

PUBLIC/LEGAL NOTICE

The regular monthly Board meeting of the Lisle Library District (LLD) Board of Trustees will be held on August 17, 2022 at 7:00 pm at the Lisle Police Department, 5040 Lincoln Avenue, Lisle, Illinois.

Public Comment Prior to the Meeting: Citizens may provide public comment via email: library@lislelibrary.org or via the USPS mail addressed to: Public Comment/Administration, 777 Front Street, Lisle, IL 60532, by 3:00 pm on the meeting day. Submitted comments will not be read aloud. Comments will be provided to the Board prior to the regular meeting and will become part of the meeting record.

The LLD records all regular Board meetings. Any person who has a disability requiring accommodations to participate in this meeting should contact the Lisle Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

LISLE LIBRARY DISTRICT BOARD MEETING August 17, 2022 - 7:00 p.m.

1. Roll call
2. Opportunity for visitors to speak - general public comment period
3. Assignments for reviewing monthly accounts payable
 - a. Vice President Swistak and Trustee Wynn reviewed the July billings in August
 - b. Trustee Sullivan and Trustee Turner will review the August billings in September
4. Consent Agenda - Action Required
 - a. Approve Minutes of the July 14, 2022 Board Meeting
 - b. Acknowledge Treasurer's Report, 07/31/22, Investment Activity Report, 07/31/22, Current Assets Report, 07/31/22, Revenue Report, 07/31/22, and Expense Report, 07/31/22
 - c. Authorize Payment of Bills, 08/17/22
5. Unfinished Business
 - a. Capital Improvement Project
 - i. Monthly Project Status Update - CCS Report including schedule, cost and change order log updates
 - ii. Masonry Cleaning Alternate - Discussion
 - iii. Exterior Signage - Drafts/Discussion
 - iv. Phase 2 Move Planning - Discussion
6. Committee Reports
 - a. Finance
 - b. Personnel and Policy
 - c. Physical Plant
 - d. Advocacy and Outreach
 - e. Ad Hoc Committee to Review Minutes - retire
7. Staff Reports
 - a. Director's Report
 - b. Assistant Director's Report
8. New Business
 - a. Approve tentative Budget and Appropriation Ordinance (B&A) - Action Required
This is a tentative Budget and Appropriation Ordinance of such sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Lisle Library District for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

- b. Accept Illinois Public Library Annual Report (IPLAR) - Action Required
Illinois public libraries are statutorily required to prepare an annual report to be submitted to the State Library as a condition of system membership. This is done via online submission of the IPLAR.
 - c. Acknowledge payment of earned/unused vacation time as required by IL Wage Payment and Collection Act (820 ILCS 115/5) - payment shall not exceed \$8437.44, to be paid to Gail Graziani (August 2022).
 - d. Semi-annual review of executive session minutes - Action Required
Six-month review of executive session minutes to release or to remain closed.
 - e. Review of executive session recordings more than 18 months old - Action Required
Six-month review of executive session recordings to retain or destroy.
9. Executive Session
- a. 5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06
10. Opportunity for Trustee comments (five minutes)
Bartelli, Larson, Norton, Sullivan, Swistak, Turner, Wynn
11. Adjourn

LISLE LIBRARY DISTRICT
BOARD MEETING
July 14, 2022 - 7:00 p.m.

1. Roll call

Present:

Marjorie Bartelli - President
Emily Swistak - Vice President
Jenny Norton - Treasurer
Karen Larson - Secretary
Liz Sullivan - Trustee
Sara Wynn - Trustee

Absent:

Lorna Turner - Trustee

Also present:

Tatiana Weinstein - Director
Chris Knight - Recording Secretary
Marc Rogers - CCS International Inc., Project Manager [left the meeting at 8:16 p.m.]
Eric Penney - Sheehan, Nagle, Hartray Architects [left the meeting at 8:16 p.m.]

2. Opportunity for visitors to speak - general public comment period

3. Presidential appointment of LLD standing committees and committee to review FY21/22 Board minutes

President Bartelli affirmed that all LLD standing committee Chairs would remain in their positions and each committee would retain the same membership with Secretary Larson joining the Advocacy and Outreach Committee as an additional member. President Bartelli stated that she and Secretary Larson will comprise an ad hoc committee to review minutes for fiscal year 2021-2022.

4. Assignments for reviewing monthly accounts payable

- a. Trustee Sullivan and President Bartelli reviewed the June billings in July
- b. Vice President Swistak and Trustee Wynn will review the July billings in August

5. Consent Agenda - Action Required

- a. Approve Minutes of the June 15, 2022 Board Meeting
- b. Approve Minutes of the June 15, 2022 Executive Session
- c. Acknowledge Treasurer's Report, 06/30/22, Investment Activity Report, 06/30/22, Current Assets Report, 06/30/22, Revenue Report, 06/30/22, and Expense Report, 06/30/22
- d. Authorize Payment of Bills, 07/14/22

MOTION: Trustee Sullivan moved to approve the Consent Agenda. Trustee Wynn seconded.
Roll Call Vote - All Aye. The motion passed.

6. Unfinished Business

- a. Capital Improvement Project
 - a. Monthly project status update - CCS Report includes: schedule, exterior signage update, and discussion

Mr. Rogers provided an update on exterior signage and construction progress. He stated that certain material lead times are affecting the construction schedule. Mr. Rogers discussed the potential of Phase 1 concluding without the new south entrance being accessible for a period of time.

Discussion: Vice President Swistak asked about parking in the north lot during Phase 2 and program accommodations. Director Weinstein discussed reduced on-site programming during Phase 2. Mr. Penney stated that the occupied space in Phase 2 would be reduced. Director Weinstein confirmed that Phase 2 would also have a shorter construction timeline. Trustee Sullivan asked Director Weinstein if she had any concerns. Director Weinstein stated that the LLD would find a solution for staff parking and said she would work with staff regarding programming alternatives. Trustee Sullivan asked about the use of meeting rooms. Mr. Rogers stated that meeting rooms would be available after the completion of Phase 2.

Mr. Rogers provided an overview of upcoming activities including abatement, Phase 1 to Phase 2 planning, main sign design, framing for new entrances, and drywall completion.

Mr. Rogers provided an overview of the project cost summary, change order update, and alternates.

Mr. Rogers provided an overview of the exterior signage options.

Discussion: Vice President Swistak asked about sign lighting. Mr. Rogers stated that the angle of existing lighting should be adjustable. Vice President Swistak said that she liked the idea of a larger sign. Secretary Larson stated that she was leaning towards an entirely new sign. President Bartelli stated that she preferred a larger sign and asked about the budget. Mr. Rogers discussed the sign budget. Trustee Wynn said having a bigger sign would be much more visible. Trustee Sullivan stated that she preferred a larger sign. Treasurer Norton mentioned the absence of Trustee Turner's input. President Bartelli asked for consensus regarding starting the design process. Treasurer Norton commented that she was in favor of an updated sign that incorporated the Library logo. Director Weinstein stated that this would not be the last time the Board would discuss this topic. The Board agreed to instruct Mr. Rogers to employ the skills of the design team for preliminary work.

b. Change order approval recommendation - Action Required

Mr. Rogers discussed the elevator change order. He stated that the change order occurred via the submittal process between the design and construction teams. Mr. Rogers stated that logistics was a factor. Mr. Rogers stated that the design team reviewed performance specs and determined that the selected elevator was an improvement. Mr. Penney confirmed the elevator was an upgrade. Mr. Rogers discussed rail connections, height matters, and steel plate connection points.

Discussion: Treasurer Norton asked about delayed access to the south entrance. Mr. Rogers stated that clear, directional signage would be necessary. Secretary Larson asked if Camosy selected the type of elevator. Mr. Rogers reiterated that the

submittal process for the elevator included discussion between Sheehan Nagle Hartray and Camosy staff. Mr. Penney commented on the efficiency of the newly selected elevator. Mr. Rogers discussed delay risks. Director Weinstein asked Mr. Rogers about further change order discussions with Camosy. Mr. Rogers stated that he could proceed with discussions as soon as Camosy staff was available. President Bartelli stated that the Board could always call a Special Board meeting if necessary. Mr. Penney commented on supply chain issues.

No action was taken. The Board agreed to postpone the vote until after further discussion with Camosy.

Mr. Rogers and Mr. Penney left the meeting at 8:16 p.m.

7. Committee Reports

- a. Finance - Treasurer Norton spoke on behalf of Trustee Turner stating that there was nothing to report at this time.
- b. Personnel and Policy - Vice President Swistak stated that there was an updated draft of the Director evaluation. She discussed self-directed and Board-directed goals. She said that the next topic for the Committee would be to review the Director's job description. Trustee Sullivan asked for page numbers to be included in the evaluation document. Vice President Swistak agreed.
- c. Physical Plant - Secretary Larson stated that the Committee would meet sometime in August or September.
- d. Advocacy and Outreach - Trustee Sullivan had nothing to report.

8. Staff Reports

Director Weinstein summarized her Director's report. She stated that Summer Read was in full swing, running through August 13th. Director Weinstein commented that 1053 patrons were registered for the program. She mentioned that 16 staff and 5 Trustees represented the Library at the 4th of July Parade. Director Weinstein spoke of the tragedy that occurred in Highland Park and stated that the Library composed a simple, heartfelt social media post that acknowledged the incident.

Director Weinstein stated that the LiteZilla unit was ordered. She publicly thanked the individuals and organizations who donated including the DuPage Foundation, Lisle Woman's Club, Friends of the Lisle Public Library District, Lisle Community Service Corporation, Lisle Library District Foundation, Giant Steps, and Home Pride Services. Director Weinstein mentioned that the Library will order additional lite pins and accessory items. She stated that the Library's donate page was updated.

Director Weinstein commented that she was notified that the LLD should receive funds in the amount of \$44,664.48 via the Illinois Per Capita Grant through the Secretary of State's office. She stated that the funds would be applied to the current fiscal year's Corporate Fund once the check is received. Director Weinstein mentioned that the Library was also notified that the District population has increased from 28,504 to 30,281 via the last Census.

Director Weinstein mentioned how proud she was of the successful execution of the north drive-aisle project. She stated that the Library posted signage throughout the building, distributed flyers via Circulation, social media alerts, and eBlast. Director Weinstein commented that Closets by Design accommodated staff parking in their lot and stated that construction went smoothly and finished early.

Director Weinstein mentioned that she and President Bartelli attended the intergovernmental meeting. She provided a brief overview of the meeting topics.

Director Weinstein read aloud a letter she received from Doug Cunningham's sister, enclosed with a \$1,000 check in memory of her brother and Friends of the Lisle Public Library President.

Assistant Director McQuillan updated the Board on a power outage that occurred Tuesday night.

9. New Business

- a. Approve Resolution 22-02: authorizing preparation and filing of the Budget and Appropriation Ordinance (B&A) - Action Required

MOTION: Trustee Sullivan moved to approve authorizing preparation and filing of the Budget and Appropriation Ordinance, commonly known as the B&A. Treasurer Norton seconded.

Director Weinstein explained that the Resolution authorizes Administrative staff to start preparing the B&A.

Roll Call Vote - All Aye. The motion passed.

- b. Approve Public Notice of Public Hearing on B&A - Action Required

MOTION: Treasurer Norton moved to approve the Public Notice of a Public Hearing on the B&A. Vice President Swistak seconded.

Director Weinstein explained that it was a 30-day notice.

Roll Call Vote - All Aye. The motion passed.

10. Opportunity for Trustee comments (five minutes)

Trustee Wynn stated her appreciation for Mr. Roger's and Mr. Penney's explanations. Vice President Swistak thanked everyone for representing the Board at the 4th of July Parade. She mentioned that she visited two libraries during her trip to Washington, D.C. Trustee Sullivan stated her appreciation for the quarterly reports. She spoke about Volunteer Appreciation Month and appreciating the LLD's Home Delivery volunteers. Trustee Sullivan praised the YS scavenger hunt and the LLD's license plate sticker renewal service. Director Weinstein mentioned that the LLD was making gains on procuring fishing licenses for residents. Treasurer Norton commented on the camaraderie at the 4th of July Parade. Secretary Larson agreed with Treasurer Norton and said that it was a lot of fun. President Bartelli stated that she enjoyed the quarterly reports. She mentioned Library Storytimes at Dragonfly Landing. President Bartelli recognized Adult Services Librarian Jean Demas for organizing LEARN (Libraries' English and Reading Network). She also commended the Technical Services digital archive project, north drive-aisle project, and the LLD's participation in the 4th of July Parade.

11. Adjourn

MOTION: Trustee Sullivan moved to adjourn the meeting. Secretary Larson seconded.

Voice Vote - All Aye. The motion passed.

The meeting adjourned at 8:41 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Board of Trustees on August 17, 2022.

Approved by

Karen Larson, Secretary of the LLD Board of Trustees

DRAFT

Treasurer's Report as of July 31, 2022

Fund Name	Cash Balance 07/31/22	Financial Assets % W/ Spec Res	Financial Assets % W/O Spec Res
Corporate	4,867,185.53	47.92%	91.76%
IMRF	223,012.40	2.20%	4.20%
FICA	214,425.18	2.11%	4.04%
Subtotals	5,304,623.11	52.23%	100.00%
Special Reserve	4,852,509.30	47.77%	0.00%
	10,157,132.41	100.00%	100.00%

Treasurer

Date

INVESTMENT ACTIVITY

INTEREST													
Company	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
IMET	1,228.98												1,228.98
Ehlers	22.87												22.87
Ehlers-Inv interest #5707	13,731.25												13,731.25
Ehlers-Inv interest #8217	0.00												0.00
Ehlers-Inv interest Pershing	280.45												280.45
Fifth Third Bank	926.40												926.40
Lisle Savings	51.21												51.21
Lisle CD 2635	131.52												131.52
Lisle CD 2669	49.82												49.82
IL Funds	1,238.56												1,238.56
US Bank-9853	10.27												10.27
US Bank-9370	0.43												0.43
TOTALS	17,671.76												17,671.76
Interest - Special Reserve Only	9,072.08												9,072.08
Interest - No Special Reserve Reflected	8,599.68												8,599.68
Totals	17,671.76												17,671.76

INVESTMENTS													
Company	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Investment Maturities and Sales	935,000.00												935,000.00
Investment Purchases	499,118.05												499,118.05
TOTALS	435,881.95												435,881.95

**CURRENT ASSETS
AT FAIR MARKET VALUE
July 31, 2022**

							Fair Market Value on 7/31/22	
Checking Accounts								
Fifth Third Operating Acct							\$506,478.67	
Fifth Third Financial Now acct				1.60%			\$3,154,207.90	
Fifth Third Financial-petty cash							\$410.96	
US Bank							\$23,441.47	
E commerce							\$51,069.71	
							\$3,735,608.71	
Money Markets								
Lisle Savings Bank							\$207,698.78	
IMET				2.33%			\$967,368.28	
The Illinois Funds				2.40%			\$911,608.35	
							\$2,086,675.41	
Ehlers Investments #5707								
Ehlers Investments #8217							\$22.87	
Ehlers Investments Pershing							\$48.03	
							\$753,356.31	
Investments								
	Purchased	Face Amt.	@	Coupon Rate	YTM	Paid	FMV	Due
Fixed Income								
Los Rios Calif Cmnty College	4/21/2022	165,000.00	100.206	2.00	0.00	166,088.23	\$165,000.00	8/1/2022
East Norriton & Plymouth PA	4/21/2022	300,000.00	99.842	0.83	0.00	300,095.00	\$300,000.00	8/1/2022
Los Banos Calif UNI Sch Dist	4/21/2022	225,000.00	100.758	4.00	0.00	228,720.50	\$225,000.00	8/1/2022
Capital One Bk	8/15/2019	130,000.00	99.900	2.05	2.05	129,892.30	\$129,987.00	8/15/2022
UniBank	5/25/2022	250,000.00	99.683	0.65	0.65	249,770.07	\$249,777.50	8/18/2022
Enerbank USA	8/30/2019	175,000.00	99.935	1.75	1.75	174,901.25	\$174,921.25	8/30/2022
United States Treasury Bills	7/28/2022	500,000.00	99.824	0.00	0.00	499,118.05	\$499,140.00	8/30/2022
Campbell Calif	6/22/2022	225,000.00	100.644	5.00	5.00	226,484.00	\$225,609.75	9/1/2022
United States Treasury Bills	5/25/2022	24,000.00	99.683	0.00	0.00	23,923.92	\$23,950.08	9/6/2022
United States Treasury Note	3/4/2022	345,000.00	100.652	1.88	1.88	350,018.95	\$344,799.90	9/30/2022
Morgan Stanley Bk	10/3/2019	155,000.00	99.950	1.90	1.90	154,922.50	\$154,880.65	10/3/2022
Lisle Savings Bank	1/16/2019	225,325.93	100.000	2.72	2.75	225,325.93	\$234,673.79	2/16/2023
US Bank	9/15/2018	249,999.99	100.000	2.50	2.50	249,999.99	\$249,999.99	6/15/2023
Lisle Savings Bank	7/11/2018	218,374.39	100.000	2.50	2.50	218,374.39	\$233,681.17	7/11/2024
Los Angeles Cnty Calif Pub Wks	4/27/2022	370,000.00	100.879	5.00	0.00	377,686.74	\$370,000.00	8/1/2027
							\$3,581,421.08	
TOTAL CURRENT ASSETS							\$10,157,132.41	

Lisle Library District
 For the One Month Ending July 31, 2022
 Revenues - Special Reserve Only

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
REVENUES					
70-02-4481-00 Interest Earned	\$ 9,072.08	\$ 9,072.08	\$ 923.73	\$ 10,000.00	90.72
TOTAL INTEREST	9,072.08	9,072.08	923.73	10,000.00	90.72
70-04-4587-10 Restricted - Transfer from Cor	2,500.00	2,500.00	0.00	30,000.00	8.33
70-05-4680-00 Debt Certificate	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	2,500.00	2,500.00	0.00	30,000.00	8.33
TOTAL REVENUES	11,572.08	11,572.08	923.73	40,000.00	28.93

Lisle Library District
 For the One Month Ending July 31, 2022
 Revenues - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
REVENUES					
TAX LEVY					
10-01-4411-00 Tax Levy - Corp.	\$ 17,687.48	\$ 17,687.48	\$ 1,997,405.79	\$ 3,846,660.00	0.46
40-01-4414-00 Tax Levy - IMRF	368.62	368.62	43,349.84	80,166.00	0.46
45-01-4415-00 Tax Levy - FICA	786.39	786.39	90,187.44	171,022.00	0.46
TOTAL TAX LEVY	18,842.49	18,842.49	2,130,943.07	4,097,848.00	0.46
TIF SURPLUS					
10-01-4455-00 TIF-Surplus Corp	0.00	0.00	0.00	30,000.00	0.00
TOTAL TIF SURPLUS	0.00	0.00	0.00	30,000.00	0.00
PERSONAL PROPERTY REPLACEMENT TAX					
10-01-4461-00 Personal Property Repl. Tax -	8,930.08	8,930.08	4,716.14	18,000.00	49.61
40-01-4462-00 Personal Property Repl. Tax -	515.38	515.38	272.18	850.00	60.63
45-01-4463-00 Personal Property Repl. Tax -	80.97	80.97	42.76	150.00	53.98
TOTAL PERSONAL PROPERTY REP	9,526.43	9,526.43	5,031.08	19,000.00	50.14
INTEREST INCOME					
10-02-4472-00 Interest Earned - Corp	7,801.94	7,801.94	1,482.32	10,000.00	78.02
40-02-4475-00 Interest Earned - IMRF	401.83	401.83	58.25	700.00	57.40
45-02-4476-00 Interest Earned - FICA	395.91	395.91	45.95	500.00	79.18
TOTAL INTEREST INCOME	8,599.68	8,599.68	1,586.52	11,200.00	76.78
UNREALIZED GAIN/LOSS ON INVESTMENTS					
10-02-4526-00 Unrealized Gain/Loss on	(2,233.61)	(2,233.61)	(3,411.80)	0.00	0.00
TOTAL UNREALIZED GAIN/LOSS O	(2,233.61)	(2,233.61)	(3,411.80)	0.00	0.00
DESK INCOME					
10-03-4531-00 Lost Books	220.28	220.28	76.13	1,000.00	22.03
10-03-4536-00 Non-Resident Fees	401.08	401.08	0.00	500.00	80.22
10-03-4540-00 Fines	19.98	19.98	12.00	500.00	4.00
TOTAL DESK INCOME	641.34	641.34	88.13	2,000.00	32.07
UNRESTRICTED INCOME					
10-03-4550-00 Gifts - Unrestricted Corp	1,000.00	1,000.00	0.00	5,000.00	20.00
10-03-4560-30 Gifts - Restricted - YS	0.00	0.00	0.00	0.00	0.00
10-04-4573-00 Copier Income	293.53	293.53	343.37	3,500.00	8.39
10-04-4583-00 Per Capita Grant	0.00	0.00	0.00	42,000.00	0.00

