

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on May 19, 2021 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.

In accordance with Governor Pritzker's Executive Order 2020-43, all persons over the age of 2 who are medically able to tolerate a face covering (a mask or cloth face covering) must cover their nose and mouth when in the public space. Meeting attendees shall comply with social distancing guidelines and room arrangements. The Library also recognizes Governor Pritzker's most recent Executive Order No. 2021-09, which extends Executive Order No. 2020-07 as amended by 2020-33 and 2020-44, and the Government Emergency Administration Act No. 100-06-40, which suspends certain requirements of the Open Meetings Act, allowing Library Trustees to participate remotely. Public Comment Prior to the Meeting: Due to COVID-19 limitations, citizens may provide public comment via email: library@lislelibrary.org or via the USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532, by 3:00 pm on the meeting day. Submitted comments will not be read aloud. Comments will be provided to the Board prior to the regular meeting and will become part of the meeting record.

Members of the public may participate remotely by using this link:

<https://attendee.gotowebinar.com/register/419495986503080204>

Webinar ID: 542-641-099

Please follow the instructions provided in the confirmation email.

Public Comment for Those Attending Remotely: Please listen for instructions at the beginning of the meeting.

The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT BOARD MEETING May 19, 2021 - 7:00 p.m.

1. Roll call
2. Election of Officers - Action Required
Election of LLD President, Vice President, Secretary, and Treasurer for 12 month terms
3. Opportunity for visitors to speak - general public comment period
4. Trustee Recognition
 - a. Resolution 21-01 - Trustee Hummel commendation - Action Required
 - i. Acknowledgement opportunity for honoree
 - b. Resolution 21-02 - Trustee Duffy commendation - Action Required
 - i. Acknowledgement opportunity for honoree
5. Announcement: Trustee Appointment Procedures - Action Required
 - a. Authorize LLD Personnel & Policy Committee to update Trustee appointment documents and post candidate information via appropriate LLD communication channels
6. Assignments for reviewing monthly accounts payable
 - a. Trustee Swistak and Trustee Sullivan reviewed the April billings in May
 - b. Trustee Norton and Trustee Larson will review the May billings in June
7. Consent Agenda - Action Required
 - a. Approve Minutes of the April 21, 2021 Board Meeting
 - b. Acknowledge Treasurer's Report, 04/30/21, Investment Activity Report, 04/30/21, Current Assets Report, 04/30/21, Revenue Report, 04/30/21, and Expense Report, 04/30/21
 - c. Authorize Payment of Bills, 05/19/21

8. Unfinished Business
 - a. Capital Improvement Project - Action Required
Approval to proceed to Schematic Design Phase per April 16, 2021 Concept Design Phase Report information
 - b. Communications Plan - Action Required
Consensus for Director to proceed with objectives outlined in Communication Awareness Initiative Report
9. Committee Reports
 - a. Finance
 - b. Personnel/Policy
 - c. Physical Plant
10. Staff Reports
 - a. Director's Report
 - b. Assistant Director's Report
11. New Business
 - a. CCS contract - Action Required
Approve contract for owner's representation services for LLD capital improvement project
 - b. SNH contract - Action Required
Approve contract for architectural services for LLD capital improvement project
 - c. PMA contract - Action Required
Approve contract for financial advisor services for LLD capital improvement project
 - d. Salary Scale FY21-22 - Action Required
Approve updated salary scale in accordance with CPI/comparative data and in accordance with the Illinois minimum wage target
 - e. Approve FY2021-22 LLD Working Budget - Action Required
Annual approval of the LLD Working Budget for fiscal year 2021-2022
12. Opportunity for Trustee comments (five minutes)
Bartelli, Larson, Norton, Sullivan, Swistak
13. Adjourn

RESOLUTION 21-01
LISLE LIBRARY DISTRICT (LLD)
May 19, 2021

Be it resolved that the following is true and accurate:

WHEREAS Thomas Hummel has served on the Board of Trustees for the Lisle Library District since May 2013; and

WHEREAS Thomas Hummel has served as Board President of the Lisle Library District (2019-2021); and

WHEREAS Thomas Hummel has served as Board Vice President of the Lisle Library District (2017-2019); and

WHEREAS Thomas Hummel has served on the LLD Physical Plant Committee (2014-2019) and chaired the Committee (2017-2019); and

WHEREAS Thomas Hummel has served on the LLD Personnel and Policy Committee (2017-2019); and

WHEREAS Thomas Hummel has served on the LLD Strategic Planning Committee (2018); and

WHEREAS Thomas Hummel has served on the Information Stewardship Committee (2013-2016); and

WHEREAS Thomas Hummel has reliably represented the District's Vision, Mission, and Values; and

WHEREAS Thomas Hummel has demonstrated support for governmental transparency; and

WHEREAS Thomas Hummel has encouraged community engagement with District residents; and

WHEREAS Thomas Hummel has enriched our meetings with his financial acumen, steadiness, and commitment.

Therefore, be it resolved by the Board of Trustees of the Lisle Library District that Thomas Hummel be commended for his admirable service to the District.

This Resolution has been adopted by the LLD Board of Trustees this 19th day of May, 2021.

Approved by

_____, President of the LLD Board of Trustees

ATTEST:

_____, Secretary of the LLD Board of Trustees

RESOLUTION 21-02
LISLE LIBRARY DISTRICT (LLD)
May 19, 2021

Be it resolved that the following is true and accurate:

WHEREAS Thomas Duffy has served on the Board of Trustees for the Lisle Library District since May 2019; and

WHEREAS Thomas Duffy has served on the LLD Personnel and Policy Committee (2019-2021); and

WHEREAS Thomas Duffy has served on the LLD Finance Committee (2019-2021); and

WHEREAS Thomas Duffy has reliably represented the District's Vision, Mission, and Values; and

WHEREAS Thomas Duffy has benefited the LLD Board of Trustees with his attention to policy/procedural detail; and

WHEREAS Thomas Duffy has encouraged volunteerism at the LLD and within the community at large; and

WHEREAS Thomas Duffy championed an environmental policy for the Library; and

WHEREAS Thomas Duffy persuasively promoted increased disinfection and sanitization measures within the facility; and

WHEREAS Thomas Duffy has consistently supported LLD programs, especially for children and families; and

WHEREAS Thomas Duffy has elevated our meetings with his insight, wit, and advocacy.

Therefore, be it resolved by the Board of Trustees of the Lisle Library District that Thomas Duffy be commended for his exemplary service to the District.

This Resolution has been adopted by the LLD Board of Trustees this 19th day of May, 2021.

Approved by

_____, President of the LLD Board of Trustees

ATTEST:

_____, Secretary of the LLD Board of Trustees

LISLE LIBRARY DISTRICT
BOARD MEETING
April 21, 2021 - 7:01 p.m.

1. Roll call

Present:

Thomas Hummel - President
Marjorie Bartelli - Vice President (via GoToWebinar)
Jenny Norton - Treasurer (via GoToWebinar)
Emily Swistak - Secretary (via GoToWebinar)
Thomas Duffy - Trustee (via GoToWebinar)
Karen Larson - Trustee (via GoToWebinar)
Liz Sullivan - Trustee (via GoToWebinar)

Also present:

Tatiana Weinstein - Director
Beth McQuillan - Assistant Director
Chris Knight - Recording Secretary
Marc Rogers - CCS International Inc., Project Manager
Don McKay - Sheehan, Nagle, Hartray Architects; Principle (via GoToWebinar) [left the meeting at 9:02 p.m.]
Eric Penney - Sheehan, Nagle, Hartray Architects; Principle (via GoToWebinar) [left the meeting at 9:02 p.m.]
Amy Schmieding - Sheehan, Nagle, Hartray Architects; Project Manager (via GoToWebinar) [left the meeting at 9:02 p.m.]

2. Opportunity for visitors to speak

President Hummel provided an overview of the LLD's Public Comment Policy.

Six visitors addressed the Board. The first visitor suggested only spending reserve funds on the renovation. He mentioned that he hadn't received any mailings regarding the renovation and hoped that the LLD would do better with communications. He also recommended that the Board find another financial advisor. The second visitor suggested that the financial advisor do another analysis with new assumptions. He commented on various expenditures and stated that he wasn't against the renovation, but was against raising taxes. The third visitor stated she was unhappy with the lack of communication regarding the renovation and suggested rethinking the needs of the Library. The fourth visitor stated that she has lived in Lisle for many years and recommended a referendum.

The fifth visitor discussed employee furniture costs and suggested reconsidering expenses. She asked if there would be decreases in square footage. The sixth visitor mentioned living within her family's means and to treat the renovation like a personal checking account. President Hummel noted that the Board received emails that supported the renovation and a few that did not.

3. Assignments for reviewing monthly accounts payable

- a. Vice President Bartelli and Secretary Swistak reviewed the March billings in April
- b. President Hummel and Trustee Sullivan will review the April billings in May

4. Consent Agenda - Action Required

- a. Approve Minutes of the March 17, 2021 Board Meeting
- b. Approve Minutes of the March 24, 2021 Special Board Meeting

- c. Approve Minutes of the April 7, 2021 Special Board Meeting
- d. Acknowledge Treasurer's Report, 03/31/21, Investment Activity Report, 03/31/21, Current Assets Report, 03/31/21, Revenue Report, 03/31/21, and Expense Report, 03/31/21
- e. Authorize Payment of Bills, 04/21/21

MOTION: Trustee Larson moved to approve the Consent Agenda. Vice President Bartelli seconded.
Roll Call Vote - All Aye. The motion passed.

5. Unfinished Business

- a. Capital Improvement Project - discussion/CCS, SNH
 - i. Concept Design, Budget, Schedule, and Funding

Mr. Rogers discussed what would be included in a \$7.7 million project package; explained the project scope, budget, schedule, and summary of funding options.

Mr. McKay provided a description of Library improvements, overview of the lower and upper floor plans, and presented 3D renderings of the exterior.

Discussion: Treasurer Norton asked about the east canopy. Mr. McKay stated that the schematic phase would determine if the canopy could be repurposed or if there was no longer a need for a canopy. Trustee Duffy asked about additional parking spaces on the north side lot. Mr. McKay discussed making the entries as convenient as possible. Trustee Larson asked for clarification about deliveries received in the north lot. Director Weinstein stated that the Library receives a couple deliveries a day and truck sizes are of the UPS variety. Vice President Bartelli asked about the drive-up window lanes and traffic flow. Mr. McKay explained safety and traffic matters regarding those lanes.

Secretary Swistak commented on the sidewalk leading from the north lot to the east lot. She also remarked on the six extra parking spaces in the north lot. Trustee Duffy asked about space allocation with a 60% increase to Youth Services. Mr. Rogers explained that an increase of space in Youth Services would not result in a loss of total square footage and that space would be reallocated throughout the building. Trustee Sullivan suggested orienting all renovation diagrams in the same direction. Treasurer Norton asked for a square foot comparison of departments before and after renovation. Mr. McKay stated that a comparison would be provided.

President Hummel commented on the north parking lot, outside programming space, restrooms, and sewer cover in the south lot. Secretary Swistak asked about natural light opportunities at the entrances. Mr. McKay stated that the intent is to provide appropriate sightlines and abundant natural light at the entrances. President Hummel discussed the north parking lot capacity. Trustee Duffy discussed patron behavior regarding parking and signage. Secretary Swistak remarked that downtown Naperville and Downers Grove libraries do not have convenient parking near their front doors. Treasurer Norton asked about updates for study rooms or other program spaces.

Mr. Rogers and Director Weinstein discussed room flexibility for mobile maker space opportunities. Director Weinstein affirmed that the renovation would plan for more connectivity throughout the building. President Hummel mentioned that he was firm about borrowing only \$1 million and explained his reasoning. Trustee Sullivan asked for clarification on the special reserve fund balance at the time of contribution. Mr. Rogers provided an explanation.

President Hummel asked about grants. Mr. Rogers discussed two grant options; The Construction Act Grant and Live and Learn Grant. Trustee Sullivan asked about prepaying debt. Mr. Rogers suggested asking the financial advisors. Trustee Sullivan asked about corporate fund balances. Mr. Rogers stated that funds are typically transferred from the corporate fund to the special reserve fund and then paid out from the special reserve fund for auditing purposes. Trustee Sullivan suggested a cash flow analysis. President Hummel stated that he was comfortable with corporate fund balances after the transference of funds. President Hummel asked the Trustees if they were agreeable to a \$1 million dollar debt certificate. There was consensus on a \$1 million dollar certificate.

President Hummel asked about changing financial advisors. Mr. Rogers stated that the prospect would have to be researched. Mr. Rogers discussed approving the project budget and reviewing consultant contracts. President Hummel asked if there was an opportunity to develop in downtown Lisle, would the Board be able to pivot in that direction. Mr. Rogers affirmed yes, but explained that there would be a cost to redesign the project.

Mr. McKay, Mr. Penney, and Ms. Schmieding left the meeting at 9:02 p.m.

ii. Communications Plan

Director Weinstein provided background on the agenda item and mentioned that Vice President Bartelli suggested using a flyer from Villa Park to spark conversation about reaching out to residents.

Discussion: Vice President Bartelli discussed including information for property owners and their tax bills. Secretary Swistak stated that she felt the Board should do something similar to Villa Park as well as other outreach opportunities. Trustee Sullivan agreed with Vice President Bartelli and Secretary Swistak and talked about the spread of misinformation. Treasurer Norton agreed that a communication plan is needed and encouraged more public feedback. President Hummel asked about community feedback regarding the building design. Director Weinstein stated that the schematic design phase would be a six-month process and that communication would be ongoing. Mr. Rogers affirmed that the design process would include public feedback. Director Weinstein suggested re-engaging the Friends of the Lisle Public Library, Lisle Woman's Club, reaching out to intergovernmental leaders, and to the general populace. Trustee Duffy suggested having a draft plan for the next meeting. He discussed creating awareness, and providing informative facts. Trustee Larson agreed to bring awareness, facts, and engagement to avoid public misconceptions.

Vice President Bartelli asked for consensus on creating a draft plan. The Board agreed and requested Director Weinstein have a draft by the next meeting.

6. Committee Reports

- a. Finance - Treasurer Norton stated that there were no updates.
- b. Personnel/Policy - Secretary Swistak stated that there were no updates but there is a possibility of scheduling a meeting in the near future.
- c. Physical Plant - Vice President Bartelli stated that there were no updates.

7. Staff Reports

Director Weinstein stated that the LLD received 33 emails since April 7th regarding the renovation; 22 in favor and 11 opposed. She addressed a few of the public comments from previous meetings regarding information about the 2007 interior remodel, Naperville renovation cost comparisons, patron registration index cards, foot traffic, number of card holders, and physical resources. Director Weinstein reported increased statistics regarding curbside pick-up, license plate sticker renewals, number of material holds, notary usage, home delivery, YouTube views, and LLD app downloads.

Assistant Director McQuillan stated she had nothing to add to her report.

8. New Business - None

9. Opportunity for Trustee comments (five minutes)

Trustee Larson stated that she thought the evening's meeting went very well, looks forward to a communications plan, and enjoyed reading the emails the Board received. Treasurer Norton stated she was happy to receive public feedback since the last meeting. She stated that she continues to encourage feedback and feels that the District would benefit the most from a project that addresses necessary maintenance and invests in facility improvements that are fiscally attainable. Trustee Sullivan stated that it was a great meeting. She said she was eager to pitch in and help wherever needed. Secretary Swistak stated she was excited to see an increase in purchases of nonfiction books for Youth Services and books in other languages. She shared a Library experience where her son was trying find a book and the Youth Services staff helped. Secretary Swistak stated that she appreciated the community feedback and looks forward to a communications plan to ensure factual information reaches all stakeholders. She thanked Trustee Duffy and President Hummel for their service on the Board.

Vice President Bartelli thanked staff, CCS, and SNH. She stated that she recently toured the inside and outside of the facility with Director Weinstein and that it was helpful in identifying renovation improvement points. Vice President Bartelli said she was looking forward to a communication plan. She thanked department heads for their quarterly reports and remarked about adding a new book vendor. Vice President Bartelli thanked Trustee Duffy and President Hummel for their service on the Board.

President Hummel asked Trustees if they wanted the renovation emails summarized for public comment. Board members discussed the issue and decided to not include email summaries in public comment. President Hummel stated that the Board reduced the tax levy while maintaining and improving services. He explained that the Library is funded with property taxes and that taxes would eventually need to increase due to inflation and cost of living. President Hummel stated that this month's meeting may be his last Board meeting.

Trustee Duffy stated that it was his last meeting. He commented on the renovation and that it would be one of the biggest ventures the Library accomplishes. He stated the Board has examined every angle, vetted every option, and that it was time to invest in the community, because it is very much needed. Trustee Duffy thanked and complimented each Board member as well as the Director and staff.

10. Adjourn

MOTION: Trustee Duffy moved to adjourn the meeting. Trustee Sullivan seconded.

Roll Call Vote - All Aye

The meeting adjourned at 10:01 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Board of Trustees on May 19, 2021.

Approved by

_____, Secretary of the LLD Board of Trustees

Treasurer's Report as of April 30, 2021

Fund Name	Cash Balance 04/30/21	Financial Assets %	
		W/ Spec Res	W/O Spec Res
Corporate	5,498,423.31	55.95%	93.40%
IMRF	241,514.67	2.46%	4.10%
FICA	146,750.18	1.49%	2.49%
Subtotals	5,886,688.16	59.90%	100.00%
Special Reserve	3,941,329.56	40.10%	0.00%
	9,828,017.72	100.00%	100.00%

Treasurer

Date

INVESTMENT ACTIVITY

Company	INTEREST												Total
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	
IMET	301.02	263.85	261.27	257.06	207.49	251.74	182.28	189.29	197.97	179.46			2,291.43
Ehlers	0.04	0.54	1.57	3.20	0.01	0.67	0.27	0.02	0.57	0.65			7.54
Ehlers-Inv Interest	2,306.97	8,365.93	4,264.31	20,960.51	2,951.80	1,239.45	1,702.99	5,031.12	3,611.86	10,817.82			61,252.76
Fifth Third Bank	613.76	578.91	557.08	580.15	523.37	500.05	462.21	383.39	382.22	331.43			4,912.57
Lisle Savings	193.47	181.21	162.77	148.16	143.47	91.44	73.51	74.77	63.46	63.20			1,195.46
Lisle CD 2635	273.62	175.54	170.00	175.80	170.26	176.06	176.20	159.26	176.46	170.89			1,824.09
Lisle CD 2669	147.88	147.97	143.29	136.89	125.24	148.35	148.85	92.88	49.66	48.06			1,189.07
IL Funds	298.90	192.70	148.75	119.59	109.53	113.30	103.66	84.03	72.40	47.77			1,290.63
US Bank-9853	30.82	31.85	31.85	30.82	31.85	30.83	31.85	31.85	28.77	31.85			312.34
US Bank-9370	1.36	0.45	0.45	0.43	0.45	0.44	0.45	0.45	0.41	0.46			5.35
TOTALS	4,167.84	9,938.95	5,741.34	22,412.61	4,263.47	2,552.33	2,882.27	6,047.06	4,583.78	11,691.59	-	-	74,281.24
Interest - Special Reserve Only	1,456.00	3,520.59	1,870.39	7,427.72	1,452.57	897.41	1,046.81	2,261.88	1,776.07	4,695.83	-	-	26,405.27
Interest - No Special Reserve Reflected	2,711.84	6,418.36	3,870.95	14,984.89	2,810.90	1,654.92	1,835.46	3,785.18	2,807.71	6,995.76	-	-	47,875.97
Totals	4,167.84	9,938.95	5,741.34	22,412.61	4,263.47	2,552.33	2,882.27	6,047.06	4,583.78	11,691.59	-	-	74,281.24

Company	INVESTMENTS												Total
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	
Investment Maturities	0.00	130,000.00	160,000.00	550,000.00	112,000.00	190,000.00	0.00	0.00	60,000.00	0.00			1,202,000.00
Investment Purchases	116,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			116,000.00
TOTALS	(116,000.00)	130,000.00	160,000.00	550,000.00	112,000.00	190,000.00	-	-	60,000.00	-	-	-	1,086,000.00

