

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on June 16, 2021 at 7:00 pm in the Meeting Room of the Lisle Library District, 777 Front Street, Lisle, Illinois.

In accordance with Governor Pritzker's Executive Order No. 2021-10, all persons who are not fully vaccinated and over the age of 2 who are medically able to tolerate a face covering (a mask or cloth face covering) must cover their nose and mouth when in the public space and unable to maintain a six-foot social distance. Meeting attendees shall comply with social distancing guidelines and room arrangements. The Library also recognizes Governor Pritzker's most recent Executive Order No. 2021-11, which extends Executive Order No. 2020-07 as amended by 2020-33 and 2020-44, and the Government Emergency Administration Act No. 100-06-40, which suspends certain requirements of the Open Meetings Act, allowing Library Trustees to participate remotely. Public Comment Prior to the Meeting: Citizens may provide public comment via email: library@lislelibrary.org or via the USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532, by 3:00 pm on the meeting day. Submitted comments will not be read aloud. Comments will be provided to the Board prior to the regular meeting and will become part of the meeting record.

Members of the public may participate remotely by using this link:

<https://attendee.gotowebinar.com/register/6017144868657845520>

Webinar ID: 420-461-491

Please follow the instructions provided in the confirmation email.

Public Comment for Those Attending Remotely: Please listen for instructions at the beginning of the meeting.

The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT BOARD MEETING June 16, 2021 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak - general public comment period
3. Assignments for reviewing monthly accounts payable
 - a. Treasurer Norton and Secretary Larson will review the May billings in June
 - b. Vice President Swistak and Trustee Sullivan will review the June billings in July
4. Consent Agenda - Action Required
 - a. Approve Minutes of the May 19, 2021 Board Meeting
 - b. Acknowledge Treasurer's Report, 05/31/21, Investment Activity Report, 05/31/21, Current Assets Report, 05/31/21, Revenue Report, 05/31/21, and Expense Report, 05/31/21
 - c. Authorize Payment of Bills, 06/16/21
5. Unfinished Business
 - a. Capital Improvement Project
 - i. LLD Open House Report - SNH/CCS
 - ii. Project Status Update - CCS
 - iii. Communications Plan Update - CCS/LLD
6. Committee Reports
 - a. Finance
 - b. Personnel/Policy
 - c. Physical Plant

7. Staff Reports
 - a. Director's Report
 - b. Assistant Director's Report
8. New Business
 - a. Adopt Resolution 21-03: Lisle Library District Board Members - Action Required
Annual resolution of true and correct list of current LLD Board Members
 - b. Adopt Ordinance 21-01: Special Reserve Fund Revisions - Action Required
Lisle Library District's plan for Special Reserve Fund Expenditures.
 - c. Adopt Ordinance 21-02: Ordinance authorizing non-resident cards - Action Required
Annual ordinance authorizing public library non-resident cards by the tax bill method
 - d. Adopt Ordinance 21-03: Meeting Date Ordinance - Action Required
Annual setting of regular Board Meetings for the Lisle Library District
 - e. Acknowledge payment of earned/unused vacation time as required by IL Wage Payment and Collection Act (820 ILCS 115/5) - payment shall not exceed \$7,224.75, to be paid to Winona Patterson (June 2021).
 - f. Set Director's salary for FY2021-22 - Action Required
Board approval of LLD Director's salary for FY2021-22.
9. Executive Session
5ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body, or against legal counsel for the public body to determine its validity.
10. Opportunity for Trustee comments (five minutes)
Bartelli, Larson, Norton, Sullivan, Swistak
11. Adjourn

LISLE LIBRARY DISTRICT
BOARD MEETING
May 19, 2021 - 7:00 p.m.

1. Roll call

Present:

Marjorie Bartelli - Trustee
Jenny Norton - Trustee (via GoToWebinar)
Emily Swistak - Trustee
Karen Larson - Trustee
Liz Sullivan - Trustee (via GoToWebinar)

Also present:

Tatiana Weinstein - Director
Beth McQuillan - Assistant Director
Chris Knight - Recording Secretary
Marc Rogers - CCS International Inc., Project Manager
Mark Ritzman - Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd., Associate Attorney (via GoToWebinar) [left the meeting at 8:58 p.m.]
Roger Ritzman - Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd., Senior Partner (via GoToWebinar) [left the meeting at 8:58 p.m.]

2. Election of Officers - Action Required

MOTION: Trustee Swistak moved to elect Marjorie Bartelli as President of the LLD for a 12-month term. Trustee Larson seconded.
Roll Call Vote - All Aye. The motion passed.

MOTION: President Bartelli moved to elect Emily Swistak as Vice President of the LLD for a 12-month term. Trustee Sullivan seconded.
Roll Call Vote - All Aye. The motion passed.

MOTION: Trustee Larson moved to elect Jenny Norton as Treasurer of the LLD for a 12-month term. Vice President Swistak seconded.
Roll Call Vote - All Aye. The motion passed.

MOTION: Trustee Sullivan moved to elect Karen Larson as Secretary of the LLD for a 12-month term. Treasurer Norton seconded.
Roll Call Vote - All Aye. The motion passed.

3. Opportunity for visitors to speak - general public comment period

President Bartelli provided an overview of the LLD's Public Comment Policy.

One visitor addressed the Board. He stated that he was pleased to see three Board members in person. He spoke about the Library renovation project regarding taxes, consulting fees, and asking for a referendum.

4. Trustee Recognition

a. Resolution 21-01 - Trustee Hummel commendation - Action Required

MOTION: Vice President Swistak moved to approve Resolution 21-01 Thomas Hummel Commendation. Secretary Larson seconded.

Vice President Swistak read aloud Resolution 21-01.

Roll Call Vote - All Aye. The motion passed.

i. Acknowledgement opportunity for honoree

Mr. Hummel thanked the Board for the Resolution. He stated that he was pleased with his eight years on the Board and was proud of the work the Board and staff accomplished. Mr. Hummel also stated that he was proud that the LLD was able to lower taxes, maintain and improve services, and plan a renovation project. He affirmed that he supported the renovation. He commented that he was happy that the project vendors signed agreements to not contribute to the political campaigns of Trustees. He noted that the Library's financial consultants confirmed that the LLD has enough in reserves for the project. Mr. Hummel stated that he was honored to serve with present and past Board members. He wished the Board good luck and wished good luck to Mr. Duffy on the Village Board.

b. Resolution 21-02 - Trustee Duffy commendation - Action Required

MOTION: Treasurer Norton moved to approve Resolution 21-02 Thomas Duffy Commendation. Trustee Sullivan seconded.

Treasurer Norton read aloud Resolution 21-02.

Roll Call Vote - All Aye. The motion passed.

i. Acknowledgement opportunity for honoree

Mr. Duffy thanked the Board. He stated that Mr. Hummel's resolution statements were well deserved. Mr. Duffy stated that he felt the right people were in the room for the challenging decisions ahead. He commented that all taxpayers should be represented, and that many, including himself, want a thriving Library. Mr. Duffy stated that he would not forget his roots, gave thanks again, and stated that the LLD had a partner in him at the Village.

Mr. Hummel and Mr. Duffy were given Library Board keepsakes and copies of their respective resolutions.

5. Announcement: Trustee Appointment Procedures - Action Required

- a. Authorize LLD Personnel & Policy Committee to update Trustee appointment documents and post candidate information via appropriate LLD communication channels

MOTION: Secretary Larson moved to authorize the LLD Personnel and Policy Committee to update Trustee appointment documents and direct staff to post the candidate information via proper LLD communication channels. Trustee Sullivan seconded.

Roll Call Vote - All Aye. The motion passed.

6. Assignments for reviewing monthly accounts payable

- a. Vice President Swistak and Trustee Sullivan reviewed the April billings in May
b. Treasurer Norton and Secretary Larson will review the May billings in June

7. Consent Agenda - Action Required

- a. Approve Minutes of the April 21, 2021 Board Meeting

- b. Acknowledge Treasurer's Report, 04/30/21, Investment Activity Report, 04/30/21, Current Assets Report, 04/30/21, Revenue Report, 04/30/21, and Expense Report, 04/30/21
- c. Authorize Payment of Bills, 05/19/21

MOTION: Treasurer Norton moved to approve the Consent Agenda. Trustee Sullivan seconded.
Roll Call Vote - All Aye. The motion passed.

8. Unfinished Business

- a. Capital Improvement Project - Action Required

MOTION: Secretary Larson moved to approve proceeding to a Schematic Design phase per the April 16, 2021 Concept Design Phase report information. Vice President Swistak seconded.

Mr. Rogers provided a recap of the concept design.

Roll Call Vote - All Aye. The motion passed.

- b. Communications Plan - Action Required

MOTION: Trustee Sullivan moved to approve the objectives as outlined and affirmed by the Board regarding the Communication Awareness Initiative Report. Secretary Larson seconded.

Director Weinstein provided an outline of key objectives and sample survey questions for the communications plan.

Discussion: Trustee Sullivan stated that the Director put great effort into the plan, hit a variety of points, and was in favor of two-way communications. President Bartelli asked for a progress report at the next regular meeting. Vice President Swistak corrected one of the sample questions and stated that she was looking forward to getting more input from the community. Director Weinstein stated that she would keep the Board apprised as the plan moved forward. Secretary Larson suggested having a box for paper surveys. Mr. Rogers mentioned displaying poster-boards at open houses showing design plans and ideas. Treasurer Norton stated that the plan was a great start and that the open houses would provide two-way communication. She mentioned the importance of getting feedback on the financial aspect of the project.

Roll Call Vote - All Aye. The motion passed.

9. Committee Reports

President Bartelli stated Committee arrangements will be announced as soon.

- a. Finance - Treasurer Norton stated there were no updates.
- b. Personnel/Policy - Vice President Swistak stated the Committee would be meeting on Tuesday, May 25th at 10 a.m. in the meeting room.
- c. Physical Plant - President Bartelli stated there were no updates.

10. Staff Reports

Director Weinstein provided a summary of her Director's report, mentioning the new CDC guidelines for COVID-19. She updated the Board about upcoming operational guidelines for the facility. She mentioned

that 90% of staff have had at least one COVID-19 vaccine shot. Board members agreed with the new operational guidelines and appreciated the update.

Assistant Director McQuillan provided a summary of her Assistant Director's report, mentioning her attendance at an IMRF meeting, fire safety inspections in the facility, and the update to the Polaris database.

11. New Business

President Bartelli stated there were three contracts to approve and announced that the Library's attorneys were present at the meeting to answer any questions. She stated that the Library's attorneys have reviewed all contracts, communicated with all entities, and provided riders to the contracts that required them.

a. CCS contract - Action Required

MOTION: Vice President Swistak moved to approve the contract for owner's representation by CCS for the LLD capital improvement project. Trustee Sullivan seconded.

Discussion: Treasurer Norton asked if the contracts were posted publicly. Director Weinstein stated that contracts weren't posted due to the opportunity for discussion and negotiation. She mentioned that upon approval, the contracts were subject to public disclosure. Trustee Sullivan and Treasurer Norton suggested edits. Trustee Sullivan stated that she wanted to ensure that the LLD would retain ownership of all schematic drawings. Mr. Rogers stated that the Library would retain ownership and explained that the Library would receive a closeout binder that would include drawings and manuals. President Bartelli asked about extending Owners Representative basic services. Mr. Rogers clarified that the Library Board could extend services if they so wished. President Bartelli asked about liability insurance during the renovation. Mr. Rogers explained that there would be two forms of protection during the renovation, contractor's insurance and builder's risk insurance. Mr. Mark Ritzman added that the Library's insurance agent should also be consulted.

Roll Call Vote - All Aye. The motion passed.

b. SNH contract - Action Required

MOTION: Secretary Larson moved to approve the contract for architectural services by Sheehan, Nagle and Hartray for the LLD capital improvement project. Trustee Sullivan seconded.

Discussion: Trustee Sullivan and Treasurer Norton asked for clarification on contract points and remarked on scrivener's errors. Director Weinstein asked if the motion would need to be adjusted for the scrivener's error changes. Mr. Mark Ritzman suggested to have the contract adopted subject to the scrivener's error changes as discussed. Trustee Sullivan commented about the architect's attendance at community meetings. Mr. Rogers stated SNH intends to attend three open house meetings and continue to present at regular Board meetings.

Treasurer Norton asked for clarification on moving forward with SNH as opposed to another architect. Mr. Rogers explained that typically, Board's receive subsequent phase proposals from the architectural team they've worked with in concept design. He mentioned that if the Board did not want to move forward with SNH, another selection process would have to be conducted. Treasurer Norton expressed her concerns. Secretary Larson asked about any financial impact if the Board tabled the approval and looked to select another firm. Mr. Rogers stated that there would be a time investment in getting another firm up to speed. Mr.

Mark Ritzman stated that if the Board selects a new architect, the project would be delayed by months. Mr. Rogers added that there would also be supplementary costs to the project. Mr. Rogers asked Treasurer Norton about her concerns. Treasurer Norton clarified her concerns.

Director Weinstein mentioned that SNH is as committed to doing as much community engagement as outlined in her report. Mr. Rogers explained that SNH reduced their fees and are committed to the project. Treasurer Norton asked if the \$477K is a fixed fee on page 21 of the AIA. Mr. Rogers stated that it was a fixed fee. Treasurer Norton asked questions about the pro forma. Mr. Rogers explained the pro forma.

MOTION: Secretary Larson moved to approve the contract for architectural services by Sheehan, Nagle and Hartray for the LLD capital improvement project with scrivener's adjustments. Treasurer Norton seconded.

Roll Call Vote - All Aye. The motion passed.

c. PMA contract - Action Required

MOTION: Trustee Sullivan moved to approve the contract for financial advisor services by PMA for the LLD capital improvement project. Vice President Swistak seconded.

Director Weinstein stated the contract was the same contract previously presented to the Board and that no rider was necessary for this contract.

Discussion: President Bartelli asked for clarification on the agreed amount for the contract. Mr. Rogers affirmed the fee of \$10,000.

Roll Call Vote - All Aye. The motion passed.

Mr. Mark Ritzman stated he would update the architect contract with the two scrivener's errors and use the initialed changes for CCS.

Mr. Roger Ritzman and Mr. Mark Ritzman left the meeting at 8:58 p.m.

d. Salary Scale FY21-22 - Action Required

MOTION: Trustee Sullivan moved to approve the LLD salary scale in accordance with CPI, comparative data, and with the Illinois minimum wage target. Secretary Larson seconded.

Director Weinstein provided an overview of the FY21-22 salary scale.

Discussion: Trustee Sullivan stated that she appreciated the backup data provided by the Director. Treasurer Norton asked for clarification on the 2025 minimum wage requirement. Director Weinstein explained the minimum wage for the lowest level pay rate. She also mentioned aligning with other library starting rates of pay.

Roll Call Vote - All Aye. The motion passed.

e. Approve FY2021-22 LLD Working Budget - Action Required

MOTION: Treasurer Norton moved to approve the FY2021-22 LLD Working Budget. Trustee Sullivan seconded.

Director Weinstein provided an overview of the FY2021-22 LLD Working Budget.

Discussion: Trustee Sullivan congratulated Director Weinstein on achieving an essentially flat budget and thanked her for providing detailed information. Vice President Swistak agreed and thanked Director Weinstein. Treasurer Norton asked about debt service costs for this fiscal year. Mr. Rogers stated that PMA recommended the first payment be made in July of 2022, which would be in the next fiscal year. Treasurer Norton asked about the project expense line. Mr. Rogers explained that he made a conservative estimate of project timeline payments. Treasurer Norton asked if there was any anticipation of increased insurance premiums for additional coverage required during the construction phase. Mr. Rogers stated that builders risk insurance was built into the \$7.7 million project budget. Director Weinstein stated the insurance costs in the working budget were separate insurance lines. Treasurer Norton asked for clarification on IT enhancements. Director Weinstein stated that the project would cover re-cabling, enhancing the Wi-Fi access points throughout the building, adding screens to some of the study rooms, and improved electrical access for device users.

Roll Call Vote - All Aye. The motion passed.

12. Opportunity for Trustee comments (five minutes)

Secretary Larson thanked everyone for their input. She stated that she was looking forward to more renovation meetings and seeing things advance. Treasurer Norton thanked the Board members for hearing her concerns and congratulated the new officers. Trustee Sullivan thanked Director Weinstein for a great job preparing all the information for the packet. Vice President Swistak stated that she was pleased with the meeting and was looking forward to continued discussion and collaboration. She thanked Treasurer Norton for sharing her thoughts. Vice President Swistak thanked Trustee Sullivan for her careful reading of the contracts. She stated she was glad to be back in the building for the meeting and thanked Director Weinstein for her attention to Board packet contents. Vice President congratulated President Bartelli on running her first meeting. President Bartelli congratulated the new officers, thanked Director Weinstein and Assistant Director McQuillan for their efforts, and stated that she was glad the cash flow analysis was addressed.

13. Adjourn

MOTION: Vice President Swistak moved to adjourn the meeting. Trustee Sullivan seconded.

Roll Call Vote - All Aye. The motion passed.

The meeting adjourned at 9:17 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Board of Trustees on June 16, 2021.