Lisle Library District
 For the One Month Ending July 31, 2022
 Revenues - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
10-04-4584-00 Other Income - Corp.	0.00	0.00	0.00	2,000.00	0.00
10-04-4585-00 License Sticker Renewals	210.25	210.25	159.50	8,000.00	2.63
10-05-4595-00 Misc. Jury Duty	0.00	0.00	0.00	0.00	0.00
TOTAL UNRESTRICTED INCOME	1,503.78	1,503.78	502.87	60,500.00	2.49
TOTAL REVENUES	\$ 36,880.11	\$ 36,880.11	\$ 2,134,739.87	\$ 4,220,548.00	0.87

Lisle Library District
 For the One Month Ending July 31, 2022
 Expenses - Special Reserve Only

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
SPECIAL RESERVE EXPENSES					
MAINTENANCE AND EQUIPMENT EXPENSES					
70-20-5666-00 Facility and Campus	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,000.00	0.00
70-65-5667-00 Security Systems	0.00	0.00	0.00	0.00	0.00
70-65-5671-00 Furniture & Equipment	0.00	0.00	0.00	0.00	0.00
70-65-5674-00 Consulting	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE AND EQUIP	0.00	0.00	0.00	15,000.00	0.00
RENOVATION COSTS					
70-65-5675-00 Renovation Project	364,089.20	364,089.20	10,200.18	5,200,000.00	7.00
70-65-5861-00 Interior Renovation	0.00	0.00	0.00	0.00	0.00
TOTAL RENOVATION COSTS	364,089.20	364,089.20	10,200.18	5,200,000.00	7.00
TOTAL SPECIAL RESERVE EXPENSES	364,089.20	364,089.20	10,200.18	5,215,000.00	6.98

Lisle Library District
 For the One Month Ending July 31, 2022
 Expenses - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
ALL EXPENSES					
EMPLOYEE COSTS					
Salaries					
10-10-5603-10 Administrative - Reg. Hours	\$ 42,731.25	\$ 42,731.25	\$ 28,643.82	\$ 519,278.00	8.23
10-10-5603-20 Adult Services - Reg. Hours	42,654.87	42,654.87	30,568.69	539,621.00	7.90
10-10-5603-30 Youth Services - Reg. Hours	34,726.33	34,726.33	23,494.39	416,519.00	8.34
10-10-5603-50 Technical Services - Reg. Hour	20,320.61	20,320.61	16,027.69	347,451.00	5.85
10-10-5603-60 Circulation - Reg. Hours	37,493.34	37,493.34	26,899.51	477,131.00	7.86
Total Salaries	177,926.40	177,926.40	125,634.10	2,300,000.00	7.74
Health and Dental Ins.					
10-10-5621-10 Hosp. Ins. - Admin	3,837.25	3,837.25	3,514.15	49,835.00	7.70
10-10-5621-20 Hosp. Ins. - Adult Serv.	7,186.36	7,186.36	7,069.61	101,330.00	7.09
10-10-5621-30 Hosp. Ins. - YS	3,941.92	3,941.92	3,913.62	50,890.00	7.75
10-10-5621-50 Hosp. Ins. - Tech	2,408.36	2,408.36	2,917.76	30,998.00	7.77
10-10-5621-60 Hosp. Ins. - Circ	4,492.99	4,492.99	4,171.78	58,516.00	7.68
10-10-5622-10 Dental Ins. - Admin.	218.32	218.32	184.98	2,431.00	8.98
10-10-5622-20 Dental Ins. - Adult Serv	419.56	419.56	351.02	6,229.00	6.74
10-10-5622-30 Dental Ins. - YS	148.16	148.16	124.20	3,136.00	4.72
10-10-5622-50 Dental Ins. - Tech	131.78	131.78	96.68	1,849.00	7.13
10-10-5622-60 Dental Ins. - Circ	136.20	136.20	218.29	4,786.00	2.85
Total Health and Dental Ins.	22,920.90	22,920.90	22,562.09	310,000.00	7.39
Other Staff Benefits					
10-10-5646-00 Unemployment Compensation	525.64	525.64	0.00	4,000.00	13.14
10-10-5646-10 Tuition Reimbursement - Staff	0.00	0.00	0.00	0.00	0.00
Total Other Staff Benefits	525.64	525.64	0.00	4,000.00	13.14
FICA Expenses					
45-10-5625-10 FICA Expense - Admin	3,229.78	3,229.78	2,154.87	40,187.00	8.04
45-10-5625-20 FICA Expense - Adult Serv.	3,083.40	3,083.40	2,154.91	41,761.00	7.38
45-10-5625-30 FICA Expense - Youth Services	2,620.35	2,620.35	1,725.43	32,234.00	8.13
45-10-5625-50 FICA Expense - Tech Servs.	1,529.78	1,529.78	1,190.84	26,889.00	5.69
45-10-5625-60 FICA Expense - Circulation	2,660.44	2,660.44	1,938.73	36,929.00	7.20
Total FICA Expenses	13,123.75	13,123.75	9,164.78	178,000.00	7.37
IMRF Expenses					
40-10-5628-10 IMRF Expense - Admin	1,970.41	1,970.41	1,946.89	19,090.00	10.32
40-10-5628-20 IMRF Expense - Adult Servs	2,018.98	2,018.98	2,204.03	22,261.00	9.07
40-10-5628-30 IMRF Expense - Youth Services	1,551.78	1,551.78	1,620.81	15,123.00	10.26
40-10-5628-50 IMRF Expense - Tech Servs.	997.75	997.75	1,155.59	9,869.00	10.11

Lisle Library District
 For the One Month Ending July 31, 2022
 Expenses - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
40-10-5628-60	1,399.31	1,399.31	1,359.75	13,657.00	10.25
	7,938.23	7,938.23	8,287.07	80,000.00	9.92
Total IMRF Expenses	222,434.92	222,434.92	165,648.04	2,872,000.00	7.74
BUILDING COSTS					
Utilities					
10-20-5650-00	0.00	0.00	0.00	5,400.00	0.00
10-20-5651-00	0.00	0.00	1,810.00	1,810.00	0.00
10-20-5652-00	911.55	911.55	0.00	10,000.00	9.12
10-20-5653-00	217.92	217.92	0.00	10,000.00	2.18
10-20-5654-00	450.00	450.00	0.00	2,300.00	19.57
10-20-5655-00	4,440.00	4,440.00	0.00	50,000.00	8.88
10-20-5656-00	125.00	125.00	0.00	1,500.00	8.33
Total Utilities	6,144.47	6,144.47	1,810.00	81,010.00	7.58
Maintenance and Repairs					
10-20-5660-00	1,250.00	1,250.00	1,200.00	5,000.00	25.00
10-20-5661-00	5,371.10	5,371.10	3,009.10	49,500.00	10.85
10-20-5662-00	1,000.00	1,000.00	0.00	40,000.00	2.50
10-20-5663-00	346.20	346.20	826.10	10,000.00	3.46
10-20-5664-00	1,171.10	1,171.10	2,356.14	70,000.00	1.67
10-20-5665-00	282.80	282.80	382.63	4,000.00	7.07
Total Maintenance and Repairs	9,421.20	9,421.20	7,773.97	178,500.00	5.28
TOTAL BUILDING COSTS	15,565.67	15,565.67	9,583.97	259,510.00	6.00
OPERATING EXPENSES					
Postage and Printing					
10-25-5710-00	232.36	232.36	0.00	5,500.00	4.22
10-25-5710-10	0.00	0.00	0.00	17,000.00	0.00
10-25-5711-00	0.00	0.00	1,100.00	8,800.00	0.00
10-25-5712-00	0.00	0.00	35.00	1,000.00	0.00
Total Postage and Printing	232.36	232.36	1,135.00	32,300.00	0.72
Supplies					
10-25-5713-00	428.66	428.66	200.57	5,500.00	7.79
10-25-5714-00	1,584.68	1,584.68	237.47	10,000.00	15.85
10-25-5715-00	178.00	178.00	0.00	1,900.00	9.37
10-25-5716-00	202.41	202.41	38.94	5,000.00	4.05
10-25-5717-00	4,230.82	4,230.82	1,297.52	43,000.00	9.84

Lisle Library District
 For the One Month Ending July 31, 2022
 Expenses - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
10-25-5718-00 Computer Supplies	174.00	174.00	119.88	12,400.00	1.40
Total Supplies	6,798.57	6,798.57	1,894.38	77,800.00	8.74
Other Operating Costs					
10-25-5719-00 Publishing	0.00	0.00	0.00	1,500.00	0.00
10-25-5722-15 Safety Deposit Box Rental	0.00	0.00	87.50	200.00	0.00
10-25-5723-00 Check Printing	0.00	0.00	402.29	500.00	0.00
10-25-5723-15 Bank Charges	414.08	414.08	483.11	6,000.00	6.90
10-25-5724-15 Local Travel	23.99	23.99	0.00	500.00	4.80
Total Other Operating Costs	438.07	438.07	972.90	8,700.00	5.04
TOTAL OPERATING EXPENSES	7,469.00	7,469.00	4,002.28	118,800.00	6.29
INSURANCE					
10-30-5750-00 Fidelity Bonds	2,100.00	2,100.00	0.00	2,100.00	100.00
10-30-5751-00 Property Damage (All-Peril)	0.00	0.00	17,766.50	46,000.00	0.00
10-30-5752-00 Notary Bond	0.00	0.00	0.00	225.00	0.00
10-30-5754-00 Workers Comp Insurance	0.00	0.00	4,176.50	7,000.00	0.00
TOTAL INSURANCE	2,100.00	2,100.00	21,943.00	55,325.00	3.80
CONTRACTUAL SERVICES					
10-35-5760-00 Legal Services	0.00	0.00	0.00	15,000.00	0.00
10-35-5761-00 Collection Agency	88.55	88.55	0.00	700.00	12.65
10-35-5762-00 Other Contr Services - Admin	0.00	0.00	0.00	5,000.00	0.00
10-35-5763-00 Other Contr Svcs-Tech Asst	7,561.19	7,561.19	12,073.19	95,000.00	7.96
10-35-5764-10 Other Contr Svcs - Library Wi	5,248.00	5,248.00	0.00	40,000.00	13.12
10-35-5765-10 Investment Agency Consultants	570.99	570.99	0.00	7,500.00	7.61
10-35-5769-00 Accounting Software	0.00	0.00	0.00	5,200.00	0.00
10-35-5770-00 Contractual - Audit Fee	0.00	0.00	0.00	9,200.00	0.00
10-35-5771-00 Payroll Service	540.72	540.72	546.24	7,900.00	6.84
TOTAL CONTRACTUAL SERVICES	14,009.45	14,009.45	12,619.43	185,500.00	7.55
PERSONNEL DEVELOPMENT					
10-40-5783-00 Dues - Staff	700.00	700.00	700.00	4,000.00	17.50
10-40-5784-00 Meetings - Staff	0.00	0.00	0.00	2,400.00	0.00
10-40-5785-00 Conferences - Staff	0.00	0.00	0.00	7,000.00	0.00
10-40-5786-00 Memorial/Tribute/Recognition	0.00	0.00	0.00	4,500.00	0.00
10-40-5787-00 Staff Development	0.00	0.00	0.00	2,500.00	0.00
10-40-5788-00 Training (Cont Ed) - Staff	0.00	0.00	0.00	6,500.00	0.00
10-45-5786-70 Dues - Trustee	150.00	150.00	0.00	525.00	28.57
10-45-5787-70 Conferences - Trustees	0.00	0.00	0.00	1,000.00	0.00

Lisle Library District
 For the One Month Ending July 31, 2022
 Expenses - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
10-45-5788-70 Meetings - Trustees	0.00	0.00	0.00	1,000.00	0.00
10-45-5789-70 Training-Trustees	0.00	0.00	0.00	1,000.00	0.00
TOTAL PERSONNEL DEVELOPMEN	850.00	850.00	700.00	30,425.00	2.79
EQUIPMENT COSTS					
Major Equipment					
10-48-5801-10 Polaris Maint (Corp)	0.00	0.00	3,650.17	55,000.00	0.00
10-48-5803-10 Technology	79.99	79.99	0.00	50,000.00	0.16
10-48-5804-10 Facility	0.00	0.00	0.00	10,000.00	0.00
Total Major Equipment	79.99	79.99	3,650.17	115,000.00	0.07
Minor Equipment					
10-48-5823-10 Minor Equip - Administration	0.00	0.00	0.00	700.00	0.00
10-48-5823-20 Minor Equip - Adult Services	0.00	0.00	0.00	700.00	0.00
10-48-5823-30 Minor Equipment - Youth	84.95	84.95	0.00	700.00	12.14
10-48-5823-50 Minor Equip - Tech Services	42.49	42.49	0.00	700.00	6.07
10-48-5823-60 Minor Equip - Circ	178.70	178.70	0.00	700.00	25.53
Total Minor Equipment	306.14	306.14	0.00	3,500.00	8.75
Equip Maint/Repairs and Rentals					
10-48-5843-00 Rental-Postage Meter	180.57	180.57	180.57	720.00	25.08
10-48-5845-00 Equip Maint/Repr-Contr-Lib. Wi	418.63	418.63	2,057.44	20,280.00	2.06
10-48-5846-00 Equip Maint/Repr-NonContr	0.00	0.00	0.00	1,000.00	0.00
Total Equip Maint/Repairs and Rentals	599.20	599.20	2,238.01	22,000.00	2.72
TOTAL EQUIPMENT COSTS	985.33	985.33	5,888.18	140,500.00	0.70
LIBRARY MEDIA					
Books					
10-50-5863-20 Literacy/ESL	0.00	0.00	0.00	8,000.00	0.00
10-50-5863-30 Books - Youth Serv	4,442.69	4,442.69	2,959.46	54,000.00	8.23
10-50-5863-50 Books - Tech Serv	0.00	0.00	0.00	0.00	0.00
10-50-5864-10 Books - Non Fiction	8,288.25	8,288.25	1,140.88	86,200.00	9.62
10-50-5865-10 Books - Adult/Teen Fiction	10,880.87	10,880.87	3,098.49	74,500.00	14.61
10-50-5867-20 Ref Books - Adult Serv	4,402.66	4,402.66	463.50	18,000.00	24.46
Total Books	28,014.47	28,014.47	7,662.33	240,700.00	11.64
Databases					
10-50-5869-20 Internet Licensed DBases	56,880.84	56,880.84	60,382.80	110,000.00	51.71
10-50-5872-10 Dbases - Professional	171.39	171.39	2,804.16	10,000.00	1.71

Lisle Library District
 For the One Month Ending July 31, 2022
 Expenses - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
10-50-5873-30	2,800.00	2,800.00	6,565.25	12,000.00	23.33
Total Databases	59,852.23	59,852.23	69,752.21	132,000.00	45.34
Audio-Visual Materials					
10-50-5890-30	826.94	826.94	265.46	15,000.00	5.51
10-50-5895-40	1,186.59	1,186.59	610.77	60,000.00	1.98
10-50-5899-20	7,000.00	7,000.00	2,041.31	105,000.00	6.67
Total Audio-Visual Materials	9,013.53	9,013.53	2,917.54	180,000.00	5.01
Periodicals/Doc Delivery					
10-50-5871-20	23,569.53	23,569.53	22,649.34	24,500.00	96.20
10-50-5900-20	600.20	600.20	1,614.63	37,500.00	1.60
10-50-5900-30	0.00	0.00	0.00	500.00	0.00
10-50-5900-80	0.00	0.00	0.00	3,000.00	0.00
Total Periodicals/Doc Delivery	24,169.73	24,169.73	24,263.97	65,500.00	36.90
TOTAL LIBRARY MEDIA	121,049.96	121,049.96	104,596.05	618,200.00	19.58
PROGRAMS AND READER'S SERVICES					
Programs					
10-60-5931-10	774.89	774.89	2,736.95	13,000.00	5.96
10-60-5931-30	738.62	738.62	341.15	12,000.00	6.16
10-60-5931-40	80.99	80.99	49.74	2,000.00	4.05
10-60-5931-50	623.75	623.75	59.37	5,500.00	11.34
Total Programs	2,218.25	2,218.25	3,187.21	32,500.00	6.83
Readers Services					
10-60-5940-10	0.00	0.00	0.00	2,000.00	0.00
10-60-5940-30	1,535.39	1,535.39	0.00	5,500.00	27.92
Total Readers Services	1,535.39	1,535.39	0.00	7,500.00	20.47
TOTAL PROGRAMS AND READERS	3,753.64	3,753.64	3,187.21	40,000.00	9.38
RESTRICTED USAGE EXPENSES					
10-80-5980-80	0.00	0.00	0.00	16,000.00	0.00
10-80-5981-80	0.00	0.00	0.00	42,000.00	0.00
10-80-5982-80	0.00	0.00	0.00	31,000.00	0.00
10-80-5983-80	0.00	0.00	0.00	36,000.00	0.00
TOTAL RESTRICTED USAGE EXPEN	0.00	0.00	0.00	125,000.00	0.00

Lisle Library District
 For the One Month Ending July 31, 2022
 Expenses - No Special Reserve reflected

	<u>Current Month</u>	<u>Current Year to Date</u>	<u>Prior Year to Date</u>	<u>Current Annual Budget</u>	<u>% of Budget to YTD</u>
CONTINGENCY					
10-90-5999-00 Contingency	0.00	0.00	0.00	25,000.00	0.00
TOTAL CONTINGENCY	0.00	0.00	0.00	25,000.00	0.00
TOTAL EXPENSES - EXC OP TRANS	388,217.97	388,217.97	328,168.16	4,470,260.00	8.68
OPERATING TRANSFERS OUT					
10-80-5984-80 Transfer to Special Reserve	2,500.00	2,500.00	0.00	30,000.00	8.33
TOTAL OPERATING TRANSFERS O	2,500.00	2,500.00	0.00	30,000.00	8.33
TOTAL ALL EXPENSES	390,717.97	390,717.97	328,168.16	4,500,260.00	8.68