**CURRENT ASSETS
AT FAIR MARKET VALUE
April 30, 2021**

	Fair Market Value on 4/30/21
Checking Accounts	
Fifth Third Operating Acct	\$14,801.61
Fifth Third Financial Now acct	\$2,604,213.60
Fifth Third Financial-petty cash	\$400.00
US Bank	\$16,317.14
E commerce	\$62,746.20
	<u>\$2,698,478.55</u>
Money Markets	
Lisle Savings Bank	\$206,915.85
IMET	\$963,027.23
The Illinois Funds	\$1,436,999.33
	<u>\$2,606,942.41</u>
Restricted Cash-IMET	\$14,571.02
Ehlers Investments	\$80,450.86

Investments	Purchased	Face Amt.	@	Coupon Rate	YTM	Paid	FMV	Due
Ontora Cent Sch Dist	4/27/2020	\$ 25,000.00	100.862	0.00	2.00	25,436.06	\$25,035.99	6/1/2021
Ally Bank	8/15/2019	\$ 170,000.00	99.925	1.95	2.05	169,887.50	\$170,981.10	8/16/2021
Citibank	8/20/2018	\$ 120,000.00	99.950	3.00	3.00	119,955.00	\$121,148.75	8/24/2021
Morgan Stanley Pvt Bk	9/12/2019	\$ 75,000.00	100.000	1.80	1.80	75,000.00	\$75,499.90	9/13/2021
Cellic Bank Corp	9/20/2019	\$ 130,000.00	99.970	1.70	1.70	129,976.00	\$130,840.32	9/20/2021
Madison, WI	11/17/2016	\$ 100,000.00	102.896	2.45	1.83	103,209.06	\$100,944.09	10/1/2021
Prescott WIS	5/20/2020	\$ 155,000.00	102.094	0.00	2.00	156,896.70	\$156,048.79	10/1/2021
Discover Bk	10/3/2018	\$ 105,000.00	99.950	3.05	3.06	104,962.50	\$106,376.96	10/4/2021
US Bank	9/15/2018	\$ 249,999.99	100.000	2.50	2.50	249,999.99	\$249,999.99	11/15/2021
Peoria ILL GO BDS	4/27/2020	\$ 75,000.00	104.111	0.00	4.00	79,081.58	\$76,853.73	1/1/2022
Lisle Savings Bank	1/16/2019	\$ 225,325.93	100.000	2.72	2.75	225,325.93	\$233,940.37	2/16/2022
Goldman Sachs Bk	4/3/2019	\$ 175,000.00	100.000	2.60	2.60	99,915.00	\$102,369.44	4/4/2022
Morgan Stanley Bk	4/4/2019	\$ 175,000.00	100.000	2.65	2.65	174,840.00	\$179,228.39	4/4/2022
Goldman Sachs Bk	5/22/2019	\$ 150,000.00	100.000	2.50	2.50	150,000.00	\$153,846.20	5/23/2022
Sallie Mae Bk	5/22/2019	\$ 10,000.00	100.000	2.50	2.50	10,000.00	\$10,256.41	5/23/2022
Lisle Savings Bank	7/11/2018	\$ 218,374.39	100.000	2.50	2.50	218,374.39	\$231,109.28	7/11/2022
Capital One Bk	8/15/2019	\$ 130,000.00	99.900	2.05	2.05	129,892.30	\$133,279.68	8/15/2022
Enerbank USA	8/30/2019	\$ 175,000.00	99.935	1.75	1.75	174,901.25	\$178,847.99	8/30/2022
Morgan Stanley Bk	10/3/2019	\$ 155,000.00	99.950	1.90	1.90	154,922.50	\$158,967.50	10/3/2022
Federated Inv. Govt Obl. Inst.		\$ 1,832,000.00	1.000	0.00	0.00	1,832,000.00	\$1,832,000.00	
Total Holdings							<u>\$4,427,574.88</u>	
TOTAL CURRENT ASSETS							<u>\$9,828,017.72</u>	

Lisle Library District
Revenues through April 30, 2021 (83.3% of FY 20-21)
Special Reserve Only

	Current Month April 2021	YTD July - April 2020-2021	YTD July - April 2019-2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
REVENUES					
INTEREST/DONATIONS					
70-02-4481-00 Interest Earned - Special Reserve	\$4,695.83	\$26,405.27	\$44,226.75	\$55,000.00	48.01 %
70-04-4587-10 Restricted - Transfer from Corporate	\$25,000.00	\$250,000.00	\$250,000.00	\$300,000.00	83.33 %
TOTAL INTEREST & CASH DONATION	\$29,695.83	\$276,405.27	\$294,226.75	\$355,000.00	77.86 %
TOTAL REVENUES	\$29,695.83	\$276,405.27	\$294,226.75	\$355,000.00	77.86 %

Lisle Library District
Revenues through April 30, 2021 (83.3% of FY 20-21)
 No Special Reserve reflected

	Current Month April 2021	YTD July - April 2020-2021	YTD July - April 2019-2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
REVENUES					
TAX LEVY					
10-01-4411-00 Tax Levy - Corp.	\$0.00	\$3,705,629.37	\$3,961,037.72	\$3,710,300.00	99.87 %
40-01-4414-00 Tax Levy - IMRF	\$0.00	\$116,473.47	\$50,909.89	\$116,150.00	100.28 %
45-01-4415-00 Tax Levy - FICA	\$0.00	\$159,518.03	\$126,653.88	\$159,580.00	99.96 %
TOTAL TAX LEVY	\$0.00	\$3,981,620.87	\$4,138,601.49	\$3,986,030.00	99.89 %
TIF SURPLUS					
10-01-4455-00 TIF-Surplus Corp	\$0.00	\$32,563.42	\$34,509.98	\$35,000.00	93.04 %
Total TIF SURPLUS	\$0.00	\$32,563.42	\$34,509.98	\$35,000.00	93.04 %
PERSONAL PROPERTY REPLACEMENT TAX					
10-01-4461-00 Personal Property Repl. Tax - Corp	\$5,022.06	\$16,600.15	\$15,707.05	\$12,000.00	138.33 %
40-01-4462-00 Personal Property Repl. Tax - IMRF	\$289.84	\$958.05	\$906.49	\$800.00	119.76 %
45-01-4463-00 Personal Property Repl. Tax - FICA	\$45.54	\$150.52	\$142.41	\$100.00	150.52 %
TOTAL PERSONAL PROPERTY REPLACEMENT TAX	\$5,357.44	\$17,708.72	\$16,755.95	\$12,900.00	137.28 %
INTEREST INCOME					
10-02-4472-00 Interest Earned - Corp	\$6,533.14	\$44,630.28	\$101,827.55	\$100,000.00	44.63 %
40-02-4475-00 Interest Earned - IMRF	\$287.76	\$1,947.17	\$7,033.77	\$6,000.00	32.45 %
45-02-4476-00 Interest Earned - FICA	\$174.86	\$1,298.52	\$3,198.26	\$3,000.00	43.28 %
80-02-4482-00 Interest Earned - Working Cash	\$0.00	\$0.00	\$4,538.14	\$0.00	0.00 %
TOTAL INTEREST INCOME	\$6,995.76	\$47,875.97	\$116,597.72	\$109,000.00	43.92 %
UNREALIZED GAIN/LOSS ON INVESTMENTS					
10-02-4526-00 4526 - Unrealized Gain/Loss on	(\$2,702.51)	(\$37,903.97)	\$34,691.17	\$22,000.00	(172.29)%
TOTAL UNREALIZED GAIN/LOSS ON INVESTMENTS	(\$2,702.51)	(\$37,903.97)	\$34,691.17	\$22,000.00	(172.29)%
DESK INCOME					
10-03-4531-00 Lost Books	\$46.34	\$1,140.99	\$1,244.72	\$2,000.00	57.05 %

Lisle Library District
Revenues through April 30, 2021 (83.3% of FY 20-21)
 No Special Reserve reflected

	Current Month April 2021	YTD July - April 2020-2021	YTD July - April 2019-2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
10-03-4536-00 Non-Resident Fees	\$0.00	\$571.53	\$0.00	\$250.00	228.61 %
10-03-4540-00 Fines	\$129.03	\$2,977.14	\$17,045.64	\$35,000.00	8.51 %
TOTAL DESK INCOME	\$175.37	\$4,689.66	\$18,290.36	\$37,250.00	12.59 %
UNRESTRICTED INCOME					
10-03-4550-00 Gifts - Unrestricted Corp	\$0.00	\$60.00	\$0.00	\$0.00	0.00 %
10-04-4573-00 Copier Income	\$332.85	\$2,962.01	\$942.23	\$1,000.00	296.20 %
10-04-4583-00 Per Capita Grant	\$0.00	\$35,630.00	\$35,630.00	\$30,000.00	118.77 %
10-04-4584-00 Other Income - Corp.	\$0.00	\$1,249.38	\$0.00	\$1,000.00	124.94 %
10-04-4585-00 License Sticker Renewals	\$485.75	\$1,645.75	\$0.00	\$0.00	0.00 %
TOTAL UNRESTRICTED INCOME	\$818.60	\$41,547.14	\$36,572.23	\$32,000.00	129.83 %
TOTAL REVENUES	\$10,644.66	\$4,088,101.81	\$4,396,018.90	\$4,234,180.00	96.55 %

Lisle Library District
Expenses through April 30, 2021 (83.3% of FY 20-21)
Special Reserve Only

	Current Month April 2021	YTD July - April 2020-2021	YTD July - April 2019-2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
SPECIAL RESERVE EXPENSES					
MAINTENANCE AND EQUIPMENT EXPENSES					
70-20-5666-00 5666 Facility and Campus (Spec Res)	\$0.00	\$0.00	\$232,527.50	\$150,000.00	0.00 %
70-65-5667-00 5667- Security Systems (Spec Res)	\$0.00	\$34,443.28	\$0.00	\$180,000.00	19.14 %
70-65-5671-00 Furniture & Equipment (Spec Res)	\$0.00	\$0.00	\$15,548.00	\$40,000.00	0.00 %
70-65-5674-00 Consulting	\$19,207.50	\$98,387.50	\$13,965.00	\$150,000.00	65.59 %
TOTAL MAINTENANCE AND EQUIPMENT EXPENSES	\$19,207.50	\$132,830.78	\$262,040.50	\$520,000.00	25.54 %
RENOVATION COSTS					
70-65-5861-00 Interior Renovation (Spec Res)	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00 %
TOTAL RENOVATION COSTS	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00 %
TOTAL SPECIAL RESERVE EXPENSES	\$19,207.50	\$132,830.78	\$262,040.50	\$530,000.00	25.06 %

Lisle Library District

Expenses through April 30, 2021 (83.3% of FY 20-21)

No Special Reserve reflected

	Current Month April 2021	YTD July - April 2020 - 2021	YTD July - April 2019 - 2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
ALL EXPENSES					
EMPLOYEE COSTS					
Salaries					
10-10-5603-10	\$39,214.01	\$379,487.78	\$406,306.56	\$480,000.00	79.06 %
10-10-5603-20	\$42,779.06	\$455,711.77	\$467,936.68	\$580,000.00	78.57 %
10-10-5603-30	\$32,111.21	\$295,170.88	\$329,118.65	\$450,000.00	65.59 %
10-10-5603-50	\$23,300.93	\$222,214.04	\$223,348.90	\$277,000.00	80.22 %
10-10-5603-60	\$38,239.90	\$369,009.32	\$390,860.78	\$475,000.00	77.69 %
Total Salaries	\$175,645.11	\$1,721,593.79	\$1,817,571.57	\$2,262,000.00	76.11 %
Health and Dental Ins.					
10-10-5621-10	\$3,514.15	\$37,714.26	\$45,023.63	\$53,000.00	71.16 %
10-10-5621-20	\$7,586.75	\$78,932.30	\$88,843.60	\$108,000.00	73.09 %
10-10-5621-30	\$3,423.52	\$28,101.20	\$37,609.23	\$48,000.00	58.54 %
10-10-5621-50	\$2,365.86	\$26,665.80	\$29,377.18	\$40,000.00	66.66 %
10-10-5621-60	\$5,262.68	\$54,286.94	\$56,848.31	\$60,000.00	90.48 %
10-10-5622-10	\$184.98	\$1,965.80	\$2,385.92	\$2,500.00	78.63 %
10-10-5622-20	\$355.46	\$5,009.40	\$5,478.90	\$7,000.00	71.56 %
10-10-5622-30	\$87.40	\$2,219.56	\$2,250.10	\$3,000.00	73.99 %
10-10-5622-50	\$122.44	\$2,242.41	\$2,788.06	\$3,000.00	74.75 %
10-10-5622-60	\$186.88	\$2,081.87	\$2,243.77	\$3,500.00	59.48 %
Total Health & Dental Ins.	\$23,090.12	\$239,219.54	\$272,848.70	\$328,000.00	72.93 %
Other Staff Benefits					
10-10-5646-00	\$1,478.81	\$1,716.24	\$272.95	\$4,000.00	42.91 %
10-10-5623-00	\$0.00	\$0.00	\$382.20	\$350.00	0.00 %
Total Other Staff Benefits	\$1,478.81	\$1,716.24	\$655.15	\$4,350.00	39.45 %
FICA Expenses					
45-10-5625-10	\$2,963.51	\$28,454.47	\$30,301.92	\$36,720.00	77.49 %
45-10-5625-20	\$3,054.59	\$32,634.86	\$33,597.23	\$44,370.00	73.55 %

Lisle Library District

Expenses through April 30, 2021 (83.3% of FY 20-21)

No Special Reserve reflected

	Current Month April 2021	YTD July - April 2020 - 2021	YTD July - April 2019 -2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
45-10-5625-30	\$2,384.59	\$22,092.84	\$24,797.99	\$34,430.00	64.17 %
45-10-5625-50	\$1,747.20	\$16,666.66	\$16,746.24	\$21,160.00	78.76 %
45-10-5625-60	\$2,806.41	\$26,943.98	\$28,811.64	\$36,320.00	74.19 %
Total FICA Expenses	\$12,956.30	\$126,792.81	\$134,255.02	\$173,000.00	73.29 %
IMRF Expenses					
40-10-5628-10	\$2,618.49	\$28,786.30	\$28,453.43	\$38,000.00	75.75 %
40-10-5628-20	\$3,084.35	\$37,348.45	\$35,284.95	\$54,000.00	69.16 %
40-10-5628-30	\$2,097.94	\$22,589.37	\$23,771.58	\$39,000.00	57.92 %
40-10-5628-50	\$1,679.98	\$18,093.27	\$16,846.03	\$25,000.00	72.37 %
40-10-5628-60	\$1,979.80	\$21,262.97	\$21,235.31	\$29,000.00	73.32 %
Total IMRF Expenses	\$11,460.56	\$128,080.36	\$125,591.30	\$185,000.00	69.23 %
TOTAL EMPLOYEE COSTS	\$224,630.90	\$2,217,402.74	\$2,350,921.74	\$2,952,350.00	75.11 %
BUILDING COSTS					
Utilities					
10-20-5650-00	\$0.00	\$4,050.00	\$4,500.00	\$5,400.00	75.00 %
10-20-5651-00	\$0.00	\$1,810.00	\$1,810.00	\$1,810.00	100.00 %
10-20-5652-00	\$783.26	\$7,030.64	\$6,490.79	\$8,500.00	82.71 %
10-20-5653-00	\$809.75	\$6,272.77	\$4,941.71	\$7,500.00	83.64 %
10-20-5654-00	\$77.83	\$1,161.40	\$1,545.14	\$2,900.00	40.05 %
10-20-5655-00	\$3,278.96	\$29,887.49	\$33,773.98	\$50,000.00	59.78 %
10-20-5656-00	\$108.03	\$1,290.36	\$1,080.44	\$1,500.00	86.02 %
Total Utilities	\$5,057.83	\$51,502.66	\$54,142.06	\$77,610.00	66.36 %
Maintenance and Repairs					
10-20-5660-00	\$1,250.00	\$4,850.00	\$4,800.00	\$5,000.00	97.00 %
10-20-5661-00	\$5,906.10	\$32,851.02	\$17,559.26	\$49,500.00	66.37 %
10-20-5662-00	\$0.00	\$42,590.00	\$30,598.50	\$40,000.00	106.48 %
10-20-5663-00	\$702.36	\$5,586.65	\$8,268.26	\$10,000.00	55.87 %

Lisle Library District
Expenses through April 30, 2021 (83.3% of FY 20-21)
 No Special Reserve reflected

	Current Month April 2021	YTD July - April 2020 - 2021	YTD July - April 2019 -2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
10-20-5664-00	\$4,256.06	\$41,123.17	\$57,617.28	\$83,700.00	49.13 %
10-20-5665-00	\$382.63	\$3,502.53	\$2,901.43	\$3,500.00	100.07 %
Total Maintenance and Repairs	\$12,497.15	\$130,503.37	\$121,744.73	\$191,700.00	68.08 %
TOTAL BUILDING COSTS	\$17,554.98	\$182,006.03	\$175,886.79	\$269,310.00	67.58 %
OPERATING EXPENSES					
Postage and Printing					
10-25-5710-00	\$0.00	\$2,777.20	\$4,325.06	\$5,500.00	50.49 %
10-25-5710-10	\$0.00	\$4,952.34	\$10,127.45	\$17,000.00	29.13 %
10-25-5711-00	\$0.00	\$5,823.88	\$6,689.09	\$8,800.00	66.18 %
10-25-5712-00	\$0.00	\$438.74	\$379.46	\$1,000.00	43.87 %
Total Postage and Printing	\$0.00	\$13,992.16	\$21,521.06	\$32,300.00	43.32 %
Supplies					
10-25-5713-00	\$208.93	\$4,192.91	\$4,218.45	\$5,000.00	83.86 %
10-25-5714-00	\$46.00	\$6,945.11	\$4,230.92	\$10,000.00	69.45 %
10-25-5715-00	\$0.00	\$1,333.88	\$929.70	\$1,900.00	70.20 %
10-25-5716-00	\$728.91	\$2,865.27	\$4,358.77	\$6,500.00	44.08 %
10-25-5717-00	\$17,490.15	\$36,724.81	\$19,536.97	\$43,000.00	85.41 %
10-25-5718-00	\$381.70	\$5,725.84	\$7,045.37	\$12,400.00	46.18 %
Total Supplies	\$18,855.69	\$57,787.82	\$40,320.18	\$78,800.00	73.33 %
Other Operating Costs					
10-25-5719-00	\$0.00	\$828.46	\$693.22	\$1,500.00	55.23 %
10-25-5722-15	\$0.00	\$140.00	\$50.00	\$150.00	93.33 %
10-25-5723-00	\$95.61	\$95.61	\$51.36	\$250.00	38.24 %
10-25-5723-15	\$523.55	\$1,888.92	\$1,394.27	\$3,000.00	62.96 %
10-25-5724-15	\$27.66	\$176.37	\$302.58	\$500.00	35.27 %
Total Other Operating Costs	\$646.82	\$3,129.36	\$2,491.43	\$5,400.00	57.95 %

Lisle Library District
Expenses through April 30, 2021 (83.3% of FY 20-21)
 No Special Reserve reflected