Approved by

Karen Larson, Secretary of the LLD Board of Trustees

Treasurer's Report as of May 31, 2021

Fund Name	Cash Balance 05/31/21	Financial Assets %	
		W/ Spec Res	W/O Spec Res
Corporate	5,460,123.40	55.66%	93.47%
IMRF	236,040.85	2.41%	4.04%
FICA	145,329.33	1.48%	2.49%
Subtotals	5,841,493.58	59.55%	100.00%
Special Reserve	3,967,555.34	40.45%	0.00%
	9,809,048.92	100.00%	100.00%

Treasurer

Date

INVESTMENT ACTIVITY

Company	INTEREST												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
IMET	301.02	263.85	261.27	257.06	207.49	251.74	182.28	189.29	197.97	179.46	153.21		2,444.64
Ehlers	0.04	0.54	1.57	3.20	0.01	0.67	0.27	0.02	0.57	0.65	0.69		8.23
Ehlers-Inv interest	2,306.97	8,365.93	4,264.31	20,960.51	2,951.80	1,239.45	1,702.99	5,031.12	3,611.86	10,817.82	2,205.80		63,458.56
Fifth Third Bank	613.76	578.91	557.08	580.15	523.37	500.05	462.21	383.39	382.22	331.43	303.19		5,215.76
Lisle Savings	193.47	181.21	162.77	148.16	143.47	91.44	73.51	74.77	63.46	63.20	56.98		1,252.44
Lisle CD 2635	273.62	175.54	170.00	175.80	170.26	176.06	176.20	159.26	176.46	170.89	176.72		2,000.81
Lisle CD 2669	147.88	147.97	143.29	136.89	125.24	148.35	148.85	92.88	49.66	48.06	49.68		1,238.75
IL Funds	298.90	192.70	148.75	119.59	109.53	113.30	103.66	84.03	72.40	47.77	43.17		1,333.80
US Bank-9853	30.82	31.85	31.85	30.82	31.85	30.83	31.85	31.85	28.77	31.85	30.82		343.16
US Bank-9370	1.36	0.45	0.45	0.43	0.45	0.44	0.45	0.45	0.41	0.46	0.50		5.85
TOTALS	4,167.84	9,938.95	5,741.34	22,412.61	4,263.47	2,552.33	2,882.27	6,047.06	4,583.78	11,691.59	3,020.76	-	77,302.00

Interest - Special Reserve Only	1,456.00	3,520.59	1,870.39	7,427.72	1,452.57	897.41	1,046.81	2,261.88	1,776.07	4,695.83	1,223.70		27,628.97
Interest - No Special Reserve Reflected	2,711.84	6,418.36	3,870.95	14,984.89	2,810.90	1,654.92	1,835.46	3,785.18	2,807.71	6,995.76	1,797.06		49,673.03
Totals	4,167.84	9,938.95	5,741.34	22,412.61	4,263.47	2,552.33	2,882.27	6,047.06	4,583.78	11,691.59	3,020.76	-	77,302.00

INVESTMENTS

	INVESTMENTS												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Investment Maturities	0.00	130,000.00	160,000.00	550,000.00	112,000.00	190,000.00	0.00	0.00	60,000.00	0.00	0.00		1,202,000.00
Investment Purchases	116,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		116,000.00
TOTALS	(116,000.00)	130,000.00	160,000.00	550,000.00	112,000.00	190,000.00	-	-	60,000.00	-	-	-	1,086,000.00

**CURRENT ASSETS
AT FAIR MARKET VALUE
May 31, 2021**

	Fair Market Value on 5/31/21
Checking Accounts	
Fifth Third Operating Acct	\$74,747.21
Fifth Third Financial Now acct	\$2,518,114.08
Fifth Third Financial-petty cash	\$400.00
US Bank	\$18,594.02
E commerce	\$61,045.39
	<u>\$2,672,900.70</u>
Money Markets	
Lisle Savings Bank	\$206,972.83
IMET	\$963,180.44
The Illinois Funds	\$1,443,946.77
	<u>\$2,614,100.04</u>
Restricted Cash-IMET	
	\$14,571.02
Ehlers Investments	
	\$82,657.35
Investments	
Ontoora Cent Sch Dist	\$ 25,000.00
Ally Bank	\$ 170,000.00
Citibank	\$ 120,000.00
Morgan Stanley Pvt Bk	\$ 75,000.00
Celtic Bank Corp	\$ 130,000.00
Madison, WI	\$ 100,000.00
Prescott WIS	\$ 155,000.00
Discover Bk	\$ 105,000.00
US Bank	\$ 249,999.99
Peoria ILL GO BDS	\$ 75,000.00
Lisle Savings Bank	\$ 225,325.93
Goldman Sachs Bk	\$ 100,000.00
Morgan Stanley Bk	\$ 175,000.00
Goldman Sachs Bk	\$ 150,000.00
Sallie Mae Bk	\$ 10,000.00
Lisle Savings Bank	\$ 218,374.39
Capital One Bk	\$ 130,000.00
Enerbank USA	\$ 175,000.00
Morgan Stanley Bk	\$ 155,000.00
Federated Inv. Govt Obl. Inst.	\$ 1,832,000.00
Total Holdings	\$4,424,819.81
TOTAL CURRENT ASSETS	\$9,809,048.92

Lisle Library District
Revenues through May 31, 2021 (91.7% of FY 20-21)
Special Reserve Only

	Current Month May 2021	YTD July - May 2020-2021	YTD July - May 2019-2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
REVENUES					
INTEREST/ DONATIONS					
70-02-4481-00 Interest Earned - Special Reserve	\$1,223.70	\$27,628.97	\$45,755.20	\$55,000.00	50.23 %
70-04-4587-10 Restricted - Transfer from Corporate	\$25,000.00	\$275,000.00	\$275,000.00	\$300,000.00	91.67 %
TOTAL INTEREST & CASH DONATION	\$26,223.70	\$302,628.97	\$320,755.20	\$355,000.00	85.25 %
TOTAL REVENUES	\$26,223.70	\$302,628.97	\$320,755.20	\$355,000.00	85.25 %

Lisle Library District
Revenues through May 31, 2021 (91.7% of FY 20-21)
 No Special Reserve reflected

	Current Month May 2021	YTD July - May 2020-2021	YTD July - May 2019-2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
REVENUES					
TAX LEVY					
10-01-4411-00 Tax Levy - Corp.	\$247,079.22	\$3,952,708.59	\$4,003,356.38	\$3,710,300.00	106.53 %
40-01-4414-00 Tax Levy - IMRF	\$5,361.89	\$121,835.36	\$51,453.80	\$116,150.00	104.89 %
45-01-4415-00 Tax Levy - FICA	\$11,156.18	\$170,674.21	\$128,007.02	\$159,580.00	106.95 %
TOTAL TAX LEVY	\$263,597.29	\$4,245,218.16	\$4,182,817.20	\$3,986,030.00	106.50 %
TIF SURPLUS					
10-01-4455-00 TIF-Surplus Corp	\$0.00	\$32,563.42	\$34,509.98	\$35,000.00	93.04 %
Total TIF SURPLUS	\$0.00	\$32,563.42	\$34,509.98	\$35,000.00	93.04 %
PERSONAL PROPERTY REPLACEMENT TAX					
10-01-4461-00 Personal Property Repl. Tax - Corp	\$6,472.06	\$23,072.21	\$18,190.09	\$12,000.00	192.27 %
40-01-4462-00 Personal Property Repl. Tax - IMRF	\$373.52	\$1,331.57	\$1,049.79	\$800.00	166.45 %
45-01-4463-00 Personal Property Repl. Tax - FICA	\$58.69	\$209.21	\$164.93	\$100.00	209.21 %
TOTAL PERSONAL PROPERTY REPLACEMENT TAX	\$6,904.27	\$24,612.99	\$19,404.81	\$12,900.00	190.80 %
INTEREST INCOME					
10-02-4472-00 Interest Earned - Corp	\$1,679.43	\$46,309.71	\$105,868.35	\$100,000.00	46.31 %
40-02-4475-00 Interest Earned - IMRF	\$72.80	\$2,019.97	\$7,312.89	\$6,000.00	33.67 %
45-02-4476-00 Interest Earned - FICA	\$44.83	\$1,343.35	\$3,325.17	\$3,000.00	44.78 %
80-02-4482-00 Interest Earned - Working Cash	\$0.00	\$0.00	\$4,538.14	\$0.00	0.00 %
TOTAL INTEREST INCOME	\$1,797.06	\$49,673.03	\$121,044.55	\$109,000.00	45.57 %
UNREALIZED GAIN/LOSS ON INVESTMENTS					
10-02-4526-00 4526 - Unrealized Gain/Loss on	(\$2,981.47)	(\$40,885.44)	\$46,822.49	\$22,000.00	(185.84)%
TOTAL UNREALIZED GAIN/LOSS ON INVESTMENTS	(\$2,981.47)	(\$40,885.44)	\$46,822.49	\$22,000.00	(185.84)%
DESK INCOME					
10-03-4531-00 Lost Books	\$182.04	\$1,323.03	\$1,244.72	\$2,000.00	66.15 %

Lisle Library District

Revenues through May 31, 2021 (91.7% of FY 20-21)

No Special Reserve reflected

	Current Month May 2021	YTD July - May 2020-2021	YTD July - May 2019-2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
10-03-4536-00 Non-Resident Fees	\$397.18	\$968.71	\$0.00	\$250.00	387.48 %
10-03-4540-00 Fines	(\$58.42)	\$2,918.72	\$17,120.38	\$35,000.00	8.34 %
TOTAL DESK INCOME	\$520.80	\$5,210.46	\$18,365.10	\$37,250.00	13.99 %
UNRESTRICTED INCOME					
10-03-4550-00 Gifts - Unrestricted Corp	\$0.00	\$60.00	\$0.00	\$0.00	0.00 %
10-04-4573-00 Copier Income	\$431.25	\$3,393.26	\$942.23	\$1,000.00	339.33 %
10-04-4583-00 Per Capita Grant	\$0.00	\$35,630.00	\$35,630.00	\$30,000.00	118.77 %
10-04-4584-00 Other Income - Corp.	\$370.46	\$1,619.84	\$0.00	\$1,000.00	161.98 %
10-04-4585-00 License Sticker Renewals	\$319.00	\$1,964.75	\$0.00	\$0.00	0.00 %
TOTAL UNRESTRICTED INCOME	\$1,120.71	\$42,667.85	\$36,572.23	\$32,000.00	133.34 %
TOTAL REVENUES	\$270,958.66	\$4,359,060.47	\$4,459,536.36	\$4,234,180.00	102.95 %

Lisle Library District
Expenses through May 31, 2021 (91.7% of FY 20-21)
Special Reserve Only

	Current Month May 2021	YTD July - May 2020-2021	YTD July - May 2019-2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
SPECIAL RESERVE EXPENSES					
MAINTENANCE AND EQUIPMENT EXPENSES					
70-20-5666-00	\$0.00	\$0.00	\$232,527.50	\$150,000.00	0.00 %
70-65-5667-00	\$0.00	\$34,443.28	\$0.00	\$180,000.00	19.14 %
70-65-5671-00	\$0.00	\$0.00	\$15,548.00	\$40,000.00	0.00 %
70-65-5674-00	\$0.00	\$98,387.50	\$13,965.00	\$150,000.00	65.59 %
TOTAL MAINTENANCE AND EQUIPMENT EXPENSES	\$0.00	\$132,830.78	\$262,040.50	\$520,000.00	25.54 %
RENOVATION COSTS					
70-65-5861-00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00 %
TOTAL RENOVATION COSTS	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00 %
TOTAL SPECIAL RESERVE EXPENSES	\$0.00	\$132,830.78	\$262,040.50	\$530,000.00	25.06 %

Lisle Library District
Expenses through May 31, 2021 (91.7% of FY 20-21)
 No Special Reserve reflected

	Current Month May 2021	YTD July - May 2020 - 2021	YTD July - May 2019 -2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
ALL EXPENSES					
EMPLOYEE COSTS					
Salaries					
10-10-5603-10	\$37,772.08	\$417,259.86	\$444,401.05	\$480,000.00	86.93 %
10-10-5603-20	\$43,020.58	\$498,732.35	\$514,813.79	\$580,000.00	85.99 %
10-10-5603-30	\$30,803.52	\$325,974.40	\$362,335.91	\$450,000.00	72.44 %
10-10-5603-50	\$22,911.50	\$245,125.54	\$245,820.13	\$277,000.00	88.49 %
10-10-5603-60	\$37,534.66	\$406,543.98	\$428,623.45	\$475,000.00	85.59 %
Total Salaries	\$172,042.34	\$1,893,636.13	\$1,995,994.33	\$2,262,000.00	83.72 %
Health and Dental Ins.					
10-10-5621-10	\$4,326.15	\$42,040.41	\$43,172.57	\$53,000.00	79.32 %
10-10-5621-20	\$7,477.07	\$86,409.37	\$86,222.00	\$108,000.00	80.01 %
10-10-5621-30	\$3,423.52	\$31,524.72	\$36,149.19	\$48,000.00	65.68 %
10-10-5621-50	\$2,365.86	\$29,031.66	\$28,871.68	\$40,000.00	72.58 %
10-10-5621-60	\$6,801.38	\$61,088.32	\$55,684.29	\$60,000.00	101.81 %
10-10-5622-10	\$398.11	\$2,363.91	\$2,213.75	\$2,500.00	94.56 %
10-10-5622-20	\$526.14	\$5,535.54	\$5,205.78	\$7,000.00	79.08 %
10-10-5622-30	\$342.10	\$2,561.66	\$2,039.03	\$3,000.00	85.39 %
10-10-5622-50	\$335.57	\$2,577.98	\$2,634.83	\$3,000.00	85.93 %
10-10-5622-60	\$271.78	\$2,353.65	\$2,128.64	\$3,500.00	67.25 %
Total Health & Dental Ins.	\$26,267.68	\$265,487.22	\$264,321.76	\$328,000.00	80.94 %
Other Staff Benefits					
10-10-5646-00	\$0.00	\$1,716.24	\$1,635.57	\$4,000.00	42.91 %
10-10-5623-00	\$0.00	\$0.00	\$382.20	\$350.00	0.00 %
Total Other Staff Benefits	\$0.00	\$1,716.24	\$2,017.77	\$4,350.00	39.45 %
FICA Expenses					
45-10-5625-10	\$2,853.15	\$31,307.62	\$33,137.46	\$36,720.00	85.26 %
45-10-5625-20	\$3,073.07	\$35,707.93	\$36,957.47	\$44,370.00	80.48 %

Lisle Library District

Expenses through May 31, 2021 (91.7% of FY 20-21)

No Special Reserve reflected

	Current Month May 2021	YTD July - May 2020 - 2021	YTD July - May 2019 - 2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
45-10-5625-30	\$2,284.59	\$24,377.43	\$27,299.44	\$34,430.00	70.80 %
45-10-5625-50	\$1,717.42	\$18,384.08	\$18,429.81	\$21,160.00	86.88 %
45-10-5625-60	\$2,752.35	\$29,696.33	\$31,581.43	\$36,320.00	81.76 %
Total FICA Expenses	\$12,680.58	\$139,473.39	\$147,405.61	\$173,000.00	80.62 %
IMRF Expenses					
40-10-5628-10	\$2,521.42	\$31,307.72	\$31,558.83	\$38,000.00	82.39 %
40-10-5628-20	\$3,101.77	\$40,450.22	\$39,410.13	\$54,000.00	74.91 %
40-10-5628-30	\$2,035.68	\$24,625.05	\$26,572.15	\$39,000.00	63.14 %
40-10-5628-50	\$1,651.90	\$19,745.17	\$18,823.49	\$25,000.00	78.98 %
40-10-5628-60	\$1,966.29	\$23,229.26	\$23,673.04	\$29,000.00	80.10 %
Total IMRF Expenses	\$11,277.06	\$139,357.42	\$140,037.64	\$185,000.00	75.33 %
TOTAL EMPLOYEE COSTS	\$222,267.66	\$2,439,670.40	\$2,549,777.11	\$2,952,350.00	82.63 %
BUILDING COSTS					
Utilities					
10-20-5650-00	\$900.00	\$4,950.00	\$4,500.00	\$5,400.00	91.67 %
10-20-5651-00	\$0.00	\$1,810.00	\$1,810.00	\$1,810.00	100.00 %
10-20-5652-00	\$784.26	\$7,814.90	\$7,281.34	\$8,500.00	91.94 %
10-20-5653-00	\$597.38	\$6,870.15	\$5,438.92	\$7,500.00	91.60 %
10-20-5654-00	\$162.27	\$1,323.67	\$1,644.00	\$2,900.00	45.64 %
10-20-5655-00	\$3,538.68	\$33,426.17	\$36,517.37	\$50,000.00	66.85 %
10-20-5656-00	\$104.00	\$1,394.36	\$1,080.44	\$1,500.00	92.96 %
Total Utilities	\$6,086.59	\$57,589.25	\$58,272.07	\$77,610.00	74.20 %
Maintenance and Repairs					
10-20-5660-00	\$0.00	\$4,850.00	\$4,800.00	\$5,000.00	97.00 %
10-20-5661-00	\$157.10	\$33,008.12	\$18,399.26	\$49,500.00	66.68 %
10-20-5662-00	\$1,260.00	\$43,850.00	\$31,586.00	\$40,000.00	109.63 %
10-20-5663-00	\$143.00	\$5,729.65	\$9,000.00	\$10,000.00	57.30 %

Lisle Library District
Expenses through May 31, 2021 (91.7% of FY 20-21)
 No Special Reserve reflected

	Current Month May 2021	YTD July - May 2020 - 2021	YTD July - May 2019 - 2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
10-20-5664-00 Maint/Repairs-Non Contr. Work	\$4,200.93	\$45,324.10	\$63,370.55	\$83,700.00	54.15 %
10-20-5665-00 Rubbish Removal	\$0.00	\$3,502.53	\$2,800.00	\$3,500.00	100.07 %
Total Maintenance and Repairs	\$5,761.03	\$136,264.40	\$129,955.81	\$191,700.00	71.08 %
TOTAL BUILDING COSTS	\$11,847.62	\$193,853.65	\$188,227.88	\$269,310.00	71.98 %
OPERATING EXPENSES					
Postage and Printing					
10-25-5710-00 Postage and Shipping	\$0.00	\$2,777.20	\$4,325.06	\$5,500.00	50.49 %
10-25-5710-10 Printing/Spec. Serv. - Adult	\$0.00	\$4,952.34	\$10,127.45	\$17,000.00	29.13 %
10-25-5711-00 Postage Special Serv	\$245.00	\$6,068.88	\$6,689.09	\$8,800.00	68.96 %
10-25-5712-00 Printing	\$126.93	\$565.67	\$379.46	\$1,000.00	56.57 %
Total Postage and Printing	\$371.93	\$14,364.09	\$21,521.06	\$32,300.00	44.47 %
Supplies					
10-25-5713-00 Office Supplies	\$130.94	\$4,323.85	\$4,218.45	\$5,000.00	86.48 %
10-25-5714-00 Circ. Material Supplies	\$504.95	\$7,450.06	\$4,230.92	\$10,000.00	74.50 %
10-25-5715-00 Copier Supplies	\$0.00	\$1,333.88	\$929.70	\$1,900.00	70.20 %
10-25-5716-00 Kitchen Supplies	\$674.15	\$3,539.42	\$4,362.77	\$6,500.00	54.45 %
10-25-5717-00 Processing Supplies	\$1,360.91	\$38,085.72	\$19,546.17	\$43,000.00	88.57 %
10-25-5718-00 Computer Supplies	\$174.00	\$5,899.84	\$7,183.34	\$12,400.00	47.58 %
Total Supplies	\$2,844.95	\$60,632.77	\$40,471.35	\$78,800.00	76.95 %
Other Operating Costs					
10-25-5719-00 Publishing	\$0.00	\$828.46	\$693.22	\$1,500.00	55.23 %
10-25-5722-15 Safety Deposit Box Rental	\$100.00	\$240.00	\$150.00	\$150.00	160.00 %
10-25-5723-00 Check Printing	\$0.00	\$95.61	\$51.36	\$250.00	38.24 %
10-25-5723-15 Bank Charges	\$297.09	\$2,186.01	\$1,457.26	\$3,000.00	72.87 %
10-25-5724-15 Local Travel	\$0.00	\$176.37	\$302.58	\$500.00	35.27 %
Total Other Operating Costs	\$397.09	\$3,526.45	\$2,654.42	\$5,400.00	65.30 %