**Lisle Library District
Accounts Payable - August 17, 2022**

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
B&T (C5223353)	073122	Continuations & Processing Baker & Taylor (C5223353)	10-50-5867-20 10-25-5717-00 10-00-2610-00	Ref Books - Adult Serv Processing Supplies Accounts Payable	150.74 3.18	153.92
B&T (C5223433)	073122	Continuations & Processing Baker & Taylor (C5223433)	10-50-5864-10 10-25-5717-00 10-00-2610-00	Books - Non Fiction Processing Supplies Accounts Payable	438.21 28.62	466.83
B&T (L0334152)	073122	Circ & Processing Baker & Taylor (L0334152)	10-50-5864-10 10-25-5717-00 10-00-2610-00	Books - Non Fiction Processing Supplies Accounts Payable	2,966.06 153.06	3,119.12
B&T (L4171582)	073122	Audio Books & Processing Baker & Taylor (L4171582)	10-50-5895-40 10-25-5717-00 10-00-2610-00	A-V Mats - Adult Serv Processing Supplies Accounts Payable	788.53 122.49	911.02
B&T (L4342812)	073122	Books - YS & Processing Baker & Taylor (L4342812)	10-50-5863-30 10-25-5717-00 10-00-2610-00	Books - Youth Serv Processing Supplies Accounts Payable	80.14 8.04	88.18
B&T (L5443202)	073122	Books - Fiction & Processing Baker & Taylor (L5443202)	10-50-5865-10 10-25-5717-00 10-00-2610-00	Books - Adult/Teen Ficti Processing Supplies Accounts Payable	47.74 1.98	49.72
Bear Landscape	11027	Landscape Mowing Service Bear Landscape	10-20-5662-00 10-00-2610-00	Maint Contr. - Landscap Accounts Payable	1,080.00	1,080.00
Case Lots	12981	Janitorial Supplies Case Lots Inc.	10-20-5663-00 10-00-2610-00	Maint/Repairs-Genl repai Accounts Payable	324.40	324.40
Case Lots	13010	Kitchen Supplies Case Lots Inc.	10-25-5716-00 10-00-2610-00	Kitchen Supplies Accounts Payable	89.70	89.70
Colley Elevator	229748	Elevator Inspection Colley Elevator Company	10-48-5845-00 10-00-2610-00	Equip Maint/Repr-Contr- Accounts Payable	385.00	385.00
ComEd	072722	Usage ComEd	10-20-5655-00 10-00-2610-00	Utilities - Electric Accounts Payable	4,177.69	4,177.69
Demco	7163459	Bookmarks Demco	10-60-5940-30 10-00-2610-00	Reader Services - Youth Accounts Payable	188.67	188.67
DuPage County Publi	071922	Usage DuPage County Public Works	10-20-5654-00 10-00-2610-00	Utilities - Sewer & Water Accounts Payable	78.37	78.37
Ehlers Investment	073122	Investment Consulting Ehlers Investment Partners	10-35-5765-10 10-00-2610-00	Investment Agency Cons Accounts Payable	561.91	561.91

**Lisle Library District
Accounts Payable - August 17, 2022**

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
ELM USA	51315	Supplies for Disc Cleaning Machine ELM USA Inc.	10-25-5714-00 10-00-2610-00	Circ. Material Supplies Accounts Payable	131.99	131.99
Garvey's	B2B1603010	Pens, Highlighters, Post-its Garvey's Office Products	10-25-5713-00 10-00-2610-00	Office Supplies Accounts Payable	68.72	68.72
Garvey's	PINV2290502	Storytime Garvey's Office Products	10-60-5931-30 10-00-2610-00	Programs - Youth Accounts Payable	31.00	31.00
Garvey's	PINV2297068	Supplies for Circ Services Garvey's Office Products	10-25-5713-00 10-00-2610-00	Office Supplies Accounts Payable	31.85	31.85
Garvey's	PINV2297505	Labels Garvey's Office Products	10-25-5717-00 10-00-2610-00	Processing Supplies Accounts Payable	36.07	36.07
Grey House Publish	365208	Book Grey House Publishing	10-50-5867-20 10-00-2610-00	Ref Books - Adult Serv Accounts Payable	295.70	295.70
Groot	9252151T098	Rubbish Groot, Inc.	10-20-5665-00 10-00-2610-00	Rubbish Removal Accounts Payable	282.80	282.80
Hagg Press	115958	August/September Newsletter	10-25-5710-10	Printing/Spec. Serv. - Ad	3,436.00	
Hagg Press	220801F	Hagg Press	10-25-5711-00 10-00-2610-00	Postage Special Serv Accounts Payable	278.78	3,714.78
Hagg Press	220801F	Newsletter Postage Hagg Press	10-25-5711-00 10-00-2610-00	Postage Special Serv Accounts Payable	1,100.00	1,100.00
Home Depot	1916 08 79239	Small Tools Home Depot Credit Services	10-20-5663-00 10-00-2610-00	Maint/Repairs-Genl repai Accounts Payable	42.22	42.22
Ingram	080122	Books & Processing Ingram Library Services	10-50-5865-10 10-50-5864-10 10-50-5863-30 10-25-5717-00 10-00-2610-00	Books - Adult/Teen Ficti Books - Non Fiction Books - Youth Serv Processing Supplies Accounts Payable	5,474.96 1,629.84 2,273.61 784.74	10,163.15
Innovative	INV-INC32080	2 New SIP2 Ports for AMH & Maintenance Innovative Interfaces	10-48-5801-10 10-48-5803-10 10-00-2610-00	Polaris Maint (Corp) Technology Accounts Payable	202.95 1,230.00	1,432.95
Johnson Controls	37649477	Phase 1 Deposit - Security System Johnson Controls Security Solutions	70-65-5675-00 10-00-2610-00	Renovation Project Accounts Payable	5,646.88	5,646.88

**Lisle Library District
Accounts Payable - August 17, 2022**

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
Johnson Controls	37650658	Solutions Credit for Discontinued Service	10-48-5845-00	Equip Maint/Repr-Contr-		703.81
Johnson Controls	37654743	Johnson Controls Security Solutions	10-00-2610-00	Accounts Payable	703.81	
Johnson Controls	37654743	Phase 2 Deposit - Security System	70-65-5675-00	Renovation Project	1,224.21	
Johnson Controls	37654743	Johnson Controls Security Solutions	10-00-2610-00	Accounts Payable		1,224.21
Kanopy	307275-PPU	Kanopy Kanopy, inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	176.00	176.00
Kocemba, Yolanda	072022	ESL for You! Teacher Stipend Yolanda Kocemba	10-50-5863-20 10-00-2610-00	Literacy/ESL Accounts Payable	114.00	114.00
Konica Minolta Busin	9008783867	Lexmark Maintenance Konica Minolta Business Solutions	10-25-5718-00 10-00-2610-00	Computer Supplies Accounts Payable	174.00	174.00
LIMIRICC PHIP Healt	080422	August Premium	10-10-5621-10 10-10-5621-20 10-10-5621-30 10-10-5621-50 10-10-5621-60 10-00-2610-00	Hosp. Ins. - Admin Hosp. Ins. - Adult Serv. Hosp. Ins. - YS Hosp. Ins. - Tech Hosp. Ins. - Circ Accounts Payable	5,251.38 10,070.97 4,396.62 2,716.78 8,615.08	31,050.83
Matthew Bender	32374879	Employment in IL Matthew Bender & Co.	10-50-5900-20 10-00-2610-00	Periodicals - Adult Serv Accounts Payable	220.10	220.10
Midwest Tape	502468985	Hoopla Midwest Tape	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	4,207.18	4,207.18
Midwest Tape 7288	080122	DVD/Blu-rays & Processing Midwest Tape (7288)	10-50-5895-40 10-25-5717-00 10-00-2610-00	A-V Mats - Adult Serv Processing Supplies Accounts Payable	2,230.31 517.21	2,747.52
Midwest Tape 7289	080122	DVDs/Blu-rays Midwest Tape (7289)	10-50-5895-40 10-00-2610-00	A-V Mats - Adult Serv Accounts Payable	139.22	139.22
Outsource	70511	16 Licenses Smart Deploy Server Outsource Solutions	10-35-5763-00 10-00-2610-00	Other Contr Srvc-Tech Accounts Payable	313.51	313.51
Outsource	70604	Driver Update Lisle 2	10-35-5763-00	Other Contr Srvc-Tech	262.50	

**Lisle Library District
Accounts Payable - August 17, 2022**

Vendor ID	Invoice/CM #	Line Description	Account ID	Account Description	Debit Amount	Credit Amount
OverDrive	0110722285656	Outsource Solutions	10-00-2610-00	Accounts Payable		262.50
OverDrive	0110722285657	Advantage OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	847.47	847.47
OverDrive	0110722285657	Advantage OverDrive, Inc.	10-50-5899-20 10-00-2610-00	Digital Content Accounts Payable	2,016.89	2,016.89
Paddock Publication	223728	B & A Paddock Publications	10-25-5719-00 10-00-2610-00	Publishing Accounts Payable	66.70	66.70
RAILS	9888	Press Reader Renewal RAILS	10-50-5869-20 10-00-2610-00	Internet Licensed DBase Accounts Payable	5,333.34	5,333.34
Scholastic	LP10267	Summer Read Incentives Scholastic	10-60-5940-30 10-00-2610-00	Reader Services - Youth Accounts Payable	501.05	501.05
Showcases	324141	Cases Showcases	10-25-5717-00 10-00-2610-00	Processing Supplies Accounts Payable	173.77	173.77
Unique	6103197	July Placements Unique	10-35-5761-00 10-00-2610-00	Collection Agency Accounts Payable	25.30	25.30
Village of Lisle	080122	Usage Village of Lisle	10-20-5654-00 10-00-2610-00	Utilities - Sewer & Water Accounts Payable	121.65	121.65
Zoobean Inc.	26159	Summer Read Database Zoobean Inc.	10-50-5873-30 10-00-2610-00	Dbases - Youth Serv Accounts Payable	1,244.00	1,244.00
					86,315.69	86,315.69

**PRIOR MONTHS BILLS PAID BETWEEN July 2022 and August 2022
BOARD MEETINGS THAT NEED APPROVAL AT THIS TIME.**

Check #	Vendor	Amount
HSA	Salaries 7/15/2022	65737.56
HSA	IL Dept. of Revenue	4143.72
Auto W/D	Howard Simon & Associates	345.27
HSA	EFTPS/Electronic Tax Payment 7/15/2022	22103.94
	Fed Tax \$8461.36	
	FICA W/H \$6821.31	
	FICA Lib \$6821.27	
HSA	Salaries 7/29/2022	60558.83
HSA	IL Dept. of Revenue	3820.47
Auto W/D	Howard Simon & Associates	195.45
HSA	EFTPS/Electronic Tax Payment 7/29/2022	20475.65
	Fed Tax \$7870.68	
	FICA W/H \$6302.49	
	FICA Lib \$6302.48	
Wired	IMRF	15576.43
	IMRF Lib. \$7938.26	
	Sub Total	192957.32
Check #	Vendor	Amount
6261	A. J. Gallagher Risk Management	2,100.00
6262	Adobe, Inc.	164.89
6263	AFLAC (G6920)	165.75
6264	Brainfuse	2,800.00
6265	Case Lots Inc.	167.30
6266	CDW Government	205.48
6267	Cengage Learning / Gale	42,403.84
6268	Chicago Title and Trust Company	800.00
6269	Delta Dental - Risk	2,068.34
6270	EBSCO	467.25
6271	John Ferrari	44.62
6272	Fifth Third Bank	4,320.97
6273	Findaway World	830.88
6274	Konica Minolta Business Solutions	254.12
6275	Konica Minolta Premier Finance	60.00
6276	Library Ideas LLC	260.70

6277	Brian Michalski	Program: Atypical Globetrotting	300.00
6278	NICOR	Usage	217.92
6279	RAILS	RDA Toolkit	171.39
6280	Record Informaton Services	Public Record	1,462.00
6281	Will Savage	Hot Wheels Program	9.38
6282	Scholastic	Books - YS	501.05
6283	Thomson Reuters - West	IL Comp Statutes	108.00
6284	Unique	June Placements	88.55
6285	Alithia Zamantakis	Program: Let's Talk About Gender Identity	175.00
6286	AFLAC (G6920)	Payroll Withholding	206.14
6287	AlphaGraphics	Signs	224.73
6288	Amazon	Books, Video Games, Supplies	2,418.40
6289	Anderson Pest Solutions	Pest Control	157.10
6290	Bloomington Public Library	Lost ILL Item	12.00
6291	Case Lots Inc.	Masks	299.00
6292	CCS	Project Consulting	7,700.00
6293	Chicago Metro Fire Prevention	Fire Alarm Monitoring	165.75
6294	Compact Disc Source	Music CDs & Processing	509.79
6295	Demco	Labels	54.08
6296	EBSCO	Database Bundle	6,915.00
6297	Eco Clean Maintenance	Cleaning Service	2,562.00
6298	ELM USA Inc.	Supplies for Disc Cleaning Machine	174.49
6299	Garvey's Office Products	Supplies	139.61
6300	IHLS - OCLC	OCLC Service Fee	23,557.53
6301	Impact Network, LLC	Paper	178.00
6302	JanWay Company USA	Non-Woven Tote Bags	1,098.20
6303	Kent Adhesive Products Co	Labels	208.00
6304	LIMRICC UCGA	2nd Quarter Unemployment	525.64
6305	Monaco Mechanical Services, Inc.	HVAC Repair	336.50
6306	NCPERS Group Life Ins	Payroll Withholding	64.00
6307	Outsource Solutions	Monthly Server Maintenance & Backup Licenses	1,520.00
6308	OverDrive, Inc.	eBooks	2,000.00
6309	Patriot Electric & Technologies	Ballast Repair	130.00
6310	Sheehan, Nagle, Hartray Architects	Architect Services	9,997.20
6311	Sikich LLP	Accounting Services	2,300.00
6312	Staples Advantage	Misc Kitchen & Office Supplies	317.01
6313	SWAN	Reciprocal Borrowing Loss	88.21
6314	Toshiba America Business Solutions	Usage	112.76
6315	Verizon	Cellphone & Hotspots	445.29
6316	Village of Lisle	Monthly Internet Service	450.00

		Sub Total	\$	125,013.86
		TOTAL	\$	317,971.18
Wire Transfer	Camosy Incorporated	Construction Draw #4 - 7/15/2022	\$	345,592.00

Monthly Circulation Report - July 2022

	Checkouts	Renewals	Jul-22 TOTALS	YTD FY 21/22	YTD FY 22/23	YTD % Change
Adult Non-Print	2,440	2,301	4,741	5,786	4,741	-18.06%
Adult Print	4,163	3,062	7,225	9,676	7,225	-25.33%
Adult Total	6,603	5,363	11,966	15,462	11,966	-22.61%
YS Non-Print	732	1,027	1,759	2,351	1,759	-25.18%
YS Print	8,328	6,465	14,793	16,790	14,793	-11.89%
Total YS	9,060	7,492	16,552	19,141	16,552	-13.53%
Digital Media						
Overdrive	4,454		4,454	3,793	4,454	17.43%
hoopla	2,093		2,093	1,699	2,093	23.19%
Overdrive Magazines	72		72	122	72	-40.98%
PressReader	215		215	388	215	-44.59%
Kanopy	159		159	289	159	-44.98%
Total Digital	6,993	0	6,993	6,291	6,993	11.16%
Subtotal Print + Non-Print/Digital	22,656	12,855	35,511	40,894	35,511	-13.16%
Computer/Tech Sessions Logins	873		873	788	873	10.79%
Database Usage/Unique Logins	3,733		3,733	3,828	3,733	-2.48%
Wireless Use	338		338	568	338	-40.49%
ScannX sessions/jobs	193		193	289	193	-33.22%
Museum Adventure Passes	62		62	51	62	21.57%
Total IT/Resource Sessions	5,199	0	5,199	5,524	5,199	-5.88%
Total Circulation	27,855	12,855	40,710	46,418	40,710	-12.30%
Literacy Software Usage Hours			0	0	0	--
Borrower Information	July 2022 Total	YTD 21/22	YTD 22/23	YTD % Change		
New Library Cards Added	144	154	144	-6.49%		
Monthly Borrowers	2,482	2,630	2,482	-5.63%		
Total # Registered Borrowers	8,435	8,133	8,435	3.71%		
InterLibrary Loans						
Materials Sent	0	86	0	-100.00%		
Materials Received	308	265	308	16.23%		
Polaris/Catalog Holds						
Holds Placed	3,136	3,386	3,136	-7.38%		
Holds Checked Out	2,454	2,914	2,454	-15.79%		

Lisle Library District - Program and Service Statistics - July 2022

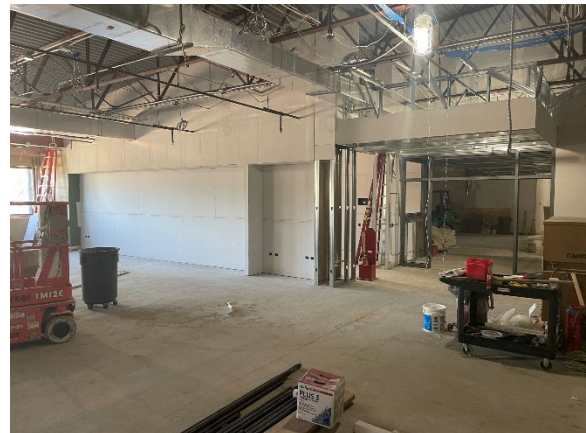
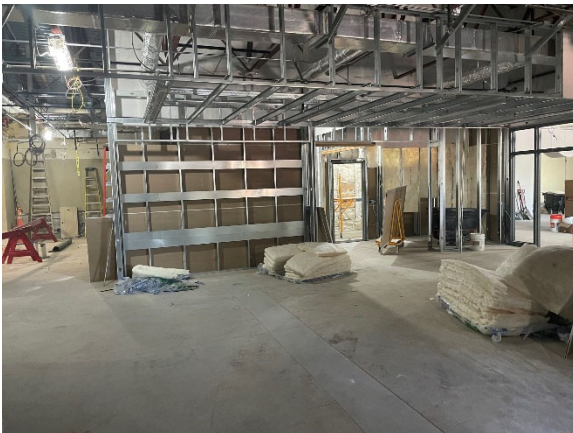
Library Event Statistics		Library Wide	Adult	Youth	TS/Circ	Literacy	TOTAL	YTD FY21/22	YTD FY22/23	% Change
Staff Facilitated Programs			13	51	4	2	70	67	70	4.48%
Attendees			94	781	7	11	893	1,182	893	-24.45%
Computer/Technology Programs			2	0		6	8	2	8	300.00%
Attendees			5	0		7	12	5	12	140.00%
Performer/Speaker/Author			3	0			3	2	3	50.00%
Attendees			90	0			90	22	90	309.09%
LLD Events (SumRd, RSG, NatLibWk, whole Lib event)		0					0	2	0	-100.00%
Attendees		0					0	20	0	-100.00%
Total Number of Programs		0	18	51	4	8	81	73	81	10.96%
Total Patrons Served by Programming		0	189	781	7	18	995	1,229	995	-19.04%
Reference Questions			1,891	1,560	1,281		4,732	5,402	4,732	-12.40%
Volunteer Hours			5.00	0.00			5.00	5.00	5.00	0.00%
Notary Service		7					7	13	7	-46.15%
LLD Kindness Cards *			0	0			0	NA	0	--
Outreach Service Statistics										
Outreach Visits			3	7	1		11	1	11	1000.00%
Patrons Served by Outreach Visits			198	215	16		429	30	429	1330.00%
Home Delivery Dates			2				2	2	2	0.00%
Patrons Served via Home Delivery			84				84	77	84	9.09%
Total Outreach Programs			5	7	1		13	3	13	333.33%
Total Patrons Served with Outreach Services			282	215	16		513	107	513	379.44%
Civic Facility Use										
Literacy/Tutoring Room Use (patron count)		0						0	0	--
Number of Outside Groups Using Meeting Space		0						0	0	--
Patrons Entering Building		10,040						9,159	10,040	9.62%
Friend's Sponsored Programs		0						0	0	--
Attendees		0						0	0	--
Social Media Use										
Facebook (daily page consumption)		930						1,262	930	-26.31%
Twitter Followers		880						828	880	6.28%
Instagram Likes		486						726	486	-33.06%
Flickr Views		25,653						6,814	25,653	276.47%
YouTube Views		7,446						5,278	7,446	41.08%
Total LLD App Downloads		541						424	541	27.59%
Total LLD App Sessions		2,395						2,112	2,395	13.40%

* New statline as of December 2021, due to renovation temporarily suspended.



A. Progress Update (since the last Board Meeting on 7/14/2022)

- Move planning has kicked off.
- SNHA produced main sign concepts for discussion.
- Construction is progressing.
 - North Entry steel is erected.
 - Elevator pit is completed.
 - Cabling and wires are being pulled.
 - Drywall is progressing.
 - Mechanical, Electrical and Plumbing (M/E/P) rough-in is ongoing.





B. Project Schedule Summary – Schedule Risk

The project team reviewed current construction status and long lead items to confirm a plan and timing for the phase 1 to phase 2 switch. The project is working towards completion of phase 1 in September, moving the active Library side in October and completing Phase 2 January/February 2023.

A separate discussion topic for the move planning is listed for the August Board meeting.

