-005	Suburban Door Check & Lock S	Suburban Door Check & Lock S	Posted	4/21/2021	\$567.50	\$0.00
4/21/2021	3986	Invoice	6377-103	Case Lots, Inc.	Case Lots, Inc.-3986	Posted	4/21/2021	\$197.80	\$0.00
4/21/2021	231768	Invoice	6377-131	Stephens Plumbing and Heating	Stephens Plumbing and Heating	Posted	4/21/2021	\$167.00	\$0.00
4/21/2021	8194215	Invoice	6377-162	SavATree	SavATree-8194215	Posted	4/21/2021	\$3,300.00	\$0.00
				<i>Totals for 10-20-5664-00, Maint/Repairs-Non Contr. Work:</i>					
								<b>\$4,232.30</b>	<b>\$0.00</b>
<b>10-25-5713-00, Office Supplies</b>									
4/21/2021	PINV2059390	Invoice	6377-016	Garvey's Office Products	Garvey's Office Produc	Posted	4/21/2021	\$48.30	\$0.00
4/21/2021	PINV2053248	Invoice	6377-018	Garvey's Office Products	Garvey's Office Produc	Posted	4/21/2021	\$13.89	\$0.00
4/21/2021	6927813	Invoice	6377-071	Demco, Inc.	Demco, Inc.-6927813	Posted	4/21/2021	\$38.13	\$0.00
4/21/2021	PINV2064724	Invoice	6377-146	Garvey's Office Products	Garvey's Office Produc	Posted	4/21/2021	\$25.80	\$0.00
				<i>Totals for 10-25-5713-00, Office Supplies:</i>					
								<b>\$126.12</b>	<b>\$0.00</b>
<b>10-25-5714-00, Circ. Material Supplies</b>									
4/21/2021	PINV2063308	Invoice	6377-148	Garvey's Office Products	Garvey's Office Produc	Posted	4/21/2021	\$36.05	\$0.00
				<i>Totals for 10-25-5714-00, Circ. Material Supplies:</i>					
								<b>\$36.05</b>	<b>\$0.00</b>
<b>10-25-5717-00, Processing Supplies</b>									
4/21/2021	033121	Invoice	6377-026	Baker & Taylor (L5543202)	Baker & Taylor (L5543	Posted	4/21/2021	\$149.28	\$0.00
4/21/2021	033121	Invoice	6377-029	Baker & Taylor (L5425632)	Baker & Taylor (L5425	Posted	4/21/2021	\$106.53	\$0.00
4/21/2021	033121	Invoice	6377-032	Baker & Taylor (L4342812)	Baker & Taylor (L4342	Posted	4/21/2021	\$21.12	\$0.00
4/21/2021	033121	Invoice	6377-035	Baker & Taylor (L4171582)	Baker & Taylor (L4171	Posted	4/21/2021	\$21.55	\$0.00
4/21/2021	033121	Invoice	6377-040	Baker & Taylor (L0334152)	Baker & Taylor (L0334	Posted	4/21/2021	\$200.61	\$0.00
4/21/2021	033121	Invoice	6377-043	Baker & Taylor (C5223433)	Baker & Taylor (C5223	Posted	4/21/2021	\$18.06	\$0.00
4/21/2021	033121	Invoice	6377-058	Baker & Taylor (L5202982)	Baker & Taylor (L5202	Posted	4/21/2021	\$12.90	\$0.00
4/21/2021	78892	Invoice	6377-061	Compact Disc Source	Compact Disc Source	Posted	4/21/2021	\$94.33	\$0.00
4/21/2021	6927813	Invoice	6377-069	Demco, Inc.	Demco, Inc.-6927813	Posted	4/21/2021	\$30.50	\$0.00
4/21/2021	040121	Invoice	6377-076	Midwest Tape (7288)	Midwest Tape (7288)-	Posted	4/21/2021	\$686.70	\$0.00
4/21/2021	042121	Invoice	6377-139	Ingram Library Services	Ingram Library Service	Posted	4/21/2021	\$241.53	\$0.00
				<i>Totals for 10-25-5717-00, Processing Supplies:</i>					
								<b>\$1,583.11</b>	<b>\$0.00</b>
<b>10-25-5718-00, Computer Supplies</b>									
4/21/2021	9007666240	Invoice	6377-125	Konica Minolta Business Solut	Konica Minolta Busine	Posted	4/21/2021	\$207.70	\$0.00



# Lisle Library District Account Distribution Report by Number

April 21, 2021

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
4/21/2021	9007671834	Invoice	6377-160	Konica Minolta Business Solut	Konica Minolta Businc	Posted	4/21/2021	\$174.00	\$0.00
	<b>10-25-5723-00, Check Printing</b>				<i>Totals for 10-25-5718-00, Computer Supplies:</i>			<b>\$381.70</b>	<b>\$0.00</b>
4/21/2021	502481	Invoice	6377-046	Dynamic Systems	Dynamic Systems-502	Posted	4/21/2021	\$95.61	\$0.00
	<b>10-25-5724-15, Local Travel</b>				<i>Totals for 10-25-5723-00, Check Printing:</i>			<b>\$95.61</b>	<b>\$0.00</b>
4/21/2021	033121	Invoice	6377-003	Jackie Kilcran	Jackie Kilcran-033121	Posted	4/21/2021	\$27.66	\$0.00
	<b>10-35-5760-00, Legal Services</b>				<i>Totals for 10-25-5724-15, Local Travel:</i>			<b>\$27.66</b>	<b>\$0.00</b>
4/21/2021	60957	Invoice	6377-095	Peregrine, Stime, Newman, Rit	Peregrine, Stime, Newn	Posted	4/21/2021	\$225.00	\$0.00
	<b>10-35-5761-00, Collection Agency</b>				<i>Totals for 10-35-5760-00, Legal Services:</i>			<b>\$225.00</b>	<b>\$0.00</b>
4/21/2021	600504	Invoice	6377-101	Unique	Unique-600504	Posted	4/21/2021	\$8.95	\$0.00
	<b>10-35-5763-00, Other Contr Svcs-Tech Asst</b>				<i>Totals for 10-35-5761-00, Collection Agency:</i>			<b>\$8.95</b>	<b>\$0.00</b>
4/21/2021	10476745179	Invoice	6377-050	Dell Marketing LP	Dell Marketing LP-104	Posted	4/21/2021	\$68.18	\$0.00
4/21/2021	58827	Invoice	6377-133	Outsource Solutions Group, In	Outsource Solutions G	Posted	4/21/2021	\$1,017.00	\$0.00
	<b>10-35-5765-10, Investment Agency Consultants</b>				<i>Totals for 10-35-5763-00, Other Contr Svcs-Tech Asst:</i>			<b>\$1,085.18</b>	<b>\$0.00</b>
4/21/2021	033121	Invoice	6377-052	Ehlers Investment Partners	Ehlers Investment Part	Posted	4/21/2021	\$615.83	\$0.00
	<b>10-40-5783-00, Dues - Staff</b>				<i>Totals for 10-35-5765-10, Investment Agency Consultants:</i>			<b>\$615.83</b>	<b>\$0.00</b>
4/21/2021	196700	Invoice	6377-105	Illinois Library Association	Illinois Library Associa	Posted	4/21/2021	\$100.00	\$0.00
4/21/2021	196696	Invoice	6377-107	Illinois Library Association	Illinois Library Associa	Posted	4/21/2021	\$150.00	\$0.00
4/21/2021	196352	Invoice	6377-109	Illinois Library Association	Illinois Library Associa	Posted	4/21/2021	\$100.00	\$0.00
4/21/2021	196434	Invoice	6377-111	Illinois Library Association	Illinois Library Associa	Posted	4/21/2021	\$100.00	\$0.00
	<b>10-40-5784-00, Meetings - Staff</b>				<i>Totals for 10-40-5783-00, Dues - Staff:</i>			<b>\$450.00</b>	<b>\$0.00</b>
4/21/2021	032521	Invoice	6377-079	Laura Murff	Laura Murff-032521	Posted	4/21/2021	\$32.25	\$0.00
	<b>10-40-5785-00, Conferences - Staff</b>				<i>Totals for 10-40-5784-00, Meetings - Staff:</i>			<b>\$32.25</b>	<b>\$0.00</b>
4/21/2021	195569	Invoice	6377-009	Illinois Library Association	Illinois Library Associa	Posted	4/21/2021	\$50.00	\$0.00

# Lisle Library District Account Distribution Report by Number April 21, 2021

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
4/21/2021	2021	Invoice	6377-099	Illinois Library Association	Illinois Library Associa	Posted	4/21/2021	\$50.00	\$0.00
<b>10-45-5786-70, Dues - Trustee</b>									
4/21/2021	196350	Invoice	6377-113	Illinois Library Association	Illinois Library Associa	Posted	4/21/2021	\$75.00	\$0.00
4/21/2021	196451	Invoice	6377-115	Illinois Library Association	Illinois Library Associa	Posted	4/21/2021	\$75.00	\$0.00
4/21/2021	196414	Invoice	6377-117	Illinois Library Association	Illinois Library Associa	Posted	4/21/2021	\$75.00	\$0.00
4/21/2021	196527	Invoice	6377-119	Illinois Library Association	Illinois Library Associa	Posted	4/21/2021	\$75.00	\$0.00
4/21/2021	196503	Invoice	6377-121	Illinois Library Association	Illinois Library Associa	Posted	4/21/2021	\$75.00	\$0.00
<b>Totals for 10-45-5786-70, Dues - Trustee:</b>									<b>\$0.00</b>
<b>10-48-5823-20, Minor Equip - Adult Services</b>									
4/21/2021	PINV2064736	Invoice	6377-144	Garvey's Office Products	Garvey's Office Produc	Posted	4/21/2021	\$134.18	\$0.00
<b>Totals for 10-48-5823-20, Minor Equip - Adult Services:</b>									<b>\$0.00</b>
<b>10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide</b>									
4/21/2021	440061307	Invoice	6377-091	Konica Minolta Premier Financ	Konica Minolta Premie	Posted	4/21/2021	\$211.10	\$0.00
4/21/2021	272290669	Invoice	6377-123	Konica Minolta Business Solut	Konica Minolta Busine	Posted	4/21/2021	\$188.23	\$0.00
4/21/2021	440722049	Invoice	6377-167	Konica Minolta Premier Financ	Konica Minolta Premie	Posted	4/21/2021	\$60.00	\$0.00
<b>Totals for 10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide:</b>									<b>\$0.00</b>
<b>10-50-5863-20, Literacy/ESL</b>									
4/21/2021	21102	Invoice	6377-127	Encomium Publications	Encomium Publicati	Posted	4/21/2021	\$483.20	\$0.00
4/21/2021	21103	Invoice	6377-129	Encomium Publications	Encomium Publicati	Posted	4/21/2021	\$374.55	\$0.00
4/21/2021	15001	Invoice	6377-158	Burlington English Inc.	Burlington English Inc	Posted	4/21/2021	\$960.00	\$0.00
<b>Totals for 10-50-5863-20, Literacy/ESL:</b>									<b>\$0.00</b>
<b>10-50-5863-30, Books - Youth Serv</b>									
4/21/2021	195228	Invoice	6377-001	Children's Plus, Inc.	Children's Plus, Inc.-1	Posted	4/21/2021	\$474.79	\$0.00
4/21/2021	033121	Invoice	6377-027	Baker & Taylor (L5425632)	Baker & Taylor (L5425	Posted	4/21/2021	\$1,868.08	\$0.00
4/21/2021	033121	Invoice	6377-030	Baker & Taylor (L4342812)	Baker & Taylor (L4342	Posted	4/21/2021	\$542.49	\$0.00
4/21/2021	033121	Invoice	6377-063	Joann Sheahan	Joann Sheahan-033121	Posted	4/21/2021	\$89.70	\$0.00
4/21/2021	195954	Invoice	6377-142	Children's Plus, Inc.	Children's Plus, Inc.-1	Posted	4/21/2021	\$1,768.24	\$0.00
<b>Totals for 10-50-5863-30, Books - Youth Serv:</b>									<b>\$0.00</b>
<b>10-50-5864-10, Books - Non Fiction</b>									
4/21/2021	033121	Invoice	6377-036	Baker & Taylor (L3965522)	Baker & Taylor (L3965	Posted	4/21/2021	\$9.08	\$0.00
4/21/2021	033121	Invoice	6377-038	Baker & Taylor (L0334152)	Baker & Taylor (L0334	Posted	4/21/2021	\$4,398.79	\$0.00
4/21/2021	033121	Invoice	6377-041	Baker & Taylor (C5223433)	Baker & Taylor (C5223	Posted	4/21/2021	\$247.23	\$0.00

# Lisle Library District Account Distribution Report by Number April 21, 2021

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount	
<b>10-50-5865-10, Books - Adult/Teen Fiction</b>										
4/21/2021	033121	Invoice	6377-024	Baker & Taylor (L5543202)	Baker & Taylor (L5543	Posted	4/21/2021	\$3,791.31	\$0.00	
4/21/2021	033121	Invoice	6377-054	Baker & Taylor (L5202982)	Baker & Taylor (L5202	Posted	4/21/2021	\$48.30	\$0.00	
4/21/2021	042121	Invoice	6377-137	Ingram Library Services	Ingram Library Service	Posted	4/21/2021	\$2,596.87	\$0.00	
								<b>Totals for 10-50-5864-10, Books - Non Fiction:</b>	<b>\$4,655.10</b>	<b>\$0.00</b>
<b>10-50-5869-20, Internet Licensed DBases</b>										
4/21/2021	10003825473	Invoice	6377-011	InfoUSA Marketing, Inc.	InfoUSA Marketing, In	Posted	4/21/2021	\$5,355.00	\$0.00	
4/21/2021	INV675162	Invoice	6377-156	World Trade Press	World Trade Press-IN	Posted	4/21/2021	\$707.47	\$0.00	
								<b>Totals for 10-50-5865-10, Books - Adult/Teen Fiction:</b>	<b>\$6,436.48</b>	<b>\$0.00</b>
<b>10-50-5871-20, Document Delivery</b>										
4/21/2021	33159037706095	Invoice	6377-081	Prince William Public Library S	Prince William Public I	Posted	4/21/2021	\$24.95	\$0.00	
								<b>Totals for 10-50-5871-20, Document Delivery:</b>	<b>\$24.95</b>	<b>\$0.00</b>
<b>10-50-5890-30, A-V Mats - Youth Serv</b>										
4/21/2021	040121	Invoice	6377-077	Midwest Tape (7291)	Midwest Tape (7291)-	Posted	4/21/2021	\$14.99	\$0.00	
								<b>Totals for 10-50-5890-30, A-V Mats - Youth Serv:</b>	<b>\$14.99</b>	<b>\$0.00</b>
<b>10-50-5895-40, A-V Mats - Adult Serv</b>										
4/21/2021	9875884408	Invoice	6377-015	Verizon	Verizon-9875884408	Posted	4/21/2021	\$192.81	\$0.00	
4/21/2021	033121	Invoice	6377-033	Baker & Taylor (L4171582)	Baker & Taylor (L4171	Posted	4/21/2021	\$125.42	\$0.00	
4/21/2021	0110721114355	Invoice	6377-048	OverDrive, Inc.	OverDrive, Inc.-011072	Posted	4/21/2021	\$2,995.69	\$0.00	
4/21/2021	78893	Invoice	6377-059	Compact Disc Source	Compact Disc Source	Posted	4/21/2021	\$226.77	\$0.00	
4/21/2021	040121	Invoice	6377-072	Midwest Tape (8904)	Midwest Tape (8904)-	Posted	4/21/2021	\$569.82	\$0.00	
4/21/2021	040121	Invoice	6377-074	Midwest Tape (7288)	Midwest Tape (7288)-	Posted	4/21/2021	\$2,033.79	\$0.00	
4/21/2021	242545	Invoice	6377-150	Kanopy, Inc.	Kanopy, Inc.-242545	Posted	4/21/2021	\$195.00	\$0.00	
4/21/2021	2000013117	Invoice	6377-152	Midwest Tape	Midwest Tape-2000013	Posted	4/21/2021	\$4,156.16	\$0.00	
4/21/2021	1107CP21126984	Invoice	6377-154	OverDrive, Inc.	OverDrive, Inc.-1107CI	Posted	4/21/2021	\$216.19	\$0.00	
								<b>Totals for 10-50-5895-40, A-V Mats - Adult Serv:</b>	<b>\$10,711.65</b>	<b>\$0.00</b>
<b>10-50-5900-20, Periodicals - Adult Serv</b>										
4/21/2021	290778-052721	Invoice	6377-055	Suburban Life Media	Suburban Life Media-2	Posted	4/21/2021	\$52.00	\$0.00	
								<b>Totals for 10-50-5900-20, Periodicals - Adult Serv:</b>	<b>\$52.00</b>	<b>\$0.00</b>
<b>10-50-5931-10, Programs - Adult Services</b>										
4/21/2021	041021	Invoice	6377-020	Lisa Sparagna	Lisa Sparagna-041021	Posted	4/21/2021	\$75.00	\$0.00	
								<b>Totals for 10-50-5931-10, Programs - Adult Services:</b>	<b>\$75.00</b>	<b>\$0.00</b>

# Lisle Library District Account Distribution Report by Number April 21, 2021

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
<b>10-60-5931-30, Programs - Youth</b>									
4/21/2021	022821	Invoice	6377-044	Will Savage	Will Savage-022821	Posted	4/21/2021	\$9.98	\$0.00
4/21/2021	040221	Invoice	6377-065	John Ferrari	John Ferrari-040221	Posted	4/21/2021	\$27.96	\$0.00
4/21/2021	W65282090101	Invoice	6377-067	Discount School Supply	Discount School Suppl	Posted	4/21/2021	\$21.97	\$0.00
4/21/2021	8849492	Invoice	6377-166	4imprint, Inc.	4imprint, Inc.-8849492	Posted	4/21/2021	\$248.21	\$0.00
4/21/2021	41321	Invoice	6377-169	Will Savage	Will Savage-41321	Posted	4/21/2021	\$53.22	\$0.00
4/21/2021	033121	Invoice	6377-171	Will Savage	Will Savage-033121	Posted	4/21/2021	\$9.98	\$0.00
4/21/2021	041321	Invoice	6377-173	Will Savage	Will Savage-041321	Posted	4/21/2021	\$17.09	\$0.00
<i>Totals for 10-60-5931-30, Programs - Youth:</i>								<b>\$388.41</b>	<b>\$0.00</b>
<b>10-60-5940-30, Reader Services - Youth Serv. Dept.</b>									
4/21/2021	8849492	Invoice	6377-164	4imprint, Inc.	4imprint, Inc.-8849492	Posted	4/21/2021	\$2,352.29	\$0.00
<i>Totals for 10-60-5940-30, Reader Services - Youth Serv. Dept.:</i>								<b>\$2,352.29</b>	<b>\$0.00</b>
<b>70-65-5674-00, Consulting</b>									
4/21/2021	120029-04082021	Invoice	6377-175	CCS	CCS-120029-0408202	Posted	4/21/2021	\$16,707.50	\$0.00
<i>Totals for 70-65-5674-00, Consulting:</i>								<b>\$16,707.50</b>	<b>\$0.00</b>
<b>Grand Totals:</b>								<b>\$101,458.01</b>	<b>\$0.00</b>

**PRIOR MONTHS BILLS PAID BETWEEN March 2021 and April 2021  
BOARD MEETINGS THAT NEED APPROVAL AT THIS TIME.**

<b>Check #</b>	<b>Vendor</b>	<b>Amount</b>
HSA	Salaries 3/15/2021	\$ 60,935.53
HSA	Ill. Dept. of Revenue	\$ 3,845.70
Auto W/D	Howard Simon & Associates	\$ 314.94
HSA	EFTPS/Electronic Tax Payment 3/15/2021	\$ 20,152.52
	Fed Tax \$7538.60	
	FICA W/H \$6306.95	
	FICA Lib \$6306.97	
HSA	Salaries 3/31/2021	\$ 61,106.95
HSA	Ill. Dept. of Revenue	\$ 3,856.21
Auto W/D	Howard Simon & Associates	\$ 196.96
HSA	EFTPS/Electronic Tax Payment 3/31/2021	\$ 20,197.86
	Fed Tax \$7554.42	
	FICA W/H \$6321.73	
	FICA Lib \$6321.71	
Wired	IMRF W/H \$7314.26	\$ 18,576.91
	IMRF Lib. \$11262.65	
	<b>Sub Total</b>	<b>\$ 189,183.58</b>
<b>Check #</b>	<b>Vendor</b>	<b>Amount</b>
4803	AFLAC	\$241.50
4804	AlphaGraphics	\$229.50
4805	Amazon	\$1,751.78
4806	CCS	\$7,547.50
4807	CDW Government	\$3,831.87
4808	Children's Plus, Inc.	\$1,768.24
4809	Compact Disc Source	\$622.60
4810	Dell Marketing LP	\$318.40
4811	Delta Dental - Risk	\$2,049.36
4812	Demco Software	\$683.00
4813	DuPage County Public Works	\$70.32
4814	Fifth Third Bank	\$7,524.89
4815	Findaway World	\$683.95
4816	Garvey's Office Products	\$150.57
4817	H.W. Wilson	\$432.50
4818	Hagg Press	\$2,957.76