Lisle Library District
Expenses through May 31, 2021 (91.7% of FY 20-21)
 No Special Reserve reflected

	Current Month May 2021	YTD July - May 2020 - 2021	YTD July - May 2019 - 2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
TOTAL OPERATING EXPENSES	\$3,613.97	\$78,523.31	\$64,646.83	\$116,500.00	67.40 %
INSURANCE					
10-30-5750-00 Fidelity Bonds	\$0.00	\$2,100.00	\$0.00	\$2,100.00	100.00 %
10-30-5751-00 Property Damage (All-Peril)	\$0.00	\$47,994.50	\$24,178.51	\$29,000.00	165.50 %
10-30-5754-00 5754 Workers Comp Insurance	\$0.00	\$10,713.50	\$9,319.00	\$7,500.00	142.85 %
TOTAL INSURANCE	\$0.00	\$60,808.00	\$33,497.51	\$38,600.00	157.53 %
CONTRACTUAL SERVICES					
10-35-5760-00 Legal Services	\$3,937.50	\$7,650.00	\$3,825.00	\$15,000.00	51.00 %
10-35-5761-00 Collection Agency	\$0.00	\$179.00	\$358.00	\$700.00	25.57 %
10-35-5762-00 Other Contr Services - Admin	\$1,380.00	\$4,081.29	\$6,080.22	\$6,500.00	62.79 %
10-35-5763-00 Other Contr Svcs-Tech Asst	\$2,470.51	\$59,809.58	\$44,711.77	\$59,000.00	101.37 %
10-35-5764-10 Other Contr Svcs - Library	\$1,419.80	\$27,011.50	\$18,020.71	\$36,000.00	75.03 %
10-35-5765-10 Investment Agency Consultants	\$597.03	\$6,022.70	\$5,945.38	\$7,500.00	80.30 %
10-35-5769-00 Acct Maint & Upgrades	\$2,164.97	\$2,687.58	\$0.00	\$10,000.00	26.88 %
10-35-5770-00 5770 Contractual - Audit Fee	\$0.00	\$8,650.00	\$8,400.00	\$8,700.00	99.43 %
10-35-5771-00 Payroll Service	\$515.07	\$6,734.36	\$6,665.34	\$7,700.00	87.46 %
TOTAL CONTRACTUAL SERVICES	\$12,484.88	\$122,826.01	\$94,006.42	\$151,100.00	81.29 %
PERSONNEL DEVELOPMENT					
Staff & Trustee Development					
10-40-5783-00 Dues - Staff	\$0.00	\$3,364.00	\$4,009.00	\$4,000.00	84.10 %
10-40-5784-00 Meetings - Staff	\$0.00	\$32.25	\$1,130.51	\$1,500.00	2.15 %
10-40-5785-00 Conferences - Staff	\$55.00	\$1,765.30	\$7,819.60	\$4,500.00	39.23 %
10-40-5786-00 Memorial/Tribute/Recognition	\$0.00	\$331.21	\$359.18	\$5,000.00	6.62 %
10-40-5787-00 In-Service	\$0.00	\$0.00	\$2,391.29	\$0.00	0.00 %
10-40-5788-00 Training (Cont Ed) - Staff	\$0.00	\$305.00	\$1,459.00	\$1,500.00	20.33 %
10-45-5786-70 Dues - Trustee	\$0.00	\$450.00	\$525.00	\$525.00	85.71 %
10-45-5787-70 Conferences - Trustee	\$0.00	\$0.00	\$391.08	\$1,000.00	0.00 %
10-45-5788-70 Meetings - Trustee	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00 %

Lisle Library District
Expenses through May 31, 2021 (91.7% of FY 20-21)
 No Special Reserve reflected

	Current Month May 2021	YTD July - May 2020 - 2021	YTD July - May 2019 - 2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
10-45-5789-70 Training-Trustees	\$0.00	\$80.00	\$0.00	\$1,000.00	8.00 %
Total Staff & Trustee Development	\$55.00	\$6,327.76	\$18,084.66	\$20,025.00	31.60 %
TOTAL PERSONNEL DEVELOPMENT	\$55.00	\$6,327.76	\$18,084.66	\$20,025.00	31.60 %
EQUIPMENT COSTS					
Major Equipment					
10-48-5801-10 Polaris Maint (Corp)	\$0.00	\$54,474.35	\$48,956.48	\$53,000.00	102.78 %
10-48-5803-10 5803 Technology	\$0.00	\$43,934.96	\$17,041.04	\$50,000.00	87.87 %
10-48-5804-10 5804 Facility	\$0.00	\$792.86	\$7,910.62	\$10,000.00	7.93 %
Total Major Equipment	\$0.00	\$99,202.17	\$73,908.14	\$113,000.00	87.79 %
Minor Equipment					
10-48-5823-10 Minor Equip - Administration	\$0.00	\$493.29	\$0.00	\$700.00	70.47 %
10-48-5823-20 Minor Equip - Adult Services	\$93.76	\$697.31	\$636.51	\$700.00	99.62 %
10-48-5823-30 Minor Equip - Youth	\$109.45	\$109.45	\$207.01	\$700.00	15.64 %
10-48-5823-50 Minor Equip - Tech Services	\$0.00	\$700.00	\$211.33	\$700.00	100.00 %
10-48-5823-60 Minor Equip - Circ	\$0.00	\$186.92	\$24.99	\$700.00	26.70 %
Total Minor Equipment	\$203.21	\$2,186.97	\$1,079.84	\$3,500.00	62.48 %
Equip Maint/Repairs & Rentals					
10-48-5843-00 Rental-Postage Meter	\$265.00	\$985.57	\$720.00	\$720.00	136.88 %
10-48-5845-00 Equip Maint/Repr-Contr-Lib.	\$1,336.44	\$14,339.68	\$11,808.87	\$19,280.00	74.38 %
10-48-5846-00 Equip Maint/Repr-NonContr	\$299.00	\$554.60	\$733.73	\$1,000.00	55.46 %
Total Equip Maint/Repairs & Rentals	\$1,900.44	\$15,879.85	\$13,262.60	\$21,000.00	75.62 %
TOTAL EQUIPMENT COSTS	\$2,103.65	\$117,268.99	\$88,250.58	\$137,500.00	85.29 %
LIBRARY MEDIA					
Books					
10-50-5863-20 Literacy/ESL	\$188.00	\$2,192.48	\$2,638.92	\$9,000.00	24.36 %

Lisle Library District
Expenses through May 31, 2021 (91.7% of FY 20-21)
 No Special Reserve reflected

	Current Month May 2021	YTD July - May 2020 - 2021	YTD July - May 2019 - 2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
10-50-5863-30 Books - Youth Serv	\$1,160.92	\$39,179.69	\$36,143.94	\$54,000.00	72.56 %
10-50-5863-50 Books - Tech Serv	\$0.00	\$57.55	\$155.66	\$100.00	57.55 %
10-50-5864-10 Books - Non Fiction	\$3,499.22	\$44,061.59	\$54,782.17	\$86,100.00	51.17 %
10-50-5865-10 Books - Adult/Teen Fiction	\$6,837.14	\$54,990.77	\$57,705.87	\$74,500.00	73.81 %
10-50-5867-20 Ref Books - Adult Serv	\$402.21	\$10,659.10	\$10,436.30	\$18,000.00	59.22 %
Total Books	\$12,087.49	\$151,141.18	\$161,862.86	\$241,700.00	62.53 %
Databases					
10-50-5869-20 Internet Licensed DBases	\$0.00	\$87,574.41	\$112,382.26	\$125,000.00	70.06 %
10-50-5872-10 Dbases - Professional	\$795.00	\$6,367.29	\$4,864.09	\$6,300.00	101.07 %
10-50-5873-30 Dbases - Youth Serv	\$4,614.00	\$14,107.50	\$9,926.70	\$12,700.00	111.08 %
Total Databases	\$5,409.00	\$108,049.20	\$127,173.05	\$144,000.00	75.03 %
Audio- Visual Materials					
10-50-5890-30 A-V Matls - Youth Serv	\$2,563.29	\$16,818.79	\$11,425.47	\$20,000.00	84.09 %
10-50-5895-40 A-V Matls - Adult Serv	\$18,335.41	\$104,642.97	\$99,259.65	\$140,000.00	74.75 %
Total Audio-Visual Materials	\$20,898.70	\$121,461.76	\$110,685.12	\$160,000.00	75.91 %
Periodicals/Doc Delivery					
10-50-5900-20 Periodicals - Adult Serv	\$9.99	\$35,745.70	\$42,306.00	\$37,850.00	94.44 %
10-50-5900-30 Periodicals - Youth	\$0.00	\$474.01	\$193.91	\$500.00	94.80 %
10-50-5900-80 Periodicals - Prof. Collections	\$0.00	\$4,797.47	\$3,034.47	\$4,700.00	102.07 %
10-50-5871-20 Document Delivery	\$44.00	\$22,053.49	\$21,908.58	\$23,000.00	95.88 %
Total Periodicals/Doc Delivery	\$53.99	\$63,070.67	\$67,442.96	\$66,050.00	95.49 %
TOTAL LIBRARY MEDIA	\$38,449.18	\$443,722.81	\$467,163.99	\$611,750.00	72.53 %
PROGRAMS AND READER'S SERVICES					
Programs					
10-60-5931-10 Programs - Adult Services	\$3,018.94	\$11,563.99	\$10,320.25	\$12,000.00	96.37 %
10-60-5931-30 Programs - Youth	\$551.13	\$8,000.00	\$6,723.52	\$8,000.00	100.00 %

Lisle Library District Expenses through May 31, 2021 (91.7% of FY 20-21)

No Special Reserve reflected

	Current Month May 2021	YTD July - May 2020 - 2021	YTD July - May 2019 -2020	FY 20-21 Annual Budget	FY 20-21 % of Budget to YTD
10-60-5931-40 Online Marketing	\$49.74	\$577.62	\$1,446.16	\$2,000.00	28.88 %
10-60-5931-50 Community Relations	\$0.00	\$2,129.78	\$2,480.96	\$6,500.00	32.77 %
Total Programs	\$3,619.81	\$22,271.39	\$20,970.89	\$28,500.00	78.15 %
Readers Service's					
10-60-5940-10 Reader Services - Adult Serv.	\$0.00	\$1,972.50	\$295.06	\$2,000.00	98.63 %
10-60-5940-30 Reader Services - Youth Serv.	\$0.00	\$5,500.00	\$4,135.16	\$5,500.00	100.00 %
Total Readers Services's	\$0.00	\$7,472.50	\$4,430.22	\$7,500.00	99.63 %
TOTAL PROGRAMS AND READER'S SERVICES	\$3,619.81	\$29,743.89	\$25,401.11	\$36,000.00	82.62 %
RESTRICTED USAGE EXPENSES					
10-80-5980-80 Restricted - Gifts	\$0.00	\$16.99	\$0.00	\$0.00	0.00 %
10-80-5981-80 Restricted - Per Capita Grant	\$104.76	\$34,848.47	\$32,872.65	\$30,000.00	116.16 %
10-80-5984-80 Transfer to Special Reserve	\$25,000.00	\$275,000.00	\$275,000.00	\$300,000.00	91.67 %
10-80-5986-80 IMRF Funding	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00 %
TOTAL RESTRICTED USAGE EXPENSES	\$25,104.76	\$309,865.46	\$337,872.65	\$380,000.00	81.54 %
.02 BLDG/MAINT EXPENSES					
30-65-5925-00 Network - Maint. (.02 B/M)	\$0.00	\$0.00	\$12,621.58	\$0.00	0.00 %
30-65-5926-00 Maint - Bldg Structure (.02 B/M)	\$0.00	\$0.00	\$9,063.21	\$0.00	0.00 %
Total .02 BLDG/MAINT EXPENSES	\$0.00	\$0.00	\$21,684.79	\$0.00	0.00 %
CONTINGENCY					
10-90-5999-00 Contingency	\$0.00	\$0.00	\$15,264.92	\$25,000.00	0.00 %
Total	\$0.00	\$0.00	\$15,264.92	\$25,000.00	0.00 %
TOTAL ALL EXPENSES	\$319,546.53	\$3,802,610.28	\$3,923,878.45	\$4,738,135.00	80.26 %

Lisle Library District Accounts Payable June 16, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Adobe, Inc. Adobe, Inc.	6/16/2021 1418033296	Creative Cloud & Premiere P Invoice	Paid	10-48-5803-10	5803 Technology	\$1,199.52
Totals for Adobe, Inc.:						\$1,199.52
Allegra Print & Imaging Allegra Print & Imaging	6/16/2021 34566	Business Cards - Collazo Invoice	Paid	10-25-5712-00	Printing	\$69.00
Totals for Allegra Print & Imaging:						\$69.00
Baker & Taylor (C4053863) Baker & Taylor (C4053863)	6/16/2021 053121	YS Continuations & Process Invoice	Paid	10-50-5863-30 10-25-5717-00	Books - Youth Serv Processing Supplies	\$22.11 \$1.29
Totals for Baker & Taylor (C4053863):						\$23.40
Baker & Taylor (L4171582) Baker & Taylor (L4171582)	6/16/2021 053121	Audio Books & Processing Invoice	Paid	10-50-5895-40 10-25-5717-00	A-V Matls - Adult Serv Processing Supplies	\$2,359.56 \$413.11
Totals for Baker & Taylor (L4171582):						\$2,772.67
Baker & Taylor (C5223353) Baker & Taylor (C5223353)	6/16/2021 053121	Continuations & Processing Invoice	Paid	10-50-5867-20 10-25-5717-00	Ref Books - Adult Serv Processing Supplies	\$51.79 \$2.58
Totals for Baker & Taylor (C5223353):						\$54.37
Baker & Taylor (C5223433) Baker & Taylor (C5223433)	6/16/2021 053121	Continuations & Processing Invoice	Paid	10-50-5864-10 10-25-5717-00	Books - Non Fiction Processing Supplies	\$886.53 \$50.31
Totals for Baker & Taylor (C5223433):						\$936.84
Baker & Taylor (L0334152) Baker & Taylor (L0334152)	6/16/2021 053121	Circ, Processing & B&T 360 Invoice	Paid	10-50-5864-10 10-25-5717-00 10-50-5872-10	Books - Non Fiction Processing Supplies Dbases - Professional	\$7,901.60 \$329.98 \$1,835.00
Totals for Baker & Taylor (L0334152):						\$10,066.58
Baker & Taylor (L4342812)						

Lisle Library District Accounts Payable June 16, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Baker & Taylor (L4342812)	6/16/2021 053121	Books - YS & Processing Invoice	Paid	10-50-5863-30 10-25-5717-00	Books - Youth Serv Processing Supplies	\$1,534.86 \$55.95
Baker & Taylor (L5202982) Baker & Taylor (L5202982)	6/16/2021 053121	PBS & Processing Invoice	Paid	10-50-5865-10 10-25-5717-00	Books - Adult/Teen Fiction Processing Supplies	\$163.69 \$39.99
Totals for Baker & Taylor (L4342812):						\$1,590.81
Baker & Taylor (L5425632) Baker & Taylor (L5425632)	6/16/2021 053121	Books - YS & Processing Invoice	Paid	10-50-5863-30 10-25-5717-00	Books - Youth Serv Processing Supplies	\$3,724.02 \$245.55
Totals for Baker & Taylor (L5202982):						\$203.68
Baker & Taylor (L5543202) Baker & Taylor (L5543202)	6/16/2021 053121	Books - Fiction & Processing Invoice	Paid	10-50-5865-10 10-25-5717-00	Books - Adult/Teen Fiction Processing Supplies	\$1,329.20 \$55.56
Totals for Baker & Taylor (L5425632):						\$3,969.57
Bear Landscape Group Bear Landscape Group	6/16/2021 9158	May Mowing Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$1,000.00
Totals for Baker & Taylor (L5543202):						\$1,384.76
Totals for Bear Landscape Group:						\$1,000.00
BookPage BookPage	6/16/2021 S54029	Subscription Invoice	Paid	10-50-5900-20	Periodicals - Adult Serv	\$882.00
Totals for BookPage:						\$882.00
Chicago Metro Fire Prevention Chicago Metro Fire Prevention	6/16/2021 IN00359199	Sprinkler Testing Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$285.00
6/16/2021 IN00359446	Backflow Test Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$474.80	
6/16/2021 IN00359216	Alarm Testing Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$515.00	

Lisle Library District Accounts Payable June 16, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Colley Elevator Colley Elevator	6/16/2021 211459	Elevator Testing Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$204.00
Totals for Chicago Metro Fire Prevention:						<u>\$1,274.80</u>
ComEd ComEd	6/16/2021 052621	Usage Invoice	Paid	10-20-5655-00	Utilities - Electric	\$3,285.45
Totals for Colley Elevator:						<u>\$204.00</u>
Compact Disc Source Compact Disc Source	6/16/2021 79160	Music CDs Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv	\$204.06
Totals for ComEd:						<u>\$3,285.45</u>
	6/16/2021 79159	Processing Invoice	Paid	10-25-5717-00	Processing Supplies	\$77.34
	6/16/2021 79106	Music CDs Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv	\$362.45
	6/16/2021 79105	Processing Invoice	Paid	10-25-5717-00	Processing Supplies	\$153.14
Totals for Compact Disc Source:						<u>\$796.99</u>
Demco, Inc. Demco, Inc.	6/16/2021 6955363	Media Pouches Invoice	Paid	10-25-5717-00	Processing Supplies	\$123.28
Totals for Demco, Inc.:						<u>\$123.28</u>
Department of the Treasury Department of the Treasury	6/16/2021 063021	PCORI Tax Invoice	Paid	10-10-5621-10 10-10-5621-20 10-10-5621-50 10-10-5621-60	Hosp. Ins. - Admin Hosp. Ins. - Adult Serv. Hosp. Ins. - Tech Hosp. Ins. - Circ	\$10.64 \$26.60 \$7.98 \$10.64
Totals for Department of the Treasury:						<u>\$55.86</u>