Master Project Schedule - Executive Summary	Months															
	# of working months:	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
month	1/22	2/22	3/22	4/22	5/22	6/22	7/22	8/22	9/22	10/22	11/22	12/22	1/23	2/23	3/23	
Permitting																
Contractor Procurement																
Construction Phase																
Pre-Construction / Mobilization																
Phase 1 Construction - West Side of Building <i>(including new entrances & sitework)</i>																
Phase 2 Construction - East Side of Building																
Project Close-Out and Final Move-In																

C. Upcoming Activities

- Final flooring abatement scheduled for the week of 8/29.
- Phase 1 to Phase 2 move planning.
- Main sign design concepts to be developed.
- Signage permit submittal to be developed.
- Construction is ongoing:
 - Phase 1 interiors.
 - North main entry completion.
 - North side sitework.
 - Elevator and south entry.



August Board Report (8/12/2022)

D. Project Cost Summary – Tracking on Budget

Approved Total Project Budget: \$7.7M

Expenditures Summary					
Project Component	Concept Phase Budget (a)	Anticipated Cost Update (thru 8/12/2022)		Committed to Date (thru 8/12/2022)	
		\$	Change from Budget (\$)	Contracted (\$)	Expenditures (\$)
E-000: Land Cost					
E-000.1: Land Cost	\$0	\$0	\$0	\$0	\$0
E-000: Land Cost Total	\$0	\$0	\$0	\$0	\$0
E-100: Bond Cost					
E-100.1: Financing Costs	\$15,000	\$0	-\$15,000	\$0	\$0
E-100: Bond Cost Total	\$15,000	\$0	-\$15,000	\$0	\$0
E-200: Building Costs					
E-200.1: Building Construction	\$5,669,200	\$5,565,146	-\$104,054	\$5,386,929	\$1,354,334 #1
E-200.2: Environmental Remediation	\$0	\$46,200	\$46,200	\$26,200	\$17,133
E-200.3: Site Utilities	\$0	\$0	\$0	\$0	\$0
E-200.4: Permitting and Zoning Fees	\$60,782	\$12,500	-\$48,282	\$2,580	\$1,110
E-200: Building Costs Total	\$5,729,982	\$5,623,846	-\$106,136	\$5,415,709	\$1,372,577
E-300: Soft Costs					
E-300.1: Professional Service Costs	\$924,810	\$911,043	-\$13,767	\$840,035	\$687,326 #2
E-300.2: Fixtures, Furnishing & Equipment	\$840,000	\$974,569	\$134,569	\$779,064	\$199,046 #3
E-300.3: Other Owner Soft Costs	\$0	\$335	\$335	\$335	\$335
E-300: Soft Costs Total	\$1,764,810	\$1,885,947	\$121,137	\$1,619,433	\$886,707
E-400: Contingency					
E-400.1: Owner Contingency	\$190,208	\$190,208	-\$1	\$0	\$0 #4
E-400: Contingency Total	\$190,208	\$190,208	-\$1	\$0	\$0
Project Expenditure Totals	\$7,700,000	\$7,700,000	\$0	\$7,035,142	\$2,259,283

Variance \$ from Budget Notes (New Only):

- #1 Allocation adjustment for 'potential' change order allowance.
- #2 Geotech cost removed (not needed) and add of SNHA signage add'l service.
- #3 Reduction with Litezilla fundraising completed.
- #4 Contingency balance remaining.

Invoices sent for processing since last Board Meeting:

Categories	Invoice #	Invoice Value
E-200: Building Costs		
E-200.1: Building Construction		
Camosy	Pay App #5	\$ 324,950.00
E-300: Soft Costs		
E-300.1: Professional Service Costs		
CCS International	121082-05312022	\$ 7,700.00
Chicago Title and Trust	22002890LPC-4	\$ 800.00
SNHA	444.01.14	\$ 9,997.20
SNHA	444.01.15	\$ 8,257.20
Construction Field Services	1814	\$ 2,478.75
Grand Total		\$ 354,183.15



August Board Report (8/12/2022)

E. Change Order Update

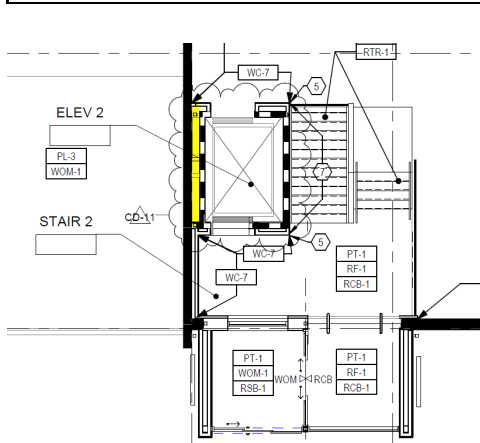
Following is a list of Construction (Camosy - General Contractor) change orders. Changes from last month are noted in **RED** text.

Change Order Log Summary

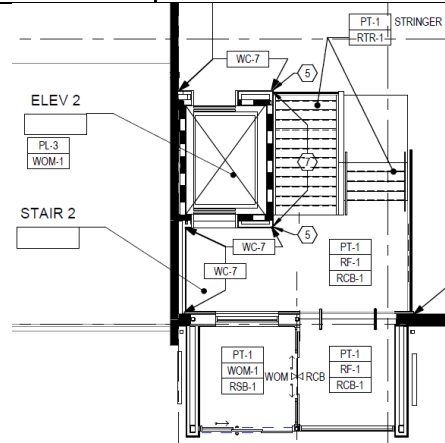
Approved Change Orders:	\$ 89,220.92
Recommended for Board Approval:	\$ 0.00
Pending Change Orders:	\$ 30,508.00
Total:	\$ 119,728.92

Updated Change Order Log

Change Order	Current Cost	Notes
COR #1 – Permitting required changes.	\$ 27,243.00	Under Review
COR #2 thru #14 – From previous Board Meetings	\$ 72,958.96	Approved as recorded in past Board meetings
COR #17 – Add’ l steel for elevator shaft.	\$ 15,405.00	Approved at negotiated agreement
COR #18 – Arch Changes for MEP conflict.	\$ 2,146.00	Under Review
COR #19 –South change MEP conflicts.	\$ 1,119.00	Under Review
COR #20 –Paging Speakers.	\$ 856.96	Approved



Revised – pushing the elevator shaft over 8”



Original





F. Open Bid Alternate Discussion – Masonry Cleaning Recommendation

Following is a list of bid alternates that are still open.

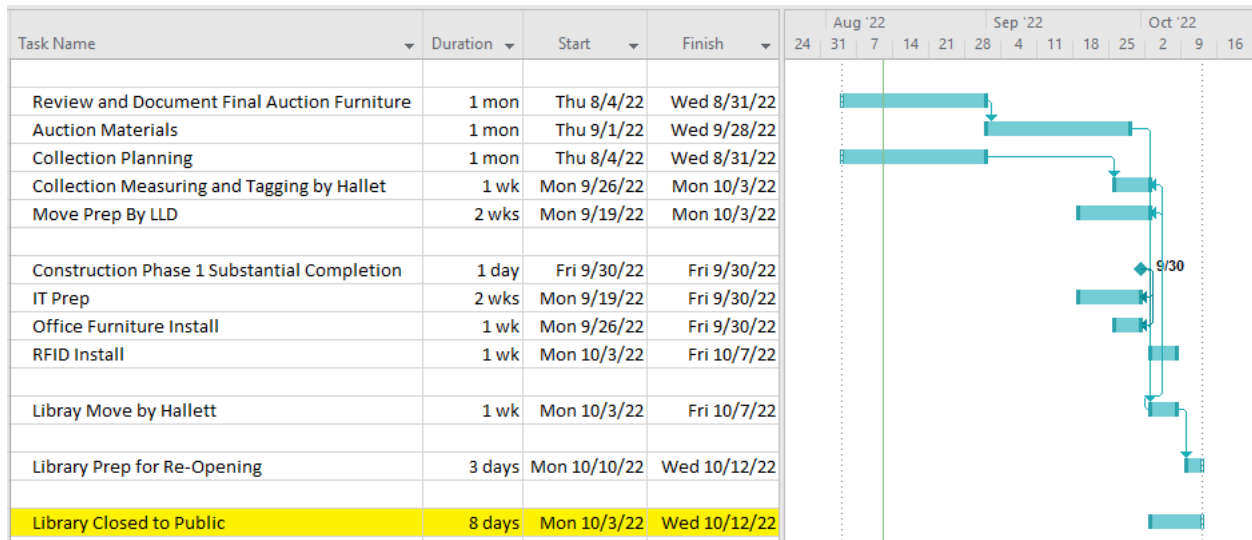
Alternate	Cost @ Bid	Notes
Alternate #1 - Meeting Room AV - Wireless Screen Casting	\$ 5,725	Award not critical at this time. To be considered for approval in the future.
Alternate #2 - Meeting Room AV - Sound Upgrades & Asst. Listen	\$ 6,500	Award not critical at this time. To be considered for approval in the future.
Alternate #3 - Meeting Room AV - Wireless Microphone	\$ 17,200	Award not critical at this time. To be considered for approval in the future.
Alternate #5 – Family Restroom Finish Replacement	\$ 22,900	Alternate #5 has was not accepted by the LLD.
Alternate #7 - Masonry Cleaning	\$ 9,000	Award critical at this time.

G. Exterior Signage Options & Discussion

- SNHA is providing design concepts for the main LLD sign for Board discussion.

H. Phase 2 Move Planning Discussion

- **Proposed Library Closure Dates: 10/3/2022 thru 10/12/2022**



During phase 2 the library will be in a temporary not ‘finished’ state. For instance, it is anticipated that lighting control will be “on/off”, not all decorative light fixtures will be installed, the main entry doors will be ‘temporary doors’ and temporary construction walls will be in place.

Of note, the south main entry is not expected to be open until sometime before 12/1.

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: August 12, 2022

August 2022 | DIRECTOR'S REPORT

Meetings:

LLD Board – July 14	National Night Out – Aug 2	LLD Physical Plant
CCS/Camosy/SNH – July 14	CCS/Camosy/SNH – Aug 4	Committee – Aug 10
CCS/Camosy/SNH – July 21	CCS/Dept Directors – Aug 4	LLD Staff – Aug 10
Park Dist – July 25	Bartelli/Larson – Aug 5	CCS/Camosy/SNH – Aug 11
Chief Licko – July 27	CCS/Camosy – Aug 5	LLD Staff – Aug 11
CCS/Camosy/SNH – July 28	CCS/SNH – Aug 8	LLD Staff – Aug 12
Swistak – Aug 1	Camosy – Aug 9	Bartelli – Aug 12

Lisle's National Night Out

The LLD was happy to participate at Lisle's National Night Out on Tuesday, August 2nd. LLD Staff from Adult, Youth, and Circulation Services stationed a table in the High School parking lot along with the Lisle Police and Fire Departments, other intergovernmental agencies, and vendors. It was a very busy and successful night. The LLD spoke to over 200 people. The LLD issued seven new Library cards and renewed eight cards on site. Many folks declared their "love" for the LLD (photo enclosed).

Police Chief Licko personally thanked the LLD for our participation. I also had the pleasure of meeting newly sworn Deputy Chief of Police Gomorzak at this event.

Lisle Police Chief/LLD

Last month, Kevin Licko was sworn in as the new Chief of Police in the Village of Lisle. The Library has enjoyed excellent relationships with former Chiefs and I contacted Village Manager Ertmoed regarding an introductory meeting.

I met with Chief Licko in late July to discuss various topics of interest to the LLD: active shooter training, security patrols around the Library, mental health and homeless matters in Lisle, and Lisle's National Night Out. It was a productive meeting and I plan to have regular check-ins with Chief Licko on the aforementioned topics. We agreed that collaborating on public-interest programs would benefit the community as a whole.

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: August 12, 2022

Renovation Activities

Planning for Phase 2

On August 4th, the LLD Department Directors and I met with Marc Rogers to discuss preliminary planning for Phase 2. Discussions pertained to shelving and collection counts, storage, packing/unpacking, and a closure period.

Southside Entrance Framing

In discussions with Marc/CCS and Pat/Camosy, we are planning for minor driveway changes to the south lot for a period of time. I walked the area with Pat to discuss a temporary expanded fencing location and drive-aisle change. This construction work will not affect the direction of traffic. It will affect a few parking spots opposite the fencing. These parking spots will act as a through-way (not parking). The bookdrop will continue to be accessible at its current location. Camosy will put up 'horses' to aid in identifying the through-way.

LLD Physical Plant Committee

The Physical Plant Committee toured the property to discuss future landscape improvements on Kingston Ave. The goal is to provide attractive plantings, removal of invasive species and damaged trees, and increase visibility of the building from the street.

LLD Card Value

The LLD has implemented a, "You just saved \$\$\$..." feature on check-out receipts that highlights current, annual, and card-life savings. The Circulation Department worked with our Polaris vendor to launch this feature. It's a wonderful way to show patrons the value of owning a Library card.

Example:

You just saved [\$dollar amount\$] by using the LLD.

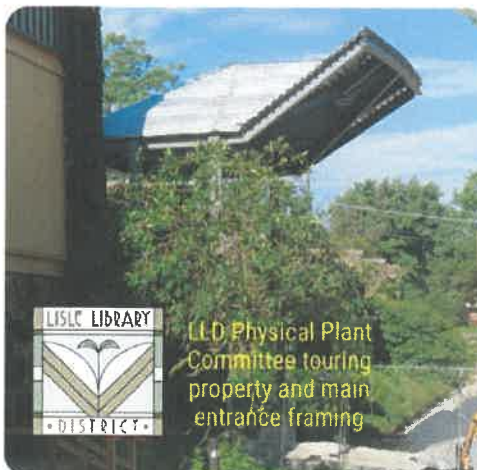
You have saved [\$dollar amount\$] since 7/1/22 and [\$dollar amount\$] since you first received your LLD card!

Respectfully submitted,



Tatiana Weinstein

To: LLD Board of Trustees
From: Tatiana Weinstein | LLD Director
Date: August 12, 2022



August 2022 Assistant Director Report

Meetings/Virtual Meetings/Events

- Monaco Mech – July 11 & 13
- Colley Elevator – July 22 & 26
- Lauterbach & Amen – July 13
- Monaco Mech – Aug 4
- 5th 3rd Bank – July 13
- CCS & LLD staff – Aug 04
- Board Meeting July 14
- CCS, SNH, Camosy – Aug 4, 11
- CCS, SNH, Camosy – July 14, 21, 28
- Physical Plant Comm – Aug 10
- RAILS Asst Dir Mtg - July 22

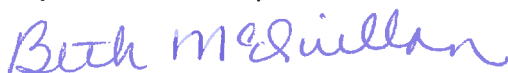
Facility Operations

Colley Elevator installed a new cellular communications system in the elevator panel. The same cellular system will be used in the renovation project elevator. The annual elevator inspection took place on July 26.

Meetings

I attended the RAILS Assistant Director's Meeting on July 22 for a discussion centered on Library services after COVID – 19. Libraries are investigating creative ways to re-introduce resources and materials to their communities. Library staff are reviewing emergency manuals and tornado preparedness. After the Highland Park shooting, government agencies are working with local police to review Active Shooter training. Most libraries are using small group training to review emergencies such as fire, tornado, medical, and active shooter.

Administrative Office Coordinator, Jackie Kilcran and I met with Brad Porter from the LLD auditors Lauterbach & Amen and Sikich Accounting staff to prepare for the annual Library audit. Staff will prepare documents for audit review. We discussed internal controls, grants, accounting software, and the bond proceeds management. The audit will begin on-site September 12 and provide a draft in October.



Beth McQuillan
Assistant Director

STATE OF ILLINOIS)
)
COUNTY OF DUPAGE)

CERTIFICATE OF AUTHENTICITY

I, Karen Larson, hereby certify that I am the duly qualified and acting Secretary of the Board of Library Trustees of the Lisle Library District, DuPage County, Illinois and as such I am the custodian and keeper of the records and files of said Library District.

I further certify that the attached is a true and correct copy of Ordinance 22-04 adopted on September 21, 2022, at a meeting of the Board of Library Trustees of the Lisle Library District.

IN WITNESS WHEREOF, I have affixed my signature and the corporate seal of the Lisle Library District this 21st day of September, 2022.

Karen Larson, Secretary
Board of Library Trustees
Lisle Library District

DRAFT

ORDINANCE 22-04

AN ORDINANCE ADOPTING A BUDGET AND APPROPRIATION OF SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE LISLE LIBRARY DISTRICT, LISLE, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2022, AND ENDING JUNE 30, 2023, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE LISLE LIBRARY DISTRICT:

Section 1: The following is the Annual Budget and Appropriation for the Lisle Library District for the fiscal year beginning July 1, 2022, and ending June 30, 2023.

1	CORPORATE FUND	BUDGET 2022-2023	2022-2023 AMOUNT TO BE APPROPRIATED
EXPENDITURES			
A.	EMPLOYEE COSTS		
	Salaries	\$2,300,000.00	\$2,350,000.00
	Health Ins/Unemp	\$314,000.00	\$350,000.00
		\$2,614,000.00	\$2,700,000.00
B.	BUILDING COSTS		
	Internet/Inet	\$7,210.00	\$8,200.00
	Phone	\$10,000.00	\$12,000.00
	Gas	\$10,000.00	\$15,000.00
	Sewer/Water	\$2,300.00	\$3,500.00
	Electrical	\$50,000.00	\$65,000.00
	Verizon	\$1,500.00	\$2,000.00
	Maint. Contracts - HVAC	\$5,000.00	\$5,500.00
	Maint. Contracts - Cleaning/Pests	\$49,500.00	\$55,000.00
	Maint. Contracts - Landscape	\$40,000.00	\$45,000.00
	Non-contract Repr	\$80,000.00	\$120,000.00
	Rubbish Removal	\$4,000.00	\$5,000.00
		\$259,510.00	\$336,200.00

C.	<u>OPERATING COSTS</u>		
	Postage/Shipping	\$14,300.00	\$15,000.00
	Printing	\$18,000.00	\$20,000.00
	Supplies/Processing	\$77,800.00	\$80,000.00
	Bank/Notices	\$8,200.00	\$8,500.00
	Local Travel	\$500.00	\$600.00
		\$118,800.00	\$124,100.00
D.	<u>INSURANCE COSTS</u>		
	Fidelity Bond	\$2,100.00	\$2,400.00
	Prop. Damage (All Peril)	\$46,000.00	\$55,000.00
	Notary Bond	\$225.00	\$600.00
	Workers Comp	\$7,000.00	\$8,500.00
		\$55,325.00	\$66,500.00
E.	<u>CONTRACTUAL COSTS</u>		
	Legal services	\$15,000.00	\$25,000.00
	Collection Agency	\$700.00	\$700.00
	Outsrc Acc/HR/Outsrc IT	\$140,000.00	\$160,000.00
	Investment Agency	\$7,500.00	\$8,000.00
	Acct Software	\$5,200.00	\$6,000.00
	Audit	\$9,200.00	\$12,000.00
	Payroll	\$7,900.00	\$8,500.00
		\$185,500.00	\$220,200.00
F.	<u>PERSONNEL DEVELOPMENT</u>		
	Staff Dues/Conf	\$13,400.00	\$14,000.00
	Memorial/Recog	\$4,500.00	\$5,000.00
	In-Service Day	\$2,500.00	\$3,000.00
	Cont. Ed	\$6,500.00	\$7,000.00
	Trustee Dues/Conf/Train	\$3,525.00	\$4,000.00
		\$30,425.00	\$33,000.00
G.	<u>EQUIPMENT</u>		
	Polaris	\$55,000.00	\$60,000.00
	Technology	\$50,000.00	\$60,000.00
	Facility	\$10,000.00	\$15,000.00
	Minor Equip	\$3,500.00	\$4,000.00
	Other Fac Maint/Repairs	\$22,000.00	\$25,000.00
		\$140,500.00	\$164,000.00

H.	<u>LIBRARY MATERIALS</u>		
	Books	\$240,700.00	\$250,000.00
	Databases	\$132,000.00	\$150,000.00
	Doc Delivery/ILLs	\$24,500.00	\$25,500.00
	Audio/Visual	\$180,000.00	\$200,000.00
	Periodicals	\$41,000.00	\$42,000.00
		\$618,200.00	\$667,500.00
I.	<u>PROGRAMS</u>		
	Lib-Wide Programs	\$25,000.00	\$30,000.00
	Comm Rel/Supplies	\$15,000.00	\$20,000.00
		\$40,000.00	\$50,000.00
J.	<u>OTHER EXPENSES</u>		
	Gifts (if gifts are received)	\$16,000.00	\$20,000.00
	Per Capita Grant (per State if received)	\$42,000.00	\$45,000.00
	IMRF (supplemental funding)	\$0.00	\$0.00
		\$58,000.00	\$65,000.00
K.	<u>DEBT CERTIFICATE</u>	\$67,000.00	\$67,000.00
L.	<u>CONTINGENCY</u>	\$25,000.00	\$30,000.00
	<u>SUBTOTAL CORPORATE</u>	\$4,212,260.00	\$4,523,500.00
	Transfer to Special Reserve*	\$30,000.00	\$1,100,000.00
	Total Corporate	\$4,242,260.00	\$5,623,500.00
2	IMRF	\$80,000.00	\$100,000.00
3	FICA	\$178,000.00	\$185,000.00
	TOTAL CORP/IMRF/FICA	\$4,500,260.00	\$5,908,500.00
4	SPECIAL RESERVE FUND		
	Consulting	\$0.00	\$20,000.00
	Facility/Campus	\$15,000.00	\$20,000.00
	Furniture/Equip	\$0.00	\$0.00
	Interior Updates	\$0.00	\$0.00
	Security Systems	\$0.00	\$0.00
	Project Expense	\$5,200,000.00	\$5,900,000.00
		\$5,215,000.00	\$5,940,000.00
	TOTALS	\$9,715,260.00	\$11,848,500.00

*An additional \$1,070,000 is appropriated to support completion of capital improvement project.