4819	The Hartford	W.C. Audit	\$1,646.00
4820	Home Depot Credit Service	Activity Kits	\$8.00
4821	IHLS - OCLC	Replacement Cost ILL Item & Webdewey	\$230.06
4822	Ingram Library Services	Books - Adult Fiction & Processing	\$485.72
4823	Johnson Control Security Solutions	Alarm Monitoring	\$1,012.52
4824	Konica Minolta Business Solutions	Maintenance	\$284.47
4825	Konica Minolta Premier Finance	Copier Lease	\$60.00
4826	Monaco Mechanical Service, Inc.	Filter Change	\$698.00
4827	Naperville Sun	Subscription Thru 06-02-21	\$33.50
4828	NCPERS Group Life Ins	Payroll Withholding	\$80.00
4829	NICOR	Usage	\$1,921.39
4830	Outsource Solutions Group, Inc.	Cisco Firewalls, Backup Server & Sophos Licenses	\$12,468.31
4831	OverDrive	Overdrive	\$2,000.00
4832	Penworthy Company	Books	\$2,696.36
4833	Republic Services	Rubbish	\$382.63
4834	Sheehan, Nagle, Hartray Architects	Project Consulting	\$6,500.00
4835	Staples Advantage	PPE, Janitorial, Kitchen & Processing Supplies	\$393.74
4836	Village of Lisle	Internet Service	\$450.00
		<b>Sub Total</b>	<b>62214.44</b>
		<b>TOTAL</b>	<b>251398.02</b>

Monthly Circulation Report - March 2021

	Checkouts	Renewals	Mar-21 TOTALS	YTD FY 19/20	YTD FY 20/21	YTD % Change
Adult Non-Print	3,333	3,516	6,849	78,800	60,866	-22.76%
Adult Print	5,171	3,815	8,986	85,933	76,177	-11.35%
Adult Total	8,504	7,331	15,835	164,733	137,043	-16.81%
YS Non-Print	758	971	1,729	22,043	14,531	-34.08%
YS Print	9,347	6,433	15,780	107,193	119,973	11.92%
Total YS	10,105	7,404	17,509	129,236	134,504	4.08%
Digital Media						
Overdrive	3,689		3,689	23,764	30,731	29.32%
hoopla	2,189		2,189	17,485	18,161	3.87%
RB Digital	374		374	3,276	3,637	11.02%
PressReader *	420		420	N/A	3,412	-
Kanopy *	225		225	N/A	907	-
Total Digital	6,897	0	6,897	44,525	56,848	27.68%
<b>Subtotal Print + Non-Print/Digital</b>	<b>25,506</b>	<b>14,735</b>	<b>40,241</b>	<b>338,494</b>	<b>328,395</b>	<b>-2.98%</b>
Computer/Tech Sessions Logins	772		772	21,050	6,076	-71.14%
Database Usage/Unique Logins	3,438		3,438	23,781	27,509	15.68%
Wireless Use	298		298	11,836	2,772	-76.58%
ScannX sessions/jobs	273		273	6,864	1,587	-76.88%
Museum Adventure Passes	16		16	164	75	-54.27%
Total IT/Resource Sessions	4,797	0	4,797	63,695	38,019	-40.31%
<b>Total Circulation</b>	<b>30,303</b>	<b>14,735</b>	<b>45,038</b>	<b>402,189</b>	<b>366,414</b>	<b>-8.90%</b>
Literacy Software Usage Hours			0	731	0	-100.00%
<b>Borrower Information</b>	<b>Mar. 2021 Total</b>	<b>YTD 19/20</b>	<b>YTD 20/21</b>	<b>YTD % Change</b>		
New Library Cards Added	88	1,012	675	-33.30%		
Monthly Borrowers	2,265	27,027	19,427	-28.12%		
Total # Registered Borrowers	8,189	10,287	8,189	-20.39%		
<b>InterLibrary Loans</b>						
Materials Sent	84	1,067	654	-38.71%		
Materials Received	363	3,375	2,781	-17.60%		
<b>Polaris/Catalog Holds</b>						
Holds Placed	4,253	25,047	42,362	69.13%		
Holds Checked Out	3,649	19,668	36,735	86.78%		* New statlines for September 2020.

**Lisle Library District  
Program and Service Statistics - March 2021**

	Library Wide	Adult	Youth	TS/Circ	Literacy	TOTAL	YTD FY19/20	YTD FY20/21	% Change
<b>Library Event Statistics</b>									
Staff Facilitated Programs		11	36	0	0	47	1,059	296	-72.05%
Attendees		69	612	0	0	681	10,626	4,321	-59.34%
Computer/Technology Programs		0	0	0	0	0	68	5	-92.65%
Attendees		0	0	0	0	0	281	24	-91.46%
Performer/Speaker/Author		3	0			3	19	17	-10.53%
Attendees		84	0			84	549	276	-49.73%
LLD Events (SumRd, RSG, NatLibWk, whole Lib event)	0					0	7	8	14.29%
Attendees	0					0	1,505	804	-46.58%
<b>Total Number of Programs</b>	0	14	36	0	0	50	1,153	326	-71.73%
<b>Total Patrons Served by Programming</b>	0	153	612	0	0	765	12,961	5,425	-58.14%
Reference Questions		2,136	1,196	1,020		4,352	55,237	40,700	-26.32%
Volunteer Hours		7.50	0.00			7.50	605.00	50.00	-91.74%
<b>Outreach Service Statistics</b>									
Outreach Visits		0	3	0		3	114	8	-92.98%
Patrons Served by Outreach Visits		0	210	0		210	6,752	425	-93.71%
Home Delivery Dates		3				3	18	20	11.11%
Patrons Served via Home Delivery		180				180	1,088	1,246	14.52%
<b>Total Outreach Programs</b>		3	3	0		6	132	28	-78.79%
<b>Total Patrons Served with Outreach Services</b>		180	210	0		390	7,840	1,671	-78.69%
<b>CIVIC Facility Use</b>									
Literacy/Tutoring Room Use (patron count)	0						703	0	-100.00%
Number of Outside Groups Using Meeting Space	0						211	0	-100.00%
Patrons Entering Building	7,218						125,691	58,229	-53.67%
Friend's Sponsored Programs	0						10	0	-100.00%
Attendees	0						630	0	-100.00%
<b>Social Media Use</b>									
Facebook (daily page consumption)	279						12,370	7,316	-40.86%
Twitter Followers	822						805	822	2.11%
Instagram Likes	369						7,856	6,405	-18.47%
Flickr Views	2,232						89,165	38,606	-56.70%
YouTube Views	5,629						4,707	25,700	446.00%
Total LLD App Downloads *	345						954	2,849	198.64%
Total LLD App Sessions **	1,997						2,815	16,981	503.23%

\* "Downloads Stats" began in December 2019. \*\* "Sessions Stats" began in January 2020.



The April 21, 2021 Board meeting will conclude CCS’s and SNHA’s contracted conceptual phase services. A summary of the presentation information and next steps are provided as follows:

## Project Scope

- Sheehan, Nagle, Hartray Architects (SNHA) provided a conceptual North Main Entry Renovation scheme aligning to a \$7.7M project budget.
- Key Additions to the LLD building in this renovation scheme include:

Key Project Adds	North Main Entry Renovation
Main Entry on Front Street	✓
Youth Department on the same level as the main entry	✓
Right Sized Youth Department	✓ +/- 60% increase
Space allocations aligned 21st Century Library Use	✓
Family Restrooms	✓ (2) at new main entry
Additional Study Rooms	✓ (4)
Teen Space	✓
Welcoming Entry: New Entry Awnings	✓
Drive-Up Window	✓
Outdoor Program Space	✓ - potentially at current East Entry
Staff Visibility at the Entries	✓
Stormwater Issues Addressed	✓
Electrical Access to users throughout the building	✓
IT infrastructure updated and reconfigured	✓
Universal Design Principles to be incorporated	✓
Facility Condition Assessment Items Addressed	✓ - all items required w/in 10 years

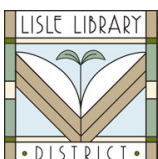
SNHA’s North Main Entry design scheme is provided as Exhibit A to this report.  
 - The focus during concept is where departments are located and what improvements are critical for the project. The details will evolve in future stages of design.

## Project Budget

- The proposed \$7,700,000 project budget, aligning with SNHA’s North Main Entry Renovation scheme is summarized as follows:

Land Cost	\$	-
Bond Cost	\$	15,000
Building Costs	\$	5,729,982
Professional Service Costs	\$	924,810
FF&E Costs	\$	840,000
<b>Sub Total</b>	<b>\$</b>	<b>7,509,791</b>
Owner's Project Cost Contingency	\$	190,209
<b>TOTAL PROJECT COST</b>	<b>\$</b>	<b>7,700,000</b>

A detailed project proforma is provided for reference as Exhibit B of this report.



## Project Schedule

- The project duration is anticipated to be **20 months** from LLD Board approving the consultant team to proceed.
- If the LLD Board approved consultants to proceed at the May 19<sup>th</sup>, 2021 Board Meeting project completion is anticipated to be in early 2023.
  - Subject to LLD Board approval of the \$7,700,000 project budget and North Main Entry Renovation Scheme at the April 21, 2021 Board meeting consultants contracts may be approved at the May 19, 2021 Board meeting.

*A Master Project Schedule is provided for reference as Exhibit C of this report.*

## Project Funding

- In consultation with PMA, LLD Administration’s recommendation is to proceed with a maximum project cost of \$7,700,000 to maintain financial sustainability.
- The LLD Administration recommends funding a \$7,700,000 project using either PMA’s Option 1A or 1B model from the March 24, 2021 Board meeting.

Funding Source	Option 1A	Option 1B
LLD Corporate Fund Contribution	\$ 2,800,000	\$ 2,300,000
LLD Special Reserve Fund Contribution	\$ 3,900,000	\$ 3,900,000
Proceeds from Debt Certificate Issuance	\$ 1,000,000	\$ 1,500,000
<b>Project Budget Total</b>	<b>\$ 7,700,000</b>	<b>\$ 7,700,000</b>

- These models require controlled expenditure growth and annual Library revenue grow with CPI (consumer price index) from the 2020 Levy.

*PMA’s Financial Model Summary Page and Options 1A/ 1B documentation is provided as Exhibit D to this report.*

## Lisle Library District Next Steps

- **April 21, 2021 Board Meeting:** The Board is recommended to consider approving the \$7,700,000 project budget aligned to the conceptual north main entry scheme.
  - The concept will continue to evolve as details are worked out, with Staff and Board input, during the balance of the design phase.
  - The project team will track development of the design against the approved budget.
  - Subject to project budget and concept approval, consultant proposals and contracts for the balance of the project are recommended to be reviewed by LLD’s counsel.
- **May 19, 2021 Board Meeting:** The Board is recommended to consider approving attorney reviewed consultant contracts which would kick off the Schematic Design Phase of the project.





**SHEEHAN  
NAGLE  
HARTRAY  
ARCHITECTS**

**BOARD MEETING** | 21 APRIL 2021

# renovation concept LIBRARY IMPROVEMENTS

new entry canopy provides clear entrance identification for visitors arriving from Kingston Avenue

new south entry leverages existing south parking lot

service desk adjacent to south entry

upper floor restroom

more efficient book stack layout

new elevator for accessible south entry

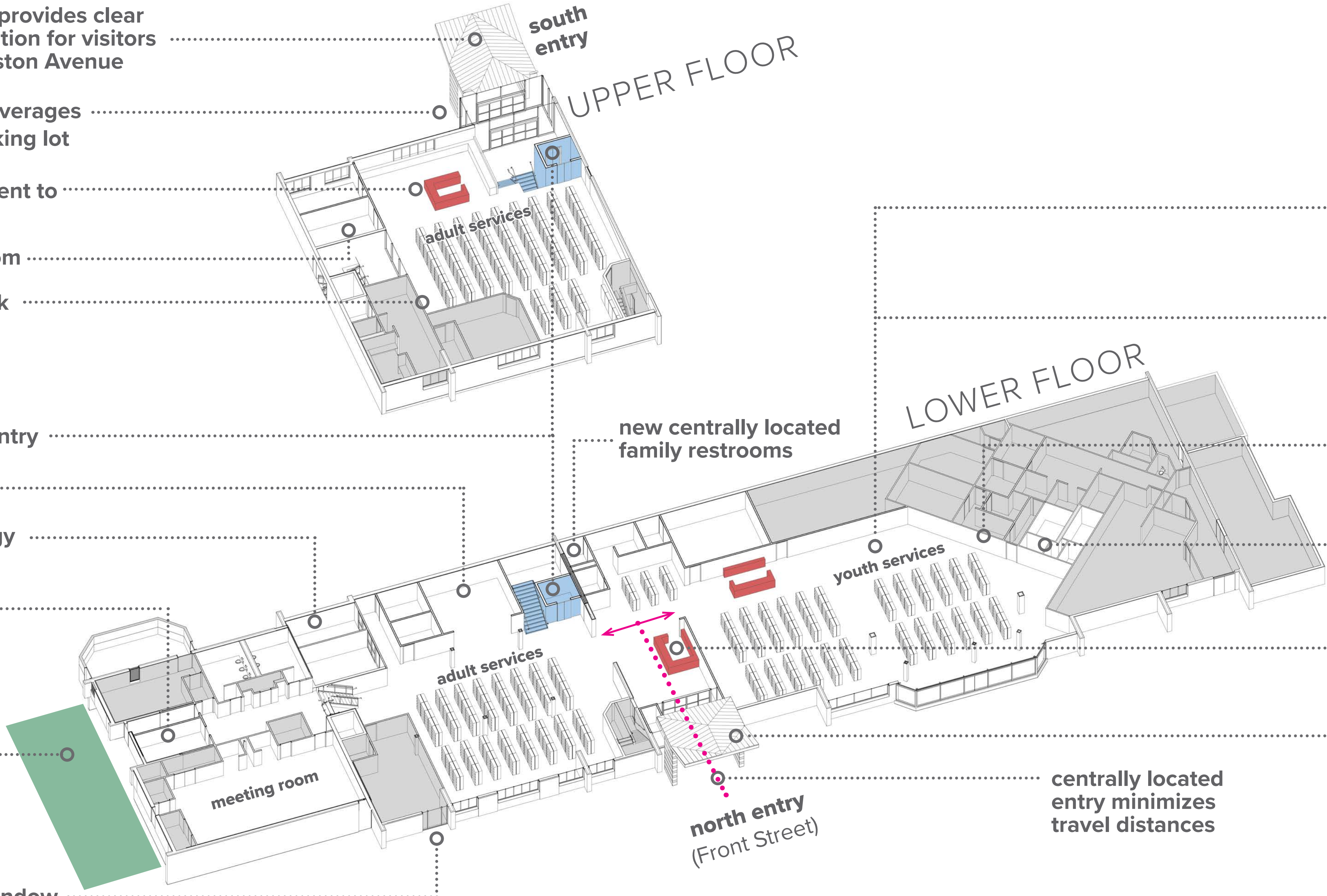
new teen area

updated technology in study rooms

additional study rooms

outdoor program area

drive up service window



first floor youth services near entry improves access for children and parents

reconfigured + enhanced youth services department

improved security (access control at staff locations)