Lisle Library District Accounts Payable June 16, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
EBSCO EBSCO	6/16/2021 2104775	Price Adjustment Credit memo	Applied	10-50-5900-20	Periodicals - Adult Serv	(\$69.60)
	6/16/2021 1000156444-1	EBSCO Package Renewal Invoice	Paid	10-50-5869-20	Internet Licensed DBases	\$7,113.00
	Totals for EBSCO:					<u>\$7,043.40</u>
Eco Clean Maintenance Eco Clean Maintenance	6/16/2021 9685	Daily Cleaning & Carpet Clea Invoice	Paid	10-20-5661-00	Maint Contracts - Maint. Service	\$3,262.00
	Totals for Eco Clean Maintenance:					<u>\$3,262.00</u>
Ehlers Investment Partners Ehlers Investment Partners	6/16/2021 053121	Investment Consultant Invoice	Paid	10-35-5765-10	Investment Agency Consultants	\$616.68
	Totals for Ehlers Investment Partners:					<u>\$616.68</u>
Encomium Publications Encomium Publications	6/16/2021 21106	Clear Pronunciation Database Invoice	Paid	10-50-5863-20	Literacy/ESL	\$1,245.00
	Totals for Encomium Publications:					<u>\$1,245.00</u>
Garvey's Office Products Garvey's Office Products	6/16/2021 PINV2082806	Pens, Notebook Invoice	Paid	10-25-5713-00	Office Supplies	\$14.62
	6/16/2021 PINV2086767	Index Cards Invoice	Paid	10-25-5713-00	Office Supplies	\$3.06
	6/16/2021 PINV2085874	Paper Invoice	Paid	10-25-5713-00	Office Supplies	\$22.77
	6/16/2021 PINV2085551	Paper, Labels Invoice	Paid	10-25-5713-00	Office Supplies	\$128.63
	Totals for Garvey's Office Products:					<u>\$169.08</u>

Leslie Goddard

Lisle Library District Accounts Payable June 16, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Leslie Goddard XXX-XX-6517	6/16/2021 061121	Program: Midcentury Foods Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$250.00
Hagg Press						
Hagg Press	6/16/2021 113396	Newsletter Invoice	Paid	10-25-5710-10	Printing/Spec. Serv. - Adult	\$2,683.52
<i>Totals for Leslie Goddard:</i>						<u>\$250.00</u>
Impact Networking, LLC						
Impact Networking, LLC	6/16/2021 2155646	Toner for Versa Link Printers Invoice	Paid	10-25-5718-00	Computer Supplies	\$2,284.00
<i>Totals for Hagg Press:</i>						<u>\$2,683.52</u>
Ingram Library Services						
Ingram Library Services	6/16/2021 061621	Books, CD Books & Process Invoice	Paid	10-50-5865-10 10-50-5864-10 10-50-5895-40 10-50-5863-30 10-25-5717-00	Books - Adult/Teen Fiction Books - Non Fiction A-V Matls - Adult Serv Books - Youth Serv Processing Supplies	\$2,058.10 \$1,645.05 \$411.49 \$1,101.55 \$348.29
<i>Totals for Impact Networking, LLC:</i>						<u>\$2,618.90</u>
Kanopy, Inc.						
Kanopy, Inc.	6/16/2021 250060	Kanopy Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv	\$98.00
<i>Totals for Ingram Library Services:</i>						<u>\$5,564.48</u>
Chris Knight						
Chris Knight	6/16/2021 060821	Reimburse Milage Invoice	Paid	10-25-5724-15	Local Travel	\$12.21
<i>Totals for Kanopy, Inc.:</i>						<u>\$98.00</u>
Konica Minolta Business Solutions						
Konica Minolta Business Solutions	6/16/2021 273448382	Copier Usage Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-1.ib. Wide	\$169.75
<i>Totals for Chris Knight:</i>						<u>\$12.21</u>

Lisle Library District Accounts Payable June 16, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Konica Minolta Premier Finance Konica Minolta Premier Finance	6/16/2021 445125305	Copier Lease Invoice	Paid	10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$211.10
<i>Totals for Konica Minolta Business Solutions:</i>						<u>\$169.75</u>
LIMRICC PHIP Health LIMRICC PHIP Health	6/16/2021 060421	June Health Premium Invoice	Paid	10-10-5621-10 10-10-5621-20 10-10-5621-30 10-10-5621-50 10-10-5621-60	Hosp. Ins. - Admin Hosp. Ins. - Adult Serv. Hosp. Ins. - YS Hosp. Ins. - Tech Hosp. Ins. - Circ	\$3,989.13 \$10,063.92 \$4,818.42 \$3,271.26 \$6,385.10
<i>Totals for Konica Minolta Premier Finance:</i>						<u>\$211.10</u>
Midwest Tape (7289) Midwest Tape (7289)	6/16/2021 060121	DVDs & Blu-rays Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv	\$163.99
<i>Totals for LIMRICC PHIP Health:</i>						<u>\$28,527.83</u>
Midwest Tape (7288) Midwest Tape (7288)	6/16/2021 060121	DVDs, Blu-rays & Processi Invoice	Paid	10-50-5895-40 10-25-5717-00	A-V Matls - Adult Serv Processing Supplies	\$2,169.57 \$572.20
<i>Totals for Midwest Tape (7289):</i>						<u>\$163.99</u>
Midwest Tape (7290) Midwest Tape (7290)	6/16/2021 060421	DVDs, Blu-rays & CD Books Invoice	Paid	10-50-5890-30	A-V Matls - Youth Serv	\$351.94
<i>Totals for Midwest Tape (7288):</i>						<u>\$2,741.77</u>
Midwest Tape (7291) Midwest Tape (7291)	6/16/2021 060121	DVDs, Blu-rays & CD Boo Invoice	Paid	10-50-5890-30	A-V Matls - Youth Serv	\$227.90
<i>Totals for Midwest Tape (7290):</i>						<u>\$351.94</u>
Midwest Tape (8904)					<i>Totals for Midwest Tape (7291):</i>	<u>\$227.90</u>

Lisle Library District Accounts Payable June 16, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Midwest Tape (8904)	6/16/2021 060121	Binge Boxes Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv	\$250.21
Midwest Tape Midwest Tape	6/16/2021 500518024	Hoopla Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv	\$3,778.77
					<i>Totals for Midwest Tape (8904):</i>	<u>\$250.21</u>
Miller Sealcoating and Striping Miller Sealcoating and Striping XX-XXX3521	6/16/2021 9014	Sealcoat Parking Lot Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$7,575.00
					<i>Totals for Midwest Tape:</i>	<u>\$3,778.77</u>
Naperville Sun Naperville Sun	6/16/2021 071621	Subscription Invoice	Paid	10-50-5867-20	Ref Books - Adult Serv	\$36.68
					<i>Totals for Miller Sealcoating and Striping:</i>	<u>\$7,575.00</u>
Outsource Solutions Group, Inc. Outsource Solutions Group, Inc.	6/16/2021 59816	Cisco Firewall Setup Invoice	Paid	10-35-5763-00	Other Contr Srvcs-Tech Asst	\$812.50
					<i>Totals for Naperville Sun:</i>	<u>\$36.68</u>
OverDrive, Inc. OverDrive, Inc.	6/16/2021 59920	Server Monitoring Invoice	Paid	10-35-5763-00	Other Contr Srvcs-Tech Asst	\$1,017.00
					<i>Totals for Outsource Solutions Group, Inc.:</i>	<u>\$1,829.50</u>
OverDrive, Inc. OverDrive, Inc.	6/16/2021 0110721237545	Advantage Invoice	Paid	10-50-5895-40	A-V Matls - Adult Serv	\$3,527.08
					<i>Totals for OverDrive, Inc.:</i>	<u>\$7,027.08</u>
PeopleFacts PeopleFacts	6/16/2021 37589-0521	Background Check Invoice	Paid	10-35-5764-10	Other Contr Srvcs - Library Wide	\$32.29
					<i>Totals for OverDrive, Inc.:</i>	<u>\$7,027.08</u>

Lisle Library District Accounts Payable June 16, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
Petty Cash Checking Account Petty Cash Checking Account	6/16/2021 060421	Replenish Fund Invoice	Paid	10-03-4540-00 10-60-5931-50	Fines Community Relations	\$32.29 \$188.45 \$100.00
<i>Totals for PeopleFacts:</i>						<u>\$32.29</u>
Pro Lingua Associates Pro Lingua Associates	6/16/2021 411521	Literacy Life Skills Books Invoice	Paid	10-50-5863-20	Literacy/ESL	\$153.44
<i>Totals for Petty Cash Checking Account:</i>						<u>\$288.45</u>
ProQuest LLC ProQuest LLC	6/16/2021 70678740	Chicago Tribune Online Invoice	Paid	10-50-5869-20	Internet Licensed DBases	\$2,055.04
<i>Totals for Pro Lingua Associates:</i>						<u>\$153.44</u>
Will Savage Will Savage	6/16/2021 052121	Summer Read Program Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$51.87
<i>Totals for ProQuest LLC:</i>						<u>\$4,850.99</u>
Uline Uline	6/16/2021 052221	Take Home Kits Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$56.50
<i>Totals for Will Savage:</i>						<u>\$108.37</u>
Uline Uline	6/16/2021 134359437	Returned Item Credit memo	Applied	10-20-5664-00	Maint/Repairs-Non Contr. Work	(\$159.38)
Uline Uline	6/16/2021 133830284	Outdoor Trash Receptical Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$172.54
Uline Uline	6/16/2021 134212163	Outdoor Trash Receptical Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$806.16

Lisle Library District Accounts Payable June 16, 2021

Vendor Name Tax Identification Number	Transaction Date Transaction Number	Description Transaction Type	Status	Account Number	Account Description	Amount
	6/16/2021 134266941	Outdoor Trash Receiptal Invoice	Paid	10-20-5664-00	Maint/Repairs-Non Contr. Work	\$111.66
University of Illinois Extension						
University of Illinois Extension	6/16/2021 052521	Program: Composting Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$125.00
	6/16/2021 062221	Program: How to Kill Your T Invoice	Paid	10-80-5981-80	Restricted - Per Capita Grant	\$125.00
	6/16/2021 071321	Program: Tea Garden Invoice	Paid	10-60-5931-10	Programs - Adult Services	\$125.00
Totals for Uline:						<u>\$830.98</u>
Verizon						
Verizon	6/16/2021 9880165227	Hotspots, Cell Phone, Remot Invoice	Paid	10-20-5656-00 10-50-5895-40	Verizon A-V Matls - Adult Serv	\$104.82 \$195.96
Totals for Verizon:						<u>\$300.78</u>
Village of Lisle						
Village of Lisle	6/16/2021 060121	Usage Invoice	Paid	10-20-5654-00	Utilities - Sewer & Water	\$77.83
Totals for Village of Lisle:						<u>\$77.83</u>

Lisle Library District Accounts Payable June 16, 2021

Account Summary

Account Number	Description	Net Amount
10-03-4540-00	Fines	\$188.45
10-10-5621-10	Hosp. Ins. - Admin	\$3,999.77
10-10-5621-20	Hosp. Ins. - Adult Serv.	\$10,090.52
10-10-5621-30	Hosp. Ins. - YS	\$4,818.42
10-10-5621-50	Hosp. Ins. - Tech	\$3,279.24
10-10-5621-60	Hosp. Ins. - Circ	\$6,395.74
10-20-5654-00	Utilities - Sewer & Water	\$77.83
10-20-5655-00	Utilities - Electric	\$3,285.45
10-20-5656-00	Verizon	\$104.82
10-20-5661-00	Maint Contracts - Maint. Service	\$3,262.00
10-20-5664-00	Maint/Repairs-Non Contr. Work	\$9,405.98
10-25-5710-10	Printing/Spec. Serv. - Adult	\$2,683.52
10-25-5712-00	Printing	\$69.00
10-25-5713-00	Office Supplies	\$169.08
10-25-5715-00	Copier Supplies	\$334.90
10-25-5717-00	Processing Supplies	\$2,468.57
10-25-5718-00	Computer Supplies	\$2,284.00
10-25-5724-15	Local Travel	\$12.21
10-35-5763-00	Other Contr Svcs-Tech Asst	\$1,829.50
10-35-5764-10	Other Contr Svcs - Library Wide	\$32.29
10-35-5765-10	Investment Agency Consultants	\$616.68
10-48-5803-10	5803 Technology	\$1,199.52
10-48-5845-00	Equip Maint/Repr-Contr-Lib. Wide	\$1,859.65
10-50-5863-20	Literacy/ESL	\$1,398.44
10-50-5863-30	Books - Youth Serv	\$6,382.54
10-50-5864-10	Books - Non Fiction	\$10,433.18
10-50-5865-10	Books - Adult/Teen Fiction	\$3,550.99
10-50-5867-20	Ref Books - Adult Serv	\$88.47
10-50-5869-20	Internet Licensed DBases	\$11,963.99
10-50-5872-10	Dbases - Professional	\$1,835.00
10-50-5890-30	A-V Mats - Youth Serv	\$579.84
10-50-5895-40	A-V Mats - Adult Serv	\$16,847.98
10-50-5900-20	Periodicals - Adult Serv	\$812.40

Lisle Library District Accounts Payable June 16, 2021

10-60-5931-10	Programs - Adult Services	\$125.00
10-60-5931-50	Community Relations	\$100.00
10-80-5981-80	Restricted - Per Capita Grant	\$781.53
	GRAND TOTAL:	\$113,366.50

Lisle Library District Account Distribution Report by Number June 16, 2021

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
6/16/2021	10-03-4540-00, Fines 060421	Invoice	6437-042	Petty Cash Checking Account	Petty Cash Checking A	Posted	6/16/2021	\$188.45	\$0.00
									<u>\$188.45</u>
6/16/2021	10-10-5621-10, Hosp. Ins. - Admin 063021	Invoice	6437-001	Department of the Treasury	Department of the Tre	Posted	6/16/2021	\$10.64	\$0.00
6/16/2021	060421	Invoice	6437-032	LIMRiCC PHIP Health	LIMRiCC PHIP Health	Posted	6/16/2021	\$3,989.13	\$0.00
									<u>\$3,999.77</u>
6/16/2021	10-10-5621-20, Hosp. Ins. - Adult Serv. 063021	Invoice	6437-003	Department of the Treasury	Department of the Tre	Posted	6/16/2021	\$26.60	\$0.00
6/16/2021	060421	Invoice	6437-034	LIMRiCC PHIP Health	LIMRiCC PHIP Health	Posted	6/16/2021	\$10,063.92	\$0.00
									<u>\$10,090.52</u>
6/16/2021	10-10-5621-30, Hosp. Ins. - YS 060421	Invoice	6437-035	LIMRiCC PHIP Health	LIMRiCC PHIP Health	Posted	6/16/2021	\$4,818.42	\$0.00
									<u>\$4,818.42</u>
6/16/2021	10-10-5621-50, Hosp. Ins. - Tech 063021	Invoice	6437-004	Department of the Treasury	Department of the Tre	Posted	6/16/2021	\$7.98	\$0.00
6/16/2021	060421	Invoice	6437-036	LIMRiCC PHIP Health	LIMRiCC PHIP Health	Posted	6/16/2021	\$3,271.26	\$0.00
									<u>\$3,279.24</u>
6/16/2021	10-10-5621-60, Hosp. Ins. - Circ 063021	Invoice	6437-005	Department of the Treasury	Department of the Tre	Posted	6/16/2021	\$10.64	\$0.00
6/16/2021	060421	Invoice	6437-037	LIMRiCC PHIP Health	LIMRiCC PHIP Health	Posted	6/16/2021	\$6,385.10	\$0.00
									<u>\$6,395.74</u>
6/16/2021	10-20-5654-00, Utilities - Sewer & Water 060121	Invoice	6437-107	Village of Lisle	Village of Lisle-06012	Posted	6/16/2021	\$77.83	\$0.00
									<u>\$77.83</u>
6/16/2021	10-20-5655-00, Utilities - Electric 052621	Invoice	6437-124	ComEd	ComEd-052621	Posted	6/16/2021	\$3,285.45	\$0.00
									<u>\$3,285.45</u>
6/16/2021	10-20-5656-00, Verizon 9880165227	Invoice	6437-045	Verizon	Verizon-9880165227	Posted	6/16/2021	\$104.82	\$0.00
									<u>\$104.82</u>

Lisle Library District Account Distribution Report by Number June 16, 2021

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount	
6/16/2021	9685	Invoice	6437-086	Eco Clean Maintenance	Eco Clean Maintenananc	Posted	6/16/2021	\$3,262.00	\$0.00	
10-20-5664-00, Maint/Repairs-Non Contr. Work										
6/16/2021	133830284	Invoice	6437-022	Uline	Uline-133830284	Posted	6/16/2021	\$172.54	\$0.00	
6/16/2021	134359437	Credit Memo	6437-024	Uline	Uline-134359437	Posted	6/16/2021	\$0.00	\$159.38	
6/16/2021	134212163	Invoice	6437-028	Uline	Uline-134212163	Posted	6/16/2021	\$806.16	\$0.00	
6/16/2021	134266941	Invoice	6437-030	Uline	Uline-134266941	Posted	6/16/2021	\$11.66	\$0.00	
6/16/2021	9014	Invoice	6437-048	Miller Sealcoating and Striping	Miller Sealcoating and ;	Posted	6/16/2021	\$7,575.00	\$0.00	
6/16/2021	9158	Invoice	6437-050	Bear Landscape Group	Bear Landscape Group-	Posted	6/16/2021	\$1,000.00	\$0.00	
								Totals for 10-20-5664-00, Maint/Repairs-Non Contr. Work:	\$9,565.36	\$159.38
6/16/2021	113396	Invoice	6437-006	Hagg Press	Hagg Press-113396	Posted	6/16/2021	\$2,683.52	\$0.00	
10-25-5710-10, Printing/Spec. Serv. - Adult										
								Totals for 10-25-5710-10, Printing/Spec. Serv. - Adult:	\$2,683.52	\$0.00
6/16/2021	34566	Invoice	6438-010	Allegra Print & Imaging	Allegra Print & Imagin	Posted	6/16/2021	\$69.00	\$0.00	
								Totals for 10-25-5712-00, Printing:	\$69.00	\$0.00
10-25-5713-00, Office Supplies										
6/16/2021	PINV2082806	Invoice	6437-132	Garvey's Office Products	Garvey's Office Produc	Posted	6/16/2021	\$14.62	\$0.00	
6/16/2021	PINV2086767	Invoice	6437-134	Garvey's Office Products	Garvey's Office Produc	Posted	6/16/2021	\$3.06	\$0.00	
6/16/2021	PINV2085874	Invoice	6438-001	Garvey's Office Products	Garvey's Office Produc	Posted	6/16/2021	\$22.77	\$0.00	
6/16/2021	PINV2085551	Invoice	6438-003	Garvey's Office Products	Garvey's Office Produc	Posted	6/16/2021	\$128.63	\$0.00	
								Totals for 10-25-5713-00, Office Supplies:	\$169.08	\$0.00
6/16/2021	2145614	Invoice	6437-080	Impact Networking, LLC	Impact Networking, LL	Posted	6/16/2021	\$334.90	\$0.00	
10-25-5717-00, Processing Supplies										
6/16/2021	053121	Invoice	6438-131	Baker & Taylor (L4171582)	Baker & Taylor (L4171	Posted	6/16/2021	\$0.00	\$413.11	
6/16/2021	79159	Invoice	6437-014	Compact Disc Source	Compact Disc Source	Posted	6/16/2021	\$77.34	\$0.00	
6/16/2021	053121	Invoice	6437-054	Baker & Taylor (L0334152)	Baker & Taylor (L0334	Posted	6/16/2021	\$329.98	\$0.00	
6/16/2021	053121	Invoice	6437-061	Baker & Taylor (C5223353)	Baker & Taylor (C5223	Posted	6/16/2021	\$2.58	\$0.00	
6/16/2021	053121	Invoice	6437-064	Baker & Taylor (C5223433)	Baker & Taylor (C5223	Posted	6/16/2021	\$50.31	\$0.00	
6/16/2021	053121	Invoice	6437-067	Baker & Taylor (L4171582)	Baker & Taylor (L4171	Posted	6/16/2021	\$413.11	\$0.00	
6/16/2021	053121	Invoice	6437-070	Baker & Taylor (L4171582)	Baker & Taylor (L4171	Posted	6/16/2021	\$413.11	\$0.00	
								Totals for 10-25-5715-00, Copier Supplies:	\$334.90	\$0.00