	Current Month April 2021	YTD July - April 2020 - 2021	YTD July - April 2019 -2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
TOTAL OPERATING EXPENSES	\$19,502.51	\$74,909.34	\$64,332.67	\$116,500.00	64.30 %
INSURANCE					
10-30-5750-00 Fidelity Bonds	\$0.00	\$2,100.00	\$0.00	\$2,100.00	100.00 %
10-30-5751-00 Property Damage (All-Peril)	\$0.00	\$47,994.50	\$24,178.51	\$29,000.00	165.50 %
10-30-5754-00 5754 Workers Comp Insurance	\$0.00	\$10,713.50	\$9,319.00	\$7,500.00	142.85 %
TOTAL INSURANCE	\$0.00	\$60,808.00	\$33,497.51	\$38,600.00	157.53 %
CONTRACTUAL SERVICES					
10-35-5760-00 Legal Services	\$787.50	\$3,712.50	\$3,825.00	\$15,000.00	24.75 %
10-35-5761-00 Collection Agency	\$8.95	\$179.00	\$358.00	\$700.00	25.57 %
10-35-5762-00 Other Contr Services - Admin	\$0.00	\$2,701.29	\$4,740.22	\$6,500.00	41.56 %
10-35-5763-00 Other Contr Svcs-Tech Asst	\$1,928.33	\$57,339.07	\$43,106.34	\$59,000.00	97.18 %
10-35-5764-10 Other Contr Svcs - Library	\$1,667.80	\$25,591.70	\$18,020.71	\$36,000.00	71.09 %
10-35-5765-10 Investment Agency Consultants	\$615.83	\$5,425.67	\$5,334.95	\$7,500.00	72.34 %
10-35-5769-00 Acct Maint & Upgrades	\$0.00	\$522.61	\$0.00	\$10,000.00	5.23 %
10-35-5770-00 5770 Contractual - Audit Fee	\$0.00	\$8,650.00	\$8,400.00	\$8,700.00	99.43 %
10-35-5771-00 Payroll Service	\$537.65	\$6,219.29	\$6,152.68	\$7,700.00	80.77 %
TOTAL CONTRACTUAL SERVICES	\$5,546.06	\$110,341.13	\$89,937.90	\$151,100.00	73.03 %
PERSONNEL DEVELOPMENT					
Staff & Trustee Development					
10-40-5783-00 Dues - Staff	\$450.00	\$3,364.00	\$4,009.00	\$4,000.00	84.10 %
10-40-5784-00 Meetings - Staff	\$32.25	\$32.25	\$1,130.51	\$1,500.00	2.15 %
10-40-5785-00 Conferences - Staff	\$175.00	\$1,710.30	\$7,420.60	\$4,500.00	38.01 %
10-40-5786-00 Memorial/Tribute/Recognition	\$61.47	\$331.21	\$359.18	\$5,000.00	6.62 %
10-40-5787-00 In-Service	\$0.00	\$0.00	\$2,391.29	\$0.00	0.00 %
10-40-5788-00 Training (Cont Ed) - Staff	\$0.00	\$305.00	\$1,284.00	\$1,500.00	20.33 %
10-45-5786-70 Dues - Trustee	\$375.00	\$450.00	\$525.00	\$525.00	85.71 %
10-45-5787-70 Conferences - Trustee	\$0.00	\$0.00	\$391.08	\$1,000.00	0.00 %
10-45-5788-70 Meetings - Trustee	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00 %

Lisle Library District
Expenses through April 30, 2021 (83.3% of FY 20-21)
 No Special Reserve reflected

	Current Month April 2021	YTD July - April 2020 - 2021	YTD July - April 2019 -2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
10-45-5789-70 Training-Trustees	\$0.00	\$80.00	\$0.00	\$1,000.00	8.00 %
Total Staff & Trustee Development	\$1,093.72	\$6,272.76	\$17,510.66	\$20,025.00	31.32 %
TOTAL PERSONNEL DEVELOPMENT	\$1,093.72	\$6,272.76	\$17,510.66	\$20,025.00	31.32 %
EQUIPMENT COSTS					
Major Equipment					
10-48-5801-10 Polaris Maint (Corp)	\$0.00	\$54,474.35	\$48,956.48	\$53,000.00	102.78 %
10-48-5803-10 5803 Technology	\$2,355.44	\$43,934.96	\$17,041.04	\$50,000.00	87.87 %
10-48-5804-10 5804 Facility	\$0.00	\$792.86	\$7,910.62	\$10,000.00	7.93 %
Total Major Equipment	\$2,355.44	\$99,202.17	\$73,908.14	\$113,000.00	87.79 %
Minor Equipment					
10-48-5823-10 Minor Equip - Administration	\$143.45	\$493.29	\$0.00	\$700.00	70.47 %
10-48-5823-20 Minor Equip - Adult Services	\$450.33	\$603.55	\$636.51	\$700.00	86.22 %
10-48-5823-30 Minor Equip - Youth	\$0.00	\$0.00	\$207.01	\$700.00	0.00 %
10-48-5823-50 Minor Equip - Tech Services	\$557.43	\$700.00	\$211.33	\$700.00	100.00 %
10-48-5823-60 Minor Equip - Circ	\$0.00	\$186.92	\$24.99	\$700.00	26.70 %
Total Minor Equipment	\$1,151.21	\$1,983.76	\$1,079.84	\$3,500.00	56.68 %
Equip Maint/Repairs & Rentals					
10-48-5843-00 Rental-Postage Meter	\$180.57	\$720.57	\$720.00	\$720.00	100.08 %
10-48-5845-00 Equip Maint/Repr-Contr-Lib.	\$625.08	\$13,003.24	\$11,218.69	\$19,280.00	67.44 %
10-48-5846-00 Equip Maint/Repr-NonContr	\$113.79	\$255.60	\$733.73	\$1,000.00	25.56 %
Total Equip Maint/Repairs & Rentals	\$919.44	\$13,979.41	\$12,672.42	\$21,000.00	66.57 %
TOTAL EQUIPMENT COSTS	\$4,426.09	\$115,165.34	\$87,660.40	\$137,500.00	83.76 %
LIBRARY MEDIA					
Books					
10-50-5863-20 Literacy/ESL	\$1,817.75	\$2,004.48	\$2,638.92	\$9,000.00	22.27 %

Lisle Library District
Expenses through April 30, 2021 (83.3% of FY 20-21)
 No Special Reserve reflected

	Current Month April 2021	YTD July - April 2020 - 2021	YTD July - April 2019 -2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
10-50-5863-30	\$4,968.62	\$38,018.77	\$36,143.94	\$54,000.00	70.41 %
10-50-5863-50	\$0.00	\$57.55	\$155.66	\$100.00	57.55 %
10-50-5864-10	\$4,808.70	\$40,562.37	\$54,661.99	\$86,100.00	47.11 %
10-50-5865-10	\$8,728.53	\$48,153.63	\$57,705.87	\$74,500.00	64.64 %
10-50-5867-20	\$380.20	\$10,256.89	\$10,436.30	\$18,000.00	56.98 %
Total Books	\$20,703.80	\$139,053.69	\$161,742.68	\$241,700.00	57.53 %
Databases					
10-50-5869-20	\$6,062.47	\$87,574.41	\$112,382.26	\$125,000.00	70.06 %
10-50-5872-10	\$0.00	\$5,572.29	\$4,864.09	\$6,300.00	88.45 %
10-50-5873-30	\$0.00	\$9,493.50	\$7,653.00	\$12,700.00	74.75 %
Total Databases	\$6,062.47	\$102,640.20	\$124,899.35	\$144,000.00	71.28 %
Audio- Visual Materials					
10-50-5890-30	\$318.68	\$14,255.50	\$11,425.47	\$20,000.00	71.28 %
10-50-5895-40	\$12,160.72	\$86,307.56	\$95,134.44	\$140,000.00	61.65 %
Total Audio- Visual Materials	\$12,479.40	\$100,563.06	\$106,559.91	\$160,000.00	62.85 %
Periodicals/Doc Delivery					
10-50-5900-20	\$156.90	\$35,735.71	\$42,262.02	\$37,850.00	94.41 %
10-50-5900-30	\$0.00	\$474.01	\$193.91	\$500.00	94.80 %
10-50-5900-80	\$0.00	\$4,797.47	\$3,034.47	\$4,700.00	102.07 %
10-50-5871-20	\$106.90	\$22,009.49	\$21,882.83	\$23,000.00	95.69 %
Total Periodicals/Doc Delivery	\$263.80	\$63,016.68	\$67,373.23	\$66,050.00	95.41 %
TOTAL LIBRARY MEDIA	\$39,509.47	\$405,273.63	\$460,575.17	\$611,750.00	66.25 %
PROGRAMS AND READERS SERVICES					
Programs					
10-60-5931-10	\$405.49	\$8,545.05	\$10,245.25	\$12,000.00	71.21 %
10-60-5931-30	\$1,027.96	\$7,448.87	\$6,549.82	\$8,000.00	93.11 %

Lisle Library District
Expenses through April 30, 2021 (83.3% of FY 20-21)
 No Special Reserve reflected

	Current Month April 2021	YTD July - April 2020 - 2021	YTD July - April 2019 -2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
10-60-5931-40 Online Marketing	\$49.74	\$527.88	\$1,414.38	\$2,000.00	26.39 %
10-60-5931-50 Community Relations	\$0.00	\$2,129.78	\$2,480.96	\$6,500.00	32.77 %
Total Programs	\$1,483.19	\$18,651.58	\$20,690.41	\$28,500.00	65.44 %
Readers Service's					
10-60-5940-10 Reader Services - Adult Serv.	\$0.00	\$1,972.50	\$295.06	\$2,000.00	98.63 %
10-60-5940-30 Reader Services - Youth Serv.	\$2,352.29	\$5,500.00	\$4,135.16	\$5,500.00	100.00 %
Total Readers Services's	\$2,352.29	\$7,472.50	\$4,430.22	\$7,500.00	99.63 %
TOTAL PROGRAMS AND READER'S SERVICES	\$3,835.48	\$26,124.08	\$25,120.63	\$36,000.00	72.57 %
RESTRICTED USAGE EXPENSES					
10-80-5980-80 Restricted - Gifts	\$16.99	\$16.99	\$0.00	\$0.00	0.00 %
10-80-5981-80 Restricted - Per Capita Grant	\$10,915.44	\$34,743.71	\$26,872.65	\$30,000.00	115.81 %
10-80-5984-80 Transfer to Special Reserve	\$25,000.00	\$250,000.00	\$250,000.00	\$300,000.00	83.33 %
10-80-5986-80 IMRF Funding	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00 %
TOTAL RESTRICTED USAGE EXPENSES	\$35,932.43	\$284,760.70	\$326,872.65	\$380,000.00	74.94 %
.02 BLDG/MAINT EXPENSES					
30-65-5925-00 Network - Maint. (.02 B/M)	\$0.00	\$0.00	\$12,621.58	\$0.00	0.00 %
30-65-5926-00 Maint - Bldg Structure (.02 B/M)	\$0.00	\$0.00	\$9,063.21	\$0.00	0.00 %
Total .02 BLDG/MAINT EXPENSES	\$0.00	\$0.00	\$21,684.79	\$0.00	0.00 %
CONTINGENCY					
10-90-5999-00 Contingency	\$0.00	\$0.00	\$15,264.92	\$25,000.00	0.00 %
Total	\$0.00	\$0.00	\$15,264.92	\$25,000.00	0.00 %
TOTAL ALL EXPENSES	\$352,031.64	\$3,483,063.75	\$3,669,265.83	\$4,738,135.00	73.51 %

Lisle Library District Accounts Payable May 19, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Baker & Taylor (C4053863) Baker & Taylor (C4053863)	5/19/2021 043021	YS Continuations & Process Invoice	Paid	10-50-5863-30 10-25-5717-00	Books - Youth Serv Processing Supplies	\$38.14 \$1.29
	Totals for Baker & Taylor (C4053863):					
Baker & Taylor (L4171582) Baker & Taylor (L4171582)	5/19/2021 043021	Audio Books & Processing Invoice	Paid	10-50-5895-40 10-25-5717-00	A-V Mats - Adult Serv Processing Supplies	\$207.19 \$37.90
	Totals for Baker & Taylor (L4171582):					
Baker & Taylor (C5223353) Baker & Taylor (C5223353)	5/19/2021 043021	Continuations Invoice	Paid	10-50-5867-20	Ref Books - Adult Serv	\$11.19
	Totals for Baker & Taylor (C5223353):					
Baker & Taylor (C5223433) Baker & Taylor (C5223433)	5/19/2021 043021	Continuations & Processing Invoice	Paid	10-50-5864-10 10-25-5717-00	Books - Non Fiction Processing Supplies	\$354.33 \$28.38
	Totals for Baker & Taylor (C5223433):					
Baker & Taylor (L0334152) Baker & Taylor (L0334152)	5/19/2021 043021	Circ & Processing Invoice	Paid	10-50-5864-10 10-25-5717-00	Books - Non Fiction Processing Supplies	\$1,065.30 \$42.39
	Totals for Baker & Taylor (L0334152):					
Baker & Taylor (L5425632) Baker & Taylor (L5425632)	5/19/2021 043021	Books - YS & Processing Invoice	Paid	10-50-5863-30 10-25-5717-00	Books - Youth Serv Processing Supplies	\$1,488.92 \$93.51
	Totals for Baker & Taylor (L5425632):					
Baker & Taylor (L5543202) Baker & Taylor (L5543202)	5/19/2021 043021	Books - Fiction & Processing Invoice	Paid	10-50-5865-10 10-25-5717-00	Books - Adult/Teen Fiction Processing Supplies	\$1,930.29 \$72.96
	Totals for Baker & Taylor (L5543202):					
Bear Landscape Group						

Lisle Library District Accounts Payable May 19, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Bear Landscape Group	5/19/2021 9086	Planters Invoice	Paid	10-20-5662-00	Maint Contr. - Landscape Serv.	\$100.00
	5/19/2021 8944	Mulch Kingston Property Invoice	Paid	10-20-5662-00	Maint Contr. - Landscape Serv.	\$160.00
	5/19/2021 8997	Landscape Invoice	Paid	10-20-5662-00	Maint Contr. - Landscape Serv.	\$1,000.00
Chicago Metro Fire Prevention					<i>Totals for Bear Landscape Group:</i>	<u>\$1,260.00</u>
Chicago Metro Fire Prevention	5/19/2021 IN00358245	Fire Extinguisher Check Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$192.45
Chicago Tribune					<i>Totals for Chicago Metro Fire Prevention:</i>	<u>\$192.45</u>
Chicago Tribune	5/19/2021 30102321-102721	Subscription Invoice	Paid	10-50-5867-20	Ref Books - Adult Serv	\$357.52
Children's Plus, Inc.					<i>Totals for Chicago Tribune:</i>	<u>\$357.52</u>
Children's Plus, Inc.	5/19/2021 CP195228	Books Invoice	Paid	10-50-5862-30	Books - Youth Serv	\$474.79
Colley Elevator					<i>Totals for Children's Plus, Inc.:</i>	<u>\$474.79</u>
Colley Elevator	5/19/2021 210369	Quarterly Maintenance Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$370.00
ComEd					<i>Totals for Colley Elevator:</i>	<u>\$370.00</u>
ComEd	5/19/2021 042621	Usage Invoice	Paid	10-20-5655-00	Utilities - Electric	\$3,560.13
Demco, Inc.					<i>Totals for ComEd:</i>	<u>\$3,560.13</u>
Demco, Inc.	5/19/2021 6944973	Book Covers Invoice	Paid	10-25-5717-00	Processing Supplies	\$56.71

Lisle Library District Accounts Payable May 19, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Ehlers Investment Partners Ehlers Investment Partners	5/19/2021 043021	Investment Consultants Invoice	Paid	10-35-5765-10	Investment Agency Consultants	\$597.03
<i>Totals for Demco, Inc.:</i>						<u>\$56.71</u>
Elizabeth Claire, Inc. Elizabeth Claire, Inc.	5/19/2021 051921	ESL Phonics Books & CDs Invoice	Paid	10-50-5863-20	Literacy/ESL	\$188.00
<i>Totals for Ehlers Investment Partners:</i>						<u>\$597.03</u>
HR Source HR Source	5/19/2021 FY22-58478	Annual Membership Invoice	Paid	10-35-5762-00	Other Contr Services - Admin	\$1,380.00
<i>Totals for Elizabeth Claire, Inc.:</i>						<u>\$188.00</u>
Ingram Library Services Ingram Library Services	5/19/2021 051921	Books & Processing Invoice	Paid	10-50-5865-10 10-50-5864-10 10-25-5717-00	Books - Adult/Teen Fiction Books - Non Fiction Processing Supplies	\$1,375.19 \$871.86 \$166.92
<i>Totals for HR Source:</i>						<u>\$1,380.00</u>
Kanopy, Inc. Kanopy, Inc.	5/19/2021 246527	Kanopy Invoice	Paid	10-50-5895-40	A-V Mats - Adult Serv	\$255.00
<i>Totals for Ingram Library Services:</i>						<u>\$2,413.97</u>
Konica Minolta Business Solutions Konica Minolta Business Solutions	5/19/2021 272891443	Copier Usage Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$204.76
<i>Totals for Kanopy, Inc.:</i>						<u>\$255.00</u>
Konica Minolta Premier Finance Konica Minolta Premier Finance	5/19/2021 9007747999	Lexmark Printer Maintenance Invoice	Paid	10-25-5718-00	Computer Supplies	\$174.00
<i>Totals for Konica Minolta Business Solutions:</i>						<u>\$378.76</u>

Lisle Library District Accounts Payable May 19, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Konica Minolta Premier Finance	5/19/2021 443144605	Copier Lease Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$60.00
	5/19/2021 442490470	Copier Lease Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$211.10
Library Ideas LLC						
Library Ideas LLC	5/19/2021 80924	VOX Books Invoice	Paid	10-50-5890-30	A-V Matls - Youth Serv	\$725.10
	5/19/2021 80898	VOX Books Invoice	Paid	10-50-5890-30	A-V Matls - Youth Serv	\$236.70
<i>Totals for Konica Minolta Premier Finance:</i>						<u>\$271.10</u>
LIMRiCC PHIP Health						
LIMRiCC PHIP Health	5/19/2021 050121	May Health Premium Invoice	Paid	10-10-5621-10	Hosp. Ins. - Admin	\$3,989.13
				10-10-5621-20	Hosp. Ins. - Adult Serv.	\$10,009.57
				10-10-5621-30	Hosp. Ins. - YS	\$4,818.42
				10-10-5621-50	Hosp. Ins. - Tech	\$3,271.26
				10-10-5621-60	Hosp. Ins. - Circ	\$6,385.10
	<i>Totals for Library Ideas LLC:</i>					
Lisle Savings Bank						
Lisle Savings Bank	5/19/2021 991 - 2021	Rental - Box 991 Invoice	Paid	10-25-5722-15	Safety Deposit Box Rental	\$100.00
	<i>Totals for LIMRiCC PHIP Health:</i>					
Midwest Antenna & Satellite Inc						
Midwest Antenna & Satellite Inc XX-XXX2762	5/19/2021 9035	Program: Ice Cream Truck Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$1,390.00
	<i>Totals for Lisle Savings Bank:</i>					
Midwest Tape (7288)						
Midwest Tape (7288)	5/19/2021 050321	DVDs/Blu-rays & Processing Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv	\$1,561.55
				10-25-5717-00	Processing Supplies	\$364.35
<i>Totals for Midwest Antenna & Satellite Inc:</i>						<u>\$1,390.00</u>
<i>Totals for Midwest Tape (7288):</i>						<u>\$1,925.90</u>

Lisle Library District Accounts Payable May 19, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Midwest Tape (7290) Midwest Tape (7290)	5/19/2021 050321	DVDs, Blu-rays & CD Boo Invoice	Paid	10-50-5890-30	A-V Matls - Youth Serv	\$79.98
Totals for Midwest Tape (7290):						<u>\$79.98</u>
Midwest Tape (7291) Midwest Tape (7291)	5/19/2021 050321	DVDs, Blu-Rays & CD Boo Invoice	Paid	10-50-5890-30	A-V Matls - Youth Serv	\$182.16
Totals for Midwest Tape (7291):						<u>\$182.16</u>
Midwest Tape (8904) Midwest Tape (8904)	5/19/2021 043021	Binge Boxes Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv	\$121.96
Totals for Midwest Tape (8904):						<u>\$121.96</u>
Midwest Tape Midwest Tape	5/19/2021 500378237	Hoopla Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv	\$3,752.54
Totals for Midwest Tape:						<u>\$3,752.54</u>
Monaco Mechanical Service, Inc. Monaco Mechanical Service, Inc.	5/19/2021 9279954	Contractor Repair A/C Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$233.23
Totals for Monaco Mechanical Service, Inc.:						<u>\$233.23</u>
Montano's Landscaping & Nursery, Inc Montano's Landscaping & Nursery, Inc	5/19/2021 050721	March Salting Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$250.00
Totals for Montano's Landscaping & Nursery, Inc.:						<u>\$250.00</u>
Naperville Sun Naperville Sun	5/19/2021 33968309 - 071821	Subscription Invoice	Paid	10-50-5867-20	Ref Books - Adult Serv	\$33.50
Totals for Naperville Sun:						<u>\$33.50</u>
Outsource Solutions Group, Inc.						