youth services restroom

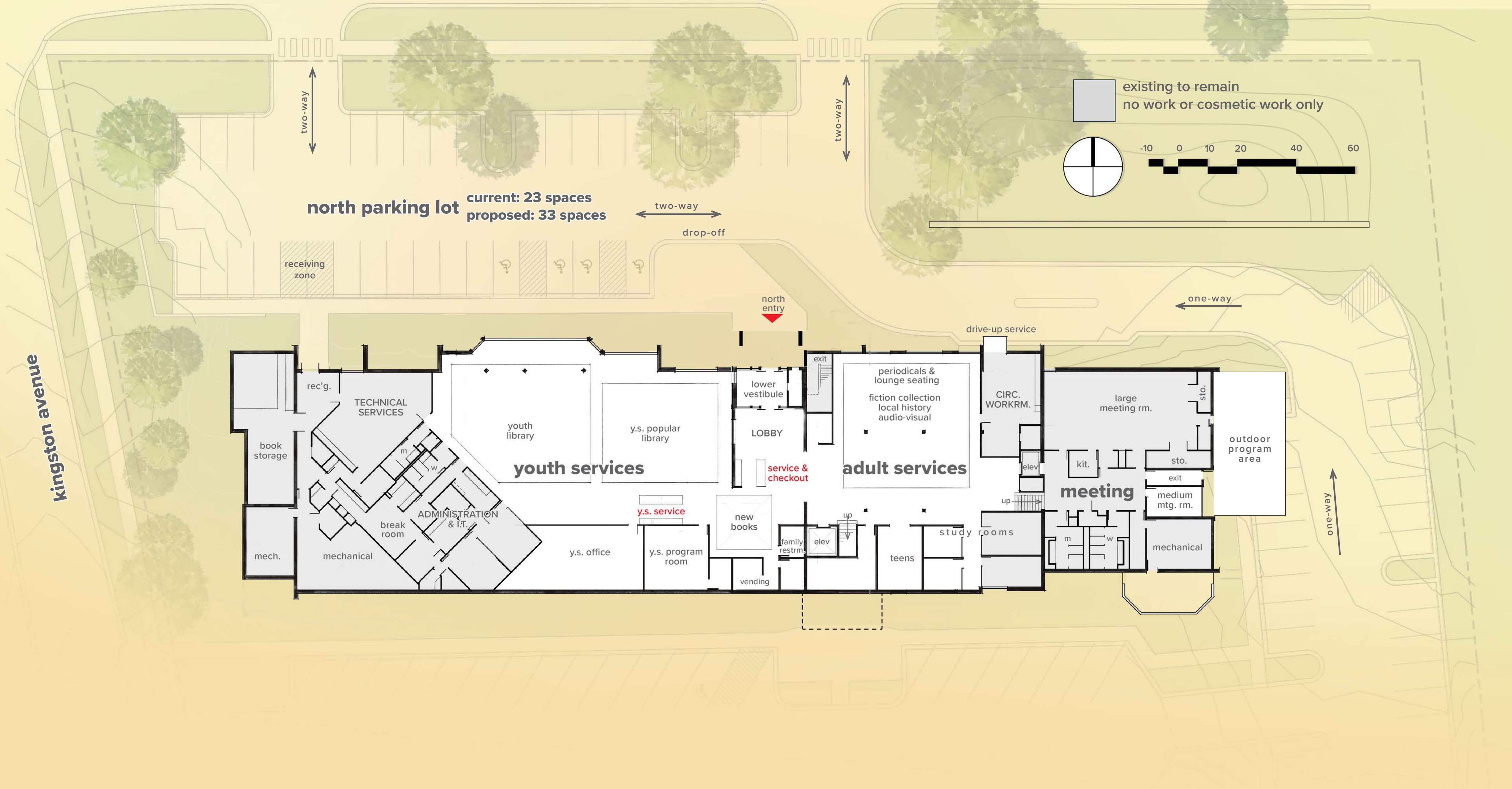
service desk at building entry

new entry canopy provides clear entrance identification along Front Street

centrally located entry minimizes travel distances

front street

# renovation concept LOWER FLOOR



front street

# renovation concept UPPER FLOOR



**north parking lot**  
current: 23 spaces  
proposed: 33 spaces

existing to remain  
no work or cosmetic work only

-10 0 10 20 40 60

kingston avenue

roof below

SECTION

exit

nonfiction

a.s. office

meeting rm  
wing below

elev

dn

elev

dn

up

a.s. service

study rooms

computers

upper vestibule

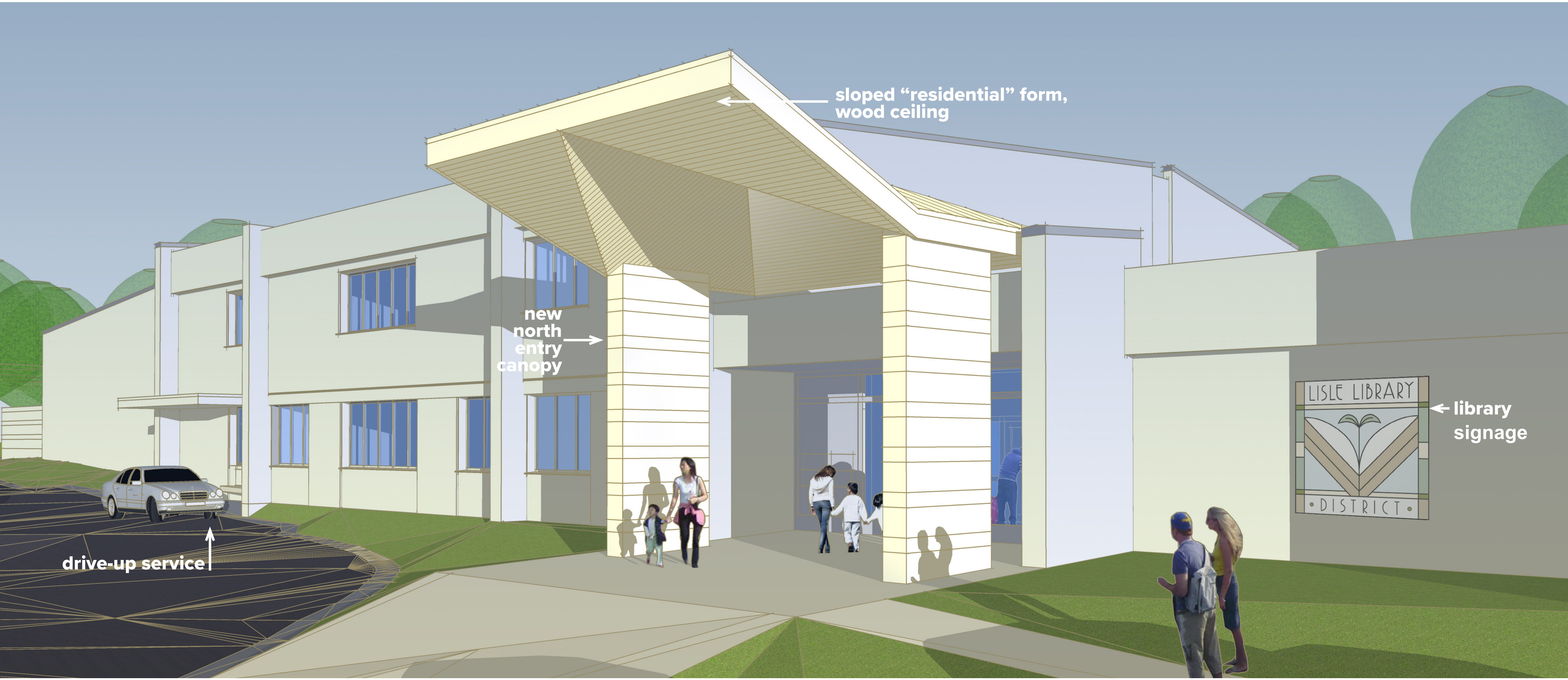
south entry

SECTION

**south parking lot**  
current: 54 spaces  
proposed: 49 spaces

**east parking lot**  
current: 53 spaces  
proposed: 62 spaces

# renovation concept NORTH ENTRY



# renovation concept NORTHEAST AERIAL



outdoor program area

adult services

south entry

drive-up service

north entry

youth services

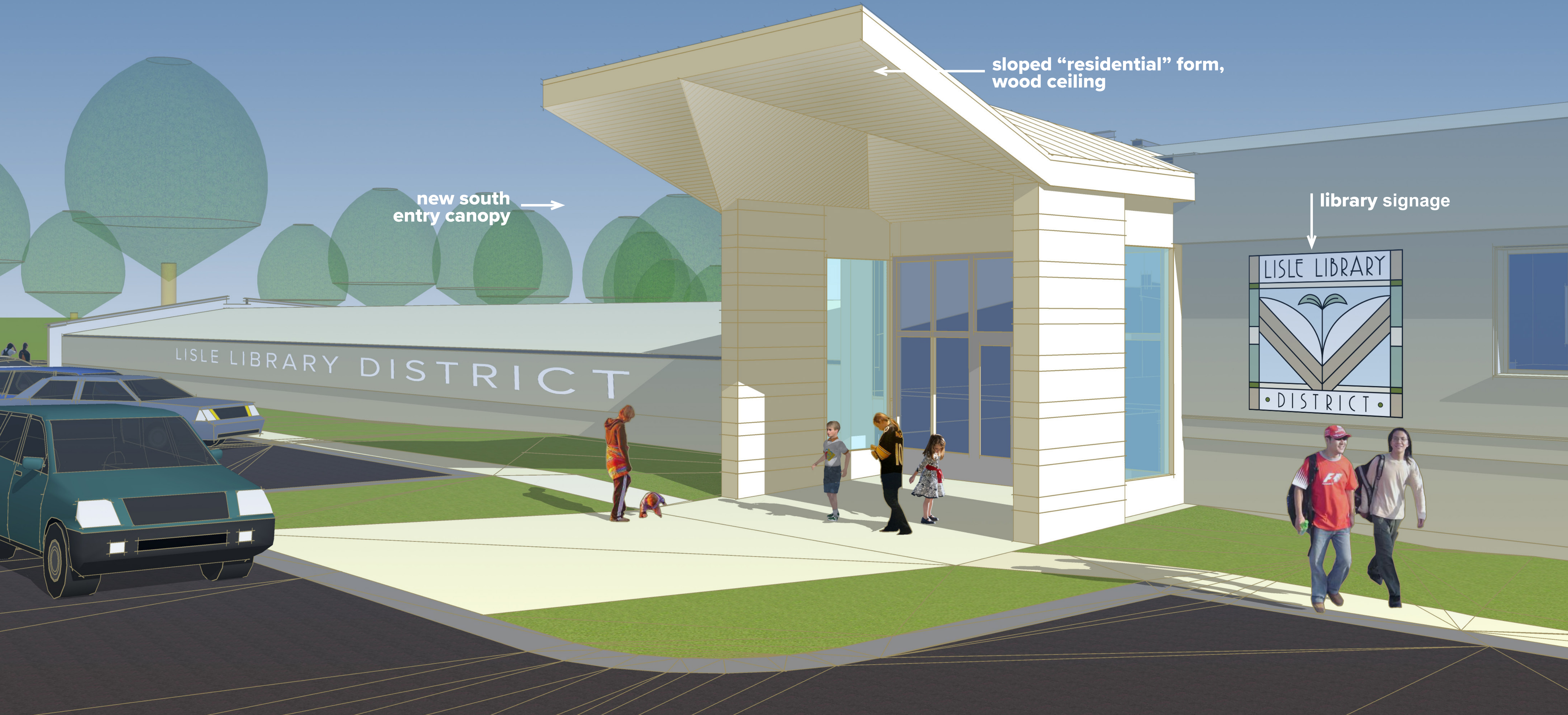
one way

Kingston Avenue

Front Street



# renovation concept SOUTH ENTRY

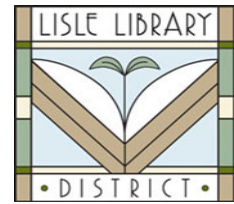


new south  
entry canopy

sloped “residential” form,  
wood ceiling

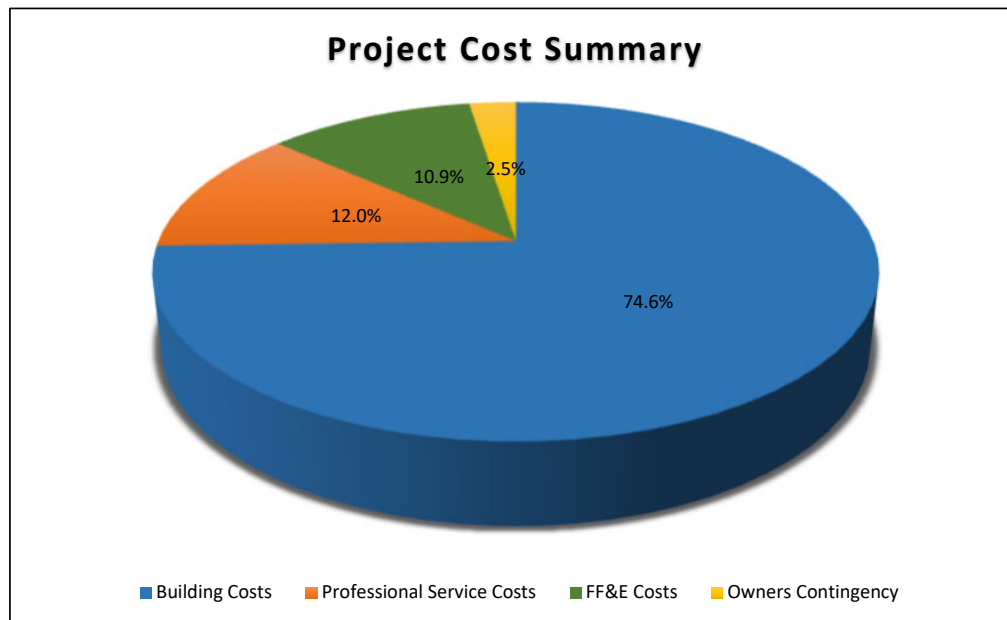
library signage

# Lisle Library District Capital Improvement Project Proforma North Entry Building Renovation



## PROPOSED PROJECT BUDGET

CAPITAL PROJECT COST SUMMARY - 4/16/2021			
<b>Land Cost</b>	\$	-	
<b>Bond Cost</b> (allowance for misc. third party costs)	\$	15,000	
<b>Building Costs</b>	\$	5,729,982	
<b>Professional Service Costs</b>	\$	924,810	
Primary Consultants			\$ 657,020
Specialized Consultants			\$ 206,076
Owner Provided Services			\$ 61,714
<b>FF&amp;E Costs</b>	\$	840,000	
Furniture (incl. moving costs)			\$ 505,000
Fixtures			\$ 100,000
Equipment			\$ 235,000
		<b>Sub Total</b>	<b>\$ 7,509,791</b>
Owner's Project Cost Contingency	\$	190,209	
<b>TOTAL PROJECT COST</b>	\$	<b>7,700,000</b>	

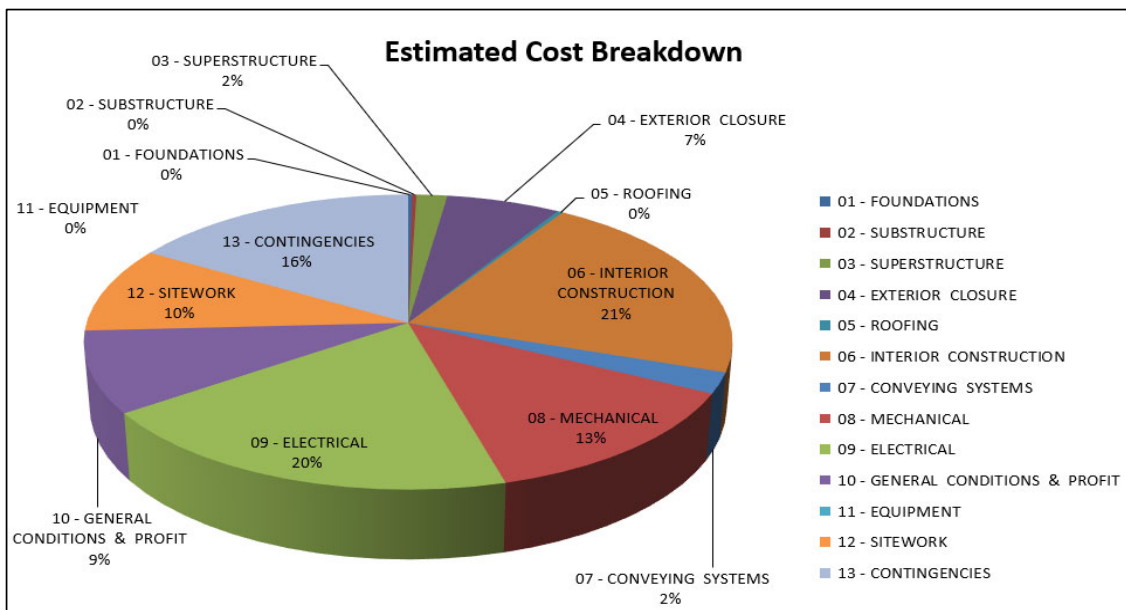


**Lisle Library District  
Capital Improvement Project Proforma - North Entry Renovation  
- Building Costs Breakdown**

4/16/2021

<b>Building Costs</b>	
Permit Cost (Lisle Fee Ordinance: \$10/\$1,000 of construction cost + \$0.02/SF + plus 10% contingency)	\$ 60,782
<b>Construction Cost</b> (rounded to nextest \$10,000)	<b>\$ 5,460,000</b>
Change Order Contingency (2% of construction cost)	\$ 109,200
Environmental Remediation (none included)	\$ -
Phasing Allowance (2 Phases)	\$ 100,000
Utility Hook-Up (existing utility connections to remain)	\$ -
<b>Total Building Costs</b>	<b>\$ 5,729,982</b>

<b>Construction Cost Estimate Breakdown</b>	
Gen. Cond., Overhead & Profit	\$ 489,182
Foundations - No Addition	\$ 12,060
Substructure	\$ 13,500
Superstructure	\$ 95,000
Exterior Closure	\$ 351,980
Roofing	\$ 16,750
Interior Construction	\$ 1,165,885
Conveying Systems	\$ 125,000
Mechanical	\$ 717,008
Electrical	\$ 1,063,048
Equipment - in FF&E	\$ -
Sitework - Misc. Accessories	\$ 516,290
Contingencies (incl. escalation)	16% \$ 894,878
<b>Sub Total</b>	<b>\$ 5,460,581</b>



**Lisle Library District  
 Capital Improvement Project Proforma - North Entry Renovation  
 - Professional Service Costs Breakdown**

4/16/2021

<b>Professional Service Costs</b>		
<b><u>Primary Consultants</u></b>		
Architect (incl. architecture, structural, MEP/FP, interior and specs) - SNHA 4/15/2021 proposal	\$	477,750
Owner Representative - CCS 4/16/2021 proposal to provide services for 20 months	\$	154,000
Reimbursable Expenses (4% allowance)	\$	25,270
<b>Sub Total</b>	<b>\$</b>	<b>657,020</b>
<b><u>Specialized Consultants</u></b>		
Specialized Architect Subconsultants (incl. FF&E, landscape, civil, technology, A/V, elevator, lighting and signage) - SNHA 4/15/2021 proposal	\$	150,150
Cost Estimating	\$	23,000
Geotechnical Consultant	\$	10,000
Land Surveyor	\$	7,500
Environmental Consultant	\$	7,500
Move Consultant (none included)	\$	-
Equipment Consultants (none included)	\$	-
Reimbursable Expenses (4% allowance)	\$	7,926
<b>Sub Total</b>	<b>\$</b>	<b>206,076</b>
<b><u>Other Owner Contracted Services</u></b>		
Soil Testing	\$	5,000
Environmental Testing	\$	2,500
Material Testing	\$	10,000
Insurance - Builder's Risk Builder's Risk & G.L. Policy (\$.4/\$100.00) estimated rate	\$	21,840
Legal Counsel	\$	10,000
Lien Waiver Review	\$	10,000
Title	\$	-
Reimbursable Expenses (4% allowance)	\$	2,374
<b>Sub Total</b>	<b>\$</b>	<b>61,714</b>
<b>Total Professional Service Cost</b>		<b>\$ 924,810</b>

**Lisle Library District  
 Capital Improvement Project Proforma - North Entry Renovation  
 -FFE Costs Breakdown**

4/16/2021

<b>FF&amp;E Costs</b>		
<b><u>Furniture</u></b>		
Office Furniture (+/- 50% New)	\$	175,000
Public Space Furniture (+/- 50% New)	\$	175,000
Shelving (reuse existing - allowance for new end panels)	\$	50,000
Moving and Storage	\$	80,000
Miscellaneous (Contingency)	\$	25,000
	<b>Sub Total</b>	<b>\$ 505,000</b>
<b><u>Fixtures</u></b>		
Signage	\$	40,000
Specialty Interiors Allowance	\$	25,000
Artwork	\$	25,000
Miscellaneous (Contingency)	\$	10,000
	<b>Sub Total</b>	<b>\$ 100,000</b>
<b><u>Equipment</u></b>		
Book Drop Allowance	\$	10,000
RFID and Technology upgrades (allowance per LLD)	\$	80,000
Servers	\$	-
Network Switches	\$	-
Printers	\$	-
Computers	\$	-
IT General Allowance	\$	50,000
Data Cabling		incl. in construction
Phone System	\$	15,000
A/V Equipment Allowance	\$	30,000
Security / CCTV Allowance	\$	25,000
Miscellaneous (Contingency)	\$	25,000
	<b>Sub Total</b>	<b>\$ 235,000</b>
<b>Total FF&amp;E Costs</b>		<b>Sub Total \$ 840,000</b>



Master Project Schedule - Executive Summary # of working months: month	Months																							
	4/21	5/21	6/21	7/21	8/21	9/21	10/21	11/21	12/21	1/22	2/22	3/22	4/22	5/22	6/22	7/22	8/22	9/22	10/22	11/22	12/22	1/23	2/23	
<b>Pre-Design</b>																								
<b>LLD Board Meeting - April</b> <i>(Concept Budget and Design Report Presentation)</i>	★																							
Existing Project Team Contract Review <i>(SNHA, CCS &amp; PMA)</i>																								
LLD to Procure Small Value Consultants <i>(Land Surveyor, Environ. Testing, Geotech)</i>																								
<b>LLD Board Meeting - May</b> <i>(Contract Approvals - Proceed with Design &amp; Bond)</i>		★																						
<b>Design Phase</b>	6.25 months between Board Meetings																							
Schematic Design <i>(Status Update @ June LLD Board Meeting)</i>			★																					
<b>LLD Board Meeting - July</b> <i>(Proceed with DD &amp; Debt Issuance)</i>				★																				
Design Development (DD) <i>(Status Update @ August LLD Board Meeting)</i>					★																			
<b>LLD Board Meeting - Special September Meeting</b> <i>(Proceed with CDs)</i>						★																		
Construction Documentation (CD) <i>(Status Update @ October LLD Board Meeting)</i>							★																	
<b>LLD Board Meeting - November</b> <i>(Proceed with Bid Release)</i>								★																
<b>Project Funding</b>	concurrent with design - completed prior to bidding phase																							
<b>Permitting</b>	zoning process time if required																							
Zoning and Permit Process Discussion with Village																								
Anticipated Building Permit Process																								
<b>Contractor Procurement</b>																								
Contractor Pre-qualification																								
Bid / Award Phase																								
<b>LLD Board Meeting - January</b> <i>(Contractor Award - Lowest Qualified Bidder)</i>																								
<b>LLD Board Meeting - February</b> <i>(Approve Contractor Contract)</i>																								
<b>Construction Phase</b>	10 working months from February 2022 Board Meeting thru Substantial Completion																							
Pre-Construction / Mobilization																								
Phase 1 Construction - West Side of Building <i>(including new entrances &amp; sitework)</i>																								
Phase 2 Construction - East Side of Building																								
<b>Project Close-Out and Final Move-In</b>																						1 working month		

Note: Filled stars indicate LLD Board Meetings where approval will be requested to proceed with the next process in the project.