Section 2: As part of the Annual Budget, it is stated:

(a) That the cash on hand at the beginning of the fiscal year is \$ 10,864,248.39.

(b) That the estimated cash expected to be received during the fiscal year from all sources is \$ 4,230,548.00.¹

(c) That the estimated expenditures for the fiscal year are \$ 9,685,260.00 per the Annual Budget; Appropriated amounts reflect an updated expenditure of \$10,285,260.00 which accounts for unexpended project costs in FY 21/22.²

(d) That the estimated cash expected to be on hand at the end of the fiscal year is \$4,809,536.39.

(e) That the estimated amount of taxes to be received by the Lisle Library District during the fiscal year is \$ 4,146,848.00.

(f) That the estimated amount of income to be received from sources other than library taxes for the fiscal year is \$ 83,700.00.

Section 3: That the funds in the total amount of \$ 11,848,500.00 or so much thereof as may be authorized by law, be and the same are hereby appropriated for the corporate purposes of the Lisle Library District, as hereinafter specified, for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Section 4: The receipts and revenue of the said Lisle Library District derived from sources other than taxation and specifically appropriated and all unexpended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied may be transferred to and become part of the Special Reserve Fund for the purchase of Sites and Buildings, the Construction, Repair, Remodeling, Improving and Equipping of the Same.

Section 5: This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

¹ This does not include budgeted transfer to the Special Reserve Fund.

² Supply chain matters and delayed contractor billing account for unexpended capital project funds in FY21/22.

ADOPTED this 21st day of September, 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

Approved by me this 21st day of September, 2022.

Marjorie Bartelli
President, Lisle Library Board of Trustees

Attest:

Karen Larson
Secretary, Lisle Library Board of Trustees

Submitted to be published on the 23rd day of September, 2022.
Published in the Daily Herald on the 28th day of September, 2022.

DRAFT

IPLAR

IDENTIFICATION (1.1 - 1.31)

This section is information about the administrative entity. "Administrative Entity" is defined as the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. The administrative entity may have a single outlet or it may have more than one outlet (an outlet is a location, whether a central library, branch or bookmobile). The majority of the information in this section is pre-filled. If information needs to be updated, enter the corrected information in the box provided on the next line of the survey.

1.1 ISL Control # [PLSC 151, PLSC 701]	
1.2 ISL Branch # [PLSC 151, PLSC 701]	0
1.3a FSCS ID [PLSC 150, PLSC 700]	
1.3b FSCS_SEQ [PLSC 700]	
1.4a Legal Name of Library [PLSC 152]	Lisle Library District
1.4b If the library's name has changed, then enter the updated answer here.	
1.5a Facility Street Address [PLSC 153]	777 Front Street
1.5b If the facility's street address has changed, then enter the updated answer here.	
1.6a Facility City [PLSC 154]	Lisle
1.6b If the facility's city has changed, then enter the updated answer here.	
1.7a Facility Zip [PLSC 155]	60532
1.7b If the facility's zip code has changed, then enter the updated answer here.	
1.8a Mailing Address [PLSC 157]	777 Front Street
1.8b If the facility's mailing address has changed, then enter the updated answer here.	
1.9a Mailing City [PLSC 158]	Lisle
1.9b If the facility's mailing city has changed, then enter the updated answer here.	
1.10a Mailing Zip [PLSC 159]	60532
1.10b If the facility's mailing zip code has changed, then enter the updated answer here.	
1.11a Library Telephone Number [PLSC 162]	6309711675
1.11b If the telephone number has changed, then enter the updated answer here.	
1.12a Library FAX Number	6309711701
1.12b If the fax number has changed, then enter the updated answer here.	
1.13 Website	http://www.lislelibrary.org

Library Director's Information

Please enter the full name, title and e-mail address of the library director.

1.14 Name	Tatiana Weinstein
1.15 Title	Director
1.16 Library Director's E-mail	tatiana@lislelibrary.org

Library Information

Please provide the requested information about the library type.

1.17a Type of library	District
1.17b If the library type has changed, then enter the updated answer here.	
1.18 Is the main library a combined public and school library?	No
1.19 Does your library contract with another library to RECEIVE ALL your library services?	No

Contract for Services

Please provide the full legal name(s) of the library(ies) with which your library contracts for service. If you need more than one line, a new one will appear once text has been entered in the first box.

Number of contracting libraries:

Legal name of library you contract with:

Administrative Information

Libraries are required by statute [75 ILCS 5/4-10(5), 75 ILCS 16/30-65(a)(2)] to provide a statement as to any extensions of library service or any changes to the limits or boundaries of library service areas. Most of the information in this section will be pre-filled. If the information is incorrect, please enter the updated information in the box provided on the next line of the survey. If your library has had a population change, you must submit official verification to the Illinois State Library.

	DuPage
1.21a County in which the administrative entity is located [PLSC 161]	
1.21b If the administrative entity's county has changed, then enter the updated answer here.	
1.22a Did the administrative entity's legal service area boundaries change during the past year? [PLSC 205]	No
1.23a Population residing in tax base (Use the latest official federal census figure) [PLSC 208]	30,281
1.23b If the population residing in the tax base has had a LEGAL change, then enter the updated answer here.	
1.23c Documentation of legal population change	
1.25a This library is currently a member of what Illinois library system?	RAILS
1.25b If the library's system has changed, then enter the updated answer here.	

Federal Public Library Criteria

According to the Institute of Museum and Library Services' Public Library Survey, a public library is an entity that is established under state enabling laws or regulations to serve a community, district, or region, and that provides at least the following:

1. An organized collection of printed or other library materials, or a combination thereof;
2. Paid staff;
3. An established schedule in which services of the staff are available to the public;
4. The facilities necessary to support such a collection, staff, and schedule; and
5. Is supported in whole or in part with public funds.

1.26 Does this library have an organized collection of printed or other library materials, or a combination thereof?	Yes
1.27 Does this library have paid staff?	Yes
1.28 Does this library have an established schedule in which services of the staff are available to the public?	Yes
1.29 Does the library have the facilities necessary to support such a collection, staff, and schedule?	Yes
1.30 Is this library supported in whole or in part with public funds?	Yes
1.31 Does this public library meet ALL the criteria of the PLSC public library definition? [PLSC 203]	Yes

SERVICE OUTLETS (2.1 - 2.16)

This section gathers information about the service outlets (centrals, branches, bookmobiles) of your library. Locations can only be added to this survey by State Library staff. If you have a branch or bookmobile and do not see its name listed in question 2.3a, please contact Pat Burg (217-785-1168, pburg@ilsos.gov) so that it can be added.

2.1a Total number of bookmobiles [PLSC 211 & PLSC 712]	0
2.1b Total number of branch libraries [PLSC 210]	0
2.2a Are any of the branch libraries a combined public and school library?	No

Service Outlet Name

Location	2.3a Branch or Bookmobile Legal Name [PLSC 702]	2.3b If the outlet's legal name has changed, then enter the updated answer here.	2.3c Was this an official name change?
LISLE L.D.	LISLE LIBRARY DISTRICT		No

ISL Control Number

Location	2.4 ISL Control # [PLSC 701]	2.5 ISL Branch # [PLSC 701]
LISLE L.D.		

Street Address

Location	2.6a Street Address [PLSC 703]	2.6b If the outlet's street address has changed, then enter the updated answer here.	2.6c Was this a physical location change?
LISLE L.D.	777 FRONT STREET		No

Address

Location	2.7a City [PLSC 704]	2.7b If the outlet's city has changed, then enter the updated answer here.	2.8a Zip Code [PLSC 705]	2.8b If the outlet's zip code has changed, then enter the updated answer here.
LISLE L.D.	LISLE		60532	

County & Phone

Location	2.9a County [PLSC 707]	2.9b If the outlet's county has changed, then enter the updated answer here.	2.10a Telephone [PLSC 708]	2.10b If the outlet's phone number has changed, then enter the updated answer here.
LISLE L.D.	DuPage		6309711675	

Square Feet

Location	2.11a Square Footage of Outlet [PLSC 711]	2.11b If the facility's square footage has changed, then enter the updated answer here.	2.11c Indicate the reason for the change/variance in square footage for this annual report as compared to the previous annual report.
LISLE L.D.	29,500		

IDs

Hours and Attendance

Location	2.12 Total public service hours PER YEAR for this service outlet [PLSC 713]	2.13 Total number of weeks, during the fiscal year, this service outlet was open for service to the public [PLSC 714]	2.14 Total annual attendance/visits in the outlet	2.15 Number of Weeks an Outlet Closed Due to COVID-19	2.16 Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19
LISLE L.D.	3,490	52	105,750	0	0

ANNUAL REPORT DATA (3.1 - 3.7)

Please enter the time period covered by this annual report and the name and contact information for the person preparing the report. The report period should cover the time from the end of the previous IPLAR through the end of your most current fiscal year. If your library switched to a new fiscal year during the latest period, this may mean that your report needs to cover more or less than a twelve (12) month period.

3.1 Fiscal Year Start Date (mm/dd/year) [PLSC 206]	07/01/2021
3.2 Fiscal Year End Date (mm/dd/year) [PLSC 207]	06/30/2022
3.3 Number of months in this fiscal year	12
3.4 Name of person preparing this annual report	Chris Knight
3.5 Telephone Number of Person Preparing Report	630-971-1675
3.6 FAX Number	630-971-1701
3.7 E-Mail Address	knightc@lislelibrary.org

REFERENDA (4.1 - 4.7)

Please enter information regarding any referenda the library was involved in during the fiscal year report period. A referendum requires a question be submitted to the voters at an election held under the general election law. Examples are: bond issue, district establishment, tax increase.

4.1a Was your library involved in a referendum during the fiscal year reporting period?	No
---	----

Referendum 1

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 2

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 3

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 4

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 5

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

CURRENT LIBRARY BOARD (5.1 - 5.13)

Please report the number of board seats and the number of vacancies. Be sure to provide current board member information; including name, position, telephone number, e-mail address, home address, and term expiration date. If there are vacancies, please explain.

All personal identifying information is FOIA exempt and will NOT be released to the public. The only information that the Illinois State Library will release upon request is the board member name, trustee position and term expiration date.

Report the most current information available.

5.1 Total number of board seats	7
5.2 Total number of vacant board seats	0
5.2b Please explain	
5.3 This public library board of trustees attests that the current board is legally established, organized, and the terms of office for library trustees are all unexpired.	Yes

First Member

5.5 Name	Jenny Norton
5.6 Trustee Position	Treasurer
5.7 Present Term Ends (mm/year)	05/2023
5.8 Telephone Number	
5.9 E-mail Address	nortonj@lislelibrary.org
5.10 Home Address	
5.11 City	
5.12 State	
5.13 Zip Code	

Second member

5.5 Name	Lorna Turner
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	05/2023
5.8 Telephone Number	
5.9 E-mail Address	turnerl@lislelibrary.org
5.10 Home Address	
5.11 City	
5.12 State	
5.13 Zip Code	

Third member

5.5 Name	Sara Wynn
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	05/2023
5.8 Telephone Number	
5.9 E-mail Address	wynns@lislelibrary.org
5.10 Home Address	
5.11 City	
5.12 State	

5.1.3 Zip Code

Fourth member

5.5 Name **Marjorie Bartelli**

5.6 Trustee Position President

5.7 Present Term Ends (mm/year) **05/2025**

5.8 Telephone Number **bartellim@lislelibrary.org**

5.9 E-mail Address

5.10 Home Address

5.11 City

5.12 State

5.13 Zip Code

Fifth member

5.5 Name **Emily Swistak**

5.6 Trustee Position Vice-President

5.7 Present Term Ends (mm/year) **05/2025**

5.8 Telephone Number **swistake@lislelibrary.org**

5.9 E-mail Address

5.10 Home Address

5.11 City

5.12 State

5.13 Zip Code

Sixth member

5.5 Name **Liz Sullivan**

5.6 Trustee Position Other

5.7 Present Term Ends (mm/year) **05/2025**

5.8 Telephone Number **sullivan@lislelibrary.org**

5.9 E-mail Address

5.10 Home Address

5.11 City

5.12 State

5.13 Zip Code

Seventh member

5.5 Name **Karen Larson**

5.6 Trustee Position Secretary

5.7 Present Term Ends (mm/year) **05/2023**

5.8 Telephone Number **larsonk@lislelibrary.org**

5.9 E-mail Address

5.10 Home Address

5.11 City

5.12 State
 5.13 Zip Code

Eighth member

5.5 Name
 5.6 Trustee Position
 5.7 Present Term Ends (mm/year)
 5.8 Telephone Number
 5.9 E-mail Address
 5.10 Home Address
 5.11 City
 5.12 State
 5.13 Zip Code

Ninth member

5.5 Name
 5.6 Trustee Position
 5.7 Present Term Ends (mm/year)
 5.8 Telephone Number
 5.9 E-mail Address
 5.10 Home Address
 5.11 City
 5.12 State
 5.13 Zip Code

FACILITY/FACILITIES (6.1-6.3b)

Please provide the requested information about the library's facilities.

6.1 Does the library address the environmental needs of patrons on the autism spectrum?	Yes
6.1b If so, Please describe	The Library has an ongoing relationship with Giant Steps, an organization that serves this population of patrons.
6.2 Total Number of Meeting Rooms	1
6.2b Total number of times meeting room(s) used by the public during the fiscal year	77
6.3 Total Number of Study Rooms	4
6.3b Total number of times study room(s) used by the public during the fiscal year	480

Capital Needs Assessment

ASSETS AND LIABILITIES (7.1 - 7.13)

The below sections request information regarding property, fiscal accumulations and outstanding liabilities. These sections are required by statute [75 ILCS 5/4-10, 75 ILCS 16/30-65] to be included in the annual report. Please provide the requested information in each section.

Property

Libraries are required by statute [75 ILCS 5/4-10(4), 75 ILCS 16/30-65(a)(3)] to provide a statement as to property acquired through legacy, purchase, gift or otherwise. Please provide this information in the section below.

7.1 What is the estimated current fair market value for the library's real estate (land and buildings including garages, sheds, etc.)?	\$9,861,529
7.2 During the last fiscal year, did the library acquire any real and/or personal property?	No

IF YES, how much of the property was acquired through the following options? (Enter dollar amount for each option 7.3-7.6 that applies)

7.3 Purchase	
7.4 Legacy	
7.5 Gift	
7.6 Other	
7.7 Provide a general description of the property acquired.	

Fiscal Accumulations
 Libraries are required by statute [75 ILCS 5/4-10(7), 75 ILCS 16/30-65(a)(4)] to provide a statement as to the amount of any fiscal accumulations and the reasons for the accumulations. Please provide this information in the section below.

7.8 Does your library have fiscal accumulations (reserve funds, outstanding fund balances, etc.)? Yes
 The Library has \$5,205,026 in Special Reserve funds per Special Reserve Ordinance 21-01 which designates funds to be used for current capital improvement project.

7.9 IF YES, then provide a statement that details the dollar amount(s) and the reason(s) for the fiscal accumulations.

Liabilities
 Libraries are required by statute [75 ILCS 5/4-10(8), 75 ILCS 16/30-65(a)(5)] to provide a statement as to any outstanding liabilities, including for bonds still outstanding. Please provide this information in the section below.

7.10 Does your library have any outstanding liabilities including bonds, judgments, settlements, etc.? Yes

7.11 IF YES, what is the total amount of the outstanding liabilities?
 \$1,041,702

7.12 IF YES, then prepare a statement that identifies each outstanding liability and its specific dollar amount.
 General Obligation Debt Certificate series 2021 Dated 11/18/21 due 1/1/2030 \$1,041,702

OPERATING RECEIPTS BY SOURCE (8.1 - 8.21)
 Libraries are required by statute [75 ILCS 5/4-10(1)(9), 75 ILCS 16/30-65(a)(6)] to provide an itemized statement of operating receipts. "Operating receipts" are the monies received and utilized during the library's fiscal year to support the provision of ongoing, day-to-day library services. Only include funds received during the report period. If the library was awarded a grant, but only received part of the funds during the report period, report only the portion of the grant received, not the whole amount of the grant.

Exclude revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency, funds unspent in previous fiscal years (e.g. carryover), and tax anticipation warrants.

NOTE: Round answers to the nearest whole dollar.

Local Government
 This includes all local government funds designated by the community, district, or region and available for expenditure by the public library. For example, include receipts from: local property taxes (library taxes), impact fees (IL Highway Code), the Mobile Home Local Services Tax Act. Do not include the value of any contributed or in-kind services or the value of any gifts and donations, library fines, fees, or grants. Do not include state, federal, and other funds passed through local government for library use. Report these funds with state government revenue or federal government revenue, as appropriate.

8.1 Local government [PLSC 300] (includes all local government funds designated by the community, district, or region and available for expenditure by the public library, except capital
 \$4,022,647

income from bond sales which must be reported in 12.1a only)	
8.1a Is this library's annual tax levy/fiscal appropriation subject to tax caps [the Property Tax Extension Limitation Law, 35 ILCS 200/18-185, et seq.].?	Yes
8.1b Local government funds for the ensuing or upcoming/current fiscal year (includes all local government funds designated by the community, district, or region and available for expenditure by the public library, except capital income from bond sales.)	\$4,146,848

State Government

These are all funds distributed to public libraries by state government for expenditure by the public libraries, except for federal money distributed by the state. This includes funds from such sources as penal fines, license fees, and mineral rights.

Note: If operating revenue from consolidated taxes is the result of state legislation, the revenue should be reported under state revenue (even though the revenue may be from multiple sources).

If you are not sure if funds you received through the State of Illinois are federal or state funds, please contact Pat Burg (217-785-1168, pburg@ilsos.gov).

8.2 Per capita grant	\$42,043
8.3 Equalization aid grant	\$0
8.4 Personal property replacement tax	\$53,649
8.5 Other State Government funds received	\$31,560
8.6 If Other, please specify	TIF funds
8.7 Total State Government Funds (8.2 + 8.3 + 8.4 + 8.5) [PLSC 301]	\$127,252

Federal Government

This includes all federal government funds distributed to public libraries for expenditure by the public libraries, including federal money distributed by the State of Illinois (e.g., LSTA grants paid directly to your library).