Lisle Library District Account Distribution Report by Number June 16, 2021

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
6/16/2021	053121	Invoice	6437-073	Baker & Taylor (L4342812)	Baker & Taylor (L4342812)	Posted	6/16/2021	\$55.95	\$0.00
6/16/2021	6955363	Invoice	6437-088	Demco, Inc.	Demco, Inc.-6955363	Posted	6/16/2021	\$123.28	\$0.00
6/16/2021	79105	Invoice	6437-092	Compact Disc Source	Compact Disc Source	Posted	6/16/2021	\$153.14	\$0.00
6/16/2021	060121	Invoice	6437-098	Midwest Tape (7288)	Midwest Tape (7288)	Posted	6/16/2021	\$572.20	\$0.00
6/16/2021	053121	Invoice	6437-117	Baker & Taylor (L5202982)	Baker & Taylor (L5202982)	Posted	6/16/2021	\$39.99	\$0.00
6/16/2021	053121	Invoice	6437-120	Baker & Taylor (L5543202)	Baker & Taylor (L5543202)	Posted	6/16/2021	\$55.56	\$0.00
6/16/2021	053121	Invoice	6437-123	Baker & Taylor (L5425632)	Baker & Taylor (L5425632)	Posted	6/16/2021	\$245.55	\$0.00
6/16/2021	053121	Invoice	6438-009	Baker & Taylor (C4053863)	Baker & Taylor (C4053863)	Posted	6/16/2021	\$1.29	\$0.00
6/16/2021	061621	Invoice	6438-017	Ingram Library Services	Ingram Library Service	Posted	6/16/2021	\$348.29	\$0.00
Totals for 10-25-5717-00, Computer Supplies:								\$2,881.68	\$413.11
6/16/2021	2155646	Invoice	6437-020	Impact Networking, LLC	Impact Networking, LL	Posted	6/16/2021	\$2,284.00	\$0.00
Totals for 10-25-5718-00, Computer Supplies:								\$2,284.00	\$0.00
6/16/2021	060821	Invoice	6438-005	Chris Knight	Chris Knight-060821	Posted	6/16/2021	\$12.21	\$0.00
Totals for 10-25-5724-15, Local Travel:								\$12.21	\$0.00
6/16/2021	59816	Invoice	6437-008	Outsource Solutions Group, In	Outsource Solutions G	Posted	6/16/2021	\$812.50	\$0.00
6/16/2021	59920	Invoice	6437-010	Outsource Solutions Group, In	Outsource Solutions G	Posted	6/16/2021	\$1,017.00	\$0.00
Totals for 10-35-5763-00, Other Contr Svcs-Tech Asst:								\$1,829.50	\$0.00
6/16/2021	37589-0521	Invoice	6437-078	PeopleFacts	PeopleFacts-37589-05	Posted	6/16/2021	\$32.29	\$0.00
Totals for 10-35-5764-10, Other Contr Svcs - Library Wide:								\$32.29	\$0.00
6/16/2021	053121	Invoice	6437-113	Ehlers Investment Partners	Ehlers Investment Part	Posted	6/16/2021	\$616.68	\$0.00
Totals for 10-35-5765-10, Investment Agency Consultants:								\$616.68	\$0.00
6/16/2021	1418033296	Invoice	6437-016	Adobe, Inc.	Adobe, Inc.-141803329	Posted	6/16/2021	\$1,199.52	\$0.00
Totals for 10-48-5803-10, 5803 Technology:								\$1,199.52	\$0.00
6/16/2021	445125305	Invoice	6437-018	Konica Minolta Premier Financ	Konica Minolta Premie	Posted	6/16/2021	\$211.10	\$0.00
6/16/2021	IN00359199	Invoice	6437-038	Chicago Metro Fire Prevention	Chicago Metro Fire Pr	Posted	6/16/2021	\$285.00	\$0.00
6/16/2021	IN00359446	Invoice	6437-040	Chicago Metro Fire Prevention	Chicago Metro Fire Pr	Posted	6/16/2021	\$474.80	\$0.00

Lisle Library District Account Distribution Report by Number June 16, 2021

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
6/16/2021	211459	Invoice	6437-084	Colley Elevator	Colley Elevator-21145	Posted	6/16/2021	\$204.00	\$0.00
6/16/2021	IN00359216	Invoice	6437-094	Chicago Metro Fire Prevention	Chicago Metro Fire Pr	Posted	6/16/2021	\$515.00	\$0.00
6/16/2021	273448382	Invoice	6437-111	Konica Minolta Business Solut	Konica Minolta Busine	Posted	6/16/2021	\$169.75	\$0.00
10-50-5863-20, Literacy/ESL									\$0.00
6/16/2021	21106	Invoice	6437-150	Encomium Publications	Encomium Publicati	Posted	6/16/2021	\$1,245.00	\$0.00
6/16/2021	411521	Invoice	6437-152	Pro Lingua Associates	Pro Lingua Associates-	Posted	6/16/2021	\$153.44	\$0.00
10-50-5863-30, Books - Youth Serv									\$0.00
6/16/2021	053121	Invoice	6437-056	Baker & Taylor (C4053863)	Baker & Taylor (C4053	Posted	6/16/2021	\$0.00	\$1.29
6/16/2021	053121	Invoice	6437-058	Baker & Taylor (C4053863)	Baker & Taylor (C4053	Posted	6/16/2021	\$0.00	\$22.11
6/16/2021	053121	Invoice	6437-056	Baker & Taylor (C4053863)	Baker & Taylor (C4053	Posted	6/16/2021	\$22.11	\$0.00
6/16/2021	053121	Invoice	6437-058	Baker & Taylor (C4053863)	Baker & Taylor (C4053	Posted	6/16/2021	\$1.29	\$0.00
6/16/2021	053121	Invoice	6437-071	Baker & Taylor (L4342812)	Baker & Taylor (L4342	Posted	6/16/2021	\$1,534.86	\$0.00
6/16/2021	053121	Invoice	6437-121	Baker & Taylor (L5425632)	Baker & Taylor (L5425	Posted	6/16/2021	\$3,724.02	\$0.00
6/16/2021	053121	Invoice	6438-007	Baker & Taylor (C4053863)	Baker & Taylor (C4053	Posted	6/16/2021	\$22.11	\$0.00
6/16/2021	061621	Invoice	6438-016	Ingram Library Services	Ingram Library Service	Posted	6/16/2021	\$1,101.55	\$0.00
10-50-5864-10, Books - Non Fiction									\$23.40
6/16/2021	053121	Invoice	6437-052	Baker & Taylor (L0334152)	Baker & Taylor (L0334	Posted	6/16/2021	\$7,901.60	\$0.00
6/16/2021	053121	Invoice	6437-062	Baker & Taylor (C5223433)	Baker & Taylor (C5223	Posted	6/16/2021	\$886.53	\$0.00
6/16/2021	061621	Invoice	6438-014	Ingram Library Services	Ingram Library Service	Posted	6/16/2021	\$1,645.05	\$0.00
10-50-5865-10, Books - Adult/Teen Fiction									\$0.00
6/16/2021	053121	Invoice	6437-115	Baker & Taylor (L5202982)	Baker & Taylor (L5202	Posted	6/16/2021	\$163.69	\$0.00
6/16/2021	053121	Invoice	6437-118	Baker & Taylor (L5543202)	Baker & Taylor (L5543	Posted	6/16/2021	\$1,329.20	\$0.00
6/16/2021	061621	Invoice	6438-012	Ingram Library Services	Ingram Library Service	Posted	6/16/2021	\$2,058.10	\$0.00
10-50-5867-20, Ref Books - Adult Serv									\$0.00
6/16/2021	053121	Invoice	6437-059	Baker & Taylor (C5223353)	Baker & Taylor (C5223	Posted	6/16/2021	\$51.79	\$0.00
6/16/2021	071621	Invoice	6437-109	Naperville Sun	Naperville Sun-071621	Posted	6/16/2021	\$36.68	\$0.00
10-50-5869-20, Internet Licensed DBases									\$0.00
Totals for 10-48-5845-00, Equip Maint/Repr-Contr-Lib. Wide:									\$1,859.65
Totals for 10-50-5863-20, Literacy/ESL:									\$1,398.44
Totals for 10-50-5863-30, Books - Youth Serv:									\$6,405.94
Totals for 10-50-5864-10, Books - Non Fiction:									\$10,433.18
Totals for 10-50-5865-10, Books - Adult/Teen Fiction:									\$3,550.99
Totals for 10-50-5867-20, Ref Books - Adult Serv:									\$88.47

Lisle Library District Account Distribution Report by Number June 16, 2021

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
6/16/2021	1000156444-1	Invoice	6437-138	EBSCO	EBSCO-1000156444-1	Posted	6/16/2021	\$7,113.00	\$0.00
6/16/2021	70678740	Invoice	6437-144	ProQuest LLC	ProQuest LLC-7067874	Posted	6/16/2021	\$2,055.04	\$0.00
6/16/2021	70678739	Invoice	6437-146	ProQuest LLC	ProQuest LLC-7067873	Posted	6/16/2021	\$2,795.95	\$0.00
Totals for 10-50-5869-20, Internet Licensed DBases: \$1,963.99									
6/16/2021	053121	Invoice	6437-055	Baker & Taylor (L0334152)	Baker & Taylor (L0334	Posted	6/16/2021	\$1,835.00	\$0.00
Totals for 10-50-5872-10, Dbases - Professional: \$1,835.00									
6/16/2021	060121	Invoice	6437-103	Midwest Tape (7291)	Midwest Tape (7291)-	Posted	6/16/2021	\$227.90	\$0.00
6/16/2021	060421	Invoice	6437-105	Midwest Tape (7290)	Midwest Tape (7290)-	Posted	6/16/2021	\$351.94	\$0.00
Totals for 10-50-5890-30, A-V Mattis - Youth Serv: \$579.84									
6/16/2021	053121	Invoice	6438-129	Baker & Taylor (L4171582)	Baker & Taylor (L4171	Posted	6/16/2021	\$0.00	\$2,359.56
6/16/2021	79160	Invoice	6437-012	Compact Disc Source	Compact Disc Source	Posted	6/16/2021	\$204.06	\$0.00
6/16/2021	9880165227	Invoice	6437-047	Verizon	Verizon-9880165227	Posted	6/16/2021	\$195.96	\$0.00
6/16/2021	053121	Invoice	6437-065	Baker & Taylor (L4171582)	Baker & Taylor (L4171	Posted	6/16/2021	\$2,359.56	\$0.00
6/16/2021	053121	Invoice	6437-068	Baker & Taylor (L4171582)	Baker & Taylor (L4171	Posted	6/16/2021	\$2,359.56	\$0.00
6/16/2021	79106	Invoice	6437-090	Compact Disc Source	Compact Disc Source	Posted	6/16/2021	\$362.45	\$0.00
6/16/2021	060121	Invoice	6437-096	Midwest Tape (7288)	Midwest Tape (7288)-	Posted	6/16/2021	\$2,169.57	\$0.00
6/16/2021	060121	Invoice	6437-099	Midwest Tape (8904)	Midwest Tape (8904)-	Posted	6/16/2021	\$250.21	\$0.00
6/16/2021	060121	Invoice	6437-101	Midwest Tape (7289)	Midwest Tape (7289)-	Posted	6/16/2021	\$163.99	\$0.00
6/16/2021	250060	Invoice	6437-136	Kanopy, Inc.	Kanopy, Inc.-250060	Posted	6/16/2021	\$98.00	\$0.00
6/16/2021	500518024	Invoice	6437-148	Midwest Tape	Midwest Tape-5005180	Posted	6/16/2021	\$3,778.77	\$0.00
6/16/2021	0110721237545	Invoice	6437-154	OverDrive, Inc.	OverDrive, Inc.-011072	Posted	6/16/2021	\$3,527.08	\$0.00
6/16/2021	0110721219006	Invoice	6437-156	OverDrive, Inc.	OverDrive, Inc.-011072	Posted	6/16/2021	\$3,326.84	\$0.00
6/16/2021	061621	Invoice	6438-015	Ingram Library Services	Ingram Library Service	Posted	6/16/2021	\$411.49	\$0.00
Totals for 10-50-5895-40, A-V Mattis - Adult Serv: \$19,207.54									
6/16/2021	S54029	Invoice	6437-082	BookPage	BookPage-S54029	Posted	6/16/2021	\$882.00	\$0.00
6/16/2021	2104775	Credit Memo	6437-140	EBSCO	EBSCO-2104775	Posted	6/16/2021	\$0.00	\$69.60
Totals for 10-50-5900-20, Periodicals - Adult Serv: \$882.00									
6/16/2021	071321	Invoice	6437-159	University of Illinois Extension	University of Illinois E	Posted	6/16/2021	\$125.00	\$0.00
Totals for 10-60-5931-10, Programs - Adult Services: \$125.00									

Lisle Library District Account Distribution Report by Number June 16, 2021

Transaction Date	AP Transaction Number	Transaction Type	GL Transaction Number	Vendor/Payee	Journal Reference	Post Status	Post Date	Debit Amount	Credit Amount
10-60-5931-50, Community Relations									
6/16/2021	060421	Invoice	6437-044	Petty Cash Checking Account	Petty Cash Checking A	Posted	6/16/2021	\$100.00	\$0.00
								\$125.00	\$0.00
10-80-5981-80, Restricted - Per Capita Grant									
6/16/2021	052121	Invoice	6437-074	Will Savage	Will Savage-052121	Posted	6/16/2021	\$51.87	\$0.00
6/16/2021	052221	Invoice	6437-076	Will Savage	Will Savage-052221	Posted	6/16/2021	\$56.50	\$0.00
6/16/2021	052521	Invoice	6437-126	University of Illinois Extension	University of Illinois E	Posted	6/16/2021	\$125.00	\$0.00
6/16/2021	061121	Invoice	6437-128	Leslie Goddard	Leslie Goddard-061121	Posted	6/16/2021	\$250.00	\$0.00
6/16/2021	062221	Invoice	6437-130	University of Illinois Extension	University of Illinois E	Posted	6/16/2021	\$125.00	\$0.00
6/16/2021	0110721219006	Invoice	6437-158	OverDrive, Inc.	OverDrive, Inc.-011072	Posted	6/16/2021	\$173.16	\$0.00
								\$781.53	\$0.00
								\$116,391.55	\$3,025.05

**PRIOR MONTHS BILLS PAID BETWEEN May 2021 and June 2021
BOARD MEETINGS THAT NEED APPROVAL AT THIS TIME.**

Check #	Vendor	Amount
HSA	Salaries 5/14/2021	61884.99
HSA	Ill. Dept. of Revenue	3910.20
Auto W/D	Howard Simon & Associates	314.94
HSA	EFTPS/Electronic Tax Payment 5/14/2021	20441.08
	Fed Tax \$7640.74	
	FICA W/H \$6400.13	
	FICA Lib \$6400.21	
HSA	Salaries 5/28/2021	60749.34
HSA	Ill. Dept. of Revenue	3834.86
Auto W/D	Howard Simon & Associates	200.13
HSA	EFTPS/Electronic Tax Payment 5/28/2021	20027.01
	Fed Tax \$7466.13	
	FICA W/H \$6280.45	
	FICA Lib \$6280.43	
Wired	IMRF	18619.32
	IMRF W/H \$7342.22	
	IMRF Lib. \$11277.10	
	Sub Total	189981.87
Check #	Vendor	Amount
4964	AFLAC (G6920)	\$241.50
4965	Allegra Print & Imaging	\$126.93
4966	Amazon	\$4,639.20
4967	Anderson Pest Solutions	\$157.10
4968	Bear Landscape Group	\$1,215.00
4969	Centurion Technologies	\$548.00
4970	Compact Disc Source	\$429.21
4971	Delta Dental - Risk	\$2,049.36
4972	Discount School Supply	\$85.79
4973	DuPage County Public Works	\$84.44
4974	ELM USA, Inc.	\$506.95
4975	Fifth Third Bank	\$4,352.30
4976	Garvey's Office Products	\$108.80
4977	IHLS - OCLC	\$44.00
4978	Ingram Library Services	\$4,662.49
4979	Junior Library Guild	\$354.60

4980	Library Ideas LLC	VOX Books	\$835.95
4981	Lisle Postmaster	Permit 208 Renewal	\$245.00
4982	Monaco Mechanical Service, Inc.	Server Room AC Repair, Trane AC Repairs	\$1,962.50
4983	NCBERS Group Life Ins	Payroll Withholding	\$80.00
4984	NICOR	Usage	\$597.38
4985	Outsource Solutions Group, Inc.	Monthly Backup License	\$200.00
4986	Republic Services	Garbage Service	\$382.63
4987	Robbins Schwartz	Legal Services	\$3,937.50
4988	Sikich LLP	April Accounting Services	\$1,419.80
4989	Staples Advantage	Misc Kitchen Supplies	\$489.42
4990	Toshiba Business Solutions, USA	Photocopier Maintenance	\$94.83
4991	Village of Lisle	Elevator Inspection	\$100.00
4992	Village of Lisle	Monthly Internet Service Fee	\$450.00
4993	Warehouse Direct	Mail Cart	\$299.00
		Sub Total	30699.68
		TOTAL	220681.55

Monthly Circulation Report - May 2021

	Checkouts	Renewals	May-21 TOTALS	YTD FY 19/20	YTD FY 20/21	YTD % Change
Adult Non-Print	2,810	3,072	5,882	80,219	73,024	-8.97%
Adult Print	4,808	3,842	8,650	90,998	93,431	2.67%
Adult Total	7,618	6,914	14,532	171,217	166,455	-2.78%
YS Non-Print	675	958	1,633	22,451	17,933	-20.12%
YS Print	8,169	7,012	15,181	114,178	150,263	31.60%
Total YS	8,844	7,970	16,814	136,629	168,196	23.10%
Digital Media						
Overdrive	3,517		3,517	32,219	37,458	16.26%
hoopla	2,020		2,020	22,722	22,134	-2.59%
Overdrive Magazines **	64		64	4,318	3,811	-11.74%
PressReader *	872		872	N/A	4,506	-
Kanopy *	95		95	N/A	1,236	-
Total Digital	6,568	0	6,568	59,259	69,145	16.68%
Subtotal Print + Non-Print/Digital	23,030	14,884	37,914	367,105	403,796	9.99%
Computer/Tech Sessions Logins	729		729	21,114	7,475	-64.60%
Database Usage/Unique Logins	2,911		2,911	28,621	33,735	17.87%
Wireless Use	229		229	12,024	3,258	-72.90%
ScannX sessions/jobs	194		194	6,987	1,926	-72.43%
Museum Adventure Passes	32		32	164	130	-20.73%
Total IT/Resource Sessions	4,095	0	4,095	68,910	46,524	-32.49%
Total Circulation	27,125	14,884	42,009	436,015	450,320	3.28%
Literacy Software Usage Hours			0	731	0	-100.00%
Borrower Information	May 2021 Total	YTD 19/20	YTD 20/21	YTD % Change		
New Library Cards Added	94	1,152	857	-25.61%		
Monthly Borrowers	2,307	29,081	24,018	-17.41%		
Total # Registered Borrowers	8,116	10,422	8,116	-22.13%		
InterLibrary Loans						** New stat April 2021 (formerly
Materials Sent	72	1,067	804	-24.65%		RB Digital). RB Digital merged with
Materials Received	258	3,375	3,328	-1.39%		Overdrive.
Polaris/Catalog Holds						
Holds Placed	3,694	29,583	49,862	68.55%		
Holds Checked Out	3,078	23,135	43,102	86.31%		* New statlines for September 2020.