Lisle Library District Accounts Payable May 19, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount	
Outsource Solutions Group, Inc.	5/19/2021 58526	Cisco Firepower License Invoice	Paid	10-35-5763-00	Other Contr Srvcs-Tech Asst	\$225.75	
	5/19/2021 59362	Monthly Server Maintenance Invoice	Paid	10-35-5763-00	Other Contr Srvcs-Tech Asst	\$1,017.00	
Totals for Outsource Solutions Group, Inc.:						<u>\$1,242.75</u>	
OverDrive, Inc. OverDrive, Inc.	5/19/2021 110721186053	Advantage Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv	\$3,033.05	
	5/19/2021 1107CO21140887	Advantage Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv	\$3,049.94	
	5/19/2021 1107CP21208200	CPC Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv	\$929.67	
	5/19/2021 1107CO21217461	Advantage Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv	\$3,506.25	
	Totals for OverDrive, Inc.:						<u>\$10,518.91</u>
	RAILS RAILS	5/19/2021 7821	READsquared Invoice	Paid	10-50-5872-10	Dbascs - Professional	\$795.00
Will Savage Will Savage	5/19/2021 7871	John Sandford Event Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$29.88	
	Totals for RAILS:						<u>\$824.88</u>
	5/19/2021 043021	Board Game Invoice	Paid	10-50-5890-30	A-V Matls - Youth Serv	\$30.00	
	5/19/2021 041621	Crafts Invoice	Paid	10-60-5931-30	Programs - Youth	\$20.97	
5/19/2021 050121	MIG Club Invoice	Paid	10-60-5931-30	Programs - Youth	\$9.98		
Totals for Will Savage:						<u>\$60.95</u>	

Lisle Library District Accounts Payable May 19, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Scholastic Inc. Scholastic Inc.	5/19/2021 27330991	Scholastic Go Database Invoice	Paid	10-50-5873-30	Dbases - Youth Serv	\$4,614.00
Totals for Scholastic Inc.:						\$4,614.00
Toshiba Business Solutions, USA Toshiba Business Solutions, USA	5/19/2021 5500332	Usage Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$103.30
Totals for Toshiba Business Solutions, USA:						\$103.30
Verizon Verizon	5/19/2021 9878021134	Cellphone & Hotspots Invoice	Paid	10-20-5656-00 10-50-5895-40	Verizon A-V Matls - Adult Serv	\$104.00 \$196.78
Totals for Verizon:						\$300.78
Village of Lisle Village of Lisle	5/19/2021 360000395	Monthly ISP Fee Invoice	Paid	10-20-5650-00	Internet Service Provider	\$450.00
	5/19/2021 043021	Usage Invoice	Paid	10-20-5654-00	Utilities - Sewer & Water	\$77.83
Totals for Village of Lisle:						\$527.83

Lisle Library District Accounts Payable May 19, 2021

Account Summary

Account Number	Description	Net Amount
10-10-5621-10	Hosp. Ins. - Admin	\$3,989.13
10-10-5621-20	Hosp. Ins. - Adult Serv.	\$10,009.57
10-10-5621-30	Hosp. Ins. - YS	\$4,818.42
10-10-5621-50	Hosp. Ins. - Tech	\$3,271.26
10-10-5621-60	Hosp. Ins. - Circ	\$6,385.10
10-20-5650-00	Internet Service Provider	\$450.00
10-20-5654-00	Utilities - Sewer & Water	\$77.83
10-20-5655-00	Utilities - Electric	\$3,560.13
10-20-5656-00	Verizon	\$104.00
10-20-5662-00	Maint Contr. - Landscape Serv.	\$1,260.00
10-20-5664-00	Maint/Repairs-Non Contr. Work	\$483.23
10-25-5717-00	Processing Supplies	\$864.41
10-25-5718-00	Computer Supplies	\$174.00
10-25-5722-15	Safety Deposit Box Rental	\$100.00
10-35-5762-00	Other Contr Services - Admin	\$1,380.00
10-35-5763-00	Other Contr Svcs-Tech Asst	\$1,242.75
10-35-5765-10	Investment Agency Consultants	\$597.03
10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$1,141.61
10-50-5863-20	Literacy/ESL	\$188.00
10-50-5863-30	Books - Youth Serv	\$2,001.85
10-50-5864-10	Books - Non Fiction	\$2,291.49
10-50-5865-10	Books - Adult/Teen Fiction	\$3,305.48
10-50-5867-20	Ref Books - Adult Serv	\$402.21
10-50-5872-10	Dbases - Professional	\$795.00
10-50-5873-30	Dbases - Youth Serv	\$4,614.00
10-50-5890-30	A-V Matis - Youth Serv	\$1,253.94
10-50-5895-40	A-V Matis - Adult Serv	\$16,613.93
10-60-5931-10	Programs - Adult Services	\$1,419.88
10-60-5931-30	Programs - Youth	\$30.95
	GRAND TOTAL:	\$72,825.20

Lisle Library District Account Distribution Report by Number May 19, 2021

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
5/19/2021	10-10-5621-10, Hosp. Ins. - Admin 050121	Invoice	6406-007	LIMRiCC PHIP Health	LIMRiCC PHIP Health	Posted	5/19/2021	\$3,989.13	\$0.00
				<i>Totals for 10-10-5621-10, Hosp. Ins. - Admin:</i>					
								<u>\$3,989.13</u>	<u>\$0.00</u>
5/19/2021	10-10-5621-20, Hosp. Ins. - Adult Serv. 050121	Invoice	6406-009	LIMRiCC PHIP Health	LIMRiCC PHIP Health	Posted	5/19/2021	\$10,009.57	\$0.00
				<i>Totals for 10-10-5621-20, Hosp. Ins. - Adult Serv.:</i>					
								<u>\$10,009.57</u>	<u>\$0.00</u>
5/19/2021	10-10-5621-30, Hosp. Ins. - YS 050121	Invoice	6406-010	LIMRiCC PHIP Health	LIMRiCC PHIP Health	Posted	5/19/2021	\$4,818.42	\$0.00
				<i>Totals for 10-10-5621-30, Hosp. Ins. - YS:</i>					
								<u>\$4,818.42</u>	<u>\$0.00</u>
5/19/2021	10-10-5621-50, Hosp. Ins. - Tech 050121	Invoice	6406-011	LIMRiCC PHIP Health	LIMRiCC PHIP Health	Posted	5/19/2021	\$3,271.26	\$0.00
				<i>Totals for 10-10-5621-50, Hosp. Ins. - Tech:</i>					
								<u>\$3,271.26</u>	<u>\$0.00</u>
5/19/2021	10-10-5621-60, Hosp. Ins. - Circ 050121	Invoice	6406-012	LIMRiCC PHIP Health	LIMRiCC PHIP Health	Posted	5/19/2021	\$6,385.10	\$0.00
				<i>Totals for 10-10-5621-60, Hosp. Ins. - Circ:</i>					
								<u>\$6,385.10</u>	<u>\$0.00</u>
5/19/2021	10-20-5650-00, Internet Service Provider 3600000395	Invoice	6406-043	Village of Lisle	Village of Lisle-360000	Posted	5/19/2021	\$450.00	\$0.00
				<i>Totals for 10-20-5650-00, Internet Service Provider:</i>					
								<u>\$450.00</u>	<u>\$0.00</u>
5/19/2021	10-20-5654-00, Utilities - Sewer & Water 043021	Invoice	6406-061	Village of Lisle	Village of Lisle-04302	Posted	5/19/2021	\$77.83	\$0.00
				<i>Totals for 10-20-5654-00, Utilities - Sewer & Water:</i>					
								<u>\$77.83</u>	<u>\$0.00</u>
5/19/2021	10-20-5655-00, Utilities - Electric 042621	Invoice	6406-059	ComEd	ComEd-042621	Posted	5/19/2021	\$3,560.13	\$0.00
				<i>Totals for 10-20-5655-00, Utilities - Electric:</i>					
								<u>\$3,560.13</u>	<u>\$0.00</u>
5/19/2021	10-20-5656-00, Verizon 9878021134	Invoice	6406-078	Verizon	Verizon-9878021134	Posted	5/19/2021	\$104.00	\$0.00
				<i>Totals for 10-20-5656-00, Verizon:</i>					
								<u>\$104.00</u>	<u>\$0.00</u>
5/19/2021	10-20-5662-00, Maint Contr. - Landscape Serv. 9086	Invoice	6406-013	Bear Landscape Group	Bear Landscape Group-	Posted	5/19/2021	\$100.00	\$0.00
5/19/2021	8944	Invoice	6406-051	Bear Landscape Group	Bear Landscape Group-	Posted	5/19/2021	\$160.00	\$0.00
5/19/2021	8997	Invoice	6406-053	Bear Landscape Group	Bear Landscape Group-	Posted	5/19/2021	\$1,000.00	\$0.00
				<i>Totals for 10-20-5662-00, Maint Contr. - Landscape Serv.:</i>					
								<u>\$1,260.00</u>	<u>\$0.00</u>

Lisle Library District Account Distribution Report by Number May 19, 2021

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
10-20-5664-00, Maint/Repairs-Non Contr. Work									
5/19/2021	9279954	Invoice	6406-049	Monaco Mechanical Service, I	Monaco Mechanical S	Posted	5/19/2021	\$233.23	\$0.00
5/19/2021	050721	Invoice	6406-119	Montano's Landscaping & Nur	Montano's Landscapin	Posted	5/19/2021	\$250.00	\$0.00
									\$483.23
Totals for 10-20-5664-00, Maint/Repairs-Non Contr. Work: \$0.00									
10-25-5717-00, Processing Supplies									
5/19/2021	043021	Invoice	6406-017	Baker & Taylor (L5425632)	Baker & Taylor (L5425	Posted	5/19/2021	\$93.51	\$0.00
5/19/2021	043021	Invoice	6406-020	Baker & Taylor (L5543202)	Baker & Taylor (L5543	Posted	5/19/2021	\$72.96	\$0.00
5/19/2021	043021	Invoice	6406-023	Baker & Taylor (L4171582)	Baker & Taylor (L4171	Posted	5/19/2021	\$37.90	\$0.00
5/19/2021	043021	Invoice	6406-026	Baker & Taylor (L0334152)	Baker & Taylor (L0334	Posted	5/19/2021	\$42.39	\$0.00
5/19/2021	043021	Invoice	6406-029	Baker & Taylor (C5223433)	Baker & Taylor (C5223	Posted	5/19/2021	\$28.38	\$0.00
5/19/2021	043021	Invoice	6406-034	Baker & Taylor (C4053863)	Baker & Taylor (C4053	Posted	5/19/2021	\$1.29	\$0.00
5/19/2021	050321	Invoice	6406-065	Midwest Tape (7288)	Midwest Tape (7288)-	Posted	5/19/2021	\$364.35	\$0.00
5/19/2021	6944973	Invoice	6406-072	Demco, Inc.	Demco, Inc.-6944973	Posted	5/19/2021	\$56.71	\$0.00
5/19/2021	051921	Invoice	6406-112	Ingram Library Services	Ingram Library Service	Posted	5/19/2021	\$166.92	\$0.00
									\$864.41
Totals for 10-25-5717-00, Processing Supplies: \$0.00									
10-25-5718-00, Computer Supplies									
5/19/2021	9007747999	Invoice	6406-117	Konica Minolta Business Solut	Konica Minolta Busine	Posted	5/19/2021	\$174.00	\$0.00
									\$174.00
Totals for 10-25-5718-00, Computer Supplies: \$0.00									
10-25-5722-15, Safety Deposit Box Rental									
5/19/2021	991 - 2021	Invoice	6406-005	Lisle Savings Bank	Lisle Savings Bank-99	Posted	5/19/2021	\$100.00	\$0.00
									\$100.00
Totals for 10-25-5722-15, Safety Deposit Box Rental: \$0.00									
10-35-5762-00, Other Contr Services - Admin									
5/19/2021	FY22-58478	Invoice	6406-081	HR Source	HR Source-FY22-5847	Posted	5/19/2021	\$1,380.00	\$0.00
									\$1,380.00
Totals for 10-35-5762-00, Other Contr Services - Admin: \$0.00									
10-35-5763-00, Other Contr Svcs-Tech Asst									
5/19/2021	58526	Invoice	6406-113	Outsource Solutions Group, In	Outsource Solutions G	Posted	5/19/2021	\$225.75	\$0.00
5/19/2021	59362	Invoice	6406-115	Outsource Solutions Group, In	Outsource Solutions G	Posted	5/19/2021	\$1,017.00	\$0.00
									\$1,242.75
Totals for 10-35-5763-00, Other Contr Svcs-Tech Asst: \$0.00									
10-35-5765-10, Investment Agency Consultants									
5/19/2021	043021	Invoice	6406-076	Ehlers Investment Partners	Ehlers Investment Part	Posted	5/19/2021	\$597.03	\$0.00
									\$597.03
Totals for 10-35-5765-10, Investment Agency Consultants: \$0.00									
10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide									
5/19/2021	443144605	Invoice	6406-001	Konica Minolta Premier Financ	Konica Minolta Premie	Posted	5/19/2021	\$60.00	\$0.00

Lisle Library District Account Distribution Report by Number May 19, 2021

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
5/19/2021	272891443	Invoice	6406-003	Konica Minolta Business Solut	Konica Minolta Busine	Posted	5/19/2021	\$204.76	\$0.00
5/19/2021	5500332	Invoice	6406-035	Toshiba Business Solutions, US	Toshiba Business Solu	Posted	5/19/2021	\$103.30	\$0.00
5/19/2021	210369	Invoice	6406-055	Colley Elevator	Colley Elevator-21036	Posted	5/19/2021	\$370.00	\$0.00
5/19/2021	IN00358245	Invoice	6406-057	Chicago Metro Fire Prevention	Chicago Metro Fire Pr	Posted	5/19/2021	\$192.45	\$0.00
5/19/2021	442490470	Invoice	6406-121	Konica Minolta Premier Financ	Konica Minolta Premie	Posted	5/19/2021	\$211.10	\$0.00
10-50-5863-20, Literacy/ESL									
5/19/2021	051921	Invoice	6406-091	Elizabeth Claire, Inc.	Elizabeth Claire, Inc.-	Posted	5/19/2021	\$188.00	\$0.00
10-50-5863-30, Books - Youth Serv									
5/19/2021	043021	Invoice	6406-015	Baker & Taylor (L5425632)	Baker & Taylor (L5425	Posted	5/19/2021	\$1,488.92	\$0.00
5/19/2021	043021	Invoice	6406-032	Baker & Taylor (C4053863)	Baker & Taylor (C4053	Posted	5/19/2021	\$38.14	\$0.00
5/19/2021	CP195228	Invoice	6406-083	Children's Plus, Inc.	Children's Plus, Inc.-C	Posted	5/19/2021	\$474.79	\$0.00
10-50-5864-10, Books - Non Fiction									
5/19/2021	043021	Invoice	6406-024	Baker & Taylor (L0334152)	Baker & Taylor (L0334	Posted	5/19/2021	\$1,065.30	\$0.00
5/19/2021	043021	Invoice	6406-027	Baker & Taylor (C5223433)	Baker & Taylor (C5223	Posted	5/19/2021	\$354.33	\$0.00
5/19/2021	051921	Invoice	6406-111	Ingram Library Services	Ingram Library Service	Posted	5/19/2021	\$871.86	\$0.00
10-50-5865-10, Books - Adult/Teen Fiction									
5/19/2021	043021	Invoice	6406-018	Baker & Taylor (L5543202)	Baker & Taylor (L5543	Posted	5/19/2021	\$1,930.29	\$0.00
5/19/2021	051921	Invoice	6406-109	Ingram Library Services	Ingram Library Service	Posted	5/19/2021	\$1,375.19	\$0.00
10-50-5867-20, Ref Books - Adult Serv									
5/19/2021	043021	Invoice	6406-030	Baker & Taylor (C5223353)	Baker & Taylor (C5223	Posted	5/19/2021	\$11.19	\$0.00
5/19/2021	30102321-102721	Invoice	6406-085	Chicago Tribune	Chicago Tribune-30102	Posted	5/19/2021	\$357.52	\$0.00
5/19/2021	33968309 - 071821	Invoice	6406-107	Naperville Sun	Naperville Sun-339683	Posted	5/19/2021	\$33.50	\$0.00
10-50-5872-10, Dbases - Professional									
5/19/2021	7821	Invoice	6406-087	RAILS	RAILS-7821	Posted	5/19/2021	\$795.00	\$0.00
10-50-5873-30, Dbases - Youth Serv									
5/19/2021	27330991	Invoice	6406-074	Scholastic Inc.	Scholastic Inc.-273309	Posted	5/19/2021	\$4,614.00	\$0.00
Totals for 10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide:									\$1,141.61
Totals for 10-50-5863-20, Literacy/ESL:									\$188.00
Totals for 10-50-5863-30, Books - Youth Serv:									\$2,001.85
Totals for 10-50-5864-10, Books - Non Fiction:									\$2,291.49
Totals for 10-50-5865-10, Books - Adult/Teen Fiction:									\$3,305.48
Totals for 10-50-5867-20, Ref Books - Adult Serv:									\$402.21
Totals for 10-50-5872-10, Dbases - Professional:									\$795.00
Totals for 10-50-5873-30, Dbases - Youth Serv									\$4,614.00

Lisle Library District Account Distribution Report by Number May 19, 2021

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
10-50-5890-30, A-V Mattis - Youth Serv									
5/19/2021	80924	Invoice	6406-037	Library Ideas LLC	Library Ideas LLC-8092	Posted	5/19/2021	\$725.10	\$0.00
5/19/2021	80898	Invoice	6406-039	Library Ideas LLC	Library Ideas LLC-8089	Posted	5/19/2021	\$236.70	\$0.00
5/19/2021	043021	Invoice	6406-041	Will Savage	Will Savage-043021	Posted	5/19/2021	\$30.00	\$0.00
5/19/2021	050321	Invoice	6406-066	Midwest Tape (7291)	Midwest Tape (7291)-	Posted	5/19/2021	\$182.16	\$0.00
5/19/2021	050321	Invoice	6406-068	Midwest Tape (7290)	Midwest Tape (7290)-	Posted	5/19/2021	\$79.98	\$0.00
<i>Totals for 10-50-5890-30, Dbases - Youth Serv:</i>								\$4,614.00	\$0.00
10-50-5895-40, A-V Mattis - Adult Serv									
5/19/2021	043021	Invoice	6406-021	Baker & Taylor (L4171582)	Baker & Taylor (L4171	Posted	5/19/2021	\$207.19	\$0.00
5/19/2021	050321	Invoice	6406-063	Midwest Tape (7288)	Midwest Tape (7288)-	Posted	5/19/2021	\$1,561.55	\$0.00
5/19/2021	043021	Invoice	6406-070	Midwest Tape (8904)	Midwest Tape (8904)-	Posted	5/19/2021	\$121.96	\$0.00
5/19/2021	9878021134	Invoice	6406-080	Verizon	Verizon-9878021134	Posted	5/19/2021	\$196.78	\$0.00
5/19/2021	500378237	Invoice	6406-093	Midwest Tape	Midwest Tape-5003782	Posted	5/19/2021	\$3,752.54	\$0.00
5/19/2021	246527	Invoice	6406-095	Kanopy, Inc.	Kanopy, Inc.-246527	Posted	5/19/2021	\$255.00	\$0.00
5/19/2021	110721186053	Invoice	6406-099	OverDrive, Inc.	OverDrive, Inc.-110721	Posted	5/19/2021	\$3,033.05	\$0.00
5/19/2021	1107CO21140887	Invoice	6406-101	OverDrive, Inc.	OverDrive, Inc.-1107CO	Posted	5/19/2021	\$3,049.94	\$0.00
5/19/2021	1107CP21208200	Invoice	6406-103	OverDrive, Inc.	OverDrive, Inc.-1107CP	Posted	5/19/2021	\$929.67	\$0.00
5/19/2021	1107CO21217461	Invoice	6406-105	OverDrive, Inc.	OverDrive, Inc.-1107CO	Posted	5/19/2021	\$3,506.25	\$0.00
<i>Totals for 10-50-5895-40, A-V Mattis - Adult Serv:</i>								\$16,613.93	\$0.00
10-60-5931-10, Programs - Adult Services									
5/19/2021	7871	Invoice	6406-089	RAILS	RAILS-7871	Posted	5/19/2021	\$29.88	\$0.00
5/19/2021	9035	Invoice	6406-097	Midwest Antenna & Satellite I	Midwest Antenna & S	Posted	5/19/2021	\$1,390.00	\$0.00
<i>Totals for 10-60-5931-10, Programs - Adult Services:</i>								\$1,419.88	\$0.00
10-60-5931-30, Programs - Youth									
5/19/2021	041621	Invoice	6406-045	Will Savage	Will Savage-041621	Posted	5/19/2021	\$20.97	\$0.00
5/19/2021	050121	Invoice	6406-047	Will Savage	Will Savage-050121	Posted	5/19/2021	\$9.98	\$0.00
<i>Totals for 10-60-5931-30, Programs - Youth:</i>								\$30.95	\$0.00
Grand Totals:								\$72,825.20	\$0.00