If you are unsure if the funds you received through the State of Illinois were federal or state funds, please contact Pat Burg (217-785-1168, pburg@ilsos.gov).

8.8 LSTA funds received	\$0
8.9 E-Rate funds received	\$0
8.10 Other federal funds received	\$19,293
8.11 If Other, please specify	Received via FEMA/IEMA reimbursement for COVID-19 related expenses.
8.12 Total Federal Government Funds (8.8 + 8.9 + 8.10) [PLSC 302]	\$19,293

Other Income

This is all operating revenue other than that reported under local, state, and federal funds. Include, for example, monetary gifts and donations received in the current year, interest, library fines, fees for library services, or grants. Do not include the value of any contributed or in-kind services or the value of any non-monetary gifts and donations.

8.13 Monetary Gifts and Donations	\$17,040
8.14 Other receipts intended to be used for operating expenditures	\$55,064
8.15 TOTAL all other receipts (8.13 + 8.14) [PLSC 303]	\$72,104
8.16 Other non-capital receipts placed in reserve funds	\$0

Total Operating Receipts

Safeguarding of Library Funds

This section requests information to verify that libraries meet the statutory required minimum level of insurance for library funds [75 ILCS 5/4-9 and 75 ILCS 16/30-45(e)]. According to these statutes, "the library shall provide the Illinois State Library a copy of the library's certificate of insurance at the time the library's annual report is filed."

For municipalities of less than 500,000 population, 75 ILCS 5/4-9 requires that the bond be "...not less than 50% of the total funds received by the library in the last fiscal year..." or the insurance policy or other insurance instrument's coverage "...shall be in an amount at least equal to 50% of the average amount of the library's operating fund from the prior 3 fiscal years."

For public library districts, 75 ILCS 16/30-45(e) requires that the bond be "...based upon a minimum of 50% of the total funds received by the district in the last previous fiscal year..." or the insurance policy or other insurance instrument's coverage "... shall be in an amount at least equal to 50% of the average amount of the district's operating fund from the prior 3 fiscal years."

8.18a	The library safeguards its funds using which option?	Surety Bond
8.18b	Proof of Certificate of Insurance for Library Funds	Surety Bond 080122.pdf
8.19	What is the coverage amount of either the surety bond OR the insurance policy/insurance instrument?	\$2,100,000
8.20	Is the amount of the surety bond, insurance policy or other insurance instrument in compliance with library law?	Yes
8.21	The designated custodian of the library's funds is:	Library Treasurer

OPERATING EXPENDITURES BY CATEGORY (9.1 - 11.2)

Libraries are required by statute [75 ILCS 5/4-10(2), 75 ILCS 16/30-65(a)(6)] to provide an itemized statement as to how operating revenues have been expended during the fiscal year report period. "Operating expenditures" are the current and recurrent costs necessary to support the provision of library services.

Include: Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

Exclude: Do not report the value of free items, estimated costs, and capital expenditures.

NOTE: Round answers to the nearest whole dollar.

STAFF EXPENDITURES (9.1-9.3)

This section gathers information on staff benefits and salaries. If the information is available, include benefits and salaries for staff that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library.

NOTE: Round answers to the nearest whole dollar.

9.1	Salaries and wages for all library staff [PLSC 350]	\$2,060,700
9.2a	Fringe benefits, for all library staff, paid for from either the library's or the municipal corporate authority's appropriation [PLSC 351]	\$543,075
9.3	Total Staff Expenditures (9.1 + 9.2) [PLSC 352]	\$2,603,775

COLLECTION EXPENDITURES (10.1 - 10.4)

Include expenditures for all materials in all formats (e.g., print, microform, electronic) whether purchased, leased or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

NOTE: Round answers to the nearest whole dollar.

10.1 Printed Materials (books, newspapers, etc.) [PLSC 353]	\$236,614
10.2 Electronic Materials (e-books, databases, etc.) [PLSC 354]	\$228,778
10.3a Other Materials (CDs, DVDs, video games, etc.) [PLSC 355]	\$68,296
10.3b Please provide an explanation of the other types of material expenditures.	DVDs, Blu-rays, CDs, Games, Art Prints, Digital devices, AV kits
10.4 TOTAL Collection Expenditures (10.1 + 10.2 + 10.3) [PLSC 356]	\$533,688

OTHER OPERATING EXPENDITURES (11.1 - 11.2)

This includes all expenditures other than those reported for Staff Expenditures and Collection Expenditures. Exclude purchases of major fixed assets, which should be reported in capital expenditures (12.7).

NOTE: Round answers to the nearest whole dollar.

11.1 All other operating expenditures not included above (supplies, utilities, legal fees, etc.) [PLSC 357]	\$844,876
11.2 TOTAL operating expenditures (9.3 + 10.4 + 11.1) [PLSC 358]	\$3,982,339

CAPITAL REVENUE AND EXPENDITURES (12.1 - 12.7)

This section gathers information on capital revenue and expenditures. Provide information for funds received and spent during the fiscal year report period only. If the library was awarded a grant, but only received part of the funds during the report period, report only the amount of the funds received, not the entire grant award.

Capital Revenue

Include funds received during the fiscal year report period for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.

Exclude revenue for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).

NOTE: Round answers to the nearest whole dollar.

12.1a Local Government: Capital Income from Bond Sales	\$0
12.1b Local Government: Other	\$0
12.1c Total Local Government (12.1a + 12.1b) [PLSC 400]	\$0
12.2 State Government [PLSC 401]	\$0
12.3 Federal Government [PLSC 402]	\$0
12.4 Other Capital Revenue [PLSC 403]	\$1,002,877
12.5 If Other, please specify	This is a General Obligation Debt Certificate.
12.6 Total Capital Revenue (12.1c + 12.2 + 12.3 + 12.4) [PLSC 404]	\$1,002,877

Capital Expenditures

Include funds expended during the fiscal year report period for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.

Exclude expenditures for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).

NOTE: Round answers to the nearest whole dollar.

12.7 Total Capital Expenditures [PLSC 405] **\$1,522,208**

PERSONNEL (13.1 - 13.46)

Include all positions funded in the library's budget whether those positions are filled or not. Report position figures as of the last day of the fiscal year. Include only paid employees. Do NOT include volunteers.

Report personnel in the appropriate categories based on the type of library work being performed rather than on an employee's educational qualifications.

The FTE (full-time equivalent/employee) calculator utilizes the IMLS/PLSC national standard for a full-time work week as 40 hours per week. Illinois libraries should report each staff member's hours per week based on the number of hours worked. If your library considers 35-39+ hours per week as a full-time work week, then report using those figures. DO NOT inflate the hours your library considers as a full-time work week in order to force the resulting calculation to equal 1 FTE. For national comparison purposes, your library must report the total hours per week based on your local standard. For example, for an Illinois library that considers 37.5 hours per week as a full-time work week, the FTE calculation reported nationally will be .9375 or .94 rather than 1.00.

Group A

This category includes all LIBRARIANS with MASTER'S DEGREES from an American Library Association (ALA) ACCREDITED program of Library and Information Studies. Another row will automatically appear once data is entered in the current row.

19	19	13.2 Primary Work Area	\$640.28	705.00
13.1 Position Title	13.3 Hourly Rate	13.4 Total Hours/Week		
Director	\$62.70	37.50		
Assistant Director	\$51.56	37.50		
Adult Service Director	\$37.88	37.50		
Asst Dir Adult Service	\$28.30	37.50		
Librarian	\$34.56	37.50		
Librarian	\$27.51	37.50		
Librarian	\$23.72	37.50		
Librarian	\$32.74	37.50		
Youth Service Director	\$40.99	37.50		
Youth Service Asst Director	\$36.48	37.50		
Librarian	\$24.78	30.00		
Librarian	\$25.28	37.50		
Librarian	\$24.06	37.50		
Librarian	\$23.47	37.50		
Circulation Director	\$46.10	37.50		

Technical Service Director	Cataloging	\$37.21	37.50
Librarian	Cataloging	\$24.31	37.50
Librarian	Cataloging	\$23.93	37.50
Librarian	Adult Services	\$34.70	37.50

Group A Total

13.5 Total Group A: FTE ALA-MLS (13.4 / 40) [PLSC 250]	17.63
--	-------

Group A hidden group hours

Group B

This category includes other librarians. Include employees with the TITLE of LIBRARIAN who either have other types of library education (non-American Library Association (ALA) accredited library degrees; undergraduate library science majors or minors) OR do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspects. Another row will automatically appear once data is entered in the current row.

Summary			0.00
13.6 Position Title	13.7 Primary Work Area	13.8 Education Level	13.9 Hourly Rate
			13.10 Total Hours/Week

Group B Total

13.11 Total Group B: FTE Other Librarians (13.10/40)	0.00
13.12 Total FTE Librarians (13.5 + 13.11) [PLSC 251]	17.63

Group C

This category includes full-time and part-time professional staff without the title of librarian and administrative support specialists (personnel director, business manager, public relations, other non-library specialists), information technology professionals (IT director, webmaster) and other technical and clerical employees.

13.13 Total hours worked in a typical week by all Group C employees	659.50
13.14 Minimum hourly rate actually paid	\$14.00
13.15 Maximum hourly rate actually paid	\$37.71
13.16 Total FTE Group C employees (13.13 / 40)	16.49

Group D

This category includes full-time and part-time pages or shelvers.

13.17 Total hours worked in a typical week by all Group D employees	95.00
13.18 Minimum hourly rate actually paid	\$12.00
13.19 Maximum hourly rate actually paid	\$13.10
13.20 Total FTE Group D employees (13.17 / 40)	2.38

Group E

This category includes full-time and part-time building maintenance, security or plant operation employees.

13.21 Total hours worked in a typical week by all Group E employees	58.00
13.22 Minimum hourly rate actually paid	\$18.39

13.23 Maximum hourly rate actually paid	\$20.69
13.24 Total FTE Group E employees (13.21 / 40)	1.45
13.25 Total FTE Other Paid Employees from Groups C, D, and E (13.16 + 13.20 + 13.24) [PLSC 252]	20.31
13.26 Total FTE Paid Employees (13.12 + 13.25) [PLSC 253]	37.94

Librarian Vacancies

Include only those budgeted librarian positions vacant on the last day of this fiscal year for which there was an active search while the position remained vacant. Another row will automatically appear once data is entered in the current row.

Summary	13.27 Position Title	13.28 Primary Work Area	13.29 Education Level	13.30 Total Hours/Week	13.31 Number of Weeks Vacant during report period.	13.32 Annual Salary Range Minimum	13.33 Annual Salary Range Maximum

Newly Created Librarian Positions

Include any newly created librarian positions which were created during the fiscal year reporting period. Another row will automatically appear once data is entered in the current row.

Summary	13.34 Position Title	13.35 Primary Work Area	13.36 Education Level	13.37 Total Hours/Week	13.38 Current Status: Filled or Unfilled	13.39 Date Filled (mm/year, if applicable)

Eliminated Librarian Positions

An eliminated librarian position is one that was budgeted for during the previous fiscal year period but was not in the budget for the current report period. Another row will automatically appear once data is entered in the current row.

Summary	13.40 Position Title	13.41 Primary Work Area	13.42 Education Level	13.43 Total Hours/Week	13.44 Date Eliminated (mm/year)	13.45 Last Annual Salary Paid	13.46 Reason Eliminated

LIBRARY VISITS (14.1 - 14.1a)

This section collects information on the number of library visits. This is prefilled, based on the answer from Section 2.14.

14.1 Total annual visits/attendance in the library [PLSC 501]	105,750
14.1a Library Visits Reporting Method [PLSC 501a]	Annual Count

PROGRAMS, ACTIVITIES & ATTENDANCE (15.1 - 15.39a)

Synchronous Programs:

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language, citizenship classes; and book discussions.

Count all programs, whether held on- or off-site, or held virtually as a group that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

Note: For more information, please refer to the Counting Opinions login screen for links to: "Guidance for Programs: Live Virtual and Recorded", "How to Count Programs and Activities", and "Virtual Programming Guidelines".

Self-Directed Activities:

A self-directed activity is any planned event for which the patron can participate on their own (instead of at a designated time with a group). Registration is not required. A staff member may monitor the activity, but may or may not directly interact with the participants. Examples of these types of events include drop-in craft sessions, take and make kits, library scavenger hunts (when not done as part of a group), etc.

Count all self-directed activities, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude activities sponsored by other groups that use library facilities. If activities are offered as a series, count each activity in the series.

Note: For more information, please refer to the Counting Opinions login screen for links to: "Guidance for Programs: Live Virtual and Recorded", "How to Count Programs and Activities", and "Virtual Programming Guidelines".

15.1 Synchronous Programs (All Group Programs by Age)		15.2 Attendance	15.3 Self Directed Activities	15.4 Self Directed Activity Participants
Children (0-5)	384	5,019	48	995
Children (6-11)	65	1,569	115	2,829
Children's Total	449	6,588	163	3,824
Young Adults (12-18)	71	414	9	46
Adults (19 and older)	144	2,669	32	853
General Interest	13	2,161	5	120
Total	677	11,832	209	4,843

Onsite, Offsite and Virtual (All Group Programs by Type)

	15.29 Program Sessions	15.30 Program Attendance
Synchronous In-Person Onsite Program Sessions	330	7,211
Synchronous In-Person Offsite Program Sessions	42	1,811
Synchronous Virtual Program Sessions	305	2,810
Total	677	11,832

Asynchronous Virtual Presentations (Subset of Self-Directed Activities)

15.37 Total Number of Asynchronous (Virtual) Program Presentations [PLSC 620]	89
15.38 Total Views of Asynchronous (Virtual) Program Presentations [PLSC 630]	2,324

Special Programming

15.39a Did the library provide any special programming for patrons on the autism spectrum?	Yes
15.39b Please describe the programming provided.	Staff performed outreaches to local Giant Steps organization; serving residents with autism/on spectrum.

REGISTERED USERS (16.1 - 16.4)

This section collects information about the number of resident and non-resident library users. A registered user is a library user who has applied for and received an identification number or card from the public library that has established conditions under which the user may borrow library materials and gain access to other library resources.

Note: Files should have been purged within the past three (3) years.

16.1 Total Number of Unexpired Resident Cards	7,880
16.2a Total Number of Unexpired Non-resident Cards	7
16.2a (1) Of the total in 16.2a, how many Cards for Kids Act cards were issued?	0
16.2a (2) Of the total in 16.2a, how many Disabled Veterans cards were issued?	0
16.2b What was the total amount of the fees collected from the sale of non-resident cards during the past fiscal year?	\$929.95
16.3 Total Number of Registered Users (16.1 + 16.2a) [PLSC 503]	7,887
16.4 Is your library's registered user/patron file purged a minimum of one time every three years?	Yes

RESOURCES OWNED (17.1 - 17.9)

Libraries are required by statute [75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)] to provide a statement as to the number and character of items in the library's collection available for use as of the last day of the fiscal year report period.

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Material Expenditures. Under this category report only items the library has acquired as part of the collection and cataloged, whether purchased, lease, licensed, or donated as gifts that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period where it is available for their use. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

For guidance in counting electronic materials, please reference the following guide: [Counting Electronic Materials for the IPLAR](#)

17.1 Print Materials [PLSC 450]	103,278
17.2 Current Print Serial Subscriptions	224
17.3 Total Print Materials (17.1+17.2)	103,502
17.4 E-books Held at end of the fiscal year [PLSC 451]	78,422
17.5a Audio Recordings: Physical Units Held at end of the fiscal year [PLSC 452]	10,299
17.5b Audio Recordings: Downloadable Units Held at end of the fiscal year [PLSC 453]	39,918
17.6a DVDs/Videos: Physical Units Held at end of the fiscal year [PLSC 454]	16,921
17.6b DVDs/Videos: Downloadable Units Held at end of the fiscal year [PLSC 455]	5,787
17.6c Other Circulating Physical Items [PLSC 462]	1,240
17.6d Total Physical Items in Collection [PLSC 461]	131,738

Electronic Collections

Report the number of electronic collections. An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles. Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections acquired through curation, payment or formal agreement, by source of access.

17.7 Local/Other Cooperative agreements [PLSC 456]	34
17.8 State (state government or state library) [PLSC 457]	16
17.9 Total Electronic Collections (17.7 + 17.8) [PLSC 458]	50

USE OF RESOURCES (18.1 - 18.17)

Libraries are required by statute [75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)] to provide a statement as to the number and character of items circulated by the library. Report for the library's entire fiscal year.

18.1 Number of adult materials loaned	216,522
18.2 Number of young adult materials loaned	6,465
18.3 Number of children's materials loaned [PLSC 551]	189,543
18.4 Total number of materials loaned (18.1 + 18.2 + 18.3)	412,530

Report circulation, including renewals, by the material types below.

For guidance in counting electronic content circulation and usage, please reference the following guide: [Reporting Electronic Item Usage for the IPLAR](#)

18.5 Books- Physical	250,463
18.6 Videos/DVDs- Physical	67,361
18.7 Audios (include music)- Physical	12,367
18.8 Magazines/Periodicals- Physical	3,916
18.9 Other Items- Physical [PLSC 561]	7,429
18.10 Physical Item Circulation (18.5-18.9) [PLSC 553]	341,536
18.11 Use of Electronic Materials [PLSC 552]	70,994
18.12 Total Circulation of Materials (18.10+18.11) [PLSC 550]	412,530
18.13 Successful Retrieval of Electronic Information [PLSC 554]	51,272
18.14 Electronic Content Use (18.11+18.13) [PLSC 555]	122,266
18.15 Total Collection Use (18.10+18.11+18.13) [PLSC 556]	463,802
18.16 Interlibrary Loans Provided TO other libraries [PLSC 575]	719
18.17 Interlibrary Loans Received FROM other libraries [PLSC 576]	3,930

PATRON SERVICES (19.1-19.2)

This section gathers information on services the library provides to its patrons. Please fill in the information requested.

Reference Transactions

Reference Transactions are information consultations in which library staff recommend, interpret, evaluate, and/or use information resources to help others to meet particular information needs.

A reference transaction includes information and referral service as well as unscheduled individual instruction and assistance in using information sources (including web sites and computer-assisted instruction). Count Readers Advisory questions as reference transactions.

NOTE: It is essential that libraries do not include directional transactions in the report of reference transactions. Directional transactions include giving instruction for locating staff, library users, or physical features within the library. Examples of directional transactions include, "Where is the reference librarian? Where is Susan Smith? Where is the rest room? Where are the 600s? Can you help me make a photocopy?"

If an annual count is not available, then select a typical week and multiply by 52 to estimate the annual count.

19.1 Total Annual Reference Transactions [PLSC 502]	52,752
19.1a Reference Transactions Reporting Method [PLSC 502a]	Annual Count

One-on-One Tutorials

One-on-one tutorials are when a staff member spends a considerable amount of time tutoring or teaching a patron on a specific subject. Note that these are different from programs, which are put on for a group, and reference transactions, which are limited to information consultations (see definition above).

19.2 Total Annual One-on-One Tutorials	4,690
--	-------

AUTOMATION (20.1 - 20.5)

This section is collecting information about automation technology in your library. Please provide the requested information below.

20.1 Total number of ALL computers in the library	66
20.2 Total number of PUBLIC USE (Internet and non-Internet accessible) computers in the library)	20
20.3 Is your library's catalog automated?	Yes
20.4 Is your library's catalog accessible via the web?	Yes
20.5 Does your library have a telecommunications messaging device for the hearing impaired?	No

INTERNET (21.1 - 21.9)

This section collects information about internet services in the library facility. Please provide the requested information below.

21.1 Does your library have Internet access?	Yes
21.2a What is the maximum speed of your library's Internet connection? (Select one)	Other (specify)
21.2b If Other, please specify	500 Mbps shared, 150 Mbps each entity in consortium
21.3 What is the monthly cost of the library's internet access?	\$450
21.4 Number of Internet Computers Available for Public Use [PLSC 650]	10
21.5 Number of Uses (Sessions) of Public Internet Computers Per Year [PLSC 651]	8,233
21.5a Reporting Method for Number of Uses of Public Internet Computers Per Year [PLSC 651a]	Annual Count
21.6a Reporting Method for Wireless Sessions [PLSC 652a]	Annual Count
21.7 Does your library utilize Internet filters on some or all of the public access computers?	No
21.8 Does your library provide instruction (workshops, classes) to patrons on the use of the Internet?	Yes
21.9 Number of website visits or sessions to your library website [PLSC 653]	209,410 --Select--

E-RATE (22.1 - 22.3)

E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). The program provides discounts to assist schools and libraries in the United States to obtain affordable telecommunications and Internet access.