**Lisle Library District
Program and Service Statistics - May 2021**

Library Event Statistics		Library Wide	Adult	Youth	TS/Circ	Literacy	TOTAL	YTD FY19/20	YTD FY20/21	% Change
Staff Facilitated Programs			12	40	0	0	52	1,063	398	-62.56%
Attendees			64	564	0	0	628	10,651	5,724	-46.26%
Computer/Technology Programs			2	0	0	0	2	68	8	-88.24%
Attendees			6	0	0	0	6	281	36	-87.19%
Performer/Speaker/Author			3	0			3	19	24	26.32%
Attendees			18	0			18	549	336	-38.80%
LLD Events (SumRd, RSG, NatLibWk, whole Lib event)		0					0	8	8	0.00%
Attendees		0					0	1,660	804	-51.57%
Total Number of Programs		0	17	40	0	0	57	1,158	438	-62.18%
Total Patrons Served by Programming		0	88	564	0	0	652	13,141	6,900	-47.49%
Reference Questions			1,907	1,261	1,303		4,471	57,200	48,843	-14.61%
Volunteer Hours			5.00	0.00			5.00	607.50	60.00	-90.12%
Outreach Service Statistics										
Outreach Visits			0	9	0	0	9	114	19	-83.33%
Patrons Served by Outreach Visits			0	211	0	0	211	6,752	711	-89.47%
Home Delivery Dates			2				2	20	24	20.00%
Patrons Served via Home Delivery			106				106	1,146	1,471	28.36%
Total Outreach Programs			2	9	0	0	11	134	43	-67.91%
Total Patrons Served with Outreach Services			106	211	0	0	317	7,898	2,182	-72.37%
CIVIC Facility Use										
Literacy/Tutoring Room Use (patron count)		0						703	0	-100.00%
Number of Outside Groups Using Meeting Space		0						211	0	-100.00%
Patrons Entering Building		6,598						125,691	71,531	-43.09%
Friend's Sponsored Programs		0						10	0	-100.00%
Attendees		0						630	0	-100.00%
Social Media Use										
Facebook (daily page consumption)		734						16,733	8,336	-50.18%
Twitter Followers		818						800	818	2.25%
Instagram Likes		339						9,997	7,335	-26.63%
Flickr Views		1,494						94,164	43,513	-53.79%
YouTube Views		4,196						6,216	34,296	451.74%
Total LLD App Downloads *		267						1,380	3,477	151.96%
Total LLD App Sessions **		1,779						4,366	20,551	370.71%

* "Downloads Stats" began in December 2019. ** "Sessions Stats" began in January 2020.



6/11/2021 Monthly Project Report:

A. Progress Update (since the last Board Meeting)

- SNHA held design meetings with LLD Staff.
- The design team has been on site to review and document existing conditions.
- An Environmental Survey will be conducted by Midwest Environmental Consulting Services.
- Land Surveying will be conducted by Eriksson Engineering.
- Bond and Disclosure Counsel Processes are underway.
- Community Engagement Meeting held on 6/9/2021 (see exhibit 1).

B. Project Schedule Summary – On Schedule

In July, the Schematic Design Phase report will be issued to the LLD Board with a request to proceed into the Design Development Phase of the project.

Partial View of Master Project Schedule # of working months: month	Months										
	4/21	5/21	6/21	7/21	8/21	9/21	10/21	11/21	12/21	1/22	2/22
Design Phase	6.25 months between Board Meetings										
Schematic Design <i>(Status Update @ June LLD Board Meeting)</i>			★								
LLD Board Meeting - July <i>(Proceed with DD & Debt Issuance)</i>				★							
Design Development (DD) <i>(Status Update @ August LLD Board Meeting)</i>					★						
LLD Board Meeting - Special September Meeting <i>(Proceed with CDs)</i>						★					
Construction Documentation (CD) <i>(Status Update @ October LLD Board Meeting)</i>							★				
LLD Board Meeting - November <i>(Proceed with Bid Release)</i>								★			
Project Funding	concurrent with design - completed prior to bidding phase										
Permitting	zoning process time - if required										
Zoning and Permit Process Discussion with Village											
Anticipated Building Permit Process											

C. Upcoming Activities

- LLD Administration, SNHA and CCS are meeting with Village staff to review zoning and building permit.
- SNHA will be finalizing a Schematic Design package for cost estimating by CCS.
- The Schematic Design package will be presented at the July Board meeting for review with a request to proceed into Design Development.

Lisle Library District
 North Main Entry Capital Improvement Project



6/11/2021 Monthly Project Report:

D. Project Cost Summary – Within Budget

Approved Total Project Budget: \$7.7M

Project Component	Budget	Anticipated Cost Update (6/2021)		Committed to Date (6/2021)	
		\$	% change from budget	\$	% of anticipated
Land Cost	\$ -	\$ -		\$ -	
Bond Cost	\$ 15,000	\$ 15,000	0%	\$ -	0%
Building Costs	\$ 5,729,982	\$ 5,729,982	0%	\$ -	0%
Professional Service Costs	\$ 924,810	\$ 924,810	0%	\$ 793,390	86%
FF&E Costs	\$ 840,000	\$ 840,000	0%	\$ -	0%
Sub Total	\$ 7,509,791	\$ 7,509,791	0%	\$ 793,390	11%
Owner's Project Cost Contingency	\$ 190,209	\$ 190,209	0%	\$ -	0%
TOTAL PROJECT COST	\$ 7,700,000	\$ 7,700,000	0%	\$ 793,390	10%



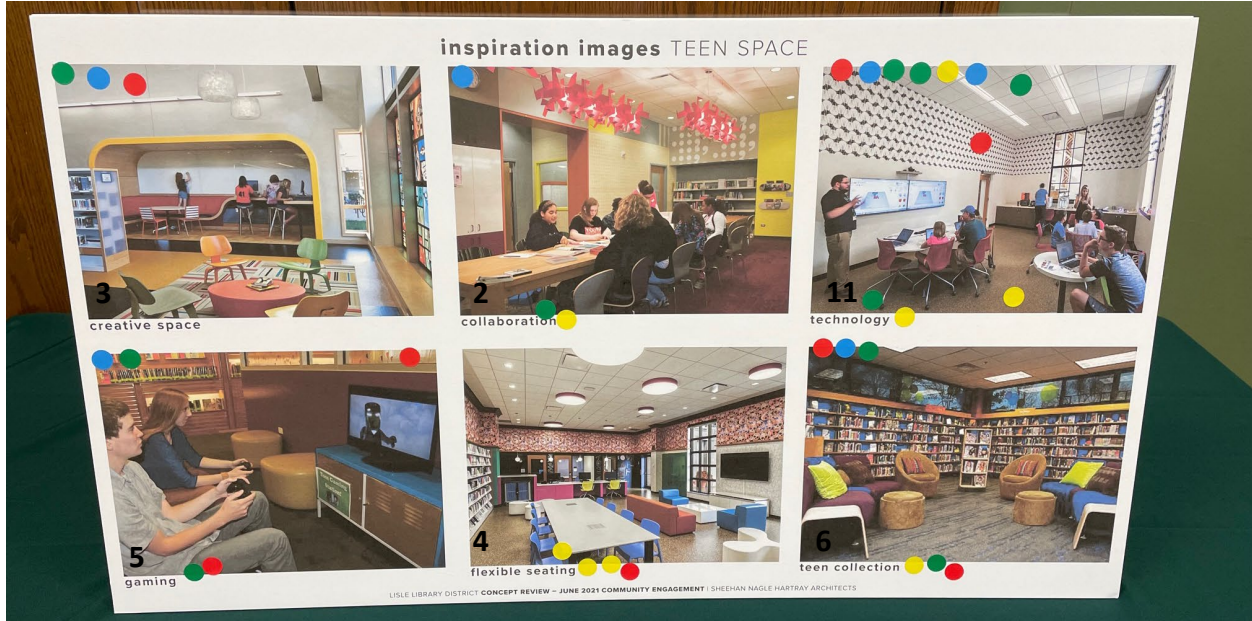
Exhibit 1

Community Engagement Poster Boards

Youth Space Board:



Teen Space Board:



Lisle Library District
North Main Entry Capital Improvement Project



Exhibit 1

Adult Space Board:



Study Space Board:

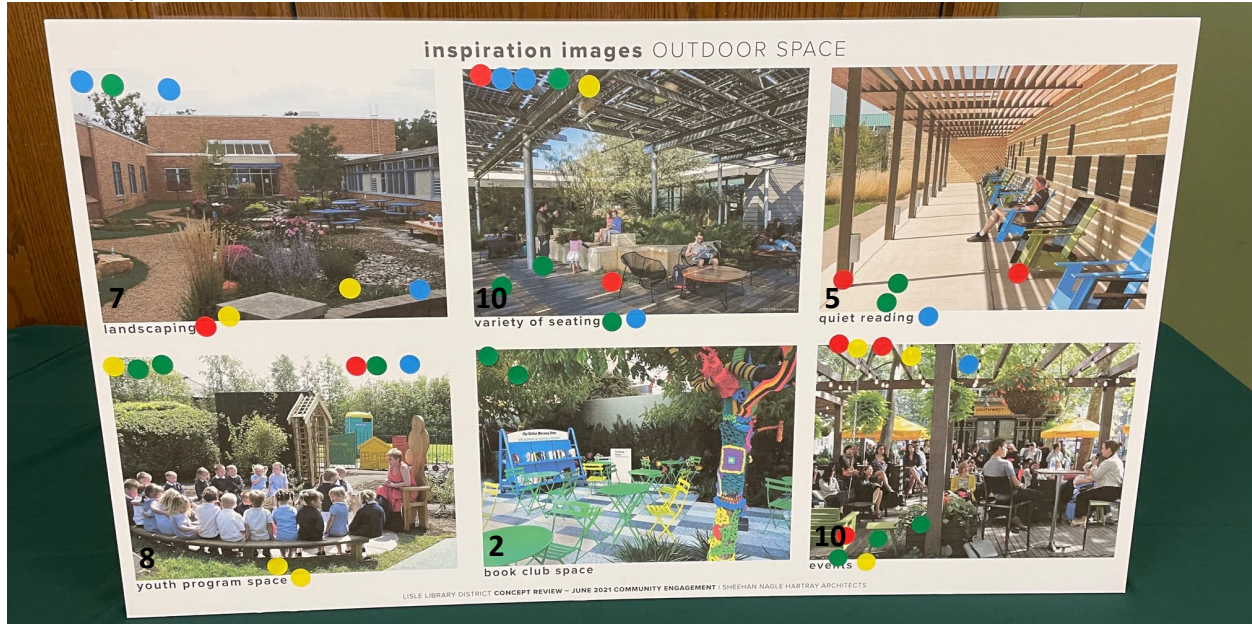


Lisle Library District North Main Entry Capital Improvement Project



Exhibit 1

Outdoor Space Board:



Project Information Board:

capital project INFORMATION BOARD

Q: How much will the Project cost?
A: \$7.7M Project Budget

-In May 2021, after three years of community engagement, analyzing options and preliminary planning efforts the Lisle Library Board approved proceeding with a \$7.7M Project Budget.

Project Cost Breakout

Q: What is included in the Project?
A: See the 'Key Project Adds' table below

Key Project Adds	
Main Entry on Front Street	✓
Youth Department on the same level as the Main Entry	✓
Right-Sized Youth Department	✓
Space allocations aligned to 21 st Century Library Use	✓
Family Restrooms	✓
Additional Study Rooms	✓
Teen Space	✓
Welcoming Entry: New Entry Awnings, Accessible Staff	✓
Drive-Up Window	✓
Outdoor Program Space	✓
Visibility/Sightlines at the Entries; Security	✓
Stormwater Issues Addressed	✓
Electrical Access for Patrons throughout the Building	✓
IT Infrastructure updated and reconfigured; WiFi	✓
Universal Design Principles incorporated	✓
Facility Condition Assessment Items Addressed	✓

Q: What is the Project schedule?
A: Design will continue thru 2021 and construction is expected to start in early 2022.

-The Project is in the early stages of design so it's a great time for the Lisle Library to hear from you!

Q: How is the Project being funded?
A: \$6.7M from Library funds
\$1.0M from bond proceeds

-The Library is able to afford the Project without a limiting rate tax increase because of long term efforts to save for a capital improvement project and responsible management of its annual operating budget.

Project Funding Sources (\$M)

Q: Why now?
A: To get the most bang for your buck!

-Similar to mortgage rates, bond rates are at all time low levels. At the same time costs for materials and labor are continually increasing. More key needs can be addressed now as compared to waiting longer while rates and prices increase.

Q: Why renovate instead of building new somewhere else?
A: The Library cannot afford to build new. Building a new Library the same size as the current facility could cost in the range of \$15M - \$20M or more.

-The renovation Project addresses the key needs of the Library while being cost efficient. The Library Board is being financially responsible while ensuring the Library meets the needs of the community into the future.

Q: How will the project impact the Library's tax levy?
A: With or without a capital project the Library's existing property tax levy is expected to increase by no more than the CPI (Consumer Price Index). By increasing via the CPI, the Library can continue operating at its current level as the price of goods and services increase due to inflation.

-CPI-capped property tax increases are limited by the PTELL (Property Tax Extension Limitation Law).

For example, assuming CPI is 1.5% the allowable tax extension increase on a \$300,000 house (based on FY 2020 tax levy) is about \$0.44 per month. That's half the cost of a pack of gum!

LISLE LIBRARY DISTRICT CONCEPT REVIEW - JUNE 2021 COMMUNITY ENGAGEMENT | SHEEHAN NAGLE HARTRAY ARCHITECTS

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: June 11, 2021

JUNE 2021 | DIRECTOR'S REPORT

Conference calls/ZOOM/GOTO Meetings:

Since the onset of the COVID-19 pandemic, I've participated in weekly conference meetings with various groups. The weekly calls are outside of the numerous one-on-one phone calls with staff and other colleagues in our community.

- Intergovernmental Group
- LLD Dept. Directors/Staff
- Zone 1 Directors Group (local DuPage area)
- Zone 1+ Directors (DuPage+ libraries)
- RAILS
- President Bartelli

Swistak – May 17

Bartelli – May 18

Sullivan – May 19

LLD Board of Trustees – May 19

CCS/SNH – May 20

SNH – May 25

Bartelli – May 25

JJ Supply – May 25

Personnel & Policy Committee – June 1

CCS/PMA – June 1

Dept. Directors/SNH/CCS – June 2

Staff – June 3

Staff – June 3

Cole/VOL – June 4

LLD Department Director Summit with SNH Architects

On June 2nd, the SNH team met with Department Directors to discuss department needs in individual sessions throughout the day. This was the second meeting with the architect team. The Directors provided insight into special services/tasks that each department assumes. Marc Rogers and I were also in attendance at these meetings.

The day was filled with positive and productive discussion. The SNH team left with a much better understanding of the intricacies of the day-to-day in each department. There will be more meetings as we move through the schematic phase of design. The SNH team will take the feedback and rework some areas to reflect suggestions.

LLD Open House #1 | Capital Improvement Project

On Wednesday, June 9th at 7:00 pm, the LLD hosted the first of three open houses in the LLD's meeting room. Approximately 25-30 patrons attended the event. The SNH architects, CCS's Marc Rogers, Trustees Bartelli and Sullivan, and staff were on hand to greet interested residents and answer questions about the upcoming renovation and funding of the project. The main goal of the first open house was to hear from patrons about how they use the Library. What areas do they frequent and how can the LLD improve those areas? SNH will present an Open House Report at the June 16th LLD Board meeting.

At the Open House, SNH presented a brief overview of preliminary floorplans and then attendees were free to walk around the room and have conversations about the facility. Six easels were arranged around the room, each featuring a poster-board of an area in/around the facility: Youth Space, Adult Space, Teen Space, Study Spaces, Outdoor Spaces, and an easel depicting FAQs and financial information. The floor plans were also posted on the meeting room walls.