**PRIOR MONTHS BILLS PAID BETWEEN April 2021 and May 2021
BOARD MEETINGS THAT NEED APPROVAL AT THIS TIME.**

Check #	Vendor	Amount
HSA	Salaries 4/15/2021	64466.63
HSA	Ill. Dept. of Revenue	4077.66
Auto W/D	Howard Simon & Associates	340.69
HSA	EFTPS/Electronic Tax Payment 4/15/2021	21282.01
	Fed Tax \$7947.70	
	FICA W/H \$6667.13	
	FICA Lib \$6667.18	
HSA	Salaries 4/30/2021	60832.98
HSA	Ill. Dept. of Revenue	3840.05
Auto W/D	Howard Simon & Associates	196.96
HSA	EFTPS/Electronic Tax Payment 4/30/2021	20052.80
	Fed Tax \$7474.57	
	FICA W/H \$6289.17	
	FICA Lib \$6289.06	
Wired	IMRF W/H \$7491.11	18951.71
	IMRF Lib. \$11460.60	
	Sub Total	194041.49
Check #	Vendor	Amount
4892	AFLAC (G6920)	241.50
4893	Amazon	2236.24
4894	Case Lots, Inc.	350.20
4895	Chicago Metro Fire Prevention	165.75
4896	Chicago Public Library	24.95
4897	Compact Disc Source	681.75
4898	Decatur Public Library	26.00
4899	Dell Marketing LP	4710.88
4900	Delta Dental - Risk	2049.36
4901	Demco, Inc.	789.92
4902	Eco Clean Maintenance	2852.00
4903	EnvisionWare, INC.	14730.60
4904	Fifth Third Bank	2425.21
4905	Frankfort Public Library District	31.00
4906	Gaylord Bros.	473.88
4907	Paul Hurt	45.85

Monthly Circulation Report - April 2021

	Checkouts	Renewals	Apr-21 TOTALS	YTD FY 19/20	YTD FY 20/21	YTD % Change
Adult Non-Print	2,942	3,334	6,276	79,393	67,142	-15.43%
Adult Print	4,865	3,739	8,604	89,332	84,781	-5.09%
Adult Total	7,807	7,073	14,880	168,725	151,923	-9.96%
YS Non-Print	639	1,130	1,769	22,233	16,300	-26.69%
YS Print	8,157	6,952	15,109	112,317	135,082	20.27%
Total YS	8,796	8,082	16,878	134,550	151,382	12.51%
Digital Media						
Overdrive	3,210		3,210	27,817	33,941	22.02%
hoopla	1,953		1,953	20,122	20,114	-0.04%
Overdrive Magazines **	110		110	3,745	3,747	0.05%
PressReader *	222		222	N/A	3,634	-
Kanopy *	234		234	N/A	1,141	-
Total Digital	5,729	0	5,729	51,684	62,577	21.08%
Subtotal Print + Non-Print/Digital	22,332	15,155	37,487	354,959	365,882	3.08%
Computer/Tech Sessions Logins	670		670	21,085	6,746	-68.01%
Database Usage/Unique Logins	3,315		3,315	26,485	30,824	16.38%
Wireless Use	257		257	11,937	3,029	-74.63%
ScannX sessions/jobs	145		145	6,864	1,732	-74.77%
Museum Adventure Passes	23		23	164	98	-40.24%
Total IT/Resource Sessions	4,410	0	4,410	66,535	42,429	-36.23%
Total Circulation	26,742	15,155	41,897	421,494	408,311	-3.13%
Literacy Software Usage Hours			0	731	0	-100.00%
Borrower Information	Apr. 2021 Total	YTD 19/20	YTD 20/21	YTD % Change		
New Library Cards Added	88	1,122	763	-32.00%		
Monthly Borrowers	2,284	28,404	21,711	-23.56%		
Total # Registered Borrowers	8,149	10,135	8,149	-19.60%		
InterLibrary Loans						** New stat April 2021 (formerly RB Digital). RB Digital merged with Overdrive.
Materials Sent	78	1,067	732	-31.40%		
Materials Received	289	3,375	3,070	-9.04%		
Polaris/Catalog Holds						
Holds Placed	3,806	25,203	46,168	83.18%		
Holds Checked Out	3,289	19,723	40,024	102.93%		* New statlines for September 2020.

**Lisle Library District
Program and Service Statistics - April 2021**

Library Event Statistics		Library Wide	Adult	Youth	TS/Circ	Literacy	TOTAL	YTD FY19/20	YTD FY20/21	% Change
Staff Facilitated Programs		11	39	0	0	0	50	1,059	346	-67.33%
Attendees		135	640	0	0	0	775	10,626	5,096	-52.04%
Computer/Technology Programs		1	0	0	0	0	1	68	6	-91.18%
Attendees		6	0	0	0	0	6	281	30	-89.32%
Performer/Speaker/Author		4	0	0	0	0	4	19	21	10.53%
Attendees		42	0	0	0	0	42	549	318	-42.08%
LLD Events (SumRd, RSG, NatLibWk, whole Lib event)		0					0	7	8	14.29%
Attendees		0					0	1,505	804	-46.58%
Total Number of Programs		0	39	0	0	0	55	1,153	381	-66.96%
Total Patrons Served by Programming		0	640	0	0	0	823	12,961	6,248	-51.79%
Reference Questions		1,782	980	910			3,672	55,441	44,372	-19.97%
Volunteer Hours		5.00	0.00				5.00	605.00	55.00	-90.91%
Outreach Service Statistics										
Outreach Visits		0	2	0	0	0	2	114	10	-91.23%
Patrons Served by Outreach Visits		0	75	0	0	0	75	6,752	500	-92.59%
Home Delivery Dates		2					2	18	22	22.22%
Patrons Served via Home Delivery		119					119	1,088	1,365	25.46%
Total Outreach Programs		2	2	0	0	0	4	132	32	-75.76%
Total Patrons Served with Outreach Services		119	75	0	0	0	194	7,840	1,865	-76.21%
CIVIC Facility Use										
Literacy/Tutoring Room Use (patron count)		0						703	0	-100.00%
Number of Outside Groups Using Meeting Space		0						211	0	-100.00%
Patrons Entering Building		6,704						125,691	64,933	-48.34%
Friend's Sponsored Programs		0						10	0	-100.00%
Attendees		0						630	0	-100.00%
Social Media Use										
Facebook (daily page consumption)		286						14,949	7,602	-49.15%
Twitter Followers		821						803	821	2.24%
Instagram Likes		591						9,199	6,996	-23.95%
Flickr Views		3,413						92,802	42,019	-54.72%
YouTube Views		4,400						5,691	30,100	428.91%
Total LLD App Downloads *		361						1,170	3,210	174.36%
Total LLD App Sessions **		1,791						3,461	18,772	442.39%

* "Downloads Stats" began in December 2019. ** "Sessions Stats" began in January 2020.

Area Comparison | Concept Design for LLD Capital Improvement Project

Chart A. depicts a concept plan area that shows a more balanced distribution of square footage between Youth Services (YS) and Adult Services (AS). Currently, when comparing YS and AS, YS has 57% less space than AS. In the new concept design, the departments have a more equitable distribution of space: YS = 5,950 sf and AS = 6,940 sf. This is accomplished by a more efficient arrangement of shelving and general space allocation (see Chart B./CCS notes below).

A.

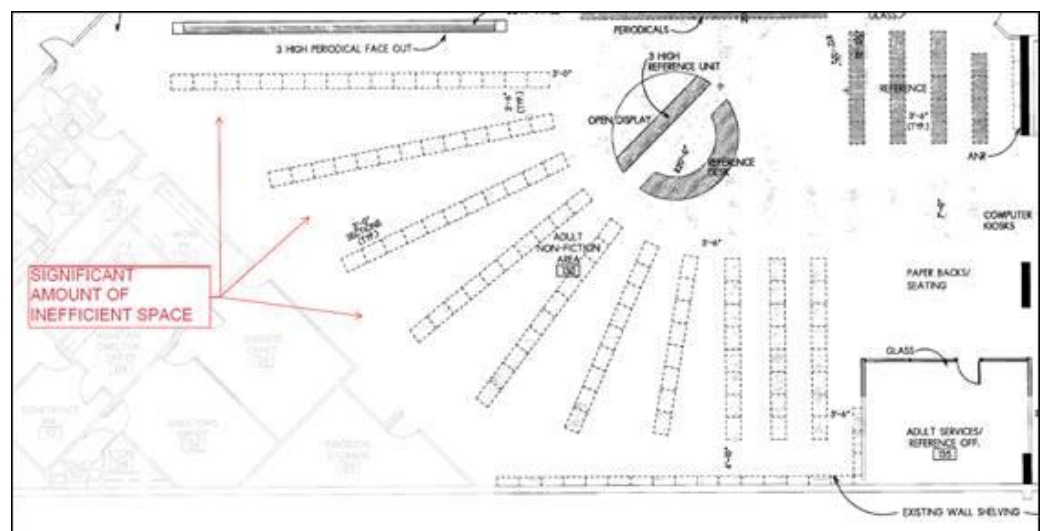
Concept Plan Area Comparison Chart			
Department	Sub-Department	Existing Building (SF ⁺)	North Main Entry Concept (SF ⁺)
PUBLIC AREAS	Youth Services	3,721	5,950
	Adult Services	8,640	6,940
	Teen **	310	460
	Meeting & Study Rooms	2,362	2,707
	General Balance of Public Spaces	2,910	2,432
	Subtotal: Public		17,943
SUPPORT AREAS	Department Workrooms and Admin Offices	4,728	4,940
	Receiving & Storage	2,203	2,203
	Mechanical Rooms	1,560	1,560
	Subtotal: Support		8,491
Total Net Area	(Public + Support Areas)	26,434	27,192
Unassigned Area	(Stairs, Elevators, Janitor Closets, Back of House Corridors, Wall Thicknesses, etc.)	6,361	5,853
Total Gross Area		32,795	33,045

* 'SF' is an abbreviation for square feet.
 ** The north main entry renovation concept will create a dedicated teen space. The existing building does not have a dedicated space but has approximately 310 square feet of teen collection area currently split between adult fiction and youth service stacks.

Square footage values provided by SNH; notes provided by CCS

B.

CCS: The 'adult services' and 'general balance of public space' allocations are shown to be reduced due to a more efficient layout in the concept plans. For example, the fan array of shelving in the existing adult services department is not efficient in terms of space usage.



C.

CCS: The North Main Entry Concept area allocations are based on the plans presented in the 4/21/2021 Board Meeting.

The area allocations will be refined in the Schematic Design and Design Development phases in coordination with the LLD Board and Staff input.

A point of focus for the next phases of design will be the allocation of space between youth services and adult services. There are opportunities in the North Main Entry Concept to adjust the allocation of space to find a balance between collection size and public service space.

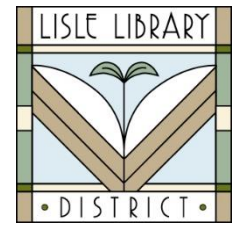
See the **red boxed** steps in the guideline schedule below, from the 4/21/2021 Board Packet, for reference of the time allocated to refining the design.

Master Project Schedule - Executive Summary										
# of working months:		1	2	3	4	5	6	7		
month		4/21	5/21	6/21	7/21	8/21	9/21	10/21	11/21	12/21
Pre-Design										
LLD Board Meeting - April <i>(Concept Budget and Design Report Presentation)</i>		★								
Existing Project Team Contract Review <i>(SNHA, CCS & PMA)</i>										
LLD to Procure Small Value Consultants <i>(Land Surveyor, Environ. Testing, Geotech)</i>										
LLD Board Meeting - May <i>(Contract Approvals - Proceed with Design & Bond)</i>			★							
Design Phase			6.25 months between Board Meetings							
Schematic Design <i>(Status Update @ June LLD Board Meeting)</i>				★						
LLD Board Meeting - July <i>(Proceed with DD & Debt Issuance)</i>					★					
Design Development (DD) <i>(Status Update @ August LLD Board Meeting)</i>						★				
LLD Board Meeting - Special September Meeting <i>(Proceed with CDs)</i>							★			
Construction Documentation (CD) <i>(Status Update @ October LLD Board Meeting)</i>								★		
LLD Board Meeting - November <i>(Proceed with Bid Release)</i>									★	

Schematic and Design Development Phases are projected to occur between May and September 2021

Note the guideline 4/21/2021 schedule is based on LLD Board approval to proceed with Schematic Design at the May 19, 2021 Board Meeting.

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: May 14, 2021



Community Awareness Initiative LLD Renovation/Facility Improvement Project

At the April 21st LLD Board of Trustees meeting, the Board confirmed interest in initiating more community engagement regarding the Library's renovation via a draft plan. This document shall outline some key objectives for the Board's consideration.

- A. Summarize concept design improvements:
 1. Right-sizing departments and creating efficiencies; increasing Youth Services area (echoing Adult Services sq. ft.), creating Teen area, adding study spaces, introducing automation to circulation functions
 2. Increasing accessibility: adding family restrooms, drive-up window service, south entrance elevator, nearby service desks at point of entry; centralized Circulation Desk
 3. Centralize entrances on north and south sides; clear entry identification, optimizes parking lot accessibility for patrons and emergency vehicles
 4. Enhanced technology; RFID, WiFi, increased electrical access points for patron devices
 5. Improved security and sightlines
 6. Outdoor program/reading area

- B. Use Villa Park PL flyer as a model for inclusions i.e.: show budget/financial impacts, highlight improvements and benefits.

- C. Determine modes of communication:
 1. *LLD Connections Newsletter*
 2. In-house flyers, posters
 3. Email and eBlasts
 4. LLD website; lislelibrary.org
 5. Social media posts; infographics, photos, videos
 6. Mailings; postcards or specialized brochure
 7. Meetings; Board, Focus Groups, Community at Large

- D. Outline methods/costs:
 1. Specialized 'Renovation' Newsletter and/or ½ sheet mailing to all residents. Printing costs range from \$1200-1800 subject to formatting/pages.
 2. Targeted satisfaction surveys about specific areas in Library
 3. Videos featuring areas in/around Library that will benefit from facility improvement project. Staff/Trustee input videos. Renovation progress videos.
 4. 'Open houses' with public. Three "milestone" meetings:
 - a. Concept Design and Budget (late May/early June)
 - b. Schematic Design – floor plans/exterior (July)
 - c. Finalized Design Development – interior/exterior (September)
 5. Connecting with stakeholders and intergovernmental group/leaders; surveying and inviting to open houses.

Most successful community awareness initiatives not only inform, but they *involve* their target audiences. The objectives outlined above aim to inform *and* involve District residents as the LLD advances a facility improvement project that will benefit the entire community.

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: May 14, 2021

Target audiences to consider: Seniors, Adults, Teens, Kids, Commuters, Home Delivery Patrons, Parents/Caregivers, Adults w/out Children, Public/Private/Home-Schoolers, Adult Students, Entrepreneurs/Businesses, English-language Learners, Patrons with Disabilities, Intergovernmental Agencies, New Residents, Homeowners/Renters, etc...

Sample questions for targeted satisfaction surveys:

Parents/Caregivers | Youth Services (YS) Department

1. Is having a family restroom in/near the YS Department essential? Y or N
2. Would the LLD benefit from having a place for Teens to congregate/study or is this not necessary in the facility? Y or N
3. Rate the ease of access from main entrance level to the current YS floor level
 - a. Very convenient
 - b. Acceptable
 - c. Inconvenient
4. If you've attended a Storytime, what would you change/improve regarding the program space? _____
5. Is there anything YS could provide that would encourage you to visit more often than you currently do? _____

Adults/Senior Citizens

1. Are the public equipment resources such as computers, scanners, self-check stations, and copiers conveniently located and easy to use? Y or N
If no, why?: _____
2. When visiting the facility, you mainly utilize (circle all that apply):
 - a. The collection: books, movies, games, magazines, etc
 - b. Technology: computers, scanners, copiers, WiFi, etc.
 - c. Program offerings
 - d. Study/reading space
 - e. Librarian assistance
 - f. Meeting space
 - g. Other _____
3. If you or a loved one have mobility challenges (use a cane/wheelchair/walker) or push a stroller, do any of the following scenarios ring true about accessing areas of the Library (circle all that apply):
 - a. All areas are easily accessible
 - b. It is difficult to reach important areas without barriers such as long walkways, stairs, narrow spaces, etc.
 - c. The restrooms are conveniently located throughout the facility and are properly sized
 - d. The restrooms are inconveniently located and should be more accommodating to those who have mobility challenges and/or caregiving needs
 - e. I look forward to the drive-up service window, it will be a convenient addition
 - f. I would not use a drive-up service window
4. Is there anything the LLD could provide that would encourage Adults/Seniors to visit more often? _____

Technology

1. Rate the ease of electronic access in and around the building; includes WiFi and electrical outlets for devices.
 - a. Very convenient
 - b. Acceptable
 - c. Inconvenient
2. Rate the self check-out stations?
 - a. Easy
 - b. Difficult
 - c. I don't use them
3. Are the online offerings such as database access and digital platform/streaming content convenient and adequate?
 - a. Yes
 - b. No
 - c. Okay, but _____
4. What would improve your technology experience at the LLD?

Access/Entrances/Exits

1. Do any of the following scenarios ring true about finding the Library's location and parking? (circle all that apply)
 - a. It is hard to find the Library in the community
 - b. There is no problem locating the Library
 - c. At first, I thought St. Joan of Arc Church was the Library and parked there
 - d. First visit, I couldn't find the front door
 - e. First visit, I didn't know where to park
 - f. Parking is convenient and wayfinding is clear
2. When you first enter the building, what is your impression of the entryway?
 - a. Warm, welcoming, and informative
 - b. Cold, confusing, and lacking information
 - c. Satisfactory
 - d. Okay, but could use _____
3. What would improve the parking lot experience at the Library?

4. What could the LLD do to improve its presence in the community?

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: May 17, 2021

MAY 2021 | DIRECTOR'S REPORT

LLD Board of Trustees – April 21
Bartelli – April 28
CCS/SNH – April 28
Swistak – May 3
CCS – May 11
Ehlers – May 11
Bartelli – May 12
CCS – May 12

Ritzman – May 12
Ritzman – May 13
Sikich – May 14
Ritzman – May 14
Lauterbach & Amen – May 14
Swistak – May 17
CCS – May 17

Conference calls/ZOOM/GOTO Meetings:

Since the onset of the COVID-19 pandemic, I've participated in weekly conference meetings with various groups. The weekly calls are outside of the numerous one-on-one phone calls with staff and other colleagues in our community.

- Intergovernmental Group
- LLD Dept. Directors/Staff
- Zone 1 Directors Group (local DuPage area)
- Zone 1+ Directors (DuPage+ libraries)
- RAILS
- Vice President Bartelli

FY21/22 Working Budget

The Draft FY21/22 LLD Working Budget is included within the May Board packet. This draft covers all expense and revenue categories. The Administrative staff have compiled this data and the LLD's financial advisors and other outsourced professionals have also reviewed the data and provided recommendations. There is an introductory coversheet that summarizes each expense/revenue category. In sum, the draft FY21/22 Working Budget shows a decrease from FY20/21 Working Budget by .49% when not including the 7.7 M capital improvement project.

New CDC Guidelines and LLD Operations

May 13, 2021

On Thursday, May 13th, the CDC issued new guidelines on mask-wearing. Because the LLD has stated via policy, physical signage, and digital posts that we are following CDC (and other local health) guidelines, the LLD has abided by stated recommendations. Since May 13th, the LLD continues to **recommend** that masks be worn in the building because we cannot verify the vaccination status of our patrons. We also serve children who are not yet eligible for vaccination, so we recommend mask wearing in the facility for their safety. The LLD has continued to use the acrylic barriers and keep all other protocols as of this report.