Color Legend:
Pre-Design Phase
Design Phase
Project Funding
Permitting
Contractor Procurement
Construction Phase
Close-Out Phase & Final Move-In

# Lisle Library District

## Financial Projection Model

### Summary of Proposed Options

Preliminary, subject to change

	Option 1A \$7.7 Million Project	Option 1B \$7.7 Million Project	Option 2A \$8.0 Million Project	Option 2B \$8.0 Million Project
CF Contribution Amount.....	\$ 2,800,000	\$ 2,300,000	\$ 2,800,000	\$ 2,300,000
SRF Contribution Amount.....	\$ 3,900,000	\$ 3,900,000	\$ 3,900,000	\$ 3,900,000
Debt Certificate Issue Size:.....	\$ 1,000,000	\$ 1,500,000	\$ 1,300,000	\$ 1,800,000
Annual Transfer from CF to SRF:.....	\$ 97,000	\$ 129,000	\$ 116,000	\$ 148,000
Amount of Annual Debt Service Payment:.....	\$ 63,543	\$ 95,314	\$ 82,606	\$ 114,377
CF Fund Balance % @ Time of Contribution:.....	48.3%	61.5%	48.3%	61.5%
Fiscal Year of CF Fund Balance @ Time of Contribution:.....	2021/2022	2021/2022	2021/2022	2021/2022
CF Fund Balance % @ Low Point:.....	37.3%	40.6%	32.8%	35.0%
Fiscal Year of CF Fund Balance @ Low Point:.....	2030/2031	2034/2035	2032/2033	2035/2036
CF Fund Balance % @ Debt Expiration:.....	46.4%	44.4%	39.2%	37.2%
Fiscal Year of CF Fund Balance @ Debt Expiration:.....	2040/2041	2040/2041	2040/2041	2040/2041
SRF Fund Balance @ Time of Contribution:.....	\$ 97,424	\$ 100,153	\$ 98,861	\$ 101,590
SRF Fund Balance @ Debt Expiration (1):.....	\$ 434,262	\$ 441,191	\$ 434,585	\$ 441,514
Average Annual Surplus in SRF for Future Capital Projects:.....	\$ 18,713	\$ 18,947	\$ 18,651	\$ 18,885

Footnotes:

(1) Assumes no other capital expenditures are made from the SRF; therefore, actual fund balance at this time may be lower than what is shown here

**Lisle Library District**  
**Financial Projection Model**  
**Levy Data**

Preliminary, subject to change

**Levy Data and Projections**

FISCAL YEAR (06-30)	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
	Actuals	Actuals	Actuals	Proj. Actuals	Projected	Projected	Projected	Projected
LEVY YEAR	2016	2017	2018	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected
<b>EAV INFORMATION</b>								
Equalized Assessed Value (1)	\$ 1,178,835,794	\$ 1,207,428,945	\$ 1,243,518,289	\$ 1,267,612,883	\$ 1,321,712,761	\$ 1,366,364,144	\$ 1,412,355,068	\$ 1,459,725,720
Limiting Rate	0.414	0.361	0.333	0.315	0.305	0.300	0.296	0.291
New Property (1)	\$ 7,609,060	\$ 1,555,000	\$ 3,446,300	\$ 6,769,030	\$ 7,633,240	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000
Multiplier	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000
Reassessment Rates	5.95%	2.29%	2.70%	1.39%	3.00%	3.00%	3.00%	3.00%
CPI	0.70%	2.10%	2.10%	1.90%	2.30%	1.40%	1.50%	1.50%
<b>LEVY INFORMATION</b>								
Corporate	\$ 4,348,725	\$ 3,914,485	\$ 3,966,823	\$ 3,710,303	\$ 3,776,133	\$ 3,845,785	\$ 3,859,218	\$ 3,932,344
IMRF (2)	220,442	156,966	50,984	116,620	81,946	84,050	150,000	150,999
Building/Maintenance	136,745	152,136	-	-	-	-	-	-
Social Security	174,468	136,439	126,839	159,719	170,501	170,149	167,051	170,139
<b>TOTAL EXTENSION BY FUND (3) (4)</b>	<b>\$ 4,880,380</b>	<b>\$ 4,360,026</b>	<b>\$ 4,144,646</b>	<b>\$ 3,986,643</b>	<b>\$ 4,028,581</b>	<b>\$ 4,099,984</b>	<b>\$ 4,176,268</b>	<b>\$ 4,253,482</b>

Footnotes:

- (1) LY 2020 EAV and New Property is sourced from the Library, but has not yet been finalized
- (2) IMRF levy remains low until desire fund balance is achieved; increases to \$150,000 in LY 2022 to maintain desired fund balance
- (3) Increase in aggregate levy from LY 2020 to LY 2022 is estimated at \$71,000 or 1.77%
- (4) Percent increase in aggregate levy reaches a maximum of 1.86% and occurs in LY 2022
  - (a) Percent increase in aggregate levy decreases annually after LY 2022
  - (b) This decrease is due to the decreasing Limiting Rate, which goes down annually because model assumes CPI Rate is lower than Reassessment Rate



**Lisle Library District**  
**Financial Projection Model**  
**Levy Data**

Preliminary, subject to change

**Levy Data and Projections**

FISCAL YEAR (06-30)	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033
	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
LEVY YEAR	2024	2025	2026	2027	2028	2029	2030	2031
	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
<b>EAV INFORMATION</b>								
Equalized Assessed Value (1)	\$ 1,508,517,492	\$ 1,558,773,017	\$ 1,610,536,207	\$ 1,663,852,293	\$ 1,718,767,862	\$ 1,775,330,898	\$ 1,833,590,825	\$ 1,893,598,550
Limiting Rate	0.287	0.283	0.279	0.275	0.271	0.267	0.263	0.259
New Property (1)	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000
Multiplier	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000
Reassessment Rates	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
CPI	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%
<b>LEVY INFORMATION</b>								
Corporate	\$ 4,004,602	\$ 4,077,752	\$ 4,151,807	\$ 4,226,786	\$ 4,302,705	\$ 4,379,580	\$ 4,457,429	\$ 4,536,268
IMRF (2)	153,773	156,582	159,426	162,305	165,220	168,172	171,161	174,189
Building/Maintenance	-	-	-	-	-	-	-	-
Social Security	173,266	176,431	179,635	182,879	186,164	189,490	192,858	196,269
<b>TOTAL EXTENSION BY FUND (3) (4)</b>	<b>\$ 4,331,641</b>	<b>\$ 4,410,764</b>	<b>\$ 4,490,868</b>	<b>\$ 4,571,970</b>	<b>\$ 4,654,089</b>	<b>\$ 4,737,242</b>	<b>\$ 4,821,448</b>	<b>\$ 4,906,726</b>

**Footnotes:**

- (1) LY 2020 EAV and New Property is sourced from the Library, but has not yet been finalized
- (2) IMRF levy remains low until desired fund balance is achieved; increases to \$150,000 in LY 2022 to maintain desired fund balance
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  - (b) This decrease is due to the decreasing Limiting Rate, which goes down annually because model assumes CPI Rate is lower than Reassessment Rate

**Lisle Library District**  
**Financial Projection Model**  
**Levy Data**

Preliminary, subject to change

**Levy Data and Projections**

FISCAL YEAR (06-30)	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038	2038/2039	2039/2040	2040/2041
	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
LEVY YEAR	2032	2033	2034	2035	2036	2037	2038	2039
	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
<b>EAV INFORMATION</b>								
Equalized Assessed Value (1)	\$ 1,955,406,506	\$ 2,019,068,701	\$ 2,084,640,762	\$ 2,152,179,985	\$ 2,221,745,385	\$ 2,293,397,746	\$ 2,367,199,679	\$ 2,443,215,669
Limiting Rate	0.255	0.252	0.248	0.244	0.241	0.237	0.234	0.230
New Property (1)	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000
Multiplier	1.000	1.000	1.000	1.000	1.000	1.000	1.000	1.000
Reassessment Rates	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
CPI	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%
<b>LEVY INFORMATION</b>								
Corporate	\$ 4,616,115	\$ 4,696,989	\$ 4,778,906	\$ 4,861,885	\$ 4,945,944	\$ 5,031,101	\$ 5,117,377	\$ 5,204,789
IMRF (2)	177,255	180,360	183,506	186,692	189,920	193,190	196,503	199,859
Building/Maintenance	-	-	-	-	-	-	-	-
Social Security	199,724	203,223	206,767	210,357	213,994	217,679	221,412	225,194
<b>TOTAL EXTENSION BY FUND (3) (4)</b>	<b>\$ 4,993,094</b>	<b>\$ 5,080,572</b>	<b>\$ 5,169,179</b>	<b>\$ 5,258,934</b>	<b>\$ 5,349,858</b>	<b>\$ 5,441,970</b>	<b>\$ 5,535,291</b>	<b>\$ 5,629,842</b>

**Footnotes:**

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- (2) IMRF levy remains low until desired fund balance is achieved; increases to \$150,000 in LY 2022 to maintain desired fund balance
- (3) Increase in aggregate levy from LY 2020 to LY 2022 is estimated at \$71,000 or 1.77%
- (4) Percent increase in aggregate levy reaches a maximum of 1.86% and occurs in LY 2022
  - (a) Percent increase in aggregate levy decreases annually after LY 2022
  - (b) This decrease is due to the decreasing Limiting Rate, which goes down annually because model assumes CPI Rate is lower than Reassessment Rate

# Lisle Library District

## Financial Projection Model

### Corporate Fund - Option 1A

Preliminary, subject to change

Property Tax Collection Rate (1)	99.50%	99.50%	99.50%	99.50%
Revenues - Non-Property Tax (Except G&D)	1.50%	1.50%	1.50%	1.50%
Revenues - Grants and Donations	0.50%	0.50%	0.50%	0.50%
Estimated Investment Earnings	0.50%	0.50%	0.10%	0.10%
Expenditures - Employee Costs	1.65%	1.65%	1.65%	1.65%
Expenditures - Non-salary (Except LM)	1.65%	1.65%	1.65%	1.65%
Expenditures - Library Materials	1.00%	1.00%	1.00%	1.00%

FISCAL YEAR (06-30)	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
	Actuals	Actuals	Actuals	Proj. Actuals	Projected	Projected	Projected	Projected
<b>REVENUE</b>								
Property Taxes	\$ 4,381,147	\$ 3,908,498	\$ 3,961,076	\$ 3,705,629	\$ 3,757,253	\$ 3,826,556	\$ 3,839,922	\$ 3,912,682
TIF Taxes	-	-	34,509	32,563	33,052	33,548	34,051	34,562
Replacement Taxes	15,361	16,618	18,190	10,503	10,661	10,821	10,983	11,148
Charges for Services	47,842	43,236	19,417	8,521	8,649	8,779	8,910	9,044
Grants and Donations	26,325	85,189	35,630	35,630	35,808	35,987	36,167	36,348
Interest	21,295	120,289	152,003	28,000	22,695	9,128	1,813	1,748
<b>TOTAL REVENUE (2)</b>	<b>\$ 4,491,969</b>	<b>\$ 4,173,831</b>	<b>\$ 4,220,825</b>	<b>\$ 3,820,847</b>	<b>\$ 3,868,117</b>	<b>\$ 3,924,818</b>	<b>\$ 3,931,846</b>	<b>\$ 4,005,532</b>
<b>EXPENDITURES</b>								
Public Library								
Employee Costs	\$ 2,452,927	\$ 2,437,105	\$ 2,477,858	\$ 2,463,200	\$ 2,503,843	\$ 2,545,156	\$ 2,587,151	\$ 2,629,839
Building Costs (3)	181,892	238,812	228,250	238,210	200,000	203,300	206,654	210,064
Operating Costs	97,047	94,265	73,623	103,200	104,903	106,634	108,393	110,182
Insurance	23,366	27,656	30,711	38,600	39,237	39,884	40,542	41,211
Contractual Services	68,411	77,317	115,575	145,600	148,002	150,444	152,927	155,450
Personnel Development	17,314	25,388	18,478	10,500	10,673	10,849	11,028	11,210
Equipment	68,972	69,890	106,928	128,500	130,620	132,775	134,966	137,193
Programs	43,130	43,904	33,315	27,000	27,446	27,898	28,359	28,827
Restricted (4)	22,131	35,358	35,630	35,630	36,218	36,815	37,423	38,040
Contingency	1,296	16,260	17,850	-	15,000	15,248	15,499	15,755
Library Materials	559,083	568,883	545,159	560,050	565,651	571,307	577,020	582,790
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,535,569</b>	<b>\$ 3,634,839</b>	<b>\$ 3,683,377</b>	<b>\$ 3,750,490</b>	<b>\$ 3,781,592</b>	<b>\$ 3,840,312</b>	<b>\$ 3,899,963</b>	<b>\$ 3,960,562</b>
<b>REVENUE OVER (UNDER) EXPENDITURES</b>	<b>\$ 956,400</b>	<b>\$ 538,992</b>	<b>\$ 537,448</b>	<b>\$ 70,357</b>	<b>\$ 86,525</b>	<b>\$ 84,506</b>	<b>\$ 31,882</b>	<b>\$ 44,969</b>
<b>OTHER SOURCES/(USES) OF FUNDS</b>								
Transfers to Special Reserve Fund	\$ (349,379)	\$ (300,000)	\$ (300,007)	\$ (300,000)	\$ -	\$ (97,000)	\$ (97,000)	\$ (97,000)
Transfers to IMRF	(200,000)	(50,000)	(50,000)	-	-	-	-	-
Contribution to Renovation Project (5)	-	-	-	-	(2,800,000)	-	-	-
<b>TOTAL OTHER SOURCE/(USES) OF FUNDS</b>	<b>\$ (549,379)</b>	<b>\$ (350,000)</b>	<b>\$ (350,007)</b>	<b>\$ (300,000)</b>	<b>\$ (2,800,000)</b>	<b>\$ (97,000)</b>	<b>\$ (97,000)</b>	<b>\$ (97,000)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ 407,021</b>	<b>\$ 188,992</b>	<b>\$ 187,441</b>	<b>\$ (229,643)</b>	<b>\$ (2,713,475)</b>	<b>\$ (12,494)</b>	<b>\$ (65,118)</b>	<b>\$ (52,031)</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 4,392,231</b>	<b>\$ 4,581,223</b>	<b>\$ 4,768,665</b>	<b>\$ 4,539,022</b>	<b>\$ 1,825,547</b>	<b>\$ 1,813,053</b>	<b>\$ 1,747,935</b>	<b>\$ 1,695,905</b>
Fund Balance as a Percent of Annual Expenditures	124.23%	126.04%	129.46%	121.02%	48.27%	47.21%	44.82%	42.82%

**Footnotes:**

- (1) Past five years of property tax collections averaged 99.83%
- (2) FY 2018/2019 Revenue from Actuals differs from Audit by approximately \$59,000, due to realized gains in Unrealized Gains account.
- (3) Assumes Building Costs expenditures are reduced beginning in FY 2021/2022 as a result of efficiencies generated from the renovation project
- (4) Restricted expenditures for FY 2017/2018 through FY 2019/2020 include transfers to IMRF, which have been re-categorized as Other Uses.
- (5) Assumes \$2.8 million from the Corporate Fund (CF) is allocated to the renovation project in FY 2021/2022

# Lisle Library District

## Financial Projection Model

### Corporate Fund - Option 1A

Preliminary, subject to change

Property Tax Collection Rate (1)	99.50%	99.50%	99.50%	99.50%	99.50%	99.50%	99.50%	99.50%	99.50%
Revenues - Non-Property Tax (Except G&D)	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%
Revenues - Grants and Donations	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
Estimated Investment Earnings	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%
Expenditures - Employee Costs	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%
Expenditures - Non-salary (Except LM)	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%
Expenditures - Library Materials	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%

FISCAL YEAR (06-30)	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033
	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
<b>REVENUE</b>								
Property Taxes	\$ 3,984,579	\$ 4,057,363	\$ 4,131,048	\$ 4,205,652	\$ 4,281,191	\$ 4,357,682	\$ 4,435,141	\$ 4,513,587
TIF Taxes	35,080	35,606	36,140	36,682	37,233	37,791	38,358	38,933
Replacement Taxes	11,315	11,485	11,657	11,832	12,009	12,189	12,372	12,558
Charges for Services	9,180	9,317	9,457	9,599	9,743	9,889	10,037	10,188
Grants and Donations	36,530	36,712	36,896	37,080	37,266	37,452	37,639	37,828
Interest	1,696	1,655	1,626	1,607	1,600	1,604	1,618	1,644
<b>TOTAL REVENUE (2)</b>	<b>\$ 4,078,380</b>	<b>\$ 4,152,139</b>	<b>\$ 4,226,824</b>	<b>\$ 4,302,453</b>	<b>\$ 4,379,042</b>	<b>\$ 4,456,608</b>	<b>\$ 4,535,167</b>	<b>\$ 4,614,737</b>
<b>EXPENDITURES</b>								
Public Library								
Employee Costs	\$ 2,673,232	\$ 2,717,340	\$ 2,762,176	\$ 2,807,752	\$ 2,854,080	\$ 2,901,172	\$ 2,949,042	\$ 2,997,701
Building Costs (3)	213,530	217,054	220,635	224,275	227,976	231,738	235,561	239,448
Operating Costs	112,000	113,848	115,726	117,636	119,577	121,550	123,555	125,594
Insurance	41,891	42,583	43,285	43,999	44,725	45,463	46,213	46,976
Contractual Services	158,015	160,622	163,273	165,967	168,705	171,489	174,318	177,194
Personnel Development	11,395	11,583	11,774	11,969	12,166	12,367	12,571	12,778
Equipment	139,457	141,758	144,097	146,475	148,891	151,348	153,845	156,384
Programs	29,302	29,786	30,277	30,777	31,285	31,801	32,325	32,859
Restricted (4)	38,668	39,306	39,955	40,614	41,284	41,965	42,658	43,362
Contingency	16,015	16,279	16,548	16,821	17,098	17,380	17,667	17,959
Library Materials	588,618	594,504	600,449	606,454	612,518	618,644	624,830	631,078
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,022,123</b>	<b>\$ 4,084,662</b>	<b>\$ 4,148,195</b>	<b>\$ 4,212,737</b>	<b>\$ 4,278,306</b>	<b>\$ 4,344,916</b>	<b>\$ 4,412,586</b>	<b>\$ 4,481,332</b>
<b>REVENUE OVER (UNDER) EXPENDITURES</b>	<b>\$ 56,256</b>	<b>\$ 67,476</b>	<b>\$ 78,629</b>	<b>\$ 89,716</b>	<b>\$ 100,736</b>	<b>\$ 111,691</b>	<b>\$ 122,581</b>	<b>\$ 133,405</b>
<b>OTHER SOURCES/(USES) OF FUNDS</b>								
Transfers to Special Reserve Fund	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)
Transfers to IMRF	-	-	-	-	-	-	-	-
Contribution to Renovation Project (5)	-	-	-	-	-	-	-	-
<b>TOTAL OTHER SOURCE/(USES) OF FUNDS</b>	<b>\$ (97,000)</b>	<b>\$ (97,000)</b>	<b>\$ (97,000)</b>	<b>\$ (97,000)</b>	<b>\$ (97,000)</b>	<b>\$ (97,000)</b>	<b>\$ (97,000)</b>	<b>\$ (97,000)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ (40,744)</b>	<b>\$ (29,524)</b>	<b>\$ (18,371)</b>	<b>\$ (7,284)</b>	<b>\$ 3,736</b>	<b>\$ 14,691</b>	<b>\$ 25,581</b>	<b>\$ 36,405</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 1,655,161</b>	<b>\$ 1,625,637</b>	<b>\$ 1,607,266</b>	<b>\$ 1,599,982</b>	<b>\$ 1,603,718</b>	<b>\$ 1,618,409</b>	<b>\$ 1,643,990</b>	<b>\$ 1,680,395</b>
Fund Balance as a Percent of Annual Expenditures	41.15%	39.80%	38.75%	37.98%	37.48%	37.25%	37.26%	37.50%

**Footnotes:**

- (1) Past five years of property tax collections averaged 99.83%
- (2) FY 2018/2019 Revenue from Actuals differs from Audit by approximately \$59,000, due to realized gains in Unrealized Gains account.
- (3) Assumes Building Costs expenditures are reduced beginning in FY 2021/2022 as a result of efficiencies generated from the renovation project
- (4) Restricted expenditures for FY 2017/2018 through FY 2019/2020 include transfers to IMRF, which have been re-categorized as Other Uses.
- (5) Assumes \$2.8 million from the Corporate Fund (CF) is allocated to the renovation project in FY 2021/2022

# Lisle Library District

## Financial Projection Model

### Corporate Fund - Option 1A

Preliminary, subject to change

Property Tax Collection Rate (1)	99.50%	99.50%	99.50%	99.50%	99.50%	99.50%	99.50%	99.50%	99.50%
Revenues - Non-Property Tax (Except G&D)	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%
Revenues - Grants and Donations	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
Estimated Investment Earnings	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%
Expenditures - Employee Costs	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%
Expenditures - Non-salary (Except LM)	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%
Expenditures - Library Materials	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%