I stationed the financial easel and addressed a few questions about the Library levy and funding. Most residents were very comfortable with the LLD aligning the levy with inflation. Most residents understood that after reducing the levy for years, increasing using the CPI is necessary to continue providing resources and services at appropriate operational levels.

The biggest takeaway from my conversations with patrons is that most were concerned about maintaining a robust collection of materials – physical materials as well as digital. I assured patrons that the LLD would maintain its collection size, however, we'd better configure the shelving to maximize floor space for other needs.

The other main topic of conversation included square footage for Youth and Adult Services. Using the informational boards, we were able to show that Youth would be increasing its footprint and Adult would divide their space between two floors to better mirror the square footage of the new Youth area, patrons showed signs of relief and lauded the change. Seeing the plans on poster-board and having the ability to ask questions was key.

I received multiple positive comments about having a north and south side entry. According to the patrons I spoke with, entering directly into an area where staff and service desks are clearly visible was a necessity. Having convenient access to specific departments such as easy access from the parking lot to the Youth Services Department and/or direct access to the Adult computer area was also important. Many patrons commended having entries near the most parking spaces as well.

It was great to see so many engaged residents at the event. There is a lot of support and interest in the upcoming renovation and having community open houses is a wonderful way to hear personal experiences and ideas for improvement. We look forward to the next open house when we can show more detailed designs of the interior.

[PHOTO COLLAGE FOLLOWS]

Technology Update

Hacking and ransomware threats are not only in the news lately, but are an ongoing concern that the LLD takes very seriously. Hackers can fool people into giving sensitive information, resulting in a network hack. Other concerns include downloading computer viruses, or someone gaining physical access to sensitive equipment.

The LLD takes preventative measures to avoid data breaches and being hacked. In fact, the LLD just recently installed a new firewall and backup firewall that oversee and limit specific network

traffic. All LLD staff participate in quarterly security awareness training sessions. The LLD also has quarterly access testing performed on our network.

The LLD Server Room is a secure room with locks and a user-log. The LLD has *Advanced Threat Protection* software for our email system. The LLD has anti-virus on all of our servers and computers which stops malicious software from being loaded onto our equipment. We also have copies of our server backups secured in different arrangements. All of these measures help our institution remain secure from detrimental activity.

Summer Read

The LLD Summer Read Kick-Off on Saturday, June 5th was a fabulous success! The three and a half hour event brought more than 400 patrons to our campus. This year, we modified the Youth activities by asking participants to register for sessions with ten-minute gaps in-between, so that we could socially distance groups. This worked beautifully.

We had an ice cream truck parked alongside the activities offering every flavor under the very bright sun, and had balloons for the kids. Adults and Teens had the opportunity to pick-up craft kits and everyone was encouraged to sign-up for the reading program that runs through August 14th.

As of this report, 298 Adults, 43 Teens, and 402 Kids are registered, totaling 743 participants. I want to thank the community for coming out and respecting each other while we are still in a grey-area when it comes to public events. Lisle residents are obviously ready to enjoy summer and this was a great way to kick-off the season.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tatiana Weinstein', written in a cursive style.

Tatiana Weinstein

LLD OPEN HOUSE



**Wednesday
June 9th @ 7 pm
Facility Improvement Project**



**Meet the Architects
Talk to Staff
Engage Trustees
Help Improve Your Library!**



capital project INFORMATION BOARD

Q: How much will the Project cost?
A: \$7.750 (Project Budget)
At May 2016, the total price of property, equipment, materials, labor and construction services for the LLD facility improvement project is estimated at \$7.750 (Project Budget).

Q: How is the Project being funded?
A: \$5.750 (LLD Property Budget) / \$2.000 (LLD Operating Budget)
The Library is able to fund the Project with a combination of revenue from the LLD Property Budget and the LLD Operating Budget.

Q: Why renovate instead of building new somewhere else?
A: The Library cannot afford to build new. Building a new library in the same site as the current facility would cost in the range of \$10M - \$15M or more.
The renovation Project addresses the primary needs of the Library with a budget of \$7.750. The Library is able to fund the Project with a combination of revenue from the LLD Property Budget and the LLD Operating Budget.

Q: What is the Project schedule?
A: Start in May 2016 and completion expected in October 2016.

Q: Why renovate?
A: To get the most bang for your buck!
To get the most bang for your buck, it is important to invest in the existing facility. By investing in the existing facility, the Library can avoid the cost of demolition, new site acquisition, new site preparation, new site construction, new site infrastructure, new site furniture, new site landscaping, new site parking, new site signage, new site lighting, new site security, new site maintenance, new site operations, new site management, new site training, new site recruitment, new site retention, new site evaluation, new site monitoring, new site reporting, new site communication, new site collaboration, new site innovation, new site leadership, new site excellence, new site success.

Q: How will the Project impact the Library's budget?
A: With an overall capital project budget of \$7.750, the Library will be able to fund the Project with a combination of revenue from the LLD Property Budget and the LLD Operating Budget. The Library will be able to fund the Project with a combination of revenue from the LLD Property Budget and the LLD Operating Budget.

Q: How will the Project impact the Library's services?
A: The Library will be able to continue to provide the same level of services during the Project. The Library will be able to continue to provide the same level of services during the Project.

Q: How will the Project impact the Library's community?
A: The Library will be able to continue to provide the same level of services during the Project. The Library will be able to continue to provide the same level of services during the Project.

Q: How will the Project impact the Library's future?
A: The Library will be able to continue to provide the same level of services during the Project. The Library will be able to continue to provide the same level of services during the Project.

June 2021 Assistant Director Report

Meetings/Virtual Meetings

- LIMRiCC - May 18
- Lauterbach & Amen – May 18
- Board Meeting – May 19
- Dept Head Meeting – May 20
- NSDC – May 20
- OSG – May 27
- Personnel & Policy – June 1
- SNH - June 2
- Summer Read Kick Off – June 5
- Monaco – June 6, 7
- Sikich – June 7
- LLD Open House – June 9

Facility

The weekend of June 5-6, the Library experienced an electrical power surge with lights flickering. One of the air conditioning compressors automatically turned off as a precaution due to reduced electrical service. The automatic shutoff prevents damage to the compressor. Monaco Mechanical was called and reset the compressor. Monaco also changed filters this month.

Several smaller ornamental trees on the Library campus did not flower this spring. Our landscaper checked the trees and recommended removal. One tree on Front Street near the book drop was replaced with a seven foot *Cercis Canadensis* – Eastern Red Bud. The new tree was planted in May and is equipped with a watering bag that staff maintain. The other trees were removed and replacement will be determined by final capital project plans.

Sealcoating the parking lot happened over the Memorial Day weekend. Saturday, the upper area of the east parking lot was coated and cracks were filled with tar. Sunday the rest of the parking lot was seal-coated and Sunday the lot was striped during the holiday Library closure. This work keeps to our two year schedule since the parking lot configuration remains largely the same in project planning.

IPLAR

I met with LLD department head staff to discuss the Illinois Public Library Annual Report (IPLAR). As a member of RAILS the LLD is required by Illinois statute to complete the IPLAR statistical report and file with the State Library. IPLAR compiles, preserves and publishes public library statistics and seeks to provide information for library service analysis. Data collection begins in July for libraries with fiscal years ending in June. This year, with the effects of COVID to library operations, questions on services will be different. For example, programs will be divided into virtual live, in-person, and recorded programming classifications.



Beth McQuillan

Assistant Director

RESOLUTION 21-03
LISLE LIBRARY BOARD MEMBERS
June 16, 2021

Be it resolved that the following is a true and correct list of Board Members of the Lisle Library District (LLD), as of June 16, 2021.

Marjorie Bartelli

Karen Larson

Jenny Norton

Liz Sullivan

Emily Swistak

Two Vacancies

Further, this resolution shall be in full force and effect from and after the adoption as provided by law.

Adopted this 16th day of June, 2021 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

Marjorie Bartelli
President, LLD Board of Trustees

ATTEST:

Karen Larson
Secretary, LLD Board of Trustees

STATE OF ILLINOIS

COUNTY OF DUPAGE

I, Karen Larson, Secretary of the Board of Trustees of the Lisle Library District, DuPage County, Illinois do hereby certify that at a regular meeting of said Board of Trustees held on the 16th day of June, 2021 the foregoing resolution was duly passed by the Board of Trustees.

Karen Larson
Secretary, LLD Board of Trustees
DuPage County, Illinois

DRAFT

Ordinance No. 16-03

Special Reserve Fund Revisions

Whereas, the Illinois Public Library District Act (the Act) (75 ILCS 16/40-50) authorizes establishment of a reserve fund (Special Reserve Fund); and

Whereas, money in the Special Reserve Fund is limited in use as provided by the Act; and

Whereas, except for expenditures for emergency repairs, a plan for the use of the Special Reserve Fund and a cost estimate for said plan are required; and

Whereas, said plan may be amended as circumstances may require; and

Whereas, there has been and continues to be a need to provide increased library service to the constituents of the Lisle Library District; and

Whereas, in view of the foregoing, revising the plan for maintaining, equipping, providing library materials and services, technology, land use, is now indicated.

Now, therefore, it is ordained and determined by the Board of the Library Trustees that the plans and cost estimates for use of money in the Special Reserve Fund are revised as stated in the attached Plan for Special Reserve Fund Expenditures.

Further the Ordinance shall be in full force and effect from and after the adoption as provided by law.

Adopted this 11th day of May, 2016, pursuant to a roll call vote as follows:

AYES: 5

NAYS: 2

ABSENT: 0



Richard Flint
President, Board of Trustees

ATTEST:


John Huff
Secretary, Board of Trustees

Lisle Library District
Plan for Special Reserve Fund Expenditures

Funds which have accumulated and which may accumulate in the future in the Special Reserve Fund may be used for one or more of the following purposes with costs as stated.

Building Repair and Maintenance	1,000,000.00
Building Remodeling/Renovation/New Construction	3,000,000.00
Parking/External Campus	1,000,000.00
Professional Fees	100,000.00
Technology/Automation	500,000.00
	<hr/>
	5,600,000.00

CURRENT

STATE OF ILLINOIS)
) SS:
COUNTY OF DU PAGE)

CERTIFICATE OF AUTHENTICITY

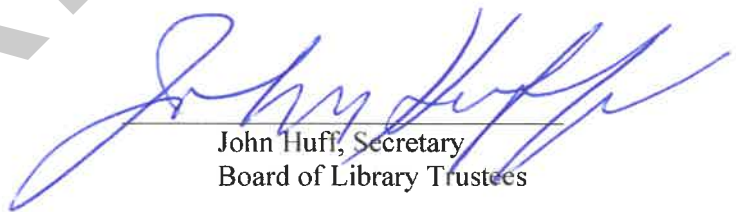
Special Reserve Fund Revisions

I, John Huff, certify that I am the Secretary of the Board of Library Trustees of the Lisle Library District, DuPage County, Illinois.

I further certify that the attached is a true and correct copy of the Ordinance revising the Special Reserve Fund which was adopted by said Board of Library Trustees at a meeting of said Board of Library Trustees held on May 11, 2016.

I further certify that the attached Ordinance has not been amended, altered, changed or repealed and is still in full force and effect.

IN WITNESS WHEREOF I have affixed my signature and the seal of said Lisle Library District at Lisle, Illinois this 11th day of May, 2016.



John Huff, Secretary
Board of Library Trustees

(SEAL)

ORDINANCE 21-01

Special Reserve Fund Revisions

Whereas, the Illinois Public Library District Act (the Act) (75 ILCS 16/40-50) authorizes establishment of a reserve fund (Special Reserve Fund); and

Whereas, money in the Special Reserve Fund is limited in use as provided by the Act; and

Whereas, except for expenditures for emergency repairs, a plan for the use of the Special Reserve Fund and a cost estimate for said plan are required; and

Whereas, said plan may be amended as circumstances may require; and

Whereas, there has been and continues to be a need to provide increased library service to the constituents of the Lisle Library District; and

Whereas, in view of the foregoing, revising the plan for maintaining, equipping, providing library materials and services, technology, land use, is now indicated.

Now, therefore, it is ordained and determined by the Board of Library Trustees that the plans and cost estimates for use of money in the Special Reserve Fund are revised as stated in the attached Plan for Special Reserve Fund Expenditures.

Further the Ordinance shall be in full force and effect from and after the adoption as provided by law.

Adopted this 16th day of June, 2021 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

Marjorie Bartelli
President, LLD Board of Trustees

ATTEST:

Karen Larson
Secretary, LLD Board of Trustees

Lisle Library District
Plan for Special Reserve Fund Expenditures

Funds which have accumulated and which may accumulate in the future in the Special Reserve Fund may be used for one or more of the following purposes with costs as stated.

Capital Improvement Project/Renovation 7,700,000.00

Includes: Construction, Professional Services,
Fixtures/Furniture/Equipment (FF&E), Contingencies
Plan approved by LLD Board of Trustees, May 19, 2021

Campus Enhancements 2,000,000.00

Includes: Construction, Fixtures, Equipment,
Professional Services, Contingencies
Plans for future campus enhancements

Emergency Repairs

As required

9,700,000.00

STATE OF ILLINOIS

COUNTY OF DUPAGE

CERTIFICATION OF AUTHENTICITY

I, Karen Larson, hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of the Lisle Library District, DuPage County, Illinois and as such I am the custodian and keeper of the records and files of said Library District.

I do further certify that the attached is a true and correct copy of an Ordinance adopting Special Reserve Fund Revisions on the 16th day of June 2021, at a meeting of the Board of Trustees of the Lisle Library District.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of the Lisle Library District, DuPage County, Illinois, this 16th day of June, 2021.

Karen Larson
Secretary, LLD Board of Trustees

ORDINANCE 21-02

ANNUAL ORDINANCE AUTHORIZING
PUBLIC LIBRARY NON-RESIDENT CARDS

Whereas, the Lisle Library District (LLD) is a tax-supported public library; and

Whereas, people residing within the jurisdictional boundaries of the Lisle Library District pay taxes to support the Library, and so need pay no additional fee to be eligible to receive a Library card; and

Whereas, 75 ILCS 16/30-55.60 stipulates that a person residing outside of a public library service area must apply for a non-resident card at the public library located closest to the person's principal residence; and

Whereas, the Office of the Illinois Secretary of State has issued regulations defining the closest public library and also providing three formulae which public libraries can use to determine the non-resident fee; and

Whereas, the Board of Library Trustees of the Lisle Library District has determined for its 2021-2022 fiscal year, commencing July 1, 2021 and ending June 30, 2022 to participate in the non-resident reciprocal borrowing program of its regional library system and to issue non-resident Library cards;

Now, therefore, be it and it is hereby ordained BY THE BOARD OF LIBRARY TRUSTEES OF THE LISLE LIBRARY DISTRICT as follows:

Section 1: Individuals residing beyond the jurisdictional boundaries of the Lisle Library District, and residing within the boundaries of another public library, and owning no taxable property within the jurisdictional boundaries of the Lisle Library District, may purchase a non-resident fee card for the price calculated according to the box which is checked off below:

General Mathematical Formula (23 Ad. Code 3050.60 (a));

X Tax Bill Method (23 Ad. Code 3050.60(b)); or

Average Non-Resident Fee (23 Ad. Code 3050.60(c)), if authorized by the Director of this Illinois State Library.

Section 2: Individuals residing beyond the jurisdictional boundaries of the Lisle Library District, but owning (as an individual, a partner, the principal stockholder, or other joint owner) taxable property within the jurisdictional boundaries of the Lisle Library District, or serving as a Senior Administrative Officer of a firm, business or other corporation owning taxable property within the jurisdictional boundaries of the Lisle Library District, notwithstanding anything to the contrary in this Ordinance, may obtain one (1) non-resident Library card without payment of the non-resident fee upon presentation of the most recent tax bill upon that taxable property; provided however, that in no event shall the privileges and use of the Library be extended to more than one (1) individual non-resident for each parcel of taxable property. Each non-

resident Library card issued pursuant to this Section is limited to the exclusive use of the individual whose name appears on its face.

Section 3: The President of the Board of Library Trustees shall notify the regional library system in writing within 30 days of the adoption of this Ordinance, stating (a) the effective date of this Ordinance, (b) the beginning and ending dates of the 12-month period of validity for non-resident library cards issued pursuant to this Ordinance, and (c) the fee formula as set forth herein.

Section 4: The Lisle Library District shall continue to honor all non-resident Library cards heretofore issued by the Library, for the full term of purchase.

Section 5: The Lisle Library District shall cooperate with other participating area public libraries and the regional library system and adjacent regional library systems to determine the appropriate non-resident service areas, as stated in 23 Ad. Code 3050.25.

Section 6: The Policy of the Lisle Library District for service to non-residents, including a description of the Library's service areas and the methods of calculating fees, shall be available for public inspection at the Library.

Section 7: A valid non-resident Library card issued by the Lisle Library District pursuant to this Ordinance shall accord a non-resident Library cardholder all the services which this Library provides to its residents, including reciprocal borrowing privileges.

Section 8: No non-resident is eligible to receive a local use Library card from the Lisle Library District.

ADOPTED this 16th day of June, 2021 by a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by

Marjorie Bartelli
President, LLD Board of Trustees

ATTEST:

Karen Larson
Secretary, LLD Board of Trustees

STATE OF ILLINOIS

COUNTY OF DUPAGE

CERTIFICATION OF AUTHENTICITY

I, Karen Larson, hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of the Lisle Library District (LLD), DuPage County, Illinois and as such I am the custodian and keeper of the records and files of said Library District.

I do further certify that the attached is a true and correct copy of an Annual Ordinance Authorizing Public Library Non-Resident Cards for the 2021-2022 Fiscal Year adopted on the 16th day of June 2021, at a meeting of the Board of Trustees of the Lisle Library District.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of the Lisle Library District, DuPage County, Illinois, this 16th day of June, 2021.

Karen Larson
Secretary, LLD Board of Trustees

ORDINANCE 21-03

REGULAR MEETING DATE ORDINANCE

Be it ordained that the regular meeting of the Lisle Library District (LLD) Board of Trustees shall be held at 7:00 P.M. at the Lisle Library, 777 Front Street, Lisle, Illinois, on the following dates:

- July 21, 2021
- August 11, 2021
- September 15, 2021
- October 20, 2021
- November 17, 2021
- December 15, 2021
- January 19, 2022
- February 16, 2022
- March 16, 2022
- April 20, 2022
- May 18, 2022
- June 15, 2022

This Ordinance is effective immediately upon adoption.
Adopted at the Regular Meeting of the Board of Trustees this 16th of June, 2021.