At this point in time, 90% of staff are vaccinated or half-way there (one shot).

May 17, 2021

As of May 17th, Governor Pritzker stated:

- “Getting vaccinated is the ultimate protection from COVID-19 and the quickest ticket back to normal life.”
- “With public health experts now saying fully vaccinated people can safely remove their masks in most settings, I’m pleased to follow the science and align Illinois’ policies with the CDC’s guidance. I also support the choice of individuals and businesses to continue to mask out of an abundance of caution as this pandemic isn’t over yet.”

Illinois.gov website:

- Governor JB Pritzker and the Illinois Department of Public Health have announced that Illinois will align state executive orders with the latest CDC guidance and rescind IDPH emergency rules enforcing masking and distance.
- The CDC continues to require masks for everyone in healthcare settings, in congregate settings and on transit. In addition, in line with CDC guidance, the Illinois State Board of Education and Illinois Department of Public Health require masks in schools. The Illinois Department of Children and Family Services requires masks in daycare.
- The Governor is issuing an updated executive order to remove the mask requirement for fully vaccinated people in most settings, and the Illinois Department of Public Health is rescinding emergency rules in the Control of Communicable Disease Code that enforce masking and distancing for vaccinated people in business settings. In line with CDC guidance, individuals who are unvaccinated should continue wearing masks in most settings and both vaccinated and unvaccinated individuals should continue to wear masks on public transportation, in congregate facilities, and in healthcare settings.

Recommended LLD Operations as of May 19, 2021

The following are staff recommendations that align with the decrease in COVID-19 cases, increase in vaccinations, and with the latest CDC guidelines regarding mask-wearing.

- The LLD will abide by current CDC and State recommendations for general Library use.
- The Youth Services (YS) Department will be a: **Kids Zone =’s Mask Zone**. Because children under 12 are not yet eligible for vaccinations, the LLD will strongly encourage that everyone visiting YS, wear a mask.
- The LLD will have signage, Library-wide, that recommends masks be worn because:
 - CHILDREN UNDER 12 ARE NOT YET ELIGIBLE FOR THE COVID-19 VACCINE
 - THERE ARE OTHER RESIDENTS WHO HAVE NOT YET BEEN VACCINATED
 - TO ENSURE THAT THE LIBRARY ENVIRONMENT FOR PATRONS & STAFF REMAINS A SAFE/HEALTHY PLACE
- LLD staff will continue to wear masks and utilize PPE equipment.
- The LLD shall open areas up for sectioned study/meeting on the Adult and Youth Services floors.
- Quarantining materials will cease after a transition period of one week.

- The LLD is planning for larger outdoor programming events.
- Utilization of Meeting Room “A” shall be authorized for small group meeting/programming.
- More public computer stations will become available.
- The LLD will no longer restrict visits to one-hour.
- Elevator use will return to normal use.
- The LLD will continue curbside pickup service.
- The LLD will continue to sanitize high traffic areas and utilize the acrylic barriers.

The above recommendations come via consultation with Department Directors, other Library Directors, and official State/Federal health guidelines. Of course, if case rates change or other health emergencies arise, the LLD’s operations will adjust as appropriate.

The LLD seeks Board consensus on the above changes to its general operations. The LLD would implement the above changes as soon as possible; in accordance with proper public notifications, furniture/room modifications, technological needs, etc.

Respectfully submitted,

Tatiana Weinstein

May 2021 Assistant Director Report

Meetings/Virtual Meetings

- Board Meeting – Apr 21
- Sebert – Apr 22
- Eco Clean – Apr 25
- Monaco – Apr 22, 23
- RAILS update – Apr 27
- IMRF webinar – May 4
- HR Source – May 5
- Ready Refresh – May 6
- Sikich – May 10
- Colley Elevator – May 11
- Monaco – May 11
- CMFP – May 11

Facility

May 11th, Chicago Metro Fire Prevention (CMFP) checked the fire alarms, sprinklers and back flow fire system water equipment in the Library. A Colley Elevator technician worked with CMFP workers to test the elevator fire systems.

In April, Monaco Mechanical performed the spring preventative maintenance on the HVAC system, changing filters and checking the air conditioning units and building automation system.

Traffic areas of the carpet were cleaned Sunday morning April 25th

IMRF rate webinar

May 4th The Illinois Municipal Retirement Fund (IMRF) held a webinar with member employers to review rate performance and the impact on year-end financial and actuarial data on IMRF, and the data's estimated impact on individual employers. IMRF Executive Director Brian Collins and Chief Financial Officer Mark Nannini led the meeting. IMRF had two successive years of better than average financial performance.

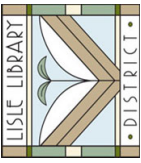
RAILS member update

RAILS member update was held April 27th. Greg McCormick from the Illinois State Library shared preliminary information on funding for Illinois Per Capita Grants, and accessibility grant topics. He also discussed further age clarification on the Cards for Kids project. Greg Pronevitz described the project management work he has done looking at innovation in delivery of shared physical materials. Cost, quality of service and automation was studied for interlibrary loaning. The focus was for continued high customer service satisfaction and to examine efficiencies such as universal bar code placement and automated sorters for the RAILS system.

POLARIS LLD updated the Polaris operating system on April 27th. Enhancements were improved accessibility through LEAP, Polaris access using a browser connection, cataloging and hold improvements, plus behind the scenes changes for mobile access.

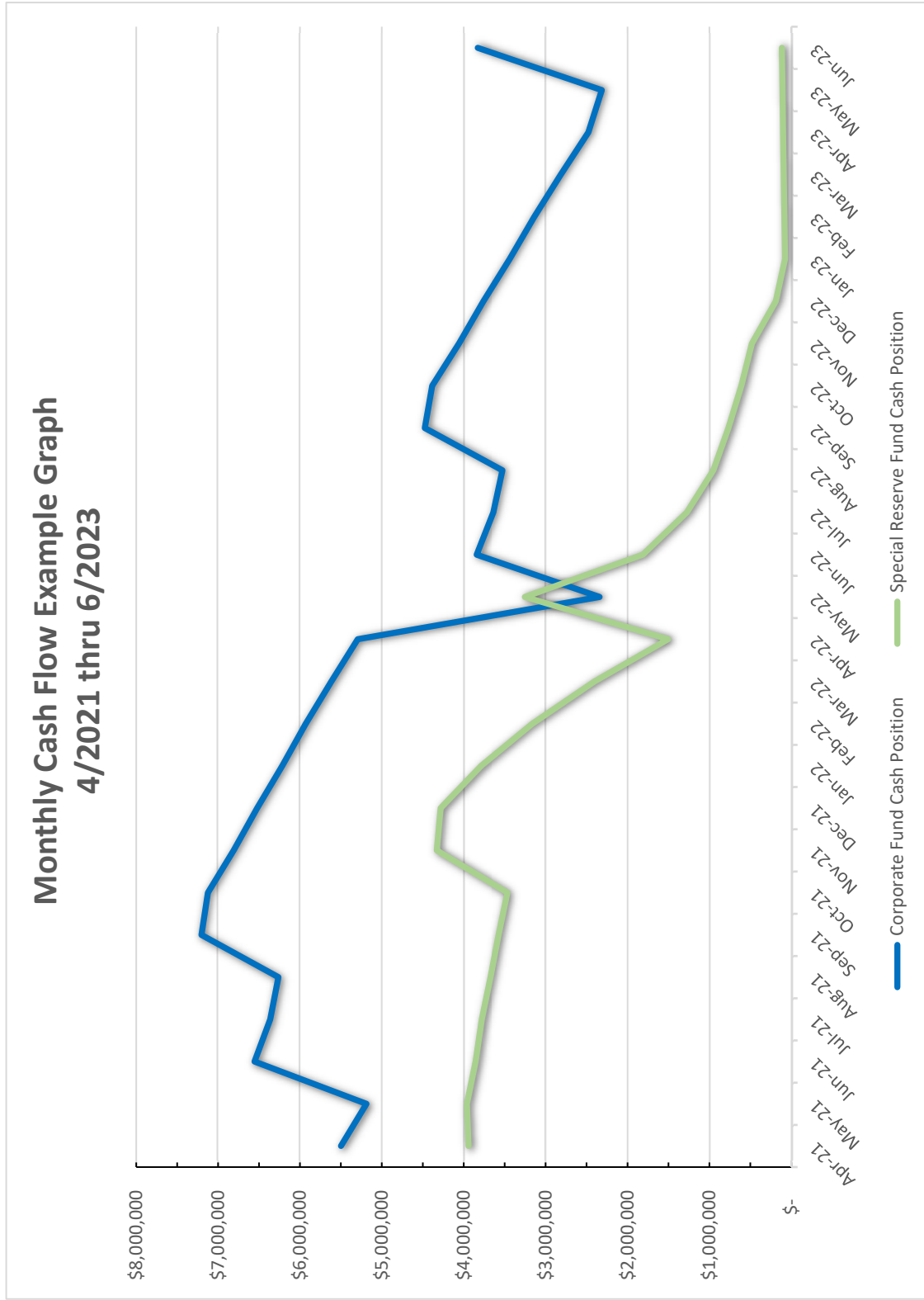
Beth McQuillan

Assistant Director



Monthly Cash Flow Example

Lisle Library District
Capital Improvement Project
5/14/2021



Lisle Library District

Financial Projection Model

Corporate Fund - Option 1A

Property Tax Collection Rate (1)
 Revenues - Non-Property Tax (Except G&D)
 Revenues - Grants and Donations
 Estimated Investment Earnings
 Expenditures - Employee Costs
 Expenditures - Non-salary (Except LM)
 Expenditures - Library Materials

99.50%
1.50%
0.50%
0.50%
1.65%
1.65%
1.00%

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FISCAL YEAR (06-30)	2017/2018		2018/2019		2019/2020		2020/2021		2021/2022		2022/2023		2023/2024		2024/2025		
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Proj. Actuals	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	
REVENUE																	
Property Taxes	\$ 4,381,147	\$ 3,908,498	\$ 3,961,076	\$ 3,961,076	\$ 3,757,253	\$ 3,826,556	\$ 3,839,922	\$ 3,839,922	\$ 3,839,922	\$ 3,839,922	\$ 3,839,922	\$ 3,839,922	\$ 3,839,922	\$ 3,839,922	\$ 3,839,922	\$ 3,839,922	\$ 3,912,682
TIF Taxes	-	-	34,509	34,509	33,052	33,548	34,051	34,051	34,051	34,051	34,051	34,051	34,051	34,051	34,051	34,051	34,562
Replacement Taxes	15,361	16,618	18,190	18,190	10,661	10,821	10,983	10,983	10,983	10,983	10,983	10,983	10,983	10,983	10,983	10,983	11,148
Charges for Services	47,842	43,236	19,417	19,417	8,521	8,649	8,779	8,779	8,779	8,779	8,779	8,779	8,779	8,779	8,779	8,779	9,044
Grants and Donations	26,325	85,189	35,630	35,630	35,630	35,808	35,987	35,987	35,808	35,987	35,987	36,167	36,167	36,167	36,167	36,348	36,348
Interest	21,295	420,289	152,003	152,003	28,000	22,695	9,128	9,128	22,695	9,128	1,813	1,748	1,748	1,748	1,748	1,748	1,748
TOTAL REVENUE (2)	\$ 4,491,969	\$ 4,173,831	\$ 4,220,825	\$ 4,220,825	\$ 3,820,847	\$ 3,924,818	\$ 3,931,846	\$ 3,931,846	\$ 3,868,117	\$ 3,924,818	\$ 3,931,846	\$ 3,931,846	\$ 3,931,846	\$ 3,931,846	\$ 3,931,846	\$ 3,931,846	\$ 4,005,532
EXPENDITURES																	
Public Library																	
Employee Costs	\$ 2,452,927	\$ 2,437,105	\$ 2,477,858	\$ 2,477,858	\$ 2,463,200	\$ 2,503,843	\$ 2,587,151	\$ 2,587,151	\$ 2,503,843	\$ 2,545,156	\$ 2,587,151	\$ 2,587,151	\$ 2,587,151	\$ 2,587,151	\$ 2,587,151	\$ 2,587,151	\$ 2,629,839
Building Costs (3)	181,892	238,812	228,250	228,250	238,210	200,000	206,654	206,654	200,000	203,300	206,654	206,654	206,654	206,654	206,654	206,654	210,064
Operating Costs	97,047	94,265	73,623	73,623	103,200	104,903	108,393	108,393	104,903	106,634	108,393	108,393	108,393	108,393	108,393	108,393	110,182
Insurance	23,366	27,656	30,711	30,711	38,600	39,237	40,542	40,542	39,237	39,884	40,542	40,542	40,542	40,542	40,542	40,542	41,211
Contractual Services	68,411	77,317	115,575	115,575	145,600	148,002	152,927	152,927	148,002	150,444	152,927	152,927	152,927	152,927	152,927	152,927	155,450
Personnel Development	17,314	25,388	18,478	18,478	10,500	10,673	10,849	10,849	10,673	10,849	11,028	11,210	11,210	11,210	11,210	11,210	11,210
Equipment	68,972	69,890	106,928	106,928	128,500	130,620	134,966	134,966	130,620	132,775	134,966	134,966	134,966	134,966	134,966	137,193	137,193
Programs	43,130	43,904	33,315	33,315	27,000	27,446	28,359	28,359	27,446	27,898	28,359	28,359	28,359	28,359	28,359	28,359	28,827
Restricted (4)	22,131	35,358	35,630	35,630	35,630	36,218	37,423	37,423	36,218	36,815	37,423	37,423	37,423	37,423	37,423	37,423	38,040
Contingency	1,296	16,260	17,850	17,850	-	15,000	15,248	15,248	15,000	15,248	15,499	15,499	15,499	15,499	15,499	15,755	15,755
Library Materials	559,083	568,883	545,159	545,159	560,050	565,651	577,020	577,020	565,651	571,307	577,020	577,020	577,020	577,020	577,020	582,790	582,790
TOTAL EXPENDITURES	\$ 3,535,569	\$ 3,634,839	\$ 3,683,377	\$ 3,683,377	\$ 3,750,490	\$ 3,781,592	\$ 3,840,312	\$ 3,840,312	\$ 3,781,592	\$ 3,840,312	\$ 3,840,312	\$ 3,840,312	\$ 3,840,312	\$ 3,840,312	\$ 3,840,312	\$ 3,840,312	\$ 3,960,562
REVENUE OVER (UNDER) EXPENDITURES	\$ 956,400	\$ 538,992	\$ 537,448	\$ 537,448	\$ 70,357	\$ 86,525	\$ 84,506	\$ 84,506	\$ 86,525	\$ 84,506	\$ 84,506	\$ 84,506	\$ 84,506	\$ 84,506	\$ 84,506	\$ 84,506	\$ 44,969
OTHER SOURCES/(USES) OF FUNDS																	
Transfers to Special Reserve Fund	\$ (349,379)	\$ (300,000)	\$ (300,007)	\$ (300,007)	\$ (300,000)	\$ -	\$ (97,000)	\$ (97,000)	\$ -	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)
Transfers to IMRF	(200,000)	(50,000)	(50,000)	(50,000)	-	(2,800,000)	-	-	(2,800,000)	-	-	-	-	-	-	-	-
Contribution to Renovation Project (5)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL OTHER SOURCE/(USES) OF FUNDS	\$ (549,379)	\$ (350,000)	\$ (350,007)	\$ (350,007)	\$ (300,000)	\$ (2,800,000)	\$ (97,000)	\$ (97,000)	\$ (2,800,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)	\$ (97,000)
NET CHANGE IN FUND BALANCE	\$ 407,021	\$ 188,992	\$ 187,441	\$ 187,441	\$ (229,643)	\$ (2,713,475)	\$ (12,494)	\$ (12,494)	\$ (2,713,475)	\$ (12,494)	\$ (12,494)	\$ (12,494)	\$ (12,494)	\$ (12,494)	\$ (12,494)	\$ (12,494)	\$ (52,031)
ENDING FUND BALANCE	\$ 4,392,231	\$ 4,581,223	\$ 4,768,665	\$ 4,768,665	\$ 4,539,022	\$ 1,825,547	\$ 1,813,053	\$ 1,813,053	\$ 1,825,547	\$ 1,813,053	\$ 1,747,935	\$ 1,747,935	\$ 1,747,935	\$ 1,747,935	\$ 1,747,935	\$ 1,695,905	\$ 1,695,905
Fund Balance as a Percent of Annual Expenditures	124.23%	126.04%	129.46%	129.46%	121.02%	48.27%	47.21%	47.21%	48.27%	47.21%	44.82%	44.82%	44.82%	44.82%	44.82%	44.82%	42.82%

Footnotes:
 (1) Past five years of property tax collections averaged 99.83%
 (2) FY 2018/2019 Revenue from Actuals differs from Audit by approximately \$59,000, due to realized gains in Unrealized Gains account.
 (3) Assumes Building Costs expenditures are reduced beginning in FY 2021/2022 as a result of efficiencies generated from the renovation project
 (4) Restricted expenditures for FY 2017/2018 through FY 2019/2020 include transfers to IMRF, which have been re-categorized as Other Uses.
 (5) Assumes \$2.8 million from the Corporate Fund (CF) is allocated to the renovation project in FY 2021/2022



Lisle Library District

Financial Projection Model

Special Reserve Fund - Option 1A

Special Reserve Fund Estimated Investment Earnings Expenditures - Capital Maintenance	2017/2018		2018/2019		2019/2020		2020/2021		2021/2022		2022/2023		2023/2024		2024/2025	
	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Proj. Actuals	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
REVENUE																
Interest Income	\$ 19,586	\$ 57,527	\$ 46,914	\$ 31,000	\$ 19,844	\$ 5,368	\$ 97	\$ 116								
TOTAL REVENUE	\$ 19,586	\$ 57,527	\$ 46,914	\$ 31,000	\$ 19,844	\$ 5,368	\$ 97	\$ 116								
EXPENDITURES																
Renovations (1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
Consulting and Contingency (2)	26,647	8,608	278,218	160,000	15,000	15,000	15,000	15,000								
TOTAL EXPENDITURES	\$ 26,647	\$ 8,608	\$ 278,218	\$ 160,000	\$ 3,915,000	\$ 1,015,000	\$ 15,000	\$ 15,000								
OTHER FINANCING SOURCE / (USES)																
Transfers In/(Out)	\$ 300,000	\$ 300,000	\$ 720,900	\$ 300,000	\$ -	\$ 97,000	\$ 97,000	\$ 97,000								
Bond Proceeds (3)	-	-	-	-	-	-	-	-								
Debt Service Payments (4)	-	-	-	-	-	(63,543)	(63,543)	(63,543)								
TOTAL OTHER FINANCING SOURCES / (USES)	\$ 300,000	\$ 300,000	\$ 720,900	\$ 300,000	\$ 1,000,000	\$ 33,457	\$ 33,457	\$ 33,457								
REVENUE OVER (UNDER) EXPENDITURES (5)	\$ 292,939	\$ 348,919	\$ 489,596	\$ 171,000	\$ (2,895,156)	\$ (976,175)	\$ 18,555	\$ 18,573								
ENDING FUND BALANCE	\$ 2,959,240	\$ 3,308,159	\$ 3,797,755	\$ 3,968,755	\$ 1,073,599	\$ 97,424	\$ 115,979	\$ 134,552								

Footnotes:
 (1) Assumes \$3,900,000 from Special Reserve Fund (SRF) fund balance and \$1,000,000 from bond proceeds are spent in FY 2022 and 2023, respectively
 (2) Assumes \$15,000 per year for contingency costs moving forward; assumption is conservative, and therefore, no growth is assumed
 (3) Assumes bond issue generates net proceeds of \$1,000,000
 (4) Debt service payments reflect estimated payments assuming 20-year debt certificates and interest rates as of February 9, 2021
 (5) Annual surplus of approximately \$18,500 targeted to replenish Special Reserve Fund



Lisle Library District
Salary Scale
Effective: July 1, 2021

Pay Grade	FLSA	Job Title	Minimum	Maximum	Minimum	Maximum
			2020 - 2021		2021 - 2022	
14	E	Library Director	\$96,525	\$144,768	\$98,456	\$147,654
			\$49.50	\$74.24	\$50.49	\$75.72
12	E	Assistant Director	\$74,529	\$111,794	\$76,011	\$114,036
			\$38.22	\$57.33	\$38.98	\$58.48
11	E	Department Directors	\$65,501	\$98,241	\$66,807	\$100,211
	E	IT Manager	\$33.59	\$50.38	\$34.26	\$51.39
9	E	Assistant Director of Adult Services	\$50,622	\$75,855	\$51,636	\$77,376
	E	Assistant Director of Youth Services	\$25.96	\$38.90	\$26.48	\$39.68
8	E	Assistant Director of Circulation	\$44,441	\$66,651	\$45,338	\$67,977
	NE	Librarian	\$22.79	\$34.18	\$23.25	\$34.86
7	NE	Administrative/IT Asst, Amin Office Coordinator	\$39,039	\$58,578	\$39,819	\$59,748
			\$20.02	\$30.04	\$20.42	\$30.64
6	NE	Library Paraprofessional	\$34,320	\$51,461	\$35,003	\$52,494
	NE	Graphics & Video Specialist	\$17.60	\$26.39	\$17.95	\$26.92
4	NE	Library Associate	\$26,501	\$39,741	\$27,027	\$40,541
	NE	Facilities and Security Monitor	\$13.59	\$20.38	\$13.86	\$20.79
1	NE	Library Page	\$21,450	\$29,757	\$23,400	\$30,362
			\$11.00	\$15.26	\$12.00	\$15.57



For Release: Tuesday, April 13, 2021

21-615-CHI

MIDWEST INFORMATION OFFICE: Chicago, Ill.