22.1 Did your library apply directly for E-rate discounts for the fiscal year?	No
22.3 If NO, why did your library NOT participate in the E-rate program?	Negligible benefit

STAFF DEVELOPMENT & TRAINING (23.1 - 23.5)

This section focuses on staff development and training. Please provide the requested information below.

23.1 How much money did your library spend on staff development and training this fiscal year? (Round answer to the nearest whole dollar.)	\$7,256
23.2 Does the above amount include travel expenses?	Yes
23.3 How many hours of training did employees receive this year?	1,098.25
23.4 Does your library provide training to enable staff to better serve their patrons on the autism spectrum?	Yes
23.5 Would you like to receive autism training at your library?	Yes

COMMENTS AND SUGGESTIONS (24.1-24.3)

Please use this section to provide further information about your library and/or comments or suggestions for changes to the IPLAR process. We will use the comments you supply to better represent your data to the Public Library Survey and to help improve future versions of the IPLAR.

24.1 Are there any other factors that may have affected your library's annual report data of which you would like to make us aware?	Beginning March 2022, the Lisle Library District began a two-phase, major renovation construction project. The Library was using half of the building, affecting space for programming, materials, services and public use areas. Statistics reflect reduced facility access.
24.2 Are there any unique programs or services your library provided during the report period of which you would like to make us aware?	
24.3 Please provide any comments, suggestions or concerns about the Illinois Public Library Annual Report (IPLAR).	

COVID-19 QUESTIONS

Closed Outlets Due to COVID-19	No
Public Services During COVID-19	Yes
Electronic Library Cards Issued During COVID-19	Yes
Reference Service During COVID-19	Yes
Outside Service During COVID-19	Yes
External WiFi Access Added During COVID-19	Yes
External WiFi Access Increased During COVID-19	Yes
Staff Re-Assigned During COVID-19	No

PUBLIC LIBRARY DISTRICT SECRETARY'S AUDIT (25.1-25.5)

Public Library Districts are required by statute [75 ILCS 16/30-65(a)(1),(c)(d)] to submit the Public Library District Secretary's Audit.

NOTE: If there ARE any errors or discrepancies, please list and explain fully.

25.1 Were the secretary's records found to be complete and accurate?	Yes
25.2 If NO, please list and explain any errors or discrepancies.	
25.3 First board member completing the audit	Majorie Bartelli
25.4 Second board member completing the audit	Karen Larson
25.5 Date the Secretary's Audit was completed	08/05/2022

IPLAR CERTIFICATION

Please have the library director, board president and board secretary type their names in the boxes provided to certify that they agree with the following statement:

This Illinois Public Library Annual Report (IPLAR) is being filed in accordance with 75 ILCS 5/4-10 (municipal libraries) or 75 ILCS 16/30-65 (public library districts). The undersigned authorized agents for this public library: (1) accept and acknowledge that the appended IPLAR is essentially accurate and correct; (2) transmit the appended IPLAR for review and any subsequent resolution; and, (3) agree that the electronic IPLAR copy submitted to the Illinois State Library shall serve as the official file copy.

	Electronic Signature	Date
Library Director	Tatiana Weinstein	08/17/2022
President	Marjorie Bartelli	08/17/2022
Secretary	Karen Larson	08/17/2022

IPLAR SUBMISSION REMINDERS

Follow these steps for IPLAR submission:

1. Select the "Verify" button located at the top of the screen.
2. Review the form and resolve any required fields or edit checks (they will be highlighted in red). In the case of edit checks, explain pragmatically why this year's answer is equal to, less than, or more than the previous year's answer.
3. Select the "Submit/Lock" button at the top of the page.

NOTE: All required questions must be answered and all edit checks must contain narrative notes in order for the survey to electronically submit, otherwise you will be taken to a review screen listing the questions that require additional information. If you have trouble getting the form to submit/lock, please contact Pat Burg (217-785-1168, pburg@ilsos.gov).



History programs abound at the Lisle Library District

The Lisle Library District, 777 Front St., is offering multiple history-centric programs throughout July.

"DuPage County has a rich history. It is no wonder that such programs have drawn great participation, be it digging more into local history or their own family history," said Xavier Duran, Adult Programming Librarian.

The month starts with Leslie Goddard Presents: Remembering Route 66 at 7 p.m. on Friday, July 1. Historian Leslie Goddard, Ph.D., will explore the iconic road that connected Chicago to Los Angeles from 1926 until its closing in the mid-1980s. The nostalgia-filled program will highlight the quirky attractions and adventure on the open road.

From Uptown Girls to Downton Abbey: How American Gilded Age Heiresses Invaded the British Aristocracy is at 6:30 p.m. on Tuesday, July 12. Anglophile and former UK resident Claire Evans will present the program. Evans will recount when cash-strapped lords, viscounts, and dukes of Great Britain sold ancient titles to Gilded Age American socialites, who were often met with an icy reception by British aristocracy.

Patrons can learn more about their own family history with Genealogy Resources at the Library at 10 a.m. on Tuesday, July 19. Adult Services Librarian Gail will teach registrants how to use online resources Ancestry and Heritage Quest. These databases will aid users in finding census, birth, marriage, death, military records and more.

All of these programs will be held virtually on Zoom and registration is required at lislelibrary.org.

Chicago Tribune

Bitcoin and Cryptocurrency

Friday, July 22, 2022

7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

You can't read the news without seeing hype about Bitcoin and other cryptocurrencies. Is this the first wave of a cashless future or just an overhyped technology? One thing is for sure: there's a lot of money riding on its success. Join Mike Gershbein, founder and technology instructor for Very Smart People, for an informative program on Cryptocurrency.



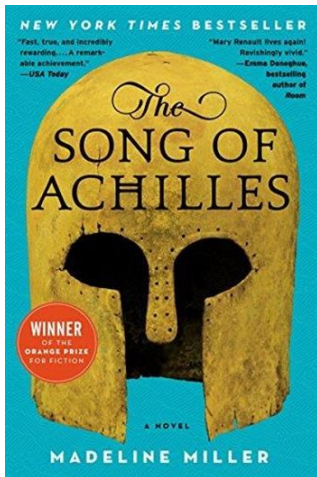
This is a virtual program. Zoom link will be provided a day before the program and listed here.

Joy Davis

Lisle Library District

davisj@lislelibrary.org

630-971-1675



Booked for the Day

Monday, July 11, 2022

11:00 am

Virtual Event URL: <https://bit.ly/3QIFqCI>

Join us to discuss "The Song of Achilles" by Madeline Miller.

Joy Davis

Lisle Library District

davisj@lislelibrary.org

630-971-1675

ESL for You! (Virtual)

Saturday, July 02, 2022

10:00 am

Additional dates:

Saturday, July 16

Saturday, July 30

Virtual Event URL: <https://bit.ly/3QIFqCI>

Receive help with speaking, reading, listening, writing, or communicating in English. Registration required. Email Jean Demas, Literacy Librarian at literacy@lislelibrary.org for questions.



Contact info:

Joy Davis

Lisle Library District

davisj@lislelibrary.org

630-971-1675

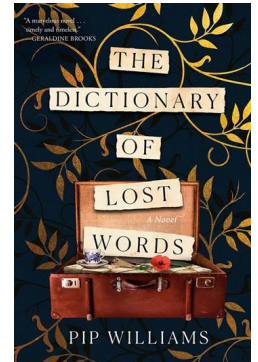
Chicago Tribune

Fixed on Fiction
Thursday, July 14, 2022
7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Primarily fiction – contemporary and classics, with occasional nonfiction options

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

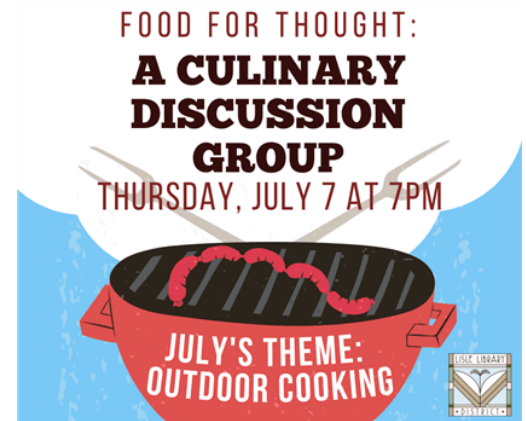


Food For Thought: A Culinary Discussion Group (Virtual)
Thursday, July 07, 2022
7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Home chefs, join us for a culinary discussion group meeting! This meeting is virtual through Zoom.

Pick one cookbook to read that fits the month's theme. Choose one recipe from the book to create before we meet, and come prepared to discuss. (Pictures of your creation are welcome too!)



This month's theme is Outdoor Cooking. Visit <https://bit.ly/3w7u17A> for a list of suggested cookbooks, or choose another book that fits this theme.

The Zoom meeting link will be sent through email at least a day before the program.

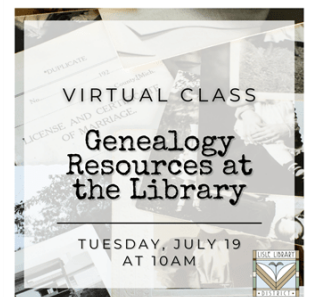
Contact info:
Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Genealogy Resources at the Library (Virtual)

Tuesday, July 19, 2022
10:00 am

Virtual Event URL: <https://bit.ly/3QIFqCI>

Join us for a basic overview of the online resources, Ancestry.com and Heritage Quest, available through the Library. We will cover searching a variety of records, including census, birth, marriage, and death, military, Find a Grave, and more.



Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Chicago Tribune

From Uptown Girls to Downton Abbey: How American Gilded Age Heiresses Invaded the British Aristocracy (Virtual)

Tuesday, July 12, 2022

7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Long before the British Invasion, the cash-strapped lords, viscounts, and dukes of Great Britain shifted their focus from hunting foxes and pheasants to more lucrative targets: cash-flush Gilded Age American socialites who were willing to trade their family's money for an ancient title and often a chilly reception in the British aristocracy. Fans of "Downton Abbey" and "The Gilded Age" on television and film will delight as Anglophile and former U.K. resident Claire Evans recounts the tales of some of the famously loaded young Americans who infused bank accounts of many stately homes, including close relatives of Winston Churchill and Princess Diana. She'll also give travel tips if you'd like to create a Gilded Age tour for yourself.



This is a virtual program. Zoom link will be provided a day before the program and listed here.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Get Organized with Google Calendar (Virtual)

Thursday, July 14, 2022

7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Learn to use Google Calendar, available with your Google or Gmail account, to schedule notifications, color code events, and much more. Registration required.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675



Just the Facts Nonfiction

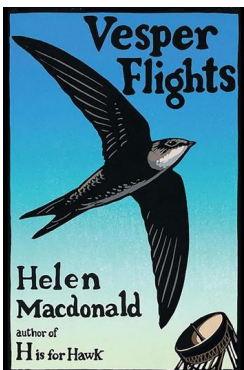
Wednesday, July 20, 2022

7:00 pm

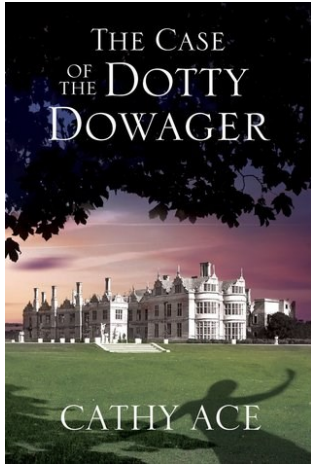
Virtual Event URL: <https://bit.ly/3QIFqCI>

Join us to discuss "Vesper Flights" by Helen MacDonald.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675



Chicago Tribune



Murder Among Friends
Thursday, July 21, 2022
7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Join us to discuss "The Case of the Dotty Dowager" by Cathy Ace. The author will join us on Zoom!

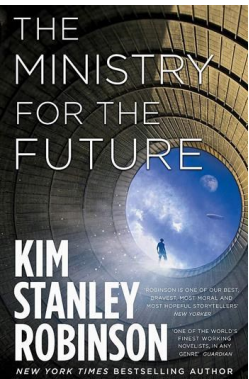
Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Leslie Goddard Presents: Remembering Route 66
Friday, July 01, 2022
7:00—8:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

The name evokes images of gas stations, mom-and-pop motels, quirky attractions, and adventure on the open road. In this nostalgia-packed lecture, historian Leslie Goddard, www.lesliegoddard.info | L-Goddard@att.net Ph.D., explores the history of Route 66, the iconic road that linked Chicago to Los Angeles from 1926 until its closing in the mid-1980s. Learn why Route 66 remains so indelibly associated with the lore of the American road trip. What was Route 66 like at its pinnacle – and what is it today?

This is a virtual program. Zoom link will be provided a day before the program and listed here.



Science Fiction/Fantasy
Wednesday, July 27, 2022
7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Join this lively book discussion of *The Ministry for the Future* by Kim Stanley Robinson.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Chicago Tribune

Outdoor Teen Craft: Drip Painting Planter
Friday, July 15, 2022
6:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

We will make unique terra cotta clay planters using a drip painting technique! Join us outside in the parking lot, weather permitting.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

The College Application Process (Virtual)
Thursday, July 28, 2022
6:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>
A representative from C2Education will join us to discuss the college application process.

Join C2 Education to dive deep into the secrets of college admissions. Over the course of an hour, learn how the pandemic affected admissions policies and the resulting impact on students today. As we walk through each piece of the college admissions process, we will share insights and tips that any student and parent can use to improve their competitive value and academic standing with their future college choices. Our time together will include every step of the process, from building a college list to clicking the final Submit button.

This virtual program will take place on Zoom. Once you have registered, you will receive an email at least a day before the event with a Zoom link to join.

Virtual Anime and Manga Night
Friday, July 29, 2022
6:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>
Join us on Zoom as we screen anime, talk about our favorites, and enjoy a manga-inspired craft. Pick up an anime night kit downstairs from Adult Services staff a week before the program to be prepared with all the necessary treats and supplies for our virtual meeting.

Contact info:
Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675



Daily Herald

Bitcoin and Cryptocurrency

Friday, July 22, 2022

7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

You can't read the news without seeing hype about Bitcoin and other cryptocurrencies. Is this the first wave of a cashless future or just an overhyped technology? One thing is for sure: there's a lot of money riding on its success. Join Mike Gershbein, founder and technology instructor for Very Smart People, for an informative program on Cryptocurrency.



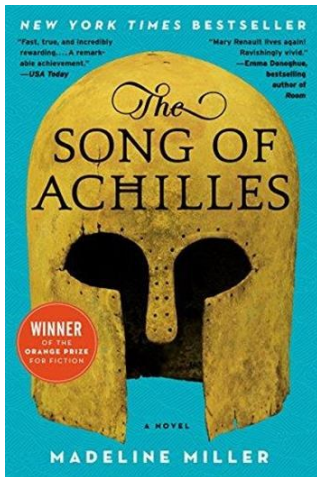
This is a virtual program. Zoom link will be provided a day before the program and listed here.

Joy Davis

Lisle Library District

davisj@lislelibrary.org

630-971-1675



Booked for the Day
Monday, July 11, 2022
11:00 am

Virtual Event URL: <https://bit.ly/3QIFqCI>

Join us to discuss "The Song of Achilles" by Madeline Miller.

Joy Davis

Lisle Library District

davisj@lislelibrary.org

630-971-1675

ESL for You! (Virtual)

Saturday, July 02, 2022

10:00 am

Additional dates:

Saturday, July 16

Saturday, July 30

Virtual Event URL: <https://bit.ly/3QIFqCI>

Receive help with speaking, reading, listening, writing, or communicating in English. Registration required. Email Jean Demas, Literacy Librarian at literacy@lislelibrary.org for questions.



Contact info:

Joy Davis

Lisle Library District

davisj@lislelibrary.org

630-971-1675

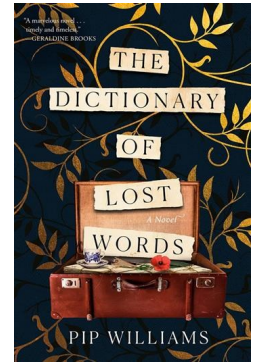
Daily Herald

Fixed on Fiction
Thursday, July 14, 2022
7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Primarily fiction – contemporary and classics, with occasional nonfiction options

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

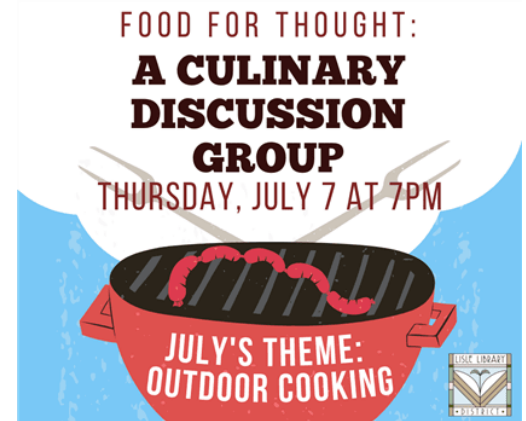


Food For Thought: A Culinary Discussion Group (Virtual)
Thursday, July 07, 2022
7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Home chefs, join us for a culinary discussion group meeting! This meeting is virtual through Zoom.

Pick one cookbook to read that fits the month's theme. Choose one recipe from the book to create before we meet, and come prepared to discuss. (Pictures of your creation are welcome too!)



This month's theme is Outdoor Cooking. Visit <https://bit.ly/3w7u17A> for a list of suggested cookbooks, or choose another book that fits this theme.

The Zoom meeting link will be sent through email at least a day before the program.

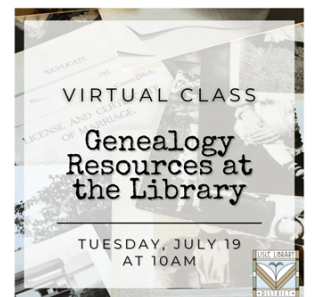
Contact info:
Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Genealogy Resources at the Library (Virtual)

Tuesday, July 19, 2022
10:00 am

Virtual Event URL: <https://bit.ly/3QIFqCI>

Join us for a basic overview of the online resources, Ancestry.com and Heritage Quest, available through the Library. We will cover searching a variety of records, including census, birth, marriage, and death, military, Find a Grave, and more.



Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Daily Herald

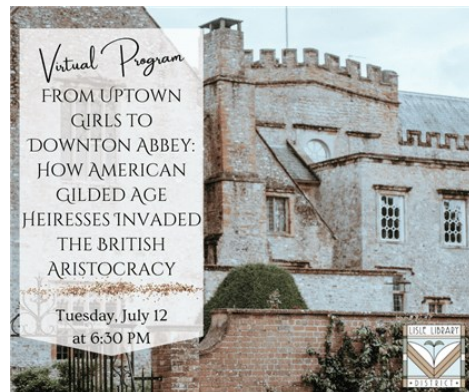
From Uptown Girls to Downton Abbey: How American Gilded Age Heiresses Invaded the British Aristocracy (Virtual)

Tuesday, July 12, 2022

7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Long before the British Invasion, the cash-strapped lords, viscounts, and dukes of Great Britain shifted their focus from hunting foxes and pheasants to more lucrative targets: cash-flush Gilded Age American socialites who were willing to trade their family's money for an ancient title and often a chilly reception in the British aristocracy. Fans of "Downton Abbey" and "The Gilded Age" on television and film will delight as Anglophile and former U.K. resident Claire Evans recounts the tales of some of the famously loaded young Americans who infused bank accounts of many stately homes, including close relatives of Winston Churchill and Princess Diana. She'll also give travel tips if you'd like to create a Gilded Age tour for yourself.