FISCAL YEAR (06-30)	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038	2038/2039	2039/2040	2040/2041
	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
<b>REVENUE</b>								
Property Taxes	\$ 4,593,035	\$ 4,673,504	\$ 4,755,011	\$ 4,837,575	\$ 4,921,214	\$ 5,005,946	\$ 5,091,790	\$ 5,178,765
TIF Taxes	39,517	40,110	40,712	41,323	41,942	42,571	43,210	43,858
Replacement Taxes	12,746	12,937	13,132	13,329	13,528	13,731	13,937	14,146
Charges for Services	10,341	10,496	10,653	10,813	10,975	11,140	11,307	11,477
Grants and Donations	38,017	38,207	38,398	38,590	38,783	38,977	39,172	39,367
Interest	1,680	1,728	1,785	1,854	1,933	2,023	2,122	2,233
<b>TOTAL REVENUE (2)</b>	<b>\$ 4,695,336</b>	<b>\$ 4,776,982</b>	<b>\$ 4,859,691</b>	<b>\$ 4,943,483</b>	<b>\$ 5,028,376</b>	<b>\$ 5,114,388</b>	<b>\$ 5,201,538</b>	<b>\$ 5,289,847</b>
<b>EXPENDITURES</b>								
Public Library								
Employee Costs	\$ 3,047,163	\$ 3,097,441	\$ 3,148,549	\$ 3,200,500	\$ 3,253,308	\$ 3,306,988	\$ 3,361,553	\$ 3,417,019
Building Costs (3)	243,399	247,415	251,497	255,647	259,865	264,153	268,511	272,942
Operating Costs	127,666	129,773	131,914	134,090	136,303	138,552	140,838	143,162
Insurance	47,751	48,539	49,340	50,154	50,982	51,823	52,678	53,547
Contractual Services	180,118	183,090	186,111	189,182	192,303	195,476	198,702	201,980
Personnel Development	12,989	13,204	13,421	13,643	13,868	14,097	14,329	14,566
Equipment	158,964	161,587	164,253	166,963	169,718	172,519	175,365	178,259
Programs	33,401	33,952	34,512	35,082	35,661	36,249	36,847	37,455
Restricted (4)	44,077	44,804	45,544	46,295	47,059	47,835	48,625	49,427
Contingency	18,255	18,556	18,862	19,174	19,490	19,811	20,138	20,471
Library Materials	637,389	643,763	650,201	656,703	663,270	669,902	676,601	683,367
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,551,172</b>	<b>\$ 4,622,124</b>	<b>\$ 4,694,204</b>	<b>\$ 4,767,432</b>	<b>\$ 4,841,826</b>	<b>\$ 4,917,405</b>	<b>\$ 4,994,188</b>	<b>\$ 5,072,194</b>
<b>REVENUE OVER (UNDER) EXPENDITURES</b>	<b>\$ 144,164</b>	<b>\$ 154,858</b>	<b>\$ 165,487</b>	<b>\$ 176,051</b>	<b>\$ 186,549</b>	<b>\$ 196,982</b>	<b>\$ 207,350</b>	<b>\$ 217,652</b>
<b>OTHER SOURCES/(USES) OF FUNDS</b>								
Transfers to Special Reserve Fund	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)
Transfers to IMRF	-	-	-	-	-	-	-	-
Contribution to Renovation Project (5)	-	-	-	-	-	-	-	-
<b>TOTAL OTHER SOURCE/(USES) OF FUNDS</b>	<b>\$ (97,000)</b>	<b>\$ (97,000)</b>	<b>\$ (97,000)</b>	<b>\$ (97,000)</b>	<b>\$ (97,000)</b>	<b>\$ (97,000)</b>	<b>\$ (97,000)</b>	<b>\$ (97,000)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ 47,164</b>	<b>\$ 57,858</b>	<b>\$ 68,487</b>	<b>\$ 79,051</b>	<b>\$ 89,549</b>	<b>\$ 99,982</b>	<b>\$ 110,350</b>	<b>\$ 120,652</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 1,727,559</b>	<b>\$ 1,785,417</b>	<b>\$ 1,853,904</b>	<b>\$ 1,932,954</b>	<b>\$ 2,022,503</b>	<b>\$ 2,122,486</b>	<b>\$ 2,232,836</b>	<b>\$ 2,353,488</b>
Fund Balance as a Percent of Annual Expenditures	37.96%	38.63%	39.49%	40.54%	41.77%	43.16%	44.71%	46.40%

**Footnotes:**

- (1) Past five years of property tax collections averaged 99.83%
- (2) FY 2018/2019 Revenue from Actuals differs from Audit by approximately \$59,000, due to realized gains in Unrealized Gains account.
- (3) Assumes Building Costs expenditures are reduced beginning in FY 2021/2022 as a result of efficiencies generated from the renovation project
- (4) Restricted expenditures for FY 2017/2018 through FY 2019/2020 include transfers to IMRF, which have been re-categorized as Other Uses.
- (5) Assumes \$2.8 million from the Corporate Fund (CF) is allocated to the renovation project in FY 2021/2022

# Lisle Library District

## Financial Projection Model

### Special Reserve Fund - Option 1A

Preliminary, subject to change

#### Special Reserve Fund

Estimated Investment Earnings	0.00%	0.50%	0.50%	0.10%	0.10%
Expenditures - Capital Maintenance	0.00%	0.00%	0.00%	0.00%	0.00%

FISCAL YEAR	2017/2018 Actuals	2018/2019 Actuals	2019/2020 Actuals	2020/2021 Proj. Actuals	2021/2022 Projected	2022/2023 Projected	2023/2024 Projected	2024/2025 Projected
<b>REVENUE</b>								
Interest Income	\$ 19,586	\$ 57,527	\$ 46,914	\$ 31,000	\$ 19,844	\$ 5,368	\$ 97	\$ 116
<b>TOTAL REVENUE</b>	<b>\$ 19,586</b>	<b>\$ 57,527</b>	<b>\$ 46,914</b>	<b>\$ 31,000</b>	<b>\$ 19,844</b>	<b>\$ 5,368</b>	<b>\$ 97</b>	<b>\$ 116</b>
<b>EXPENDITURES</b>								
Renovations (1)	\$ -	\$ -	\$ -	\$ -	\$ 3,900,000	\$ 1,000,000	\$ -	\$ -
Consulting and Contingency (2)	26,647	8,608	278,218	160,000	15,000	15,000	15,000	15,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 26,647</b>	<b>\$ 8,608</b>	<b>\$ 278,218</b>	<b>\$ 160,000</b>	<b>\$ 3,915,000</b>	<b>\$ 1,015,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
<b>OTHER FINANCING SOURCE / (USES)</b>								
Transfers In/(Out)	\$ 300,000	\$ 300,000	\$ 720,900	\$ 300,000	\$ -	\$ 97,000	\$ 97,000	\$ 97,000
Bond Proceeds (3)	-	-	-	-	1,000,000	-	-	-
Debt Service Payments (4)	-	-	-	-	-	(63,543)	(63,543)	(63,543)
<b>TOTAL OTHER FINANCING SOURCES / (USES)</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 720,900</b>	<b>\$ 300,000</b>	<b>\$ 1,000,000</b>	<b>\$ 33,457</b>	<b>\$ 33,457</b>	<b>\$ 33,457</b>
<b>REVENUE OVER (UNDER) EXPENDITURES (5)</b>	<b>\$ 292,939</b>	<b>\$ 348,919</b>	<b>\$ 489,596</b>	<b>\$ 171,000</b>	<b>\$ (2,895,156)</b>	<b>\$ (976,175)</b>	<b>\$ 18,555</b>	<b>\$ 18,573</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 2,959,240</b>	<b>\$ 3,308,159</b>	<b>\$ 3,797,755</b>	<b>\$ 3,968,755</b>	<b>\$ 1,073,599</b>	<b>\$ 97,424</b>	<b>\$ 115,979</b>	<b>\$ 134,552</b>

**Footnotes:**

- (1) Assumes \$3,900,000 from Special Reserve Fund (SRF) fund balance and \$1,000,000 from bond proceeds are spent in FY 2022 and 2023, respectively
- (2) Assumes \$15,000 per year for contingency costs moving forward; assumption is conservative, and therefore, no growth is assumed
- (3) Assumes bond issue generates net proceeds of \$1,000,000
- (4) Debt service payments reflect estimated payments assuming 20-year debt certificates and interest rates as of February 9, 2021
- (5) Annual surplus of approximately \$18,500 targeted to replenish Special Reserve Fund

# Lisle Library District

## Financial Projection Model

### Special Reserve Fund - Option 1A

Preliminary, subject to change

#### Special Reserve Fund

Estimated Investment Earnings	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%
Expenditures - Capital Maintenance	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

FISCAL YEAR	2025/2026 Projected	2026/2027 Projected	2027/2028 Projected	2028/2029 Projected	2029/2030 Projected	2030/2031 Projected	2031/2032 Projected	2032/2033 Projected
<b>REVENUE</b>								
Interest Income	\$ 135	\$ 153	\$ 172	\$ 190	\$ 209	\$ 228	\$ 246	\$ 265
<b>TOTAL REVENUE</b>	<b>\$ 135</b>	<b>\$ 153</b>	<b>\$ 172</b>	<b>\$ 190</b>	<b>\$ 209</b>	<b>\$ 228</b>	<b>\$ 246</b>	<b>\$ 265</b>
<b>EXPENDITURES</b>								
Renovations (1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consulting and Contingency (2)	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
<b>OTHER FINANCING SOURCE / (USES)</b>								
Transfers In/(Out)	\$ 97,000	\$ 97,000	\$ 97,000	\$ 97,000	\$ 97,000	\$ 97,000	\$ 97,000	\$ 97,000
Bond Proceeds (3)	-	-	-	-	-	-	-	-
Debt Service Payments (4)	(63,543)	(63,543)	(63,543)	(63,543)	(63,543)	(63,543)	(63,543)	(63,543)
<b>TOTAL OTHER FINANCING SOURCES / (USES)</b>	<b>\$ 33,457</b>	<b>\$ 33,457</b>	<b>\$ 33,457</b>	<b>\$ 33,457</b>	<b>\$ 33,457</b>	<b>\$ 33,457</b>	<b>\$ 33,457</b>	<b>\$ 33,457</b>
<b>REVENUE OVER (UNDER) EXPENDITURES (5)</b>	<b>\$ 18,592</b>	<b>\$ 18,610</b>	<b>\$ 18,629</b>	<b>\$ 18,648</b>	<b>\$ 18,666</b>	<b>\$ 18,685</b>	<b>\$ 18,704</b>	<b>\$ 18,722</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 153,144</b>	<b>\$ 171,754</b>	<b>\$ 190,383</b>	<b>\$ 209,031</b>	<b>\$ 227,697</b>	<b>\$ 246,382</b>	<b>\$ 265,086</b>	<b>\$ 283,808</b>

**Footnotes:**

- (1) Assumes \$3,900,000 from Special Reserve Fund (SRF) fund balance and \$1,000,000 from bond proceeds are spent in FY 2022 and 2023, respectively
- (2) Assumes \$15,000 per year for contingency costs moving forward; assumption is conservative, and therefore, no growth is assumed
- (3) Assumes bond issue generates net proceeds of \$1,000,000
- (4) Debt service payments reflect estimated payments assuming 20-year debt certificates and interest rates as of February 9, 2021
- (5) Annual surplus of approximately \$18,500 targeted to replenish Special Reserve Fund

# Lisle Library District

## Financial Projection Model

### Special Reserve Fund - Option 1A

Preliminary, subject to change

#### Special Reserve Fund

Estimated Investment Earnings	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%
Expenditures - Capital Maintenance	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

FISCAL YEAR	2033/2034 Projected	2034/2035 Projected	2035/2036 Projected	2036/2037 Projected	2037/2038 Projected	2038/2039 Projected	2039/2040 Projected	2040/2041 Projected
<b>REVENUE</b>								
Interest Income	\$ 284	\$ 303	\$ 321	\$ 340	\$ 359	\$ 378	\$ 397	\$ 415
<b>TOTAL REVENUE</b>	<b>\$ 284</b>	<b>\$ 303</b>	<b>\$ 321</b>	<b>\$ 340</b>	<b>\$ 359</b>	<b>\$ 378</b>	<b>\$ 397</b>	<b>\$ 415</b>
<b>EXPENDITURES</b>								
Renovations (1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consulting and Contingency (2)	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
<b>OTHER FINANCING SOURCE / (USES)</b>								
Transfers In/(Out)	\$ 97,000	\$ 97,000	\$ 97,000	\$ 97,000	\$ 97,000	\$ 97,000	\$ 97,000	\$ 97,000
Bond Proceeds (3)	-	-	-	-	-	-	-	-
Debt Service Payments (4)	(63,543)	(63,543)	(63,543)	(63,543)	(63,543)	(63,543)	(63,543)	(63,543)
<b>TOTAL OTHER FINANCING SOURCES / (USES)</b>	<b>\$ 33,457</b>	<b>\$ 33,457</b>	<b>\$ 33,457</b>	<b>\$ 33,457</b>	<b>\$ 33,457</b>	<b>\$ 33,457</b>	<b>\$ 33,457</b>	<b>\$ 33,457</b>
<b>REVENUE OVER (UNDER) EXPENDITURES (5)</b>	<b>\$ 18,741</b>	<b>\$ 18,760</b>	<b>\$ 18,779</b>	<b>\$ 18,797</b>	<b>\$ 18,816</b>	<b>\$ 18,835</b>	<b>\$ 18,854</b>	<b>\$ 18,873</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 302,549</b>	<b>\$ 321,309</b>	<b>\$ 340,087</b>	<b>\$ 358,885</b>	<b>\$ 377,701</b>	<b>\$ 396,536</b>	<b>\$ 415,390</b>	<b>\$ 434,262</b>

Footnotes:

- (1) Assumes \$3,900,000 from Special Reserve Fund (SRF) fund balance and \$1,000,000 from bond proceeds are spent in FY 2022 and 2023, respectively
- (2) Assumes \$15,000 per year for contingency costs moving forward; assumption is conservative, and therefore, no growth is assumed
- (3) Assumes bond issue generates net proceeds of \$1,000,000
- (4) Debt service payments reflect estimated payments assuming 20-year debt certificates and interest rates as of February 9, 2021
- (5) Annual surplus of approximately \$18,500 targeted to replenish Special Reserve Fund



# Lisle Library District

## Financial Projection Model

### Corporate Fund - Option 1B

Preliminary, subject to change

Property Tax Collection Rate (1)	99.50%	99.50%	99.50%	99.50%
Revenues - Non-Property Tax (Except G&D)	1.50%	1.50%	1.50%	1.50%
Revenues - Grants and Donations	0.50%	0.50%	0.50%	0.50%
Estimated Investment Earnings	0.50%	0.50%	0.10%	0.10%
Expenditures - Employee Costs	1.65%	1.65%	1.65%	1.65%
Expenditures - Non-salary (Except LM)	1.65%	1.65%	1.65%	1.65%
Expenditures - Library Materials	1.00%	1.00%	1.00%	1.00%

FISCAL YEAR (06-30)	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
	Actuals	Actuals	Actuals	Proj. Actuals	Projected	Projected	Projected	Projected
<b>REVENUE</b>								
Property Taxes	\$ 4,381,147	\$ 3,908,498	\$ 3,961,076	\$ 3,705,629	\$ 3,757,253	\$ 3,826,556	\$ 3,839,922	\$ 3,912,682
TIF Taxes	-	-	34,509	32,563	33,052	33,548	34,051	34,562
Replacement Taxes	15,361	16,618	18,190	10,503	10,661	10,821	10,983	11,148
Charges for Services	47,842	43,236	19,417	8,521	8,649	8,779	8,910	9,044
Grants and Donations	26,325	85,189	35,630	35,630	35,808	35,987	36,167	36,348
Interest	21,295	120,289	152,003	28,000	22,695	11,628	2,284	2,187
<b>TOTAL REVENUE (2)</b>	<b>\$ 4,491,969</b>	<b>\$ 4,173,831</b>	<b>\$ 4,220,825</b>	<b>\$ 3,820,847</b>	<b>\$ 3,868,117</b>	<b>\$ 3,927,318</b>	<b>\$ 3,932,316</b>	<b>\$ 4,005,970</b>
<b>EXPENDITURES</b>								
Public Library								
Employee Costs	\$ 2,452,927	\$ 2,437,105	\$ 2,477,858	\$ 2,463,200	\$ 2,503,843	\$ 2,545,156	\$ 2,587,151	\$ 2,629,839
Building Costs (3)	181,892	238,812	228,250	238,210	200,000	203,300	206,654	210,064
Operating Costs	97,047	94,265	73,623	103,200	104,903	106,634	108,393	110,182
Insurance	23,366	27,656	30,711	38,600	39,237	39,884	40,542	41,211
Contractual Services	68,411	77,317	115,575	145,600	148,002	150,444	152,927	155,450
Personnel Development	17,314	25,388	18,478	10,500	10,673	10,849	11,028	11,210
Equipment	68,972	69,890	106,928	128,500	130,620	132,775	134,966	137,193
Programs	43,130	43,904	33,315	27,000	27,446	27,898	28,359	28,827
Restricted (4)	22,131	35,358	35,630	35,630	36,218	36,815	37,423	38,040
Contingency	1,296	16,260	17,850	-	15,000	15,248	15,499	15,755
Library Materials	559,083	568,883	545,159	560,050	565,651	571,307	577,020	582,790
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,535,569</b>	<b>\$ 3,634,839</b>	<b>\$ 3,683,377</b>	<b>\$ 3,750,490</b>	<b>\$ 3,781,592</b>	<b>\$ 3,840,312</b>	<b>\$ 3,899,963</b>	<b>\$ 3,960,562</b>
<b>REVENUE OVER (UNDER) EXPENDITURES</b>	<b>\$ 956,400</b>	<b>\$ 538,992</b>	<b>\$ 537,448</b>	<b>\$ 70,357</b>	<b>\$ 86,525</b>	<b>\$ 87,006</b>	<b>\$ 32,353</b>	<b>\$ 45,408</b>
<b>OTHER SOURCES/(USES) OF FUNDS</b>								
Transfers to Special Reserve Fund	\$ (349,379)	\$ (300,000)	\$ (300,007)	\$ (300,000)	\$ -	\$ (129,000)	\$ (129,000)	\$ (129,000)
Transfers to IMRF	(200,000)	(50,000)	(50,000)	-	-	-	-	-
Contribution to Renovation Project (5)	-	-	-	-	(2,300,000)	-	-	-
<b>TOTAL OTHER SOURCE/(USES) OF FUNDS</b>	<b>\$ (549,379)</b>	<b>\$ (350,000)</b>	<b>\$ (350,007)</b>	<b>\$ (300,000)</b>	<b>\$ (2,300,000)</b>	<b>\$ (129,000)</b>	<b>\$ (129,000)</b>	<b>\$ (129,000)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ 407,021</b>	<b>\$ 188,992</b>	<b>\$ 187,441</b>	<b>\$ (229,643)</b>	<b>\$ (2,213,475)</b>	<b>\$ (41,994)</b>	<b>\$ (96,647)</b>	<b>\$ (83,592)</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 4,392,231</b>	<b>\$ 4,581,223</b>	<b>\$ 4,768,665</b>	<b>\$ 4,539,022</b>	<b>\$ 2,325,547</b>	<b>\$ 2,283,553</b>	<b>\$ 2,186,906</b>	<b>\$ 2,103,314</b>
Fund Balance as a Percent of Annual Expenditures	124.23%	126.04%	129.46%	121.02%	61.50%	59.46%	56.08%	53.11%

**Footnotes:**

- (1) Past five years of property tax collections averaged 99.83%
- (2) FY 2018/2019 Revenue from Actuals differs from Audit by approximately \$59,000, due to realized gains in Unrealized Gains account.
- (3) Assumes Building Costs expenditures are reduced beginning in FY 2021/2022 as a result of efficiencies generated from the renovation project
- (4) Restricted expenditures for FY 2017/2018 through FY 2019/2020 include transfers to IMRF, which have been re-categorized as Other Uses.
- (5) Assumes \$2.3 million from the Corporate Fund (CF) is allocated to the renovation project in FY 2021/2022

# Lisle Library District

## Financial Projection Model

### Corporate Fund - Option 1B

Preliminary, subject to change

Property Tax Collection Rate (1)	99.50%	99.50%	99.50%	99.50%	99.50%	99.50%	99.50%	99.50%	99.50%
Revenues - Non-Property Tax (Except G&D)	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%
Revenues - Grants and Donations	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
Estimated Investment Earnings	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%
Expenditures - Employee Costs	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%
Expenditures - Non-salary (Except LM)	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%
Expenditures - Library Materials	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%

FISCAL YEAR (06-30)	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033
	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
<b>REVENUE</b>								
Property Taxes	\$ 3,984,579	\$ 4,057,363	\$ 4,131,048	\$ 4,205,652	\$ 4,281,191	\$ 4,357,682	\$ 4,435,141	\$ 4,513,587
TIF Taxes	35,080	35,606	36,140	36,682	37,233	37,791	38,358	38,933
Replacement Taxes	11,315	11,485	11,657	11,832	12,009	12,189	12,372	12,558
Charges for Services	9,180	9,317	9,457	9,599	9,743	9,889	10,037	10,188
Grants and Donations	36,530	36,712	36,896	37,080	37,266	37,452	37,639	37,828
Interest	2,103	2,031	1,970	1,920	1,881	1,853	1,836	1,830
<b>TOTAL REVENUE (2)</b>	<b>\$ 4,078,787</b>	<b>\$ 4,152,514</b>	<b>\$ 4,227,168</b>	<b>\$ 4,302,766</b>	<b>\$ 4,379,323</b>	<b>\$ 4,456,857</b>	<b>\$ 4,535,384</b>	<b>\$ 4,614,923</b>
<b>EXPENDITURES</b>								
Public Library								
Employee Costs	\$ 2,673,232	\$ 2,717,340	\$ 2,762,176	\$ 2,807,752	\$ 2,854,080	\$ 2,901,172	\$ 2,949,042	\$ 2,997,701
Building Costs (3)	213,530	217,054	220,635	224,275	227,976	231,738	235,561	239,448
Operating Costs	112,000	113,848	115,726	117,636	119,577	121,550	123,555	125,594
Insurance	41,891	42,583	43,285	43,999	44,725	45,463	46,213	46,976
Contractual Services	158,015	160,622	163,273	165,967	168,705	171,489	174,318	177,194
Personnel Development	11,395	11,583	11,774	11,969	12,166	12,367	12,571	12,778
Equipment	139,457	141,758	144,097	146,475	148,891	151,348	153,845	156,384
Programs	29,302	29,786	30,277	30,777	31,285	31,801	32,325	32,859
Restricted (4)	38,668	39,306	39,955	40,614	41,284	41,965	42,658	43,362
Contingency	16,015	16,279	16,548	16,821	17,098	17,380	17,667	17,959
Library Materials	588,618	594,504	600,449	606,454	612,518	618,644	624,830	631,078
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,022,123</b>	<b>\$ 4,084,662</b>	<b>\$ 4,148,195</b>	<b>\$ 4,212,737</b>	<b>\$ 4,278,306</b>	<b>\$ 4,344,916</b>	<b>\$ 4,412,586</b>	<b>\$ 4,481,332</b>
<b>REVENUE OVER (UNDER) EXPENDITURES</b>	<b>\$ 56,664</b>	<b>\$ 67,852</b>	<b>\$ 78,973</b>	<b>\$ 90,028</b>	<b>\$ 101,017</b>	<b>\$ 111,940</b>	<b>\$ 122,798</b>	<b>\$ 133,590</b>
<b>OTHER SOURCES/(USES) OF FUNDS</b>								
Transfers to Special Reserve Fund	\$ (129,000)	\$ (129,000)	\$ (129,000)	\$ (129,000)	\$ (129,000)	\$ (129,000)	\$ (129,000)	\$ (129,000)
Transfers to IMRF	-	-	-	-	-	-	-	-
Contribution to Renovation Project (5)	-	-	-	-	-	-	-	-
<b>TOTAL OTHER SOURCE/(USES) OF FUNDS</b>	<b>\$ (129,000)</b>	<b>\$ (129,000)</b>	<b>\$ (129,000)</b>	<b>\$ (129,000)</b>	<b>\$ (129,000)</b>	<b>\$ (129,000)</b>	<b>\$ (129,000)</b>	<b>\$ (129,000)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ (72,336)</b>	<b>\$ (61,148)</b>	<b>\$ (50,027)</b>	<b>\$ (38,972)</b>	<b>\$ (27,983)</b>	<b>\$ (17,060)</b>	<b>\$ (6,202)</b>	<b>\$ 4,590</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 2,030,978</b>	<b>\$ 1,969,830</b>	<b>\$ 1,919,803</b>	<b>\$ 1,880,831</b>	<b>\$ 1,852,848</b>	<b>\$ 1,835,789</b>	<b>\$ 1,829,587</b>	<b>\$ 1,834,177</b>
Fund Balance as a Percent of Annual Expenditures	50.50%	48.23%	46.28%	44.65%	43.31%	42.25%	41.46%	40.93%