Technical information: (312) 353-1880 BLSInfoChicago@bls.gov www.bls.gov/regions/midwest

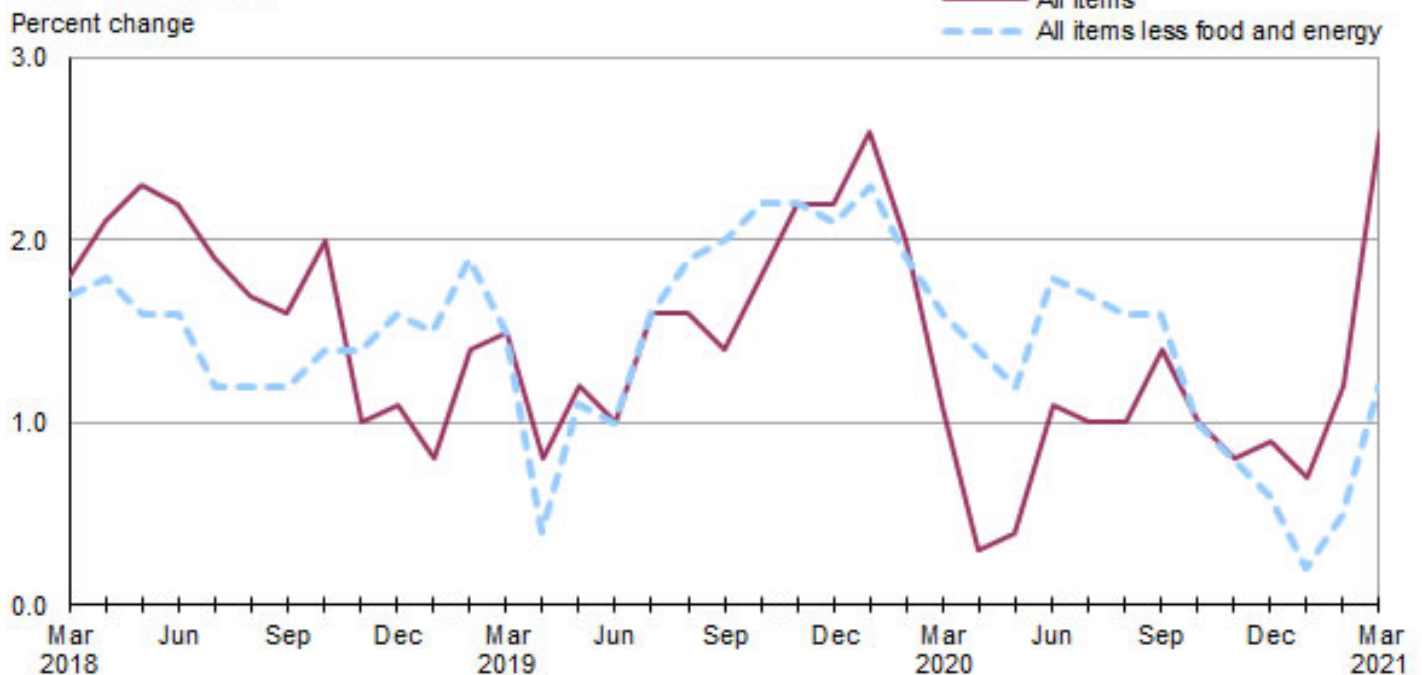
Media contact: (312) 353-1138

Consumer Price Index, Chicago-Naperville-Elgin — March 2021
Area prices were up 0.6 percent over the past month, up 2.6 percent from a year ago

Prices in the Chicago-Naperville-Elgin area, as measured by the Consumer Price Index for All Urban Consumers (CPI-U), advanced 0.6 percent in March, the U.S. Bureau of Labor Statistics reported today. Regional Commissioner Jason Palmer noted that the food index decreased 0.1 percent, and the energy index rose 8.1 percent in March. The all items less food and energy index increased 0.2 percent in March. Among the indexes within the all items less food and energy category, prices were higher for new and used motor vehicles and household furnishings and operations. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect seasonal influences.)

Over the last 12 months, the CPI-U increased 2.6 percent. (See [chart 1](#) and [table A](#).) Energy prices increased 16.3 percent, largely the result of an increase in the price of gasoline. The index for all items less food and energy rose 1.2 percent over the year. Food prices advanced 4.9 percent. (See [table 1](#).)

Chart 1. Over-the-year percent change in CPI-U, Chicago-Naperville-Elgin, IL-IN-WI, March 2018–March 2021



Source: U.S. Bureau of Labor Statistics.

Food

Food prices were down 0.1 percent for March. Prices for food at home (groceries) were up 0.8 percent, and prices for food away from home (restaurant, cafeteria, and vending purchases) declined 1.3 percent for the same period. Within the food at home group, indexes were lower in March for processed fish and seafood along with candy and chewing gum. In contrast, the indexes for fresh fish and seafood, and chicken were higher.

Over the year, food prices increased 4.9 percent. Prices for food at home rose 3.6 percent since a year ago, and prices for food away from home were up 6.6 percent.

Energy

The energy index rose 8.1 percent over the month. The increase was mainly due to higher gasoline prices (11.3 percent). Prices for utility (piped) gas service advanced 5.2 percent, and electricity prices increased 4.8 percent for the same period.

Energy prices jumped 16.3 percent over the year, largely due to higher gasoline prices (25.4 percent). Prices paid for utility (piped) gas service increased 15.7 percent, and electricity prices increased 4.1 percent during the past year.

All items less food and energy

The index for all items less food and energy was up 0.2 percent in March. Higher prices for new and used motor vehicles (1.8 percent) and household furnishings and operations (1.9 percent) were partially offset by lower prices for recreation (-0.7 percent).

Over the year, the index for all items less food and energy rose 1.2 percent. Components contributing to the increase included shelter (1.5 percent) and new and used motor vehicles (5.1 percent).

Table A. Chicago-Naperville-Elgin, IL-IN-WI, CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2017		2018		2019		2020		2021	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January.....	0.7	1.8	0.8	1.8	0.6	0.8	0.9	2.6	0.7	0.7
February.....	0.1	2.2	0.0	1.6	0.6	1.4	0.0	2.0	0.6	1.2
March.....	-0.1	2.0	0.0	1.8	0.1	1.5	-0.7	1.1	0.6	2.6
April.....	0.4	1.7	0.7	2.1	-0.1	0.8	-0.9	0.3		
May.....	0.2	1.8	0.4	2.3	0.8	1.2	1.0	0.4		
June.....	0.0	1.3	-0.2	2.2	-0.4	1.0	0.3	1.1		
July.....	0.0	2.2	-0.3	1.9	0.3	1.6	0.2	1.0		
August.....	0.3	2.3	0.1	1.7	0.2	1.6	0.1	1.0		
September.....	0.4	2.1	0.4	1.6	0.2	1.4	0.6	1.4		
October.....	-0.4	1.6	0.0	2.0	0.3	1.8	-0.1	1.0		
November.....	0.4	1.8	-0.6	1.0	-0.2	2.2	-0.4	0.8		
December.....	-0.4	1.7	-0.3	1.1	-0.2	2.2	-0.2	0.9		

The April 2021 Consumer Price Index for the Chicago-Naperville-Elgin area is scheduled to be released on Wednesday, May 12, 2021.

Coronavirus (COVID-19) Pandemic Impact on March 2021 Consumer Price Index Data

Data collection by personal visit for the Consumer Price Index (CPI) program has been suspended since March 16, 2020. When possible, data normally collected by personal visit were collected either online or by phone. Additionally, data collection in March was affected by the temporary closing or limited operations of certain types of establishments. These factors resulted in an increase in the number of prices considered temporarily unavailable and imputed.

While the CPI program attempted to collect as much data as possible, many indexes are based on smaller amounts of collected prices than usual, and a small number of indexes that are normally published were not published this month. Additional information is available at www.bls.gov/covid19/effects-of-covid-19-pandemic-on-consumer-price-index.htm.

Technical Note

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 93 percent of the total U.S. population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers approximately 29 percent of the total U.S. population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 6,000 housing units and approximately 22,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date; for most of the CPI-U the reference base is 1982-84 equals 100. An increase of 7 percent from the reference base, for example, is shown as 107.000. Alternatively, that relationship can also be expressed as the price of a base period market basket of goods and services rising from \$100 to \$107. For further details see the CPI home page on the Internet at www.bls.gov/cpi and the CPI section of the BLS Handbook of Methods available on the internet at www.bls.gov/opub/hom/cpi/.

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The **Chicago-Naperville-Elgin, IL-IN-WI, Core Based Statistical Area** covered in this release is comprised of Cook, DeKalb, DuPage, Grundy, Kane, Kendall, Lake, McHenry, and Will Counties in Illinois; Jasper, Lake, Newton, and Porter Counties in Indiana; and Kenosha County in Wisconsin.

Information in this release will be made available to individuals with sensory impairments upon request. Voice phone: (202) 691-5200; Federal Relay Service: (800) 877-8339.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods Chicago-Naperville-Elgin, IL-IN-WI (1982-84=100 unless otherwise noted)

Item and Group	Indexes			Percent change from-		
	Jan. 2021	Feb. 2021	Mar. 2021	Mar. 2020	Jan. 2021	Feb. 2021
Expenditure category						
All items.....	246.008	247.387	248.984	2.6	1.2	0.6
All items (1967=100).....	734.970	739.089	743.860	-	-	-
Food and beverages.....	268.085	269.599	269.122	4.9	0.4	-0.2
Food.....	267.960	269.334	269.011	4.9	0.4	-0.1
Food at home.....	249.411	247.034	249.130	3.6	-0.1	0.8
Cereals and bakery products.....	280.160	283.585	280.212	4.4	0.0	-1.2
Meats, poultry, fish and eggs.....	264.775	262.222	270.461	6.3	2.1	3.1
Dairy and related products.....	229.751	228.352	224.547	2.8	-2.3	-1.7
Fruits and vegetables.....	322.852	307.816	315.041	1.8	-2.4	2.3
Nonalcoholic beverages and beverage materials(1).....	208.695	212.581	208.186	1.6	-0.2	-2.1
Other food at home.....	199.599	198.055	200.363	3.6	0.4	1.2
Food away from home.....	288.005	294.649	290.915	6.6	1.0	-1.3
Alcoholic beverages.....	268.235	271.539	269.074	4.2	0.3	-0.9
Housing.....	260.496	261.111	262.721	2.3	0.9	0.6
Shelter.....	332.383	332.520	332.735	1.5	0.1	0.1
Rent of primary residence(2).....	354.330	355.015	354.530	2.0	0.1	-0.1
Owners' equiv. rent of residences(2)(3).....	343.037	343.187	343.264	2.0	0.1	0.0
Owners' equiv. rent of primary residence(2)(3).....	343.037	343.187	343.264	2.0	0.1	0.0
Fuels and utilities.....	209.982	211.752	219.721	6.5	4.6	3.8
Household energy.....	161.535	163.304	171.438	8.4	6.1	5.0
Energy services(2).....	164.791	166.578	174.913	8.4	6.1	5.0
Electricity(2).....	160.875	162.441	170.315	4.1	5.9	4.8
Utility (piped) gas service(2).....	157.124	159.093	167.434	15.7	6.6	5.2
Household furnishings and operations.....	89.537	90.626	92.382	4.1	3.2	1.9
Apparel.....	81.311	82.551	83.350	-1.5	2.5	1.0
Transportation.....	180.646	183.848	189.653	6.5	5.0	3.2
Private transportation.....	181.898	185.258	192.062	7.6	5.6	3.7
New and used motor vehicles(4).....	98.780	99.255	100.995	5.1	2.2	1.8
New vehicles(1).....	178.438	178.926	180.384	4.7	1.1	0.8
Used cars and trucks(1).....	287.743	288.278	295.243	9.3	2.6	2.4
Motor fuel.....	218.179	234.916	261.431	25.2	19.8	11.3
Gasoline (all types).....	215.937	232.627	258.891	25.4	19.9	11.3
Gasoline, unleaded regular(5).....	207.432	223.654	249.810	26.1	20.4	11.7
Gasoline, unleaded midgrade(5)(6).....	240.008	260.261	283.516	22.8	18.1	8.9
Gasoline, unleaded premium(5).....	243.622	258.655	278.755	18.4	14.4	7.8
Motor vehicle insurance(1).....	508.159	502.996	504.085	-7.6	-0.8	0.2
Medical care.....	536.511	533.523	533.409	0.2	-0.6	0.0
Recreation(4).....	114.161	117.597	116.734	3.3	2.3	-0.7
Education and communication(4).....	141.344	141.553	141.645	-0.8	0.2	0.1
Tuition, other school fees, and childcare(1) ...	1,220.439	1,221.704	1,221.704	1.0	0.1	0.0
Other goods and services.....	405.674	403.580	403.499	-1.7	-0.5	0.0
Commodity and service group						
All items.....	246.008	247.387	248.984	2.6	1.2	0.6
Commodities.....	170.924	172.650	174.843	4.9	2.3	1.3
Commodities less food and beverages.....	124.351	126.039	129.053	4.8	3.8	2.4
Nondurables less food and beverages.....	163.620	167.029	172.549	5.2	5.5	3.3
Durables.....	87.173	87.625	88.780	4.4	1.8	1.3
Services.....	317.316	318.245	319.107	1.3	0.6	0.3

Note: See footnotes at end of table.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods Chicago-Naperville-Elgin, IL-IN-WI (1982-84=100 unless otherwise noted) - Continued

Item and Group	Indexes			Percent change from-		
	Jan. 2021	Feb. 2021	Mar. 2021	Mar. 2020	Jan. 2021	Feb. 2021
Special aggregate indexes						
All items less medical care	233.519	235.110	236.795	2.9	1.4	0.7
All items less shelter	216.779	218.563	220.612	3.2	1.8	0.9
Commodities less food	129.218	130.963	133.865	4.8	3.6	2.2
Nondurables	215.401	217.950	220.682	5.0	2.5	1.3
Nondurables less food.....	170.304	173.715	178.769	5.1	5.0	2.9
Services less rent of shelter(3).....	317.361	319.193	320.796	1.1	1.1	0.5
Services less medical care services.....	300.080	301.338	302.282	1.3	0.7	0.3
Energy	183.197	190.938	206.370	16.3	12.6	8.1
All items less energy	253.936	254.777	255.190	1.8	0.5	0.2
All items less food and energy	252.275	253.022	253.570	1.2	0.5	0.2

Footnotes

(1) Index on a December 1977=100 base.

(2) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.

(3) Index on a December 1982=100 base.

(4) Indexes on a December 1997=100 base.

(5) Special index based on a substantially smaller sample.

(6) Index on a December 1993=100 base.

- Data not available.

Note: Index applies to a month as a whole, not to any specific date. Data not seasonally adjusted.

May 2021 | Comparative, RAILS Ads for Library positions

Librarians

Programming and Outreach Librarian: Teen Services

DuPage County

Salary: The salary is \$46,090 - \$48,400 depending on experience. Benefits included.

Children's Librarian

Lake County

Salary: \$45,900 annually with full benefits

Collection Development Librarian

Cook County

Salary: \$47,192 per year

Paraprofessional

Adult Services Paraprofessional

Cook County

Salary: \$22.42 per hour

Info Services

Cook County

Salary: \$18.15 to \$21.35/hour depending on qualifications

Copy Cataloger Collection and Bibliographic Services

Cook County

Salary: \$19.09 per hour

Adult Services Assistant

Cook County

Salary: Hourly rate of \$16.36 - \$19.75 depending on qualifications.

Associate

Library Associate

McHenry County

Salary: Starts at \$17.75/hour depending on qualifications and experience

Circulation Clerk

Cook County

Salary: \$12.07-\$14.58 DOQ

Tech Center Associate

DuPage County

Salary: Starts \$13.87/hr

Youth Services Reference Associate

Lake County

Salary: \$17.58/hour with benefits

To: LLD Board of Trustees
From: Tatiana Weinstein, LLD Director
Date: May 14, 2021

2021/2022 DRAFT LLD WORKING BUDGET

The Draft 21/22 LLD Working Budget covers all expense and revenue categories. The Administrative staff have compiled this data. The LLD's financial advisors and other outsourced professionals have also reviewed this data and provided recommendations. The following spreadsheets show a 'projected actual' column for the remainder of this fiscal year and show updated recorded actuals through April 2021.

EXPENSE CATEGORIES

EMPLOYEE

Salaries and health care benefits represent the largest budgeted (and actual) expenditure in the Corporate Fund (62% of actual expenditures in FY19/20). The LLD currently employs 52 staff, half of which qualify for health insurance. Total employee costs include performance increases and the minimum wage adjustment (aligned with the State target for 2025).

For FY21/22, the LLD shows a .86% decrease in budgeted expenditures for salaries, health care, and unemployment costs. This decrease is primarily due to staff restructuring and that the LLD switched health care providers per our health insurance pool (January 2021). There was also a reduction in pension costs due to the LLD being well funded and IMRF having better than expected investment returns. Information for the budgeted costs came via representatives from IMRF and LIMRICC.

SUMMARY: Total budgeted employee costs show a decrease of 2.55%.

BUILDING

Building costs include all utilities, maintenance contracts such as landscaping/HVAC, and non-contractual building repair work. The decrease is due to anticipated savings with upcoming facility improvement project.

SUMMARY: Total budgeted building costs show a decrease of 4.34%

OPERATING

Operating costs include postage, printing, banking fees, and processing. This category will show an increase primarily due to banking fees due to the new license plate renewal program/credit card use.

SUMMARY: Total budgeted operating costs show an increase of 2.83%

INSURANCE

Insurance costs include bonding, property damage, and workers compensation. This category will show an increase per the recommendation of the LLD's risk agency, LIRA. Please note that comparisons with audited actuals (FY19/20) and projected unaudited actuals account for the discrepancy in line item totals (calendar year vs fiscal year).

SUMMARY: Total budgeted insurance costs show an increase of 32.97%

CONTRACTUAL

Contractual costs include attorney fees, audit costs, investment agency fees, outsourced IT services and payroll charges. There are anticipated increases associated with upgrading the LLD website, ongoing IT enhancements, and outsourced hours to implement new financial software.

SUMMARY: Total budgeted contractual costs show an increase of 9.60%

PERSONNEL DEVELOPMENT

Personnel Development costs include staff and Trustee dues, conference attendance, and training. The proposed budgeted costs align with actual expenditures from prior years.

SUMMARY: Total budgeted personnel development costs shows a decrease of 7.49%

To: LLD Board of Trustees
From: Tatiana Weinstein, LLD Director
Date: May 14, 2021

EQUIPMENT

Equipment costs include the Polaris database, technology purchases, minor facility fixtures/gear, and minor repairs.

SUMMARY: Total budgeted equipment costs show a minor increase of .73%

LIBRARY MATERIALS

Library material costs include all physical materials, digital content, and interlibrary loan costs.

SUMMARY: Total budgeted materials costs show a minor increase of .95%

PROGRAMS

The Programs category includes all LLD programs, community relations costs, and supplies for such activities.

SUMMARY: Total budgeted programs costs are flat

CONTINGENCY

SUMMARY: Total budgeted contingency costs are flat

RESTRICTED

Restricted expenses includes Per Capita Grant, gifts, transfers to Special Reserve and any IMRF extra contribution. For FY21/22 this budgeted category shows a one-time transfer of 2.8M dollars from Corporate Fund to the Special Reserve Fund for the capital improvement project.

SUMMARY: Total budgeted restricted costs show an increase 700%

SPECIAL RESERVE

Special Reserve expenses include capital improvement project costs. For FY21/22 the LLD has budgeted for facility/campus renovation contingencies and renovation costs.

SUMMARY: Total budgeted special reserve costs show an increase of 1006.6%

REVENUES

The Corporate Fund revenues generally remain flat. The LLD has abolished fines for overdue materials and interest income has decreased due to the current financial climate. Our financial advisors anticipate a modest increase in earnings for the next fiscal year.

The IMRF Fund shows a 31.84% decrease due to a reduction of the levy. The LLD IMRF Fund currently has a healthy balance. The FICA Fund shows a 5.59% increase, in alignment with Social Security/Medicare rates and proper fund balances. The Special Reserve Fund shows a significant increase of 979.30% due to transference of funds from Corporate Fund as well as additional debt certificate for the capital improvement project.

EXPENSES

FUNDS	EXPENSES	ACTUALS 19 - 20	Actuals YTD Thru April 30, 2021	BUDGET 20 - 21	PROJECTED ACTUALS W/O AUDIT ADJ 20-21	BUDGET 21 - 22	"+/-" From 20 - 21 Budget
CORPORATE	EMPLOYEE COSTS						
	SALARIES	\$ 2,186,284.13	\$ 1,721,593.79	\$ 2,262,000.00	\$ 2,166,000.00	\$ 2,262,000.00	0.00%
	HEALTH INS/UNEMP	\$ 291,573.83	\$ 240,935.78	\$ 332,350.00	\$ 297,200.00	\$ 310,000.00	-6.72%
	TOTAL SALARY+INS	\$ 2,477,857.96	\$ 1,962,529.57	\$ 2,594,350.00	\$ 2,463,200.00	\$ 2,572,000.00	-0.86%
IMRF	IMRF EXP	\$ 149,007.14	\$ 128,080.36	\$ 185,000.00	\$ 155,000.00	\$ 130,000.00	-29.73%
FICA	FICA EXP	\$ 161,464.11	\$ 126,792.81	\$ 173,000.00	\$ 168,000.00	\$ 175,000.00	1.16%
	TOTAL EMP COSTS W/ BENEFITS	\$ 2,788,329.21	\$ 2,217,402.74	\$ 2,952,350.00	\$ 2,786,200.00	\$ 2,877,000.00	-2.55%
	BUILDING COSTS						
CORPORATE	INTERNET/INET	\$ 7,210.00	\$ 5,860.00	\$ 7,210.00	\$ 7,210.00	\$ 7,210.00	0.00%
	PHONE	\$ 8,815.56	\$ 7,030.64	\$ 8,500.00	\$ 8,500.00	\$ 10,000.00	17.65%
	GAS	\$ 6,026.76	\$ 6,272.77	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	0.00%
	SEWER/WATER	\$ 1,739.19	\$ 1,161.40	\$ 2,900.00	\$ 1,500.00	\$ 2,900.00	0.00%
	ELECTRICAL	\$ 43,530.71	\$ 29,887.49	\$ 50,000.00	\$ 40,000.00	\$ 50,000.00	0.00%
	VERIZON	\$ 1,296.52	\$ 1,290.36	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0.00%
	MAINT. CONTRACTS						
	HVAC	\$ 4,800.00	\$ 4,850.00	\$ 5,000.00	\$ 4,850.00	\$ 5,000.00	0.00%
	CLEANING/PESTS	\$ 19,930.63	\$ 32,851.02	\$ 49,500.00	\$ 43,000.00	\$ 49,500.00	0.00%
	LANDSCAPE	\$ 39,386.00	\$ 42,590.00	\$ 40,000.00	\$ 42,690.00	\$ 40,000.00	0.00%
	NON-CONTRACT REPAIRS	\$ 92,715.09	\$ 46,709.82	\$ 93,700.00	\$ 62,000.00	\$ 80,000.00	-14.62%
	RUBBISH REMOVAL	\$ 2,800.00	\$ 3,502.53	\$ 3,500.00	\$ 3,502.53	\$ 4,000.00	14.29%
	TOTAL	\$ 228,250.46	\$ 182,006.03	\$ 269,310.00	\$ 222,252.53	\$ 257,610.00	-4.34%
	OPERATING COSTS						
CORPORATE	POSTAGE/SHIPPING	\$ 11,489.15	\$ 8,601.08	\$ 14,300.00	\$ 10,200.00	\$ 14,300.00	0.00%
	PRINTING	\$ 10,506.91	\$ 5,391.08	\$ 18,000.00	\$ 7,500.00	\$ 18,000.00	0.00%
	SUPPLIES/PROCESSING	\$ 48,626.27	\$ 57,787.82	\$ 78,800.00	\$ 70,000.00	\$ 78,800.00	0.00%
	BANK/NOTICES	\$ 2,653.98	\$ 2,952.99	\$ 4,900.00	\$ 3,600.00	\$ 8,200.00	67.35%
	LOCAL TRAVEL	\$ 346.62	\$ 176.37	\$ 500.00	\$ 300.00	\$ 500.00	0.00%
	TOTAL	\$ 73,622.93	\$ 74,909.34	\$ 116,500.00	\$ 91,600.00	\$ 119,800.00	2.83%

EXPENSES

FUNDS		ACTUALS 19 - 20	Actuals YTD Thru April 30, 2021	BUDGET 20 - 21	PROJECTED ACTUALS W/O AUDIT ADJ 20-21	BUDGET 21 - 22	"+/-" From 20 - 21 Budget
	INSURANCE COSTS						
CORPORATE	FIDELITY BONDS	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	0.00%
	PROP. DAMAGE (ALL PERIL)	\$ 22,442.01	\$ 47,994.50	\$ 29,000.00	\$ 47,994.50	\$ 40,000.00	37.93%
	NOTARY BOND	\$ 50.00		\$ -		\$ 225.00	225.00%
	WORKERS COMP	\$ 6,169.00	\$ 10,713.50	\$ 7,500.00	\$ 10,713.50	\$ 9,000.00	20.00%
	TOTAL	\$ 30,711.01	\$ 60,808.00	\$ 38,600.00	\$ 60,808.00	\$ 51,325.00	32.97%
CORPORATE	CONTRACTUAL COSTS						
	LEGAL SERVICES	\$ 3,960.00	\$ 3,712.50	\$ 15,000.00	\$ 7,000.00	\$ 15,000.00	0.00%
	COLLECTION AGENCY	\$ 358.00	\$ 179.00	\$ 700.00	\$ 350.00	\$ 700.00	0.00%
	OUTSRC ACCT/HR/OSG	\$ 79,064.76	\$ 85,632.06	\$ 101,500.00	\$ 101,000.00	\$ 120,000.00	18.23%
	INVESTMENT AGENCY	\$ 7,127.33	\$ 5,425.67	\$ 7,500.00	\$ 7,000.00	\$ 7,500.00	0.00%
	ACCT SOFTWARE/UPGRADE	\$ 9,494.06	\$ 522.61	\$ 10,000.00	\$ 5,400.00	\$ 6,000.00	-40.00%
	AUDIT	\$ 8,400.00	\$ 8,650.00	\$ 8,700.00	\$ 8,650.00	\$ 8,700.00	0.00%
	PAYROLL	\$ 7,171.07	\$ 6,219.29	\$ 7,700.00	\$ 7,700.00	\$ 7,700.00	0.00%
	TOTAL	\$ 115,575.22	\$ 110,341.13	\$ 151,100.00	\$ 137,100.00	\$ 165,600.00	9.60%
	PERSONNEL DEVELOPMENT						
CORPORATE	STAFF DUES/CONF	\$ 13,213.11	\$ 5,106.55	\$ 10,000.00	\$ 7,500.00	\$ 10,000.00	0.00%
	MEMORIAL/RECOG	\$ 419.17	\$ 331.21	\$ 5,000.00	\$ 1,000.00	\$ 1,000.00	-80.00%
	IN-SERVICE DAY	\$ 2,391.29		\$ -	\$ -	\$ 2,500.00	
	CONT. ED	\$ 1,459.00	\$ 305.00	\$ 1,500.00	\$ 500.00	\$ 1,500.00	0.00%
	TRUSTEE DUES/CONF/TRAIN	\$ 996.08	\$ 530.00	\$ 3,525.00	\$ 530.00	\$ 3,525.00	0.00%
	TOTAL	\$ 18,478.65	\$ 6,272.76	\$ 20,025.00	\$ 9,530.00	\$ 18,525.00	-7.49%
	EQUIPMENT						
CORPORATE	POLARIS	\$ 48,430.96	\$ 54,474.35	\$ 53,000.00	\$ 53,000.00	\$ 53,000.00	0.00%
	TECH	\$ 29,441.62	\$ 43,934.96	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	0.00%
	FACILITY	\$ 9,339.04	\$ 792.86	\$ 10,000.00	\$ 1,000.00	\$ 10,000.00	0.00%
	MINOR EQUIP	\$ 2,590.54	\$ 1,983.76	\$ 3,500.00	\$ 3,000.00	\$ 3,500.00	0.00%
	OTHER FAC MAINT/REPAIRS	\$ 17,125.88	\$ 13,979.41	\$ 21,000.00	\$ 21,000.00	\$ 22,000.00	4.76%
	TOTAL	\$ 106,928.04	\$ 115,165.34	\$ 137,500.00	\$ 128,000.00	\$ 138,500.00	0.73%

FUNDS	REVENUES	Actuals 19 - 20	Actuals YTD Thru April 30, 2021	BUDGET 20 - 21	PROJECTED ACTUALS W/O AUDIT ADJ 20 - 21	BUDGET 21 - 22	" + / - " From 20 - 21 Budget
CORPORATE	TAX LEVY	\$3,961,076.16	\$3,705,629.37	\$3,710,300.00	\$3,705,629.37	\$ 3,775,885.00	1.77%
	BACK TAXES						
	TIF SURPLUS	\$34,509.98	\$32,563.42	\$35,000.00	\$32,563.42	\$ 30,000.00	-14.29%
	PERS. PROP. REPLACEMENT TAX	\$18,190.09	\$16,600.15	\$12,000.00	\$16,600.15	\$ 10,000.00	-16.67%
	TOTAL TAXES	\$4,013,776.23	\$3,754,792.94	\$3,757,300.00	\$3,754,792.94	\$3,815,885.00	1.56%
	INTEREST EARNED	\$109,357.17	\$44,630.28	\$100,000.00	\$52,000.00	\$ 55,000.00	-45.00%
	COUNTY INTEREST						
	UNREALIZED GN/LOSS INVSTMTS	\$42,693.66	(\$37,903.97)	\$22,000.00	(\$37,903.97)	\$ 5,000.00	-77.27%
	TOTAL INTEREST	\$152,050.83	\$6,726.31	\$122,000.00	\$14,096.03	\$60,000.00	-50.82%
	LOST MATERIALS	\$1,244.72	\$1,140.99	\$2,000.00	\$1,350.00	\$ 1,500.00	-25.00%
	NON-RES FEES		\$571.53	\$250.00	\$571.00	\$ 500.00	100.00%
	FINES/FEES	\$17,326.49	\$2,977.14	\$35,000.00	\$3,200.00	\$ 3,000.00	-91.43%
	GIFTS UNRESTRICTED						
	OTHER CORP INCOME		\$2,895.13	\$1,000.00	\$3,300.00	\$ 5,000.00	400.00%
	COPIER INCOME	\$942.23	\$2,962.01	\$1,000.00	\$3,200.00	\$ 3,500.00	250.00%
	GIFTS /BOOKS		\$60.00		\$60.00		
	PER CAPITA GRANT	\$35,630.00	\$35,630.00	\$30,000.00	\$35,630.00	\$ 35,000.00	16.67%
	MISC/JURY DUTY						
	TOTAL OTHER INCOME	\$55,143.44	\$46,236.80	\$69,250.00	\$47,251.00	\$ 48,500.00	-29.96%
	TOTAL CORPORATE FUND	\$4,220,970.50	\$3,807,756.05	\$3,948,550.00	\$3,816,139.97	\$3,924,385.00	-0.61%

FUNDS		Actuals 19 - 20	Actuals YTD Thru April 30, 2021	BUDGET 20 - 21	PROJECTED ACTUALS W/O AUDIT ADJ 20 - 21	BUDGET 21 - 22	" + / - " From 20 - 21 Budget
IMRF	TAX LEVY	\$51,012.70	\$116,473.47	\$116,150.00	\$116,473.47	\$ 80,800.00	-30.43%
	BACK TAXES						
	PERS. PROP. REPLACEMENT TAX	\$1,049.79	\$958.05	\$800.00	\$958.05	\$ 500.00	-37.50%
	TOTAL TAXES	\$52,062.49	\$117,431.52	\$116,950.00	\$117,431.52	\$81,300.00	-30.48%
	INTEREST EARNED	\$7,553.88	\$1,947.17	\$6,000.00	\$2,400.00	\$ 2,500.00	-58.33%
	COUNTY INTEREST						
	TOTAL INTEREST	\$7,553.88	\$1,947.17	\$6,000.00	\$2,400.00	\$2,500.00	-58.33%
	TOTAL IMRF	\$59,616.37	\$119,378.69	\$122,950.00	\$119,831.52	\$83,800.00	-31.84%
FICA	TAX LEVY	\$126,591.57	\$159,518.03	\$159,580.00	\$159,518.03	\$ 169,680.00	6.33%
	BACK TAXES						
	PERS. PROP. REPLACEMENT TAX	\$164.93	\$150.52	\$100.00	\$150.52	\$ 90.00	-10.00%
	TOTAL TAXES	\$126,756.50	\$159,668.55	\$159,680.00	\$159,668.55	\$169,770.00	6.32%
	INTEREST EARNED	\$3,434.75	\$1,298.52	\$3,000.00	\$1,650.00	\$ 2,000.00	-33.33%
	COUNTY INTEREST						
	TOTAL INTEREST	\$3,434.75	\$1,298.52	\$3,000.00	\$1,650.00	\$2,000.00	-33.33%
	TOTAL FICA	\$130,191.25	\$160,967.07	\$162,680.00	\$161,318.55	\$171,770.00	5.59%
SPEC. RESERVE	INTEREST EARNED	\$46,913.54	\$26,405.00	\$55,000.00	\$31,000.00	\$ 31,500.00	-42.73%
	RESTR. TRANSFR FROM CORP.	\$300,000.00	\$250,000.00	\$300,000.00	\$300,000.00	\$ 2,800,000.00	833.33%
	DEBT CERTIFICATE					\$ 1,000,000.00	100.00%
	TOTAL SPECIAL RESERVE	\$346,913.54	\$276,405.00	\$355,000.00	\$331,000.00	\$ 3,831,500.00	979.30%

BY FUND	Actuals 19 - 20	Actuals YTD Thru April 30, 2021	BUDGET 20 - 21	PROJECTED ACTUALS W/O AUDIT ADJ 20 - 21	BUDGET 21 - 22	" + / - " From 20 - 21 Budget
CORPORATE	\$4,220,970.50	\$3,807,756.05	\$3,948,550.00	\$3,816,139.97	\$3,924,385.00	-0.61%
IMRF	\$59,616.37	\$119,378.69	\$122,950.00	\$119,831.52	\$83,800.00	-31.84%
FICA	\$130,191.25	\$160,967.07	\$162,680.00	\$161,318.55	\$171,770.00	5.59%
OPERATING TRANSFER IN	\$420,893.19	\$0.00	\$0.00			
SPECIAL RESERVE	\$346,913.54	\$276,405.00	\$355,000.00	\$331,000.00	\$3,831,500.00	979.30%
TOTAL	\$5,178,584.85	\$4,364,506.81	\$4,589,180.00	\$4,428,290.04	\$8,011,455.00	74.57%
TOTAL FUNDS W/O SPEC RES	\$4,831,671.31	\$4,088,101.81	\$4,234,180.00	\$4,097,290.04	\$4,179,955.00	-1.28%

Renew Your License Plate Sticker at the Library!



The Lisle Library District (LLD) is proud to be one of the first libraries in Illinois to offer license sticker renewals! Illinois residents can walk into the LLD and walk out with a new vehicle sticker.

- Standard renewal sticker: \$151
- Personalized plate: \$158
- Vanity plate: \$164

There is an additional \$8.50 processing fee for each transaction.

Cash, debit/credit, or money order are accepted (no personal checks).

You will need your Vehicle Identification Number (VIN) and your license plate number.

This service is available Monday through Friday 9:30 am to 8:30 pm, Saturday 9:30 am to 4:30 pm, and Sunday from 1 to 4:30 pm.

Expanding services to increase convenience and access for our residents is key to the LLD's mission to enhance the cultural, social, and lifelong educational development of the community.

For more info, go to <https://www.lislelibrary.org/services/civic-services>.

Curbside Pick-Up

Curbside pick-up is available:

- Tuesdays and Thursdays: 11:00 am – 7:00 pm
- Saturdays: 10:00 am – 4:30 pm.

Registration for a pick-up time slot is required. This service is reserved for LLD patrons only. For complete opening and pick-up info, go to www.lislelibrary.org/programs/curbside-service.

Kids

Youth Spring Read (April 1 - 30)

Participants are tasked with reading either *Upside-Down Magic* by Sarah Mlynowski or *Pugtato Finds a Thing* by Sophie Corrigan. Read one of the books, pick up your activity kit, and complete the activity to earn a DIY magic trick prize!



Virtual Storytime

Songs, stories, and fun from the comfort of your couch! Join us for virtual Storytime on Zoom with your favorite librarians.

- Mondays, Tuesdays, Thursdays, & Saturdays at 10:30 am
- Wednesdays at 10:30 am & 6:00 pm

Register via the LLD online calendar. Include a valid email address upon registration so we can invite you to join Storytime.

Little Movers and Shakers: At Home Edition

Looking for some fun songs to sing or activities to engage your little one? Introducing Little Movers and Shakers at Home! Each month we'll assemble a kit that includes a Storytime prop, lyrics for songs, and fun activities to complete with your little one. Pick up your kit, and then find Ms. Samantha, Ms. Katie, and Mr. Will singing those new Storytime songs on YouTube! For Ages 0 – 2.

Adults & Teens

April 8th @ 7 PM: Managing College Costs (with ISAC)

Join us as a representative from the Illinois Student Assistance Commission (ISAC) discusses managing money in college. We will cover financial aid basics, applying for scholarships, and working on campus.



April 10th @ 2 PM: Chair Yoga with Lisa Sparagna

Join Lisa Sparagna, certified Yoga instructor, for Chair Yoga. In this class, you will explore breath and movement safely and gently as a means to relieve stress and alleviate tension. The class will wrap-up with breath meditation for peace of mind.

April 13th @ 7 PM: Senior Housing 101

Not sure what to look for in senior housing or the types of accommodation available? Join Rick Graffagna, of Senior Solutions, for an informative presentation. Graffagna will detail how to find senior properties, things to consider, methods of funding, and the types of housing available.

April 14th @ 7 PM: A Fireside Chat with John Sandford

In partnership with several area public libraries, join us for A Fireside Chat with John Sandford. This virtual event will be held a day after the release of *Ocean Prey*. Registration is required. Space is limited.



April 17th @ 11 AM: Research Investments with Morningstar!

Learn how to navigate Morningstar! This all-inclusive online investment research tool features data and analysis for more than 15,000 international and domestic stocks, 25,000 mutual funds, and 1,500 exchange-traded funds.

To sign up for these virtual programs, go to <https://lislelibrary.evanced.info/signup>