This is a virtual program. Zoom link will be provided a day before the program and listed here.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Get Organized with Google Calendar (Virtual)

Thursday, July 14, 2022

7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Learn to use Google Calendar, available with your Google or Gmail account, to schedule notifications, color code events, and much more. Registration required.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675



Just the Facts Nonfiction

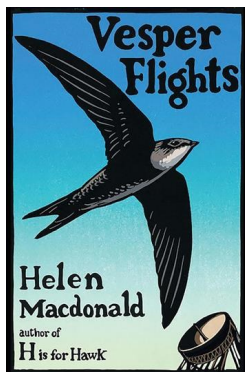
Wednesday, July 20, 2022

7:00 pm

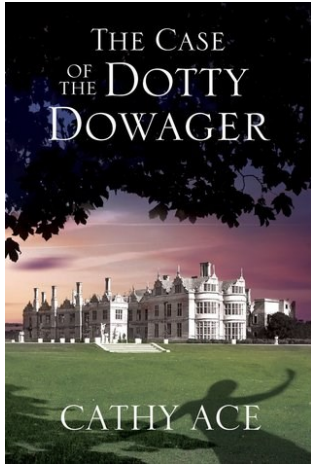
Virtual Event URL: <https://bit.ly/3QIFqCI>

Join us to discuss "Vesper Flights" by Helen MacDonal.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675



Daily Herald



Murder Among Friends

Thursday, July 21, 2022

7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Join us to discuss "The Case of the Dotty Dowager" by Cathy Ace. The author will join us on Zoom!

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Leslie Goddard Presents: Remembering Route 66

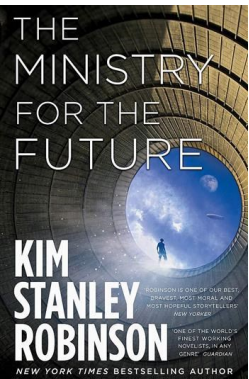
Friday, July 01, 2022

7:00—8:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

The name evokes images of gas stations, mom-and-pop motels, quirky attractions, and adventure on the open road. In this nostalgia-packed lecture, historian Leslie Goddard, www.lesliegoddard.info | L-Goddard@att.net Ph.D., explores the history of Route 66, the iconic road that linked Chicago to Los Angeles from 1926 until its closing in the mid-1980s. Learn why Route 66 remains so indelibly associated with the lore of the American road trip. What was Route 66 like at its pinnacle – and what is it today?

This is a virtual program. Zoom link will be provided a day before the program and listed here.



Science Fiction/Fantasy

Wednesday, July 27, 2022

7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Join this lively book discussion of *The Ministry for the Future* by Kim Stanley Robinson.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Daily Herald

Outdoor Teen Craft: Drip Painting Planter
Friday, July 15, 2022
6:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

We will make unique terra cotta clay planters using a drip painting technique! Join us outside in the parking lot, weather permitting.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

The College Application Process (Virtual)
Thursday, July 28, 2022
6:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>
A representative from C2Education will join us to discuss the college application process.

Join C2 Education to dive deep into the secrets of college admissions. Over the course of an hour, learn how the pandemic affected admissions policies and the resulting impact on students today. As we walk through each piece of the college admissions process, we will share insights and tips that any student and parent can use to improve their competitive value and academic standing with their future college choices. Our time together will include every step of the process, from building a college list to clicking the final Submit button.

This virtual program will take place on Zoom. Once you have registered, you will receive an email at least a day before the event with a Zoom link to join.

Virtual Anime and Manga Night
Friday, July 29, 2022
6:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>
Join us on Zoom as we screen anime, talk about our favorites, and enjoy a manga-inspired craft. Pick up an anime night kit downstairs from Adult Services staff a week before the program to be prepared with all the necessary treats and supplies for our virtual meeting.

Contact info:
Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675



Suburban Life

Bitcoin and Cryptocurrency
Friday, July 22, 2022
7:00 pm

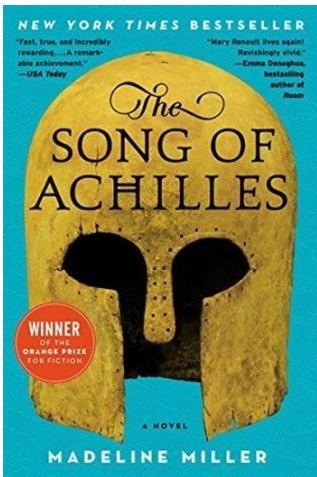
Virtual Event URL: <https://bit.ly/3QIFqCI>

You can't read the news without seeing hype about Bitcoin and other cryptocurrencies. Is this the first wave of a cashless future or just an overhyped technology? One thing is for sure: there's a lot of money riding on its success. Join Mike Gershbein, founder and technology instructor for Very Smart People, for an informative program on Cryptocurrency.



This is a virtual program. Zoom link will be provided a day before the program and listed here.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675



Booked for the Day
Monday, July 11, 2022
11:00 am

Virtual Event URL: <https://bit.ly/3QIFqCI>

Join us to discuss "The Song of Achilles" by Madeline Miller.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

ESL for You! (Virtual)
Saturday, July 02, 2022
10:00 am
Additional dates:
Saturday, July 16
Saturday, July 30

Virtual Event URL: <https://bit.ly/3QIFqCI>

Receive help with speaking, reading, listening, writing, or communicating in English. Registration required. Email Jean Demas, Literacy Librarian at literacy@lislelibrary.org for questions.



Contact info:
Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Suburban Life

Fixed on Fiction
Thursday, July 14, 2022
7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Primarily fiction – contemporary and classics, with occasional nonfiction options

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Food For Thought: A Culinary Discussion Group (Virtual)
Thursday, July 07, 2022
7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Home chefs, join us for a culinary discussion group meeting! This meeting is virtual through Zoom.

Pick one cookbook to read that fits the month's theme. Choose one recipe from the book to create before we meet, and come prepared to discuss. (Pictures of your creation are welcome too!)

This month's theme is Outdoor Cooking. Visit <https://bit.ly/3w7u17A> for a list of suggested cookbooks, or choose another book that fits this theme.

The Zoom meeting link will be sent through email at least a day before the program.

Contact info:

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

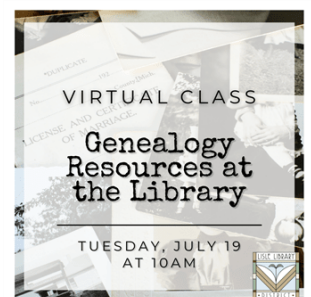
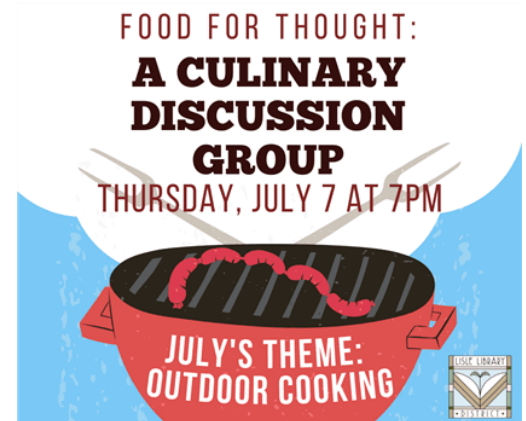
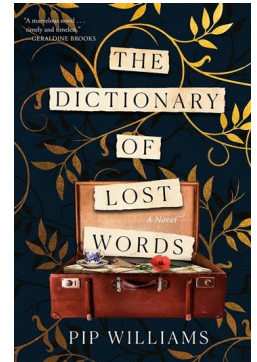
Genealogy Resources at the Library (Virtual)

Tuesday, July 19, 2022
10:00 am

Virtual Event URL: <https://bit.ly/3QIFqCI>

Join us for a basic overview of the online resources, Ancestry.com and Heritage Quest, available through the Library. We will cover searching a variety of records, including census, birth, marriage, and death, military, Find a Grave, and more.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675



Suburban Life

From Uptown Girls to Downton Abbey: How American Gilded Age Heiresses Invaded the British Aristocracy (Virtual)
Tuesday, July 12, 2022
7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Long before the British Invasion, the cash-strapped lords, viscounts, and dukes of Great Britain shifted their focus from hunting foxes and pheasants to more lucrative targets: cash-flush Gilded Age American socialites who were willing to trade their family's money for an ancient title and often a chilly reception in the British aristocracy. Fans of "Downton Abbey" and "The Gilded Age" on television and film will delight as Anglophile and former U.K. resident Claire Evans recounts the tales of some of the famously loaded young Americans who infused bank accounts of many stately homes, including close relatives of Winston Churchill and Princess Diana. She'll also give travel tips if you'd like to create a Gilded Age tour for yourself.



This is a virtual program. Zoom link will be provided a day before the program and listed here.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Get Organized with Google Calendar (Virtual)
Thursday, July 14, 2022
7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Learn to use Google Calendar, available with your Google or Gmail account, to schedule notifications, color code events, and much more. Registration required.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675



Just the Facts Nonfiction

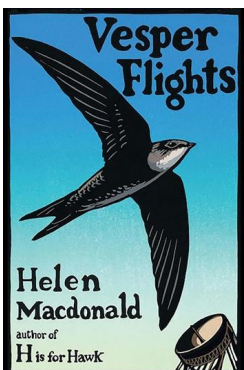
Wednesday, July 20, 2022

7:00 pm

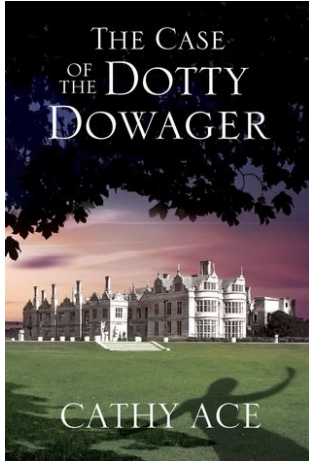
Virtual Event URL: <https://bit.ly/3QIFqCI>

Join us to discuss "Vesper Flights" by Helen MacDonald.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675



Suburban Life



Murder Among Friends
Thursday, July 21, 2022
7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Join us to discuss "The Case of the Dotty Dowager" by Cathy Ace. The author will join us on Zoom!

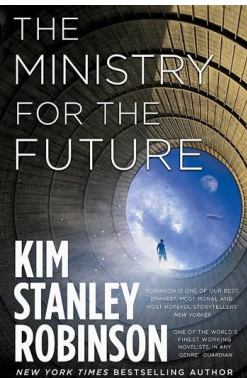
Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Leslie Goddard Presents: Remembering Route 66
Friday, July 01, 2022
7:00—8:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

The name evokes images of gas stations, mom-and-pop motels, quirky attractions, and adventure on the open road. In this nostalgia-packed lecture, historian Leslie Goddard, www.lesliegoddard.info | L-Goddard@att.net Ph.D., explores the history of Route 66, the iconic road that linked Chicago to Los Angeles from 1926 until its closing in the mid-1980s. Learn why Route 66 remains so indelibly associated with the lore of the American road trip. What was Route 66 like at its pinnacle – and what is it today?

This is a virtual program. Zoom link will be provided a day before the program and listed here.



Science Fiction/Fantasy
Wednesday, July 27, 2022
7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Join this lively book discussion of *The Ministry for the Future* by Kim Stanley Robinson.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Suburban Life

Outdoor Teen Craft: Drip Painting Planter
Friday, July 15, 2022
6:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

We will make unique terra cotta clay planters using a drip painting technique! Join us outside in the parking lot, weather permitting.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

The College Application Process (Virtual)
Thursday, July 28, 2022
6:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

A representative from C2Education will join us to discuss the college application process.

Join C2 Education to dive deep into the secrets of college admissions. Over the course of an hour, learn how the pandemic affected admissions policies and the resulting impact on students today. As we walk through each piece of the college admissions process, we will share insights and tips that any student and parent can use to improve their competitive value and academic standing with their future college choices. Our time together will include every step of the process, from building a college list to clicking the final Submit button.

This virtual program will take place on Zoom. Once you have registered, you will receive an email at least a day before the event with a Zoom link to join.

Virtual Anime and Manga Night
Friday, July 29, 2022
6:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Join us on Zoom as we screen anime, talk about our favorites, and enjoy a manga-inspired craft. Pick up an anime night kit downstairs from Adult Services staff a week before the program to be prepared with all the necessary treats and supplies for our virtual meeting.

Contact info:
Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675



Patch

Bitcoin and Cryptocurrency

Friday, July 22, 2022

7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

You can't read the news without seeing hype about Bitcoin and other cryptocurrencies. Is this the first wave of a cashless future or just an overhyped technology? One thing is for sure: there's a lot of money riding on its success. Join Mike Gershbein, founder and technology instructor for Very Smart People, for an informative program on Cryptocurrency.



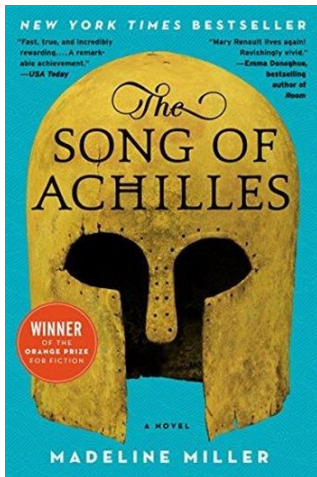
This is a virtual program. Zoom link will be provided a day before the program and listed here.

Joy Davis

Lisle Library District

davisj@lislelibrary.org

630-971-1675



Booked for the Day
Monday, July 11, 2022
11:00 am

Virtual Event URL: <https://bit.ly/3QIFqCI>

Join us to discuss "The Song of Achilles" by Madeline Miller.

Joy Davis

Lisle Library District

davisj@lislelibrary.org

630-971-1675

ESL for You! (Virtual)

Saturday, July 02, 2022

10:00 am

Additional dates:

Saturday, July 16

Saturday, July 30

Virtual Event URL: <https://bit.ly/3QIFqCI>

Receive help with speaking, reading, listening, writing, or communicating in English. Registration required. Email Jean Demas, Literacy Librarian at literacy@lislelibrary.org for questions.



Contact info:

Joy Davis

Lisle Library District

davisj@lislelibrary.org

630-971-1675

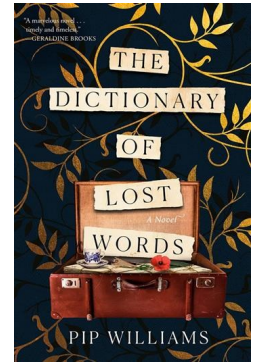
Patch

Fixed on Fiction
Thursday, July 14, 2022
7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Primarily fiction – contemporary and classics, with occasional nonfiction options

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

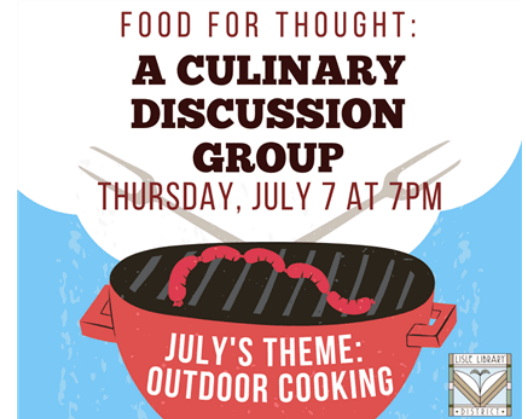


Food For Thought: A Culinary Discussion Group (Virtual)
Thursday, July 07, 2022
7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Home chefs, join us for a culinary discussion group meeting! This meeting is virtual through Zoom.

Pick one cookbook to read that fits the month's theme. Choose one recipe from the book to create before we meet, and come prepared to discuss. (Pictures of your creation are welcome too!)



This month's theme is Outdoor Cooking. Visit <https://bit.ly/3w7u17A> for a list of suggested cookbooks, or choose another book that fits this theme.

The Zoom meeting link will be sent through email at least a day before the program.

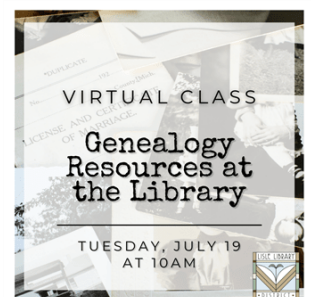
Contact info:
Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Genealogy Resources at the Library (Virtual)

Tuesday, July 19, 2022
10:00 am

Virtual Event URL: <https://bit.ly/3QIFqCI>

Join us for a basic overview of the online resources, Ancestry.com and Heritage Quest, available through the Library. We will cover searching a variety of records, including census, birth, marriage, and death, military, Find a Grave, and more.



Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Patch

From Uptown Girls to Downton Abbey: How American Gilded Age Heiresses Invaded the British Aristocracy (Virtual)

Tuesday, July 12, 2022

7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Long before the British Invasion, the cash-strapped lords, viscounts, and dukes of Great Britain shifted their focus from hunting foxes and pheasants to more lucrative targets: cash-flush Gilded Age American socialites who were willing to trade their family's money for an ancient title and often a chilly reception in the British aristocracy. Fans of "Downton Abbey" and "The Gilded Age" on television and film will delight as Anglophile and former U.K. resident Claire Evans recounts the tales of some of the famously loaded young Americans who infused bank accounts of many stately homes, including close relatives of Winston Churchill and Princess Diana. She'll also give travel tips if you'd like to create a Gilded Age tour for yourself.



This is a virtual program. Zoom link will be provided a day before the program and listed here.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Get Organized with Google Calendar (Virtual)

Thursday, July 14, 2022

7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Learn to use Google Calendar, available with your Google or Gmail account, to schedule notifications, color code events, and much more. Registration required.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675



Just the Facts Nonfiction

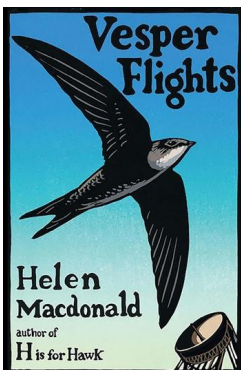
Wednesday, July 20, 2022

7:00 pm

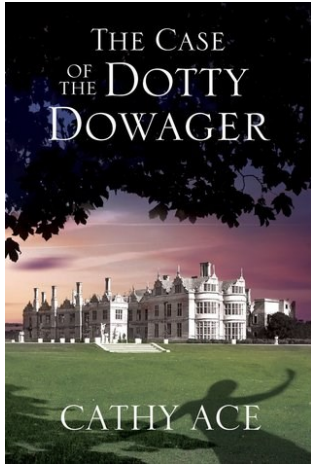
Virtual Event URL: <https://bit.ly/3QIFqCI>

Join us to discuss "Vesper Flights" by Helen MacDonald.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675



Patch



Murder Among Friends

Thursday, July 21, 2022

7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Join us to discuss "The Case of the Dotty Dowager" by Cathy Ace. The author will join us on Zoom!

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Leslie Goddard Presents: Remembering Route 66

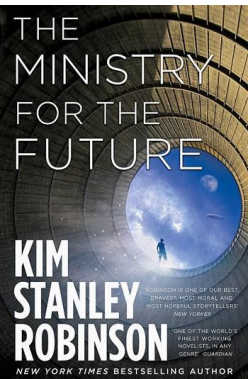
Friday, July 01, 2022

7:00—8:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

The name evokes images of gas stations, mom-and-pop motels, quirky attractions, and adventure on the open road. In this nostalgia-packed lecture, historian Leslie Goddard, www.lesliegoddard.info | L-Goddard@att.net Ph.D., explores the history of Route 66, the iconic road that linked Chicago to Los Angeles from 1926 until its closing in the mid-1980s. Learn why Route 66 remains so indelibly associated with the lore of the American road trip. What was Route 66 like at its pinnacle – and what is it today?

This is a virtual program. Zoom link will be provided a day before the program and listed here.



Science Fiction/Fantasy

Wednesday, July 27, 2022

7:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Join this lively book discussion of *The Ministry for the Future* by Kim Stanley Robinson.

Joy Davis
Lisle Library District
davisj@lislelibrary.org
630-971-1675

Patch

Outdoor Teen Craft: Drip Painting Planter

Friday, July 15, 2022

6:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

We will make unique terra cotta clay planters using a drip painting technique! Join us outside in the parking lot, weather