**Footnotes:**

- (1) Past five years of property tax collections averaged 99.83%
- (2) FY 2018/2019 Revenue from Actuals differs from Audit by approximately \$59,000, due to realized gains in Unrealized Gains account.
- (3) Assumes Building Costs expenditures are reduced beginning in FY 2021/2022 as a result of efficiencies generated from the renovation project
- (4) Restricted expenditures for FY 2017/2018 through FY 2019/2020 include transfers to IMRF, which have been re-categorized as Other Uses.
- (5) Assumes \$2.3 million from the Corporate Fund (CF) is allocated to the renovation project in FY 2021/2022

# Lisle Library District

## Financial Projection Model

### Corporate Fund - Option 1B

Property Tax Collection Rate (1)	99.50%	99.50%	99.50%	99.50%	99.50%	99.50%	99.50%	99.50%	99.50%
Revenues - Non-Property Tax (Except G&D)	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%
Revenues - Grants and Donations	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
Estimated Investment Earnings	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%
Expenditures - Employee Costs	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%
Expenditures - Non-salary (Except LM)	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%	1.65%
Expenditures - Library Materials	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%

FISCAL YEAR (06-30)	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038	2038/2039	2039/2040	2040/2041
	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
<b>REVENUE</b>								
Property Taxes	\$ 4,593,035	\$ 4,673,504	\$ 4,755,011	\$ 4,837,575	\$ 4,921,214	\$ 5,005,946	\$ 5,091,790	\$ 5,178,765
TIF Taxes	39,517	40,110	40,712	41,323	41,942	42,571	43,210	43,858
Replacement Taxes	12,746	12,937	13,132	13,329	13,528	13,731	13,937	14,146
Charges for Services	10,341	10,496	10,653	10,813	10,975	11,140	11,307	11,477
Grants and Donations	38,017	38,207	38,398	38,590	38,783	38,977	39,172	39,367
Interest	1,834	1,849	1,875	1,912	1,959	2,017	2,085	2,163
<b>TOTAL REVENUE (2)</b>	<b>\$ 4,695,490</b>	<b>\$ 4,777,104</b>	<b>\$ 4,859,781</b>	<b>\$ 4,943,541</b>	<b>\$ 5,028,402</b>	<b>\$ 5,114,382</b>	<b>\$ 5,201,501</b>	<b>\$ 5,289,777</b>
<b>EXPENDITURES</b>								
Public Library								
Employee Costs	\$ 3,047,163	\$ 3,097,441	\$ 3,148,549	\$ 3,200,500	\$ 3,253,308	\$ 3,306,988	\$ 3,361,553	\$ 3,417,019
Building Costs (3)	243,399	247,415	251,497	255,647	259,865	264,153	268,511	272,942
Operating Costs	127,666	129,773	131,914	134,090	136,303	138,552	140,838	143,162
Insurance	47,751	48,539	49,340	50,154	50,982	51,823	52,678	53,547
Contractual Services	180,118	183,090	186,111	189,182	192,303	195,476	198,702	201,980
Personnel Development	12,989	13,204	13,421	13,643	13,868	14,097	14,329	14,566
Equipment	158,964	161,587	164,253	166,963	169,718	172,519	175,365	178,259
Programs	33,401	33,952	34,512	35,082	35,661	36,249	36,847	37,455
Restricted (4)	44,077	44,804	45,544	46,295	47,059	47,835	48,625	49,427
Contingency	18,255	18,556	18,862	19,174	19,490	19,811	20,138	20,471
Library Materials	637,389	643,763	650,201	656,703	663,270	669,902	676,601	683,367
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,551,172</b>	<b>\$ 4,622,124</b>	<b>\$ 4,694,204</b>	<b>\$ 4,767,432</b>	<b>\$ 4,841,826</b>	<b>\$ 4,917,405</b>	<b>\$ 4,994,188</b>	<b>\$ 5,072,194</b>
<b>REVENUE OVER (UNDER) EXPENDITURES</b>	<b>\$ 144,318</b>	<b>\$ 154,980</b>	<b>\$ 165,577</b>	<b>\$ 176,109</b>	<b>\$ 186,575</b>	<b>\$ 196,977</b>	<b>\$ 207,312</b>	<b>\$ 217,582</b>
<b>OTHER SOURCES/(USES) OF FUNDS</b>								
Transfers to Special Reserve Fund	\$ (129,000)	\$ (129,000)	\$ (129,000)	\$ (129,000)	\$ (129,000)	\$ (129,000)	\$ (129,000)	\$ (129,000)
Transfers to IMRF	-	-	-	-	-	-	-	-
Contribution to Renovation Project (5)	-	-	-	-	-	-	-	-
<b>TOTAL OTHER SOURCE/(USES) OF FUNDS</b>	<b>\$ (129,000)</b>	<b>\$ (129,000)</b>	<b>\$ (129,000)</b>	<b>\$ (129,000)</b>	<b>\$ (129,000)</b>	<b>\$ (129,000)</b>	<b>\$ (129,000)</b>	<b>\$ (129,000)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ 15,318</b>	<b>\$ 25,980</b>	<b>\$ 36,577</b>	<b>\$ 47,109</b>	<b>\$ 57,575</b>	<b>\$ 67,977</b>	<b>\$ 78,312</b>	<b>\$ 88,582</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 1,849,495</b>	<b>\$ 1,875,475</b>	<b>\$ 1,912,052</b>	<b>\$ 1,959,160</b>	<b>\$ 2,016,736</b>	<b>\$ 2,084,712</b>	<b>\$ 2,163,025</b>	<b>\$ 2,251,607</b>
Fund Balance as a Percent of Annual Expenditures	40.64%	40.58%	40.73%	41.09%	41.65%	42.39%	43.31%	44.39%

**Footnotes:**

- (1) Past five years of property tax collections averaged 99.83%
- (2) FY 2018/2019 Revenue from Actuals differs from Audit by approximately \$59,000, due to realized gains in Unrealized Gains account.
- (3) Assumes Building Costs expenditures are reduced beginning in FY 2021/2022 as a result of efficiencies generated from the renovation project
- (4) Restricted expenditures for FY 2017/2018 through FY 2019/2020 include transfers to IMRF, which have been re-categorized as Other Uses.
- (5) Assumes \$2.3 million from the Corporate Fund (CF) is allocated to the renovation project in FY 2021/2022

# Lisle Library District

## Financial Projection Model

### Special Reserve Fund - Option 1B

Preliminary, subject to change

**Special Reserve Fund**

Estimated Investment Earnings	0.00%	0.50%	0.50%	0.10%	0.10%
Expenditures - Capital Maintenance	0.00%	0.00%	0.00%	0.00%	0.00%

FISCAL YEAR	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
	Actuals	Actuals	Actuals	Proj. Actuals	Projected	Projected	Projected	Projected
<b>REVENUE</b>								
Interest Income	\$ 19,586	\$ 57,527	\$ 46,914	\$ 31,000	\$ 19,844	\$ 7,868	\$ 100	\$ 119
<b>TOTAL REVENUE</b>	<b>\$ 19,586</b>	<b>\$ 57,527</b>	<b>\$ 46,914</b>	<b>\$ 31,000</b>	<b>\$ 19,844</b>	<b>\$ 7,868</b>	<b>\$ 100</b>	<b>\$ 119</b>
<b>EXPENDITURES</b>								
Renovations (1)	\$ -	\$ -	\$ -	\$ -	\$ 3,900,000	\$ 1,500,000	\$ -	\$ -
Consulting and Contingency (2)	26,647	8,608	278,218	160,000	15,000	15,000	15,000	15,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 26,647</b>	<b>\$ 8,608</b>	<b>\$ 278,218</b>	<b>\$ 160,000</b>	<b>\$ 3,915,000</b>	<b>\$ 1,515,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
<b>OTHER FINANCING SOURCE / (USES)</b>								
Transfers In/(Out)	\$ 300,000	\$ 300,000	\$ 720,900	\$ 300,000	\$ -	\$ 129,000	\$ 129,000	\$ 129,000
Bond Proceeds (3)	-	-	-	-	1,500,000	-	-	-
Debt Service Payments (4)	-	-	-	-	-	(95,314)	(95,314)	(95,314)
<b>TOTAL OTHER FINANCING SOURCES / (USES)</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 720,900</b>	<b>\$ 300,000</b>	<b>\$ 1,500,000</b>	<b>\$ 33,686</b>	<b>\$ 33,686</b>	<b>\$ 33,686</b>
<b>REVENUE OVER (UNDER) EXPENDITURES (5)</b>	<b>\$ 292,939</b>	<b>\$ 348,919</b>	<b>\$ 489,596</b>	<b>\$ 171,000</b>	<b>\$ (2,395,156)</b>	<b>\$ (1,473,446)</b>	<b>\$ 18,786</b>	<b>\$ 18,805</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 2,959,240</b>	<b>\$ 3,308,159</b>	<b>\$ 3,797,755</b>	<b>\$ 3,968,755</b>	<b>\$ 1,573,599</b>	<b>\$ 100,153</b>	<b>\$ 118,939</b>	<b>\$ 137,743</b>

Footnotes:

- (1) Assumes \$3,900,000 from Special Reserve Fund (SRF) fund balance and \$1,500,000 from bond proceeds are spent in FY 2022 and 2023, respectively
- (2) Assumes \$15,000 per year for contingency costs moving forward; assumption is conservative, and therefore, no growth is assumed
- (3) Assumes bond issue generates net proceeds of \$1,500,000
- (4) Debt service payments reflect estimated payments assuming 20-year debt certificates and interest rates as of February 9, 2021
- (5) Annual surplus of approximately \$18,500 targeted to replenish Special Reserve Fund

# Lisle Library District

## Financial Projection Model

### Special Reserve Fund - Option 1B

Preliminary, subject to change

#### Special Reserve Fund

Estimated Investment Earnings	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%
Expenditures - Capital Maintenance	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

FISCAL YEAR	2025/2026 Projected	2026/2027 Projected	2027/2028 Projected	2028/2029 Projected	2029/2030 Projected	2030/2031 Projected	2031/2032 Projected	2032/2033 Projected
<b>REVENUE</b>								
Interest Income	\$ 138	\$ 157	\$ 175	\$ 194	\$ 213	\$ 232	\$ 251	\$ 270
<b>TOTAL REVENUE</b>	<b>\$ 138</b>	<b>\$ 157</b>	<b>\$ 175</b>	<b>\$ 194</b>	<b>\$ 213</b>	<b>\$ 232</b>	<b>\$ 251</b>	<b>\$ 270</b>
<b>EXPENDITURES</b>								
Renovations (1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consulting and Contingency (2)	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
<b>OTHER FINANCING SOURCE / (USES)</b>								
Transfers In/(Out)	\$ 129,000	\$ 129,000	\$ 129,000	\$ 129,000	\$ 129,000	\$ 129,000	\$ 129,000	\$ 129,000
Bond Proceeds (3)	-	-	-	-	-	-	-	-
Debt Service Payments (4)	(95,314)	(95,314)	(95,314)	(95,314)	(95,314)	(95,314)	(95,314)	(95,314)
<b>TOTAL OTHER FINANCING SOURCES / (USES)</b>	<b>\$ 33,686</b>	<b>\$ 33,686</b>	<b>\$ 33,686</b>	<b>\$ 33,686</b>	<b>\$ 33,686</b>	<b>\$ 33,686</b>	<b>\$ 33,686</b>	<b>\$ 33,686</b>
<b>REVENUE OVER (UNDER) EXPENDITURES (5)</b>	<b>\$ 18,824</b>	<b>\$ 18,842</b>	<b>\$ 18,861</b>	<b>\$ 18,880</b>	<b>\$ 18,899</b>	<b>\$ 18,918</b>	<b>\$ 18,937</b>	<b>\$ 18,956</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 156,567</b>	<b>\$ 175,410</b>	<b>\$ 194,271</b>	<b>\$ 213,151</b>	<b>\$ 232,050</b>	<b>\$ 250,968</b>	<b>\$ 269,905</b>	<b>\$ 288,861</b>

Footnotes:

- (1) Assumes \$3,900,000 from Special Reserve Fund (SRF) fund balance and \$1,500,000 from bond proceeds are spent in FY 2022 and 2023, respectively
- (2) Assumes \$15,000 per year for contingency costs moving forward; assumption is conservative, and therefore, no growth is assumed
- (3) Assumes bond issue generates net proceeds of \$1,500,000
- (4) Debt service payments reflect estimated payments assuming 20-year debt certificates and interest rates as of February 9, 2021
- (5) Annual surplus of approximately \$18,500 targeted to replenish Special Reserve Fund

# Lisle Library District

## Financial Projection Model

### Special Reserve Fund - Option 1B

Preliminary, subject to change

#### Special Reserve Fund

Estimated Investment Earnings	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%
Expenditures - Capital Maintenance	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

FISCAL YEAR	2033/2034 Projected	2034/2035 Projected	2035/2036 Projected	2036/2037 Projected	2037/2038 Projected	2038/2039 Projected	2039/2040 Projected	2040/2041 Projected
<b>REVENUE</b>								
Interest Income	\$ 289	\$ 308	\$ 327	\$ 346	\$ 365	\$ 384	\$ 403	\$ 422
<b>TOTAL REVENUE</b>	<b>\$ 289</b>	<b>\$ 308</b>	<b>\$ 327</b>	<b>\$ 346</b>	<b>\$ 365</b>	<b>\$ 384</b>	<b>\$ 403</b>	<b>\$ 422</b>
<b>EXPENDITURES</b>								
Renovations (1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consulting and Contingency (2)	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
<b>OTHER FINANCING SOURCE / (USES)</b>								
Transfers In/(Out)	\$ 129,000	\$ 129,000	\$ 129,000	\$ 129,000	\$ 129,000	\$ 129,000	\$ 129,000	\$ 129,000
Bond Proceeds (3)	-	-	-	-	-	-	-	-
Debt Service Payments (4)	(95,314)	(95,314)	(95,314)	(95,314)	(95,314)	(95,314)	(95,314)	(95,314)
<b>TOTAL OTHER FINANCING SOURCES / (USES)</b>	<b>\$ 33,686</b>	<b>\$ 33,686</b>	<b>\$ 33,686</b>	<b>\$ 33,686</b>	<b>\$ 33,686</b>	<b>\$ 33,686</b>	<b>\$ 33,686</b>	<b>\$ 33,686</b>
<b>REVENUE OVER (UNDER) EXPENDITURES (5)</b>	<b>\$ 18,975</b>	<b>\$ 18,994</b>	<b>\$ 19,013</b>	<b>\$ 19,032</b>	<b>\$ 19,051</b>	<b>\$ 19,070</b>	<b>\$ 19,089</b>	<b>\$ 19,108</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 307,835</b>	<b>\$ 326,829</b>	<b>\$ 345,842</b>	<b>\$ 364,873</b>	<b>\$ 383,924</b>	<b>\$ 402,994</b>	<b>\$ 422,083</b>	<b>\$ 441,191</b>

Footnotes:

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- (2) Assumes \$15,000 per year for contingency costs moving forward; assumption is conservative, and therefore, no growth is assumed
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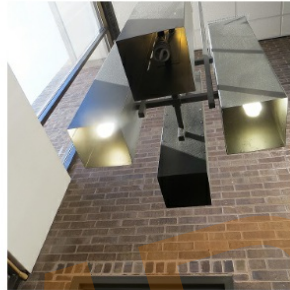
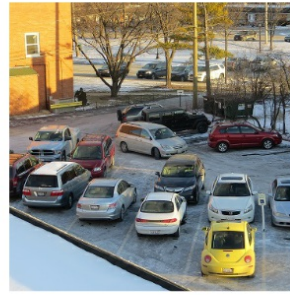


# Villa Park Public Library Building Project Info Sheet



## Why does Villa Park need a renovated and expanded library?

The Villa Park Public Library was built in 1969 and remodeled in 1997. The 48-year-old building and its systems are aging and in need of extensive repair/replacement and updating to meet current building codes. The Library Board had a facility analysis completed in March 2015. The report indicated that major systems are nearing end of life. There would be significant cost savings if the necessary upgrades were conducted at one time, since all major systems are connected (roof, boilers, penthouse, tuck-pointing, etc.).



## Why does Villa Park need this project now?

The building's aging infrastructure needs to be addressed. According to the facility analysis, millions of dollars are needed to be spent on the major building systems over the next 5 years. The Library Board believes it is more cost effective and efficient to address the systems in one major project since the majority of the systems are all connected. After seeking community input, the Library Board also determined to address the space constraints the library faces as well. Costs do not decrease; the cost of construction increases about 5% each year.

The Library Board continually evaluates building needs. The library's operating budget is tax capped. Next fiscal year, the Library Board anticipates receiving 0.7% increase for the operating budget. By contrast, construction costs increase by approximately 5% every year. With every passing year, the difference between the rate of increase received by the library and the rate of increase in construction costs will grow exponentially larger. Delaying these needed improvements will result in higher project costs.

## What if...

### The building project passes

- The library building will have consistent and reliable energy efficient HVAC systems and an environmentally conscious building
- New roofing and secondary storm drain system installed
- Installation of sprinklers in the building
- More parking
- Outdoor book drop accessible from the car by the driver
- Collections which can be accessed by individuals in wheelchairs and walkers
- Large community meeting room(s)
- A comfortable and quiet reading room
- Improved study space as well as new learning areas for teamwork

### The building project fails

- Inconsistent and unreliable HVAC systems will continue to be costly to operate and repair
- No fire sprinkler system installed
- Water will continue to leak from the roof and interior storm drains into the children's area of the library
- No additional parking
- No additional restrooms or plumbing upgrades
- No additional space for group and private study areas
- Fewer materials will be purchased for adults and kids
- Collections will continue to be inaccessible by individuals in wheelchairs and walkers
- Children will still not be able to reach the top shelf of materials in the Youth Department

# How much will the renovated and expanded library cost me as a homeowner?

For a homeowner with a home market value of \$200,000, the library's tax rate will increase approximately \$7.48 per month (\$89.79 annually) to pay off the \$10,600,000 general obligation library bonds over the next 20 years. The library bond issue used for renovation and expansion will be paid off in 20 years and will drop off the tax bill. Please see the chart below for more examples.

## Estimated Cost to Property Owners for Library Capital Improvements\*

Home Market Value	(1/3) Assessed Valuation	Less Residential Exemption	Taxable Value Equalized Assessed Value	Added Annual Cost (Added .142% rate)	Added Monthly Cost
150,000	50,000	(6,000)	44,000	\$65.12	\$5.43
<b>200,000</b>	<b>66,667</b>	<b>(6,000)</b>	<b>60,667</b>	<b>\$89.79</b>	<b>\$7.48</b>
225,000	75,000	(6,000)	69,000	\$102.12	\$8.51
250,000	83,333	(6,000)	77,333	\$114.45	\$9.54
300,000	100,000	(6,000)	94,000	\$139.12	\$11.59
350,000	116,667	(6,000)	110,667	\$163.79	\$13.65

\*Note: You can also look at your latest property tax bill and multiply .00142 times the taxable value.