Board of Trustees of Lisle Library District

Marjorie Bartelli
President, LLD Board of Trustees

ATTEST:

Karen Larson
Secretary, LLD Board of Trustees

STATE OF ILLINOIS

COUNTY OF DUPAGE

CERTIFICATION OF AUTHENTICITY

I, Karen Larson, hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of the Lisle Library District (LLD), DuPage County, Illinois and as such I am the custodian and keeper of the records and files of said Library District.

I do further certify that the attached is a true and correct copy of an Ordinance setting Meeting Dates for the 2021-2022 Fiscal Year of the Lisle Library District Board of Trustees adopted on the 16th day of June 2021, at a meeting of the Board of Trustees of the Lisle Library District.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of the Lisle Library District, DuPage County, Illinois, this 16th day of June, 2021.

Karen Larson
Secretary, LLD Board of Trustees




Composting: Building Your Garden from the Ground U...

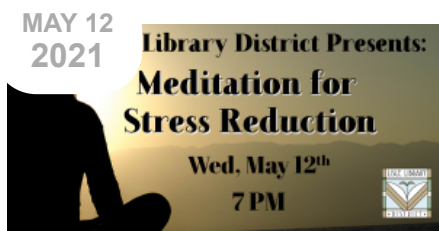
Presented by Lisle Library District at Online/Virtual Space

Want to start composting but don't know where to start? Paul Stoffels, Illinois Master Gardener, will discuss how to create nutrient-rich material for your garden. Equipment and methods for composting will be discussed. Q&A session follows.

≡ Admission Info Free Admission

🕒 Dates & Times  **Dates: 2021/05/25 - 2021/05/25**
Individual Date & Times:
May 25, 2021 at 07:00 pm (Tue)

📍 Location Info Online/Virtual Space




Meditation for Stress Reduction

Presented by Lisle Library District at Online/Virtual Space

Join Arlene Samsel as she offers effective meditation and demonstrates the most practical methods of controlling and calming the mind. Q&A session follows.

≡ Admission Info Free Admission

🕒 Dates & Times  **Dates: 2021/05/12 - 2021/05/12**
Individual Date & Times:
May 12, 2021 at 07:00 pm (Wed)

📍 Location Info Online/Virtual Space




Teen Virtual Program: Felt Succulent Craft Kit Nig...

Presented by Lisle Library District at Online/Virtual Space

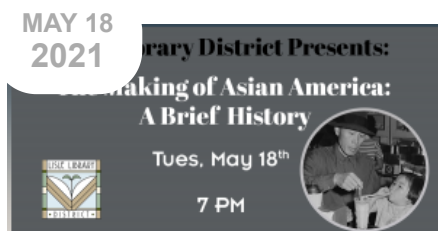
Pick up a kit for this virtual craft night at the Connection Desk beginning May 3rd. Then, join us on Zoom on Friday, May 14th, from 7-8 PM to learn how to use the supplies in your kit to make your own felt succulent! A perfect creation if you don't have a green thumb or if you want to add a pop of color to your room!

This is a virtual program and requires the use of a computer or device that is connected to the internet. A Zoom link will be emailed to the address you registered with at least a day before the event.

Admission Info Free Admission

Dates & Times  **Dates:** 2021/05/14 - 2021/05/14
Individual Date & Times:
May 14, 2021 at 07:00 pm (Fri)

Location Info Online/Virtual Space



The Making of Asian America: A Brief History

Presented by Lisle Library District at Online/Virtual Space

Dr. Maria Ritzema, Associate Professor of History at College of DuPage, will discuss the development of Asian American communities in the United States, their reception, and also highlight respected and celebrated members of the Asian American community at large. Q&A session follows.

Dates & Times



Dates: **2021/05/18 - 2021/05/18**

Individual Date & Times:

May 18, 2021 at 07:00 pm (Tue)

Location Info

Online/Virtual Space

THINGS TO DO

ENTERTAINMENT

Things to do in Chicago

DEC 04, 2019 AT 12:00 AM



The best things to do in Chicago and the suburbs.

The calendar is displaying all events. View virtual events only [here](#). Some events may have changed so please verify prior to attending. You may update or remove any submitted or canceled events [here](#).

Back to Event Search



Composting: Building Your Garden from the Ground Up

Tuesday, May 25, 2021

7:00 pm



Lisle Library District

Lisle, IL

Virtual Event URL: <https://bit.ly/3eFXDPc>

Price: Free

Note: Virtual Event.



Want to start composting but don't know where to start? Paul Stoffels, Illinois Master Gardener, will discuss how to create nutrient-rich material for your garden. Equipment and methods for composting will be discussed. Q & A session follows.

Contact Info

Nigel Jackson
nigel@lislelibrary.org
(630)971-1675

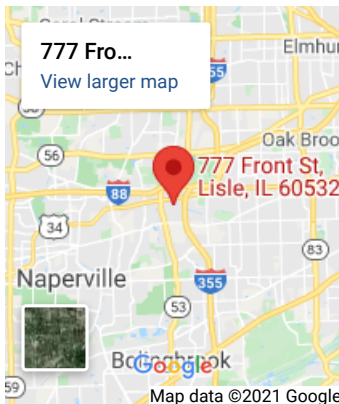
More Info

[Composting: Building Your Garden from the Ground Up](#)

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FEEDBACK

Watch live: Gov. Pritzker, Mayor Lightfoot give update on reopening efforts

Daily horoscope for May 4, 2021



Has the Chicago Bears defense gotten any better after an offseason with no...



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THINGS TO DO

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Things to do in Chicago

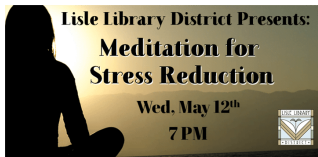
DEC 04, 2019 AT 12:00 AM



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Meditation for Stress Reduction

Wednesday, May 12, 2021
7:00 pm



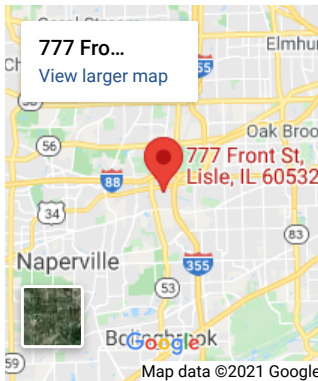
Lisle Library District

Lisle, IL

Virtual Event URL: <https://bit.ly/3nwFI79>

Price: Free

Note: Virtual Event.



Join Arlene Samsel as she offers effective meditation and demonstrates the most practical methods of controlling and calming the mind. Q&A session follows.

Contact Info

Nigel Jackson
nigel@lislelibrary.org
(630)971-1675

More Info

[Meditation for Stress Reduction](#)

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Composting: Building Your Garden from the Ground Up



Want to start composting but don't know where to start? Paul Stoffels, Illinois Master Gardener, will discuss how to create nutrient-rich material for your garden. Equipment and methods for composting will be discussed. Q&A session follows.

Date & Time

May 25, 2021

7:00PM

Add to Calendar

Location



RMap data ©2021

[Lisle Library District](#)

[Get Directions](#)

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[Event Website](#)

Free

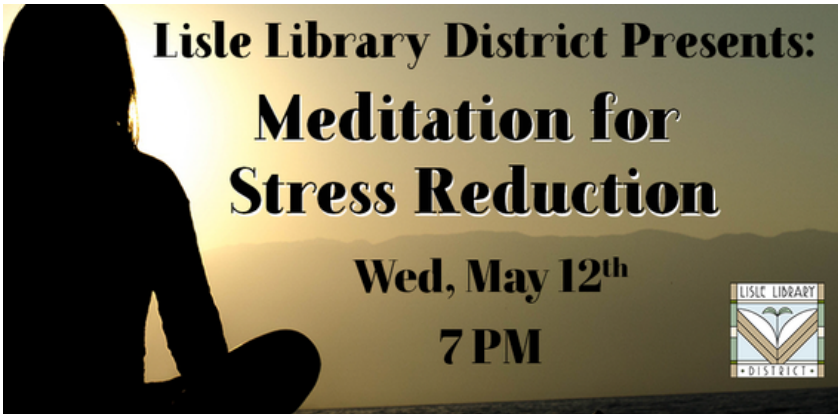
[Home & Garden Gardening Lisle Library District Virtual Program Compost Lisle](#)

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Meditation for Stress Reduction



Join Arlene Samsel as she offers effective meditation and demonstrates the most practical methods of controlling and calming the mind. Q&A session follows.

Date & Time

May 12, 2021

7:00PM

Add to Calendar

Location



RMap data ©2021

[Lisle Library District](#)

[Get Directions](#)

More Info

[Event Website](#)

(630)971-1675

Free

[Health & Wellness Lisle Library District Meditation Virtual Program](#) Lisle

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Teen Virtual Program: Felt Succulent Craft Kit Night



Pick up a kit for this virtual craft night at the Connection Desk beginning May 3rd. Then, join us on Zoom on Friday, May 14th, from 7-8 PM to learn how to use the supplies in your kit to make your own felt succulent! A perfect creation if you don't have a green thumb or if you want to add a pop of color to your room!

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Date & Time

May 14, 2021

7:00PM

Add to Calendar

Location



RMap data ©2021

[Lisle Library District](#)

[Get Directions](#)

More Info

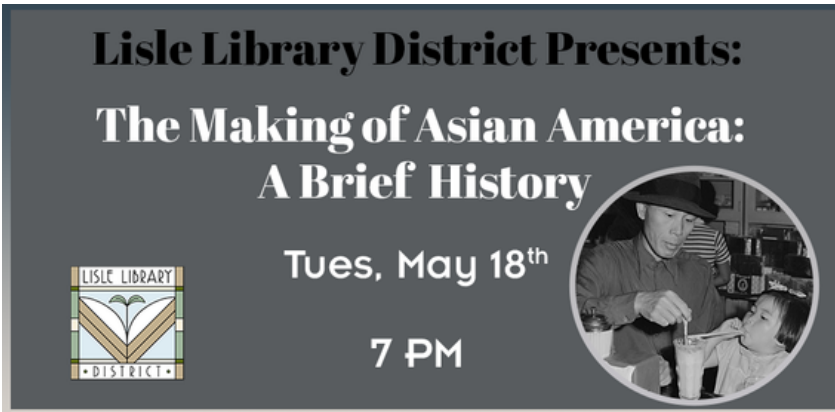
[Event Website](#)

(630)971-1675

Free

[Crafts & Hobbies](#) [Teens](#) [Arts & Crafts](#) [Virtual Program](#) Lisle

The Making of Asian America: A Brief History



Dr. Maria Ritzema, Associate Professor of History at College of DuPage, will discuss the development of Asian American communities in the United States, their reception, and also highlight respected and celebrated members of the Asian American community at large. Q&A session follows.

Date & Time

May 18, 2021

7:00PM

Add to Calendar

Location



RMap data ©2021

[Lisle Library District](#)

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More Info

[Event Website](#)

(630)971-1675

Free

[Library History Lisle Library District Virtual Program](#) Lisle

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THINGS TO DO ENTERTAINMENT

Things to do in Chicago

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Teen Virtual Program: Felt Succulent Craft Kit Night

Friday, May 14, 2021
7:00 pm

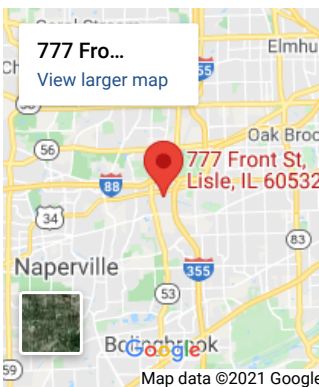


Lisle Library District
Lisle, IL

Virtual Event URL: <https://bit.ly/3sWqdkp>

Price: Free

Note: Virtual Event.



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More Info
[Teen Virtual Program: Felt Succulent Craft Kit Night](#)

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Lisle Library District Presents:

The Making of Asian America:
A Brief History



Tues, May 18th

7 PM



The Making of Asian America: A Brief History

Tuesday, May 18, 2021

7:00 pm



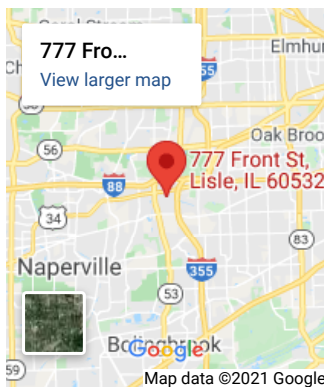
Lisle Library District

Lisle, IL

Virtual Event URL: <https://bit.ly/3t0zhoG>

Price: Free

Note: Virtual Event.



Dr. Maria Ritzema, Associate Professor of History at College of DuPage, will discuss the development of Asian American communities in the United States, their reception, and also highlight respected and celebrated members of the Asian American community at large. Q&A session follows.

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Nigel Jackson
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More Info

[The Making of Asian America: A Brief History](#)

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FEEDBACK

LISLE LIBRARY DISTRICT
PERSONNEL & POLICY COMMITTEE MEETING
March 8, 2021 - 7:00 p.m.

1. Roll call

Present:

Emily Swistak - Secretary | Chair (via GoToWebinar)

Marjorie Bartelli - Vice President (via GoToWebinar)

Thomas Duffy - Trustee (via GoToWebinar)

Thomas Hummel - President

Tatiana Weinstein - Director/Ex-officio

Beth McQuillan - Assistant Director/Ex-officio

Also Present:

Chris Knight - Recording Secretary

2. Opportunity for visitors to speak - None

3. Approve Minutes of the November 11, 2020 Personnel-Policy Committee Meeting

MOTION: Trustee Duffy moved to approve the minutes of the November 11, 2020 Personnel-Policy Committee Meeting. Vice President Bartelli seconded.

Roll Call Vote - All Aye. The motion passed.

4. LLD Policy 300: Library Cards - update/draft/discussion

Director Weinstein provided updates on items D3 and E3 of LLD Policy 300: Library Cards in regards to the Cards for Kids Act and the replacement of LLD cards.

Discussion: President Hummel asked for clarification regarding nonresidents who qualify for cards. Director Weinstein clarified that nonresidents who are below a certain income level and reside closest to the LLD qualify. President Hummel asked for clarification on the removal of item E3. Director Weinstein explained that E3 is addressed in another policy.

The Committee agreed to recommend LLD Policy 300: Library Cards for Board approval at the next regular meeting.

5. LLD Policy 670: Library Security - update/draft/discussion

Director Weinstein provided updates on LLD Policy 670: Library Security, regarding alarm systems, security cameras, and staffing.

Discussion: Secretary Swistak suggested keeping terminology uniform. Director Weinstein stated staff would update item D1 to keep terminology uniform. Vice President Bartelli mentioned a missing word in item C4 and asked about video footage. Director Weinstein stated that footage is used for security purposes. Vice President Bartelli asked about 911 calls placed by patrons. Director Weinstein stated that patrons may call 911 at any time. Trustee Duffy suggested adding language to C5. President Hummel commented on security cameras.

The Committee agreed to recommend LLD Policy 670: Library Security for Board approval at the next regular meeting.

6. LLD Policy 315: Loan Periods - update/draft/discussion

Director Weinstein provided updates on LLD Policy 315: Loan Periods regarding changing the number of times materials could be renewed from two times to three.

Discussion: Secretary Swistak agreed that changing the renewal times was a good idea. Vice President Bartelli agreed. Trustee Duffy commented on increased hold times and also agreed. President Hummel agreed.

The Committee agreed to recommend LLD Policy 315: Loan Periods for Board approval at the next regular meeting.

7. LLD Policy 902: (New) Library Service and the Americans with Disabilities Act - draft/discussion

Director Weinstein provided an overview of LLD Policy 902: Library Service and the Americans with Disabilities Act which was recommended by the ILA Standards chapter 2/Governance.

Discussion: Secretary Swistak asked about terminology in item A1, clarification on TBBS, and pointed out a typo in item C3. Vice President Bartelli asked about items B2, C2, and E. Director Weinstein stated that there are strict guidelines regarding service animals and that the LLD complies with the Service Animal Access Act. Secretary Swistak suggested adding language to the Patron Code of Conduct regarding service animals. Trustee Duffy suggested including programs for patrons with disabilities. Secretary Swistak mentioned that next policy on the agenda would address disabilities.

The Committee agreed to recommend LLD Policy 902: Library Service and the Americans with Disabilities Act for Board approval at the next regular meeting.

8. LLD Policy 430: (New) Equity, Diversity, & Inclusion - draft/discussion

Director Weinstein provided an overview of LLD Policy 430: Equity, Diversity, & Inclusion.

Discussion: Secretary Swistak suggested adding a comma after the word 'background' in the opening paragraph, as well as in item A2. Secretary Swistak spoke of an experience with a resident. Vice president Bartelli discussed LGBTQ+ language and language in the opening paragraph. Director Weinstein suggested adding the word 'display' to item B3 and discussed supportive statements in the opening paragraph. Trustee Duffy discussed the implementation of the policy and suggested having progress reports. President Hummel stated that he liked the policy as presented. He discussed examples of diversity displays and discussed public restrooms. President Hummel suggested adding new language in the first sentence of the opening paragraph. The Committee agreed to move the policy forward with suggested changes.

The Committee agreed to recommend LLD Policy 430: Equity, Diversity, & Inclusion for Board approval at the next regular meeting.

9. LLD Policy 665: (New) Recordings: Photography, Audio, & Video at the LLD - draft/discussion

Director Weinstein provided an overview of LLD Policy 665: Recordings: Photography, Audio, & Video at the LLD.

Discussion: Secretary Swistak pointed out a typo in item B. Trustee Duffy spoke about item A4. Director Weinstein explained the Library Confidentiality Act. Trustee Duffy suggested that the Library Confidentiality Act could be referenced in item A4. President Hummel discussed recordings for political purposes. Director Weinstein suggested adding language that indicates that all efforts will be made to not include participants that do not wish to be recorded. Trustee Duffy asked if political use was considered commercial use. Director Weinstein suggested adding different terminology. Committee members voiced their opinions on recordings for political use. The Committee agreed to move the policy forward with suggested changes.

The Committee agreed to recommend LLD Policy 665: Recordings: Photography, Audio, & Video at the LLD for Board approval at the next regular meeting.

10. Director evaluation - draft/discussion

Secretary Swistak provided an overview. Committee members discussed the Director's evaluation and to continue work on a standardized form at a future Committee meeting.

11. Adjourn

MOTION: Vice President Bartelli moved to adjourn the meeting. Trustee Duffy seconded.
Roll Call Vote - All Aye

The meeting adjourned at 8:56 p.m.

Recorded by:

Chris Knight, Recording Secretary

Approved by the Personnel & Policy Committee on June 1, 2021.
Approved by

Emily Swistak, Committee Chair