*"Perhaps no place in any community is so totally democratic as the town library. The only entrance requirement is interest." ~ Lady Bird Johnson*

## About the Villa Park Library May 1, 2015 - April 30, 2016



221,908 Total visits from residents and non-residents to the library



6,502 attendees at 342 children's classes and events



1,988 attendees at 194 adult classes and events



271,768 Physical items loaned (Books, DVDs, Audiobooks, Magazines, etc.)



26,348 Electronic materials loaned (eBooks, eMusic, eAudio, eVideo)

Villa Park Public Library  
305 S. Ardmore Avenue • Villa Park, IL 60181  
(630) 834-1164 • www.vppl.info



To: LLD Board of Trustees  
From: Tatiana Weinstein | LLD Director  
Date: April 16, 2021

## APRIL 2021 | DIRECTOR'S REPORT

LLD Board of Trustees – Mar 17  
CCS/SNH – Mar 18  
CCS/PMA – Mar 18  
CCS – Mar 23  
LLD Board of Trustees/Special – Mar 24  
CCS/Hummel – Mar 25  
CCS/PMA – Mar 29

CCS – Apr 7  
LLD Board of Trustees/Special – Apr 7  
CCS/SNH – Apr 8  
CCS – Apr 13  
CCS/SNH – Apr 14  
Hummel – Apr 16

### Conference calls/ZOOM/GOTO Meetings:

Since the onset of the COVID-19 pandemic, I've participated in weekly conference meetings with various groups. The weekly calls are outside of the numerous one-on-one phone calls with staff and other colleagues in our community.

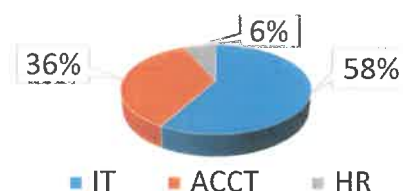
- Intergovernmental Group
- LLD Dept. Directors/Staff
- Zone 1 Directors Group (local DuPage area)
- Zone 1+ Directors (DuPage+ libraries)
- RAILS
- Board President Hummel

### FY21/22 Working Budget

At the last regular Board meeting, a draft of major account lines was presented to Trustees. Certain account lines were left blank due to anticipated Board direction stemming from a Special Board meeting on April 7<sup>th</sup>. The Special Board meeting brought additional questions, and at the April 21<sup>st</sup> regular Board meeting, there will be further discussion regarding renovation and funding. This discussion should produce the details needed to develop a draft where the transference of funds within certain account lines is understood and should present a more complete picture of the working budget in May (including percentage increases/decreases).

Last month, there were some questions related to the budget presentation. Trustees asked about other insurance pool options for the LLD. Staff researched this possibility. Upon reaching out to RAILS, staff discovered that LIRA was the most advantageous choice for the LLD, as there were no other recommended pools that cater to institutions like public libraries. Other available pools focused on municipal organizations and their pools have much higher rates due to *vehicle-heavy* agencies such as fire, police, public works, etc. RAILS recommends LIRA for the LLD for the best library-specific rates. If the LLD did not participate in this pool, the rates would be higher.

Trustees asked about the percentage breakdown of the budgeted amount in the Corporate Fund under Contractual Costs for "OUTSRC ACCT/HR/OSG." This account line was left blank due to anticipation of additional vendor estimates. This account line includes the outsourced accounting services via Sikich, outsourced HR Source services, outsourced OSG IT service work, library-wide software licensing costs, outsourced website maintenance and design, and outsourced appraisal services. Generally, the budgeted percentages breakdown into three major areas:



Trustees asked about postponing smaller projects until a more concrete timeline was developed for the renovation. Projects such as sealcoating, striping, and tree trimming were mentioned. Upon evaluation by our owner's representative, CCS recommends following through with a full sealcoating/striping due to regular wear and because the proposed renovation designs do not interrupt the site to the extent where delaying this maintenance would be warranted. Tree maintenance was also recently conducted on LLD property as referenced in the April Assistant Director Report.

### **Capital Improvement Project and Public Comments**

The past couple of months of comprehensive renovation discussion has resulted in more public comment; in various forms. When public funds are under consideration for capital projects, institutions generally experience and up-tick in public comment – and that is warranted and welcomed at the LLD. However, it is important to ensure that District residents understand if public comments with specific claims are indeed accurate or need further explanation. I'd like to address a few statements that were directed to the Board to correct the record (statements paraphrased).

**Public statement:** The LLD experienced a complete renovation in 2007.

**Fact:** The LLD had an interior renovation in 2007 where restroom stalls and tiles were updated, furniture and carpeting were refreshed, shelving in Adult non-fiction was reorganized, and a new atrium window was installed on the lower level, eliminating one of two entrances. No major renovation occurred on the east side of the Adult floor (fiction), nor on the Youth Services floor. Cost: approximately \$1.7 million.

**Public statement:** The LLD uses index cards for patron registration and doesn't have digital patron records.

**Fact:** The LLD does utilize index cards for patron registration and also has a digital database of patron accounts. The LLD budgets for the Polaris database every year, including upgrades to the system. We've utilized Polaris since the late nineties and the system has served the LLD well. When a patron registers for a library card, staff ask the patron to fill out an index card with their information so that staff can input that data into the Polaris database. We keep those cards in a compact, vintage, card catalog in the Circulation Department as a backup. That index card also can be used to verify signatures and it also has the patron's barcode attached – again, as a backup to the digital record.

**Public statement:** The LLD should not renovate due to decreased foot traffic and cardholders and because most people use online resources.

**Re traffic and materials:** Many libraries (and other entities) embark on renovations specifically because of deficient service points, space constraints, and accessibility issues – factors that generally reduce use. Most organizations and businesses update their facilities to align with modern processes and innovations on a regular basis – to keep up-to-date and to satisfy users' expectations as times change.

The LLD has discussed major facility enhancements since 2013. Discussions have revolved around facility deficiencies and the ways in which the LLD can accomplish capital project goals using a fiscally responsible approach. Since adoption of the 2019-2022 LLD Strategic Plan, more comprehensive discussion about the facility has progressed. A chronology and digital dashboard of discussions and activities about the facility can be found at [lislelibrary.org/about-us/lld-capital-projects](http://lislelibrary.org/about-us/lld-capital-projects).

Prior to COVID-19, the LLD had on average, between 450-500 visitors a day. Program attendance was regularly increasing, circulation of physical library materials has decreased in line with national standards, and digital content use was increasing. Proportionally, physical item check-outs far exceed digital content use. LLD users are a diverse patron base. We have both, traditional book lovers and digital devotees and we

have great demand for family-friendly programming in our community. We also have an aging population in the District and strive to serve those patrons with a variety of service offerings. During the COVID-19 pandemic, the LLD adapted and provided quality services and programs to patrons and continue to do so. We look forward to returning to a more 'normal' way of operating, but understand that things will never be exactly the same. Renovating to best adapt and serve is paramount.

**Re cardholders:** By way of patron requests, the LLD modified *LLD Policy 300, Library Cards* to allow members of a household to utilize one "family card." LLD cards/barcodes may also be housed on patron/family smartphones via a digital barcode app (visit [lislelibrary.org/services/library-card-borrowing-info](http://lislelibrary.org/services/library-card-borrowing-info)).

Many households have one responsible member who registers for a card. It is much more convenient for some families. Accordingly, the total number of library cards wouldn't necessarily determine high or low library use. Use is more accurately assessed via circulation statistics and/or foot traffic. Those two factors go hand-in-hand with an up-to-date facility.

## Statistics

Using statistics to assess and measure operations is an essential part of an institution's evaluative process. It is also important that statistics be collected and interpreted in a meaningful manner. For example, in the March 2021 Circulation Report under *Borrower Information*, the YTD (year-to-date) % change for *New Cards Added* is -33.3%, the *Monthly Borrowers* is -28.12%, and *Total Registered Borrowers* is -20.39%.

To the casual observer, it may look like the LLD had less YTD use, just by looking at the number of library cards from last year to this year. However, the LLD has seen a 12% YTD increase in Youth print material check-outs and a 27.68% YTD increase in digital content use. Of course, we must also factor in the affects that COVID-19 has brought upon our operations. The Library was closed for a period, re-opened with limited use for some of our equipment, computers, and public space, and RAILS ceased providing interlibrary loan services for a period of time during the pandemic.

Currently, the LLD continues to maintain safety protocols which include limited facility capacity, no public programming within the building or study room use, and limited equipment use - for the health and safety of patrons and staff. These protocols, and the pandemic in general, will affect the YTD numbers in a significant way. Nonetheless, the LLD has shown only a 9% YTD decrease in overall circulation, factoring in the pandemic's influences.

The LLD has also added new services during the pandemic and has amplified its reach in other areas where usage has increased:

### ***New Service Statistics:***

- LLD Curbside Pick-Up -- 3860 pick-ups, putting 19,441 materials into patron hands through April 11<sup>th</sup>
- License Plate Renewals -- 189 renewals within 3 months (on average, 63 per month)

### ***Significant YTD% Increases:***

- 69% increase in *Holds Placed* over the same period last year. Most likely due to LLD Curbside Pick-Up and new remote library card registration
- Notary Public Service has had an increase of 172% (currently not counted in LLD statistical report)
  - 1<sup>st</sup> Q: 23, 2<sup>nd</sup> Q: 81, 3<sup>rd</sup> Q: 35 = 139 total vs 51 in previous year
- Home Delivery patrons service has increased 14% over the same period last year

- You Tube views have increased 446% due to staff-created programs and tutorials
- The LLD App has had significant increases in downloads (+198.64%) and sessions (+503.23%). Please note that the App was introduced halfway through the last FY.

Library operations substantially changed once the pandemic hit our community. The LLD modified functions and adapted to the new frontier. The LLD has continued providing quality services, programs, and resources to align with the times and we look forward to the exciting opportunities ahead.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tatiana Weinstein', with a long horizontal flourish extending to the right.

Tatiana Weinstein | LLD Director

## April 2021 Assistant Director Report

### Meetings/Virtual Meetings

- Board Meeting – Mar 17
- Assa Abloy – Mar 22
- Patriot Electric – Mar 23, 24
- Special Board Meeting – Mar 24
- Suburban Door – Mar 25
- SavATree – Mar 25, April 9
- Special Board meeting – April 7
- CMFP – April 8
- Stephens’s Plumbing – April 2

### Facility

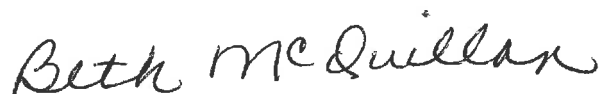
This month staff worked on emergency readiness. Staff reviewed the Person-in-Charge (PIC) manual and checked emergency equipment and supplies. At this time of year staff give special attention to tornado awareness. Staff checked the four weather radios in the building, department emergency supplies, flashlights, and batteries. Staff completed the quarterly check of overhead emergency and exit lights. Staff also checked the Automated External Defibrillators (AED) for supplies.

Chicago Metro Fire Prevention checked all 21 fire extinguishers in the building in April. The devices are checked for appearance and age. One extinguisher was replaced for age. Next month Chicago Metro Fire Prevention will be back to test LLD fire alarms and the sprinkler system.

As part of the safety checks for the campus, staff consulted with SavATree to check the trees adjacent to the public sidewalks and driveways. Two dead trees were removed and several trees were trimmed that extend over sidewalks or parking lot.

A Trustee requested more directional signs to the Library, especially travelling from the southwest part of the district. Staff contacted the Village of Lisle Public Works Department. The Village installed new Library directional signs at Main and Division streets.

After checking with our owner’s rep, I have scheduled the sealcoating and striping of the parking lot. This work keeps to our every two year schedule since capital project work is not set and the parking lot configuration remains largely the same in future planning. The first opportunity to complete the sealcoating is at the end of May.



Beth McQuillan

Assistant Director



January-February- March Quarterly Report  
Adult Services Department

## January

January marked the conclusion of our annual Winter Read program. This year's event was incredibly successful with 401 adults, 58 teens, and 14 Home Delivery patrons registered. It is worth noting that we had approximately 90 more adults participate in this year's Winter Read than last year's. Adults and teens who read and logged 2 books during the program received a festive mug. Youth Services offered a similar prize to our younger patrons, who received a matching spoon and mug set. The most popular titles among adults were *The Guest List* by Lucy Foley and *A Christmas Carol* by Charles Dickens. Additionally, *Calamity in the Cold* by Jesse Wiley and *One of Us is Lying* by Karen McManus were the most popular books among teens.

The Adult Services Department continues to offer virtual meetings with our five book discussion groups each month. In January, our Mystery book group had a very special visitor join the discussion via Zoom. New York Times best-selling author, Rhys Bowen, dropped in virtually to chat about her book *Murphy's Law*. Bowen is a prolific author who is perhaps best known for her *Molly Murphy* and *The Royal Spyness* mystery series. 14 patrons attended this special event.

On January 22nd, 24th, and 25th, Rochelle Storm attended the ALA Midwinter Meeting and Exhibits Virtual Event. The various sessions were infused with themes of diversity and anti-racism. Highlights included, author Natalie Baszile discussing her book *We Are Each Other's Harvest*, author Adam Grant discussing bias confirmation and other biases, as described in his book, *Think Again: The Power of Knowing What You Don't Know*. Rochelle also attended a discussion with civil rights activist Ruby Bridges as she discussed her new juvenile non-fiction book *Ruby Bridges, This Is Your Time*.

## February

In February, Adult Services staff began ordering our Fiction books through a new vendor- Ingram. Ingram is well-known in the book community for its exceptional customer service as well as its impressive inventory and quick shipping. Leadership staff made the decision to switch some of our ordering to Ingram in an effort to ensure we could get popular items into the hands of our patrons as quickly as possible. I worked closely with Laura Murff, Director of Technical Services, to help train staff on utilizing the new ordering platform. Staff have noticed that we are receiving our orders in a timely manner and we are so pleased this change in vendor will get books into our patrons' hands faster.

Our virtual programs continue to be well-attended each month and February was no exception. Our Teen Focus Librarian, Noelle Spicher, hosted a new event: "Teen Virtual Cross Stitch Night." Attendees picked up cross stitch kits prior to the program, then joined the virtual event and followed along as Noelle did live cross stitch demonstrations. Regarding adult programs, the Illinois Master Gardeners presented "Winter Sowing," where they discussed the process of creating self-contained greenhouses using plastic milk jugs during the winter months to produce hardy seedlings. Additionally, Andrea Pracht of My Kitchen Clatter presented "Air Fryer Basics." Andrea shared air fryer tips and did two live cooking demonstrations, followed by a Q&A. Lastly, 42 people attended the program, "The Black Panthers" with Dr. Theodore Darden, professor of Justice Studies at College of DuPage, facilitated by Xavier Duran. Dr.

Darden presented on notable figures of the Black Panther Party as well as their achievements, and explored the foundations of the Black Panther Party. A Q&A session followed the presentation.

Gail Graziani served as a guest writer for the *My Library Is...* website and published a blog post entitled, "Grow with Lisle Library District's Seed Library." The *My Library Is...* campaign was developed by RAILS in an effort to help libraries tell their stories and promote their library's value. In her post, Gail describes the LLD's success with our Seed Library and details steps to maintain a successful collection.

## March

In an effort to increase patron access to our digital materials, we changed the circulation limit on Hoopla items from 10 checkouts to 15 checkouts per month. Patrons can check out e-books, e-audiobooks, film/TV, music, and graphic novels on Hoopla. All items are instantly available with no holds queues. We received feedback from patrons in the recent past regarding increasing hoopla borrowing limits, so I am hopeful this change allows our community to enjoy even more materials each month. Additionally, we continued to expand access in March by once again adding Disney+ Premier Access to our circulating Rokus. As a reminder, our Rokus come pre-loaded with Disney+, Netflix, Hulu, ESPN, and a large collection of digital movies and TV series on VUDU. These devices continue to be popular with our patrons as staff have noticed increased usage and some holds queues on the streaming sticks.

In celebration of Women's History Month, Leslie Goddard presented the program: "Votes for Women." Goddard discussed the U.S. women's suffrage movement from the 1800s through the 1900s, followed by a Q&A with 28 patrons in attendance. Additionally, 39 patrons attended "Railway Builders, Rogues, and Reels: The Irish in Chicago" with Dr. Anne Barry of Lake Forest College. The presentation covered the history of the Irish in Chicago, including common occupations like railway worker and slaughterhouse worker, and the Irish music scene in Chicago, historically and today.

Our take-and-make craft kits remain popular with registration consistently filling up each week. Our Programming Librarians recently adjusted the registration process for craft kits in our online calendar. Patrons interested in registering simply have to click on one event rather than searching through multiple pick-up slots. This change has streamlined the process and made it more user-friendly. Additionally, staff have noted an increase in Book Box requests for adults and teens. Patrons interested in receiving a Book Box are invited to fill out a request form and include some information regarding their reading preferences. Staff then create a customized Book Box just for them and include a hand-picked book based on the patron's reading tastes as well as some trinkets and treats. Many Book Box recipients are repeat users who are so pleased with the service, they continue to request personalized book suggestions from our talented staff.

Respectfully Submitted,

Elizabeth Hopkins



# Youth Services Quarterly Report–April 2021

## News and Patron Communications:

- We have had several patron inquiries as to when in-person programming will resume. We have scheduled and are planning the return of outdoor storytimes, as well as outdoor events for the Summer Reading Program.
- The Children’s Collection display case has returned. Children wishing to display their collections can once again submit request forms to show off whatever their collection of choice may be. We look forward to seeing what new collections will be shared in the coming months.
- We continue to receive nothing but effusive praise for Sidewalk Stories. Staff is working on brainstorming potential ways to expand on this success through other programs and partnerships.

## Programs & Community Outreach Highlights:

- Our Winter Reading Program was extremely successful this year, with over 300 participants. This number nearly doubled our previous high, and we hope to continue this success throughout the rest of the year.
- The Spring Read theme for this year is magic, and our book selections are Upside-Down Magic and Pumatato Finds a Thing. Participants are tasked with reading one of the two books, then solving a word puzzle based on the book they read. Once they finish, they receive a “magic” scratch off book mark and several basic magic tricks they can perform themselves.
- Participation in our take home kits programs has been steadily high since they first began in November. While we attempt to increase the number of spots available per program, they continue to require waiting lists in the online calendar. We create 100 kits every two weeks, and all program kits were claimed during the January-March months, accounting for 600 total kits distributed to patrons. Some of the projects children have been able to complete include:
  - Super Ball Science
  - Valentine’s Day Crafts
  - Sun Catchers
  - Mystery Puzzle Sleuthing
  - DIY Flashlights
- Virtual storytimes through Zoom have been very popular, bringing in regular and new storytime patrons. As of April we have added a session on Saturday mornings as well as the

usual weekday offerings. During this quarter we hosted 60 virtual storytimes and had 971 patrons attend.

- We have expanded our storytime offerings to encompass our youngest patrons, by providing a virtual Little Movers and Shakers program. Storytime staff posted videos of themselves using props to sing songs from Little Movers and Shakers storytime. Patrons can then come to the Library and pick up a prop to use at home as they play and sing along to the video with their little ones.
- We have begun to provide digital storytimes for facilities in our outreach circuit. So far we have had Lisle Elementary and KinderCare schedule with us, both organizations were greatly appreciative. We will continue to offer remote outreach storytimes to local entities who would like to take part.
- As part of our National Library week celebration, we had a special visit from Pig, from the book *If You Give a Pig a Pancake*. We held a virtual storytime followed by a drive through opportunity for patrons to see Pig and have a picture taken, while remaining in their vehicles. Photos and videos of the event can be found on our social media accounts.
- We were able to partner with both Lisle Elementary and Steeple Run Elementary to provide incoming kindergarteners and their families with informational materials about the Library. I hope to make this an annual partnership and am also looking to expand this initiative to other schools our patrons attend as well as other grade levels.
- Sidewalk Stories continues to garner high praise from patrons of all ages. The stories we displayed over the last few months were as follows:
  - *The Mitten* by Jan Brett
  - *Hug Machine* by Scott Campbell
  - *Super Happy Magic Forest* by Matt Long
  - *Pugtato finds a Thing* by Sophie Corrigan (Spring Read selection)
- In the works: Preschool and Elementary Surprise Book Bags, Summer Reading Program, Outdoor Storytimes, Family Craft events.

### **Professional Development:**

- Each of the Youth Services librarians have been attending virtual webinars discussing a variety of topics. Sessions have ranged from an hour to spanning several days of professional development activities and discussions.
- YS Librarians are currently serving on the following professional committees or groups:
  - 2020 Rise: Feminist Book Project Committee

- LACONI Youth Services Board
- YALSA Committee
- Monarch Award Selection Committee

Respectfully Submitted,

Will Savage  
Director of Youth Services

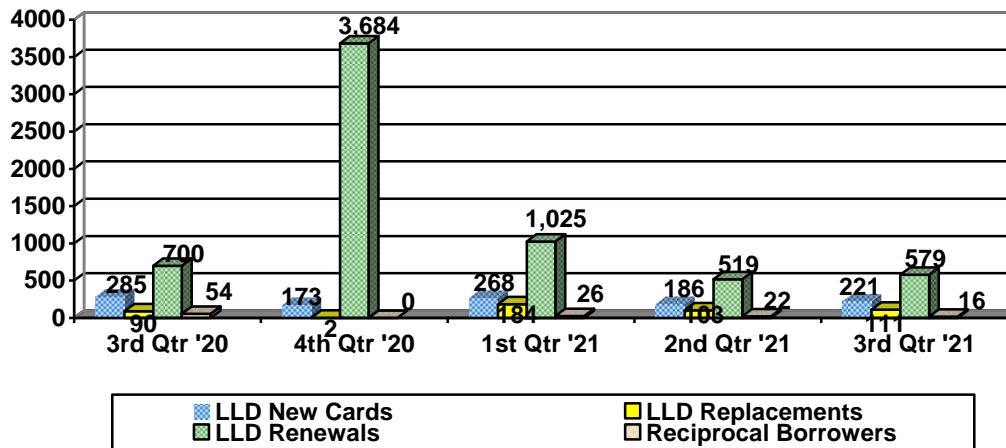
**Quarterly Board Report**  
**3<sup>rd</sup> Quarter FY20/21**  
**Circulation Services Department**

April 12, 2021

**Illinois License Renewal Stickers**

Circulation Services continues to receive positive feedback from our patrons about the Library selling Illinois license renewal stickers. As of April 12, 2021, 222 stickers have been sold since beginning the service on December 21, 2020.

**LLD Quarterly Registrations Activity**

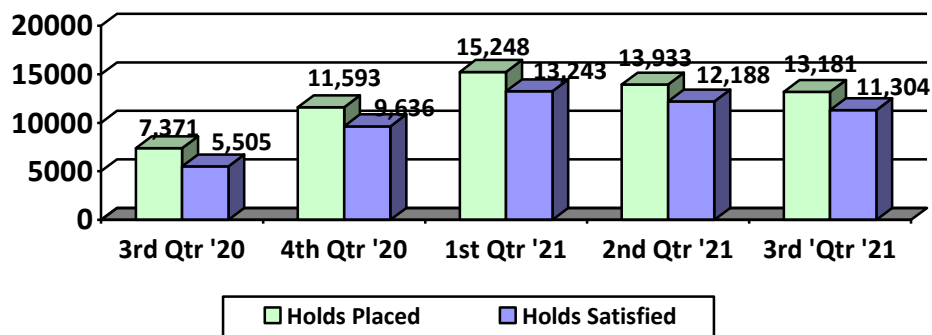


**NOTE (above diagram):** During 4th Qtr '20, there were many automatic renewals made on LLD patron cards, so our patrons could continue to enjoy our eMedia offerings during the state's stay-at-home order.

**LLD Curbside Pickup Service & Online Library Card Registration**

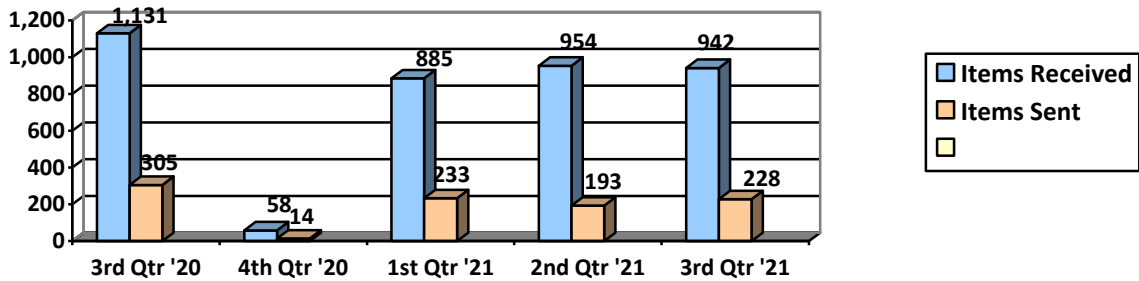
Our patrons are appreciative of these services, and my staff members do a great job of making sure patron holds are fulfilled for curbside pickup in a timely manner.

**LLD Quarterly Holds Activity**



From January to March 2021, CS Pages pulled 7,812 items from shelves to satisfy the “pending holds requests.” Last year at this time, a total of 3,655 items were pulled.

**LLD Quarterly ILL Activity**



**Innovative Users Group 2021 Virtual Conference**

In March, I attended the annual Innovative Users Group (IUG) conference. The conference was offered online only. This conference provides library staff members from around the world the opportunity to learn about new improvements to each of our respective integrated library systems, as well as meet with our peers and discuss library-world news and trends.

In addition to learning about the features of future versions of the Polaris integrated library system, which LLD uses, I also attended presentations about best practices for running staff reports and compiling data for staff use. The online presentations ran smoothly, and I saw many familiar faces from past conferences I attended.

Respectfully Submitted by

Paul T. Hurt, MLIS/M.Ed.  
Director of Circulation Services

## TECHNICAL SERVICES 3<sup>RD</sup> QUARTER FY2021/2022

January was an exciting month for Technical Services and Adult Services. LLD added a new book vendor, Ingram, for the fiction collection! Due to the continuing issues with publication delays and processing times, our patrons were not receiving books as quickly as we wanted. Ingram is Baker & Taylor's primary competitor as well as Baker & Taylor's primary source of inventory. Ingram provides over 50% of Baker & Taylor's stock. By adding Ingram as a vendor, LLD is able to get popular titles quickly and to (again) receive titles before release dates. We are currently only ordering fiction titles but will be training all selectors in Adult and Youth to use Ingram. LLD continues to review all of our vendors and seek new ones when possible.

Spring cleaning means it is database cleanup time. The records we received from our purchased databases are designed to be non-specific to the institution, contain no customization, and too often are coded incorrectly. Using tools provided in Polaris, our ILS, and MarcEdit, an open source program, TS was able to locate and delete duplicate records, find and fix "dead links," and correct common problems found in electronic resource records. LLD continues to add electronic resource records due to newly added databases, like Kanopy, or ebooks/audiobooks from Overdrive, by customizing the vendor provided data our patrons will be able to successfully locate and access our extensive electronic resources collection.

A big hooray to YS and TS staff for completing the picture book re-classification project. It was a long process that evolved critical evaluation and physically touching every picture book in the LLD collection; over 10,600 picture books. LLD is still in the process of relabeling the Youth and Adult series titles but the end is near. These projects are labor and time extensive but provide invaluable information to our staff and patrons when searching for the perfect resource.

Respectfully Submitted by Laura Murff, Director of Technical Services

## MATERIALS ADDED THIS QUARTER

### Adult Services Collection

AS Fiction Books	957
AS Non-Fiction Books	709
AS Audio/Visual	515
AS Periodicals	1474
Adult Services Total	

### Youth Services Collection

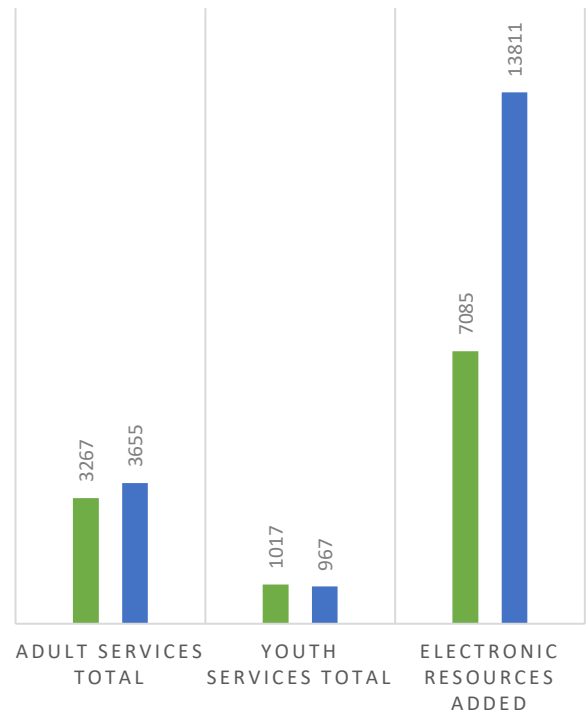
YS Fiction Books	697
YS Non-Fiction Books	198
YS Audio/Visual	39
YS Periodicals	33
Youth Services Total	967

### Electronic Resources Collection

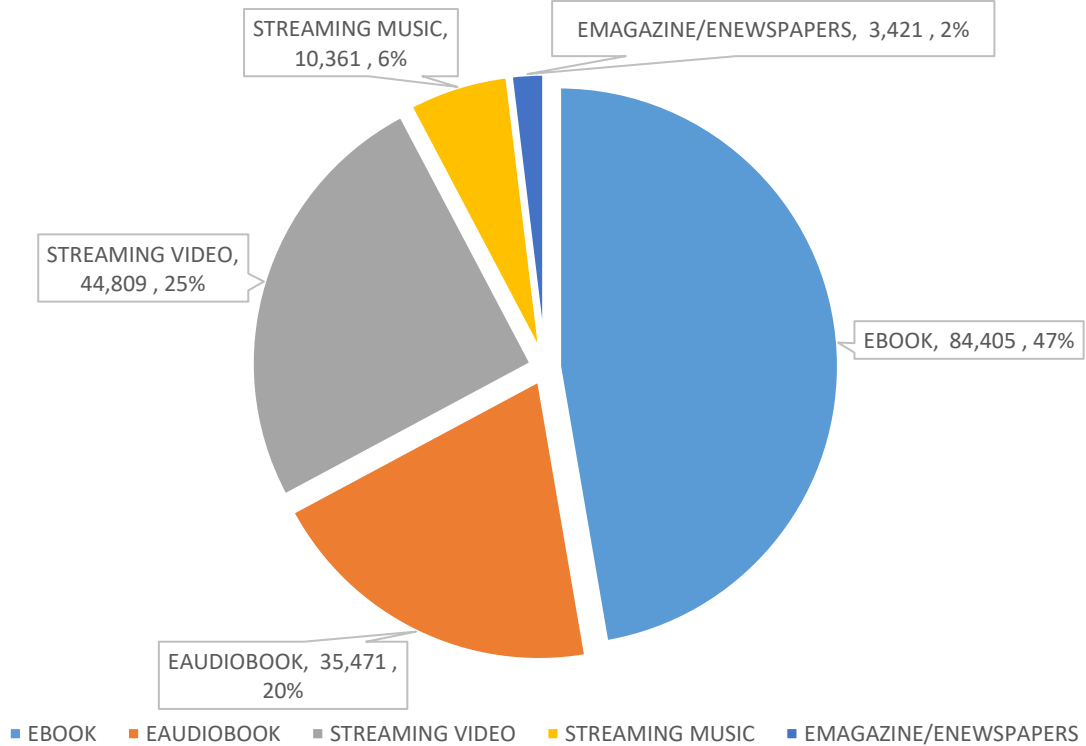
EMediaLibrary MARC	3611
Hoopla MARC	2634
Other Databases	7566
Electronic	13811

## 3RD QUARTER COMPARISON

■ Previous Year   ■ Current Year



## Electronic Resource Collection by Format



**Lisle Library Events**

*For more information, or to register for any of these events, visit [lislelibrary.org](http://lislelibrary.org) or call 630-971-1675*



**Renew Your License Plate Sticker at the Library!**

The Lisle Library District (LLD) is proud to be one of the first libraries in Illinois to offer license sticker renewals! Illinois residents can walk into the LLD and walk out with a new vehicle sticker.

- Standard renewal sticker: \$151
- Personalized plate: \$158
- Vanity plate: \$164.

There is an additional \$8.50 processing fee for each transaction.

Cash, debit/credit, or money order are accepted (no personal checks).

You will need your Vehicle Identification Number (VIN) and your license plate number.

This service is available Monday through Friday 9:30 a.m. to 8:30 p.m., Saturday 9:30 a.m. to 4:30 p.m., and Sunday from 1 to 4:30 p.m.

Expanding services to increase convenience and access for our residents is key to the LLD’s mission to enhance the cultural, social, and lifelong educational development of the community.

For more info, go to <https://www.lislelibrary.org/services/civic-services>.

**Curbside Pick-Up**

Curbside pick-up is available:

- Tuesdays and Thursdays: 11:00 am – 7:00 pm
- Saturdays: 10:00 am – 4:30 pm.
- Registration for a pick-up time slot is required.
- This service is reserved for LLD patrons only.

For complete opening and pick-up info, go to [www.lislelibrary.org/programs/curbside-service](http://www.lislelibrary.org/programs/curbside-service).

**Kids:**

**Little Movers and Shakers: At Home Edition**



Looking for some fun songs to sing or activities to engage your little one? Introducing Little Movers and

Shakers at Home! Each month we’ll assemble a kit that includes a Storytime prop, lyrics for songs, and fun activities to complete with your little one. Pick up your kit, and then find Ms. Samantha, Ms. Katie, and Mr. Will singing those new Storytime songs on YouTube! For Ages 0 – 2.

**Adults & Teens:**

**Virtual Program: Seed Starting: Giving Your Garden a Head Start March 9th @ 7 PM**



Jumpstart the spring growing season! Join DuPage County’s Master Gardeners to learn about the equipment and methods used for starting seeds indoors.

**Teen: Virtual Reverse Scavenger Hunt March 12th @ 7 PM**

Join in on a virtual scavenger hunt to find items from around your home to see who scavenges the most items from a pre-determined list. Items will be shared and shown points will be awarded, and one lucky winner will claim bragging rights!

**Virtual Program: Votes for Women with Leslie Goddard March 19th @ 7 PM**



Join Leslie Goddard, Ph.D., for a lecture that explores the 1848 call at Seneca Falls to the breakthrough in 1920. Learn about the opposition, violence, and victory for the right to vote.

**Railway Builders, Rogues, & Reels: The Irish in Chicago March 24th @ 7 PM**

Anne F. Barry, Ph.D. explores Chicago’s Irish history. From work on railways to the mob, and influences on music, discover the Irish’s cultural impact on the Windy City.

To sign up for these virtual programs, go to <https://lislelibrary.evanced.info/signup>





MAR 24  
2021



## Railway Builders, Rogues, & Reels: The Irish i...

Presented by Lisle Library District at Lisle Library District

On March 24th at 7 PM, join Anne F. Barry, Ph.D. for Railway Builders, Rogues, & Reels: The Irish in Chicago.

This virtual program will explore Chicago's rich Irish history. Barry will showcase work on the railways, influences on music, and much more! Discover the cultural impact the Irish have had on the Windy City.

A Q&A session will follow.

To sign up, go to <https://bit.ly/3kJhrnz>

### 🕒 Dates & Times



Dates: 2021/03/24 - 2021/03/24

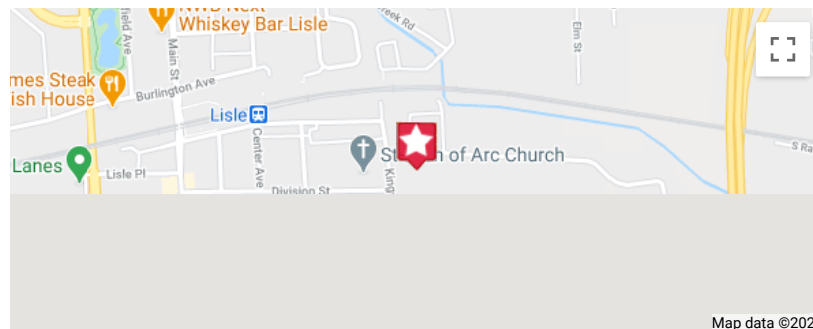
#### Individual Date & Times:

Mar 24, 2021 at 07:00 pm (Wed)

### 📍 Location Info

#### Lisle Library District

777 Front Street, Lisle, IL 60532



### 🚌 Parking Info

On-site parking is available during public service hours for patrons using the Library or attending Library events.

THINGS TO DO ENTERTAINMENT

# Things to do in Chicago

DEC 04, 2019 AT 12:00 AM



The calendar is displaying all events. View virtual events only [here](#). Some events may have changed so please verify prior to attending. You may update or remove any submitted or canceled events [here](#).

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## Railway Builders, Rogues, & Reels: The Irish In Chicago

Wednesday, March 24, 2021

7:00 pm



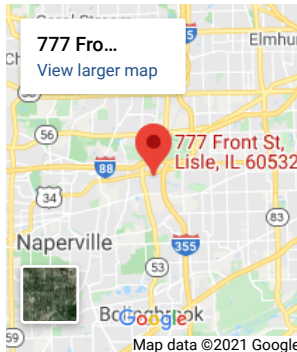
Lisle Library District

Lisle, IL

Virtual Event URL: <https://bit.ly/3kJhrnz>

Price: Free

Note: Virtual Event.



On March 24th at 7 PM, join Anne F. Barry, Ph.D. for: *Railway Builders, Rogues, & Reels: The Irish in Chicago*.

This virtual program will explore Chicago's rich Irish history. Barry will showcase work on the railways, influences on music, and much more! Discover the cultural impact the Irish have had on the Windy City.

A Q&A session will follow.

To sign-up, go to <https://bit.ly/3kJhrnz>

[Show Full Description](#)

### Contact Info

Nigel Jackson  
Lisle Library District  
[nigel@lislelibrary.org](mailto:nigel@lislelibrary.org)  
6309711675

### More Info

[Railway Builders, Rogues, & Reels: The Irish In Chicago](#)

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Date & Time

March 24, 2021

7:00PM



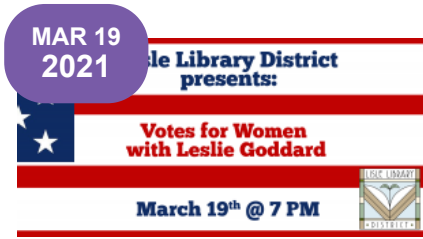
More Info

Virtual Event

Free

[Library](#) Lisle

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## Votes for Women with Leslie Goddard

Presented by Lisle Library District at Lisle Library District

Lisle Library District hosts Votes for Women, a virtual program.

On March 19th at 7 PM, join Leslie Goddard, Ph.D., for Votes for Women.

Goddard will explore the 1848 call at Seneca Falls to the breakthrough in 1920. Learn about the opposition, violence, and victory for the right to vote.

A Q&A session will follow.

To sign up, go to <https://bit.ly/3sTWw47>

### Admission Info

FREE

### Dates & Times



Dates: 2021/03/19 - 2021/03/19

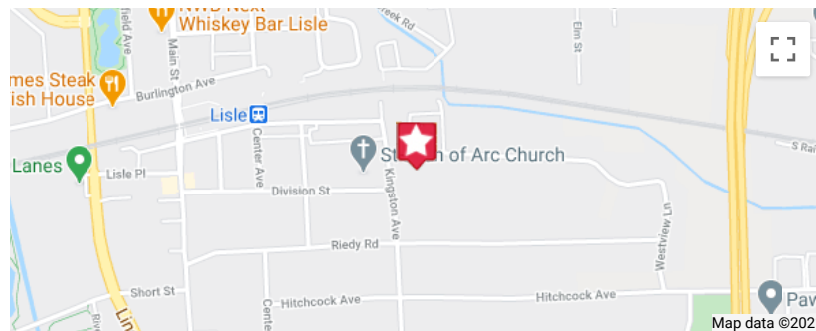
#### Individual Date & Times:

Mar 19, 2021 at 07:00 pm (Fri)

### Location Info

#### Lisle Library District

777 Front Street, Lisle, IL 60532



### Parking Info

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## Votes for Women with Leslie Goddard

Friday, March 19, 2021

7:00 pm



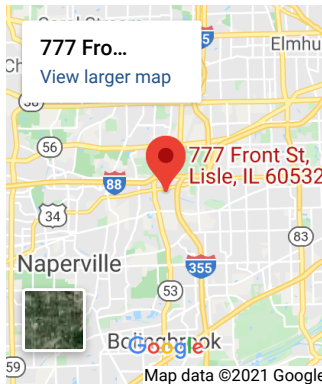
### Lisle Library District

Lisle, IL

Virtual Event URL: No website has been specified for this event.

Price: Free

Note: Virtual Event.



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#### Contact Info

Nigel Jackson  
Lisle Library District  
[nigel@lislelibrary.org](mailto:nigel@lislelibrary.org)  
(630)971-1675

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## Votes for Women with Leslie Goddard

Lisle Library District hosts Votes for Women, a virtual program.

**Lisle Library District presents:**

**Votes for Women with Leslie Goddard**

**March 19<sup>th</sup> @ 7 PM**

LISLE LIBRARY DISTRICT

On March 19th at 7 PM, join Leslie Goddard, Ph.D., for Votes for Women.

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A Q&A session will follow.

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Date & Time

March 19, 2021

7:00PM



More Info

Virtual Event

Free

[Library](#) Lisle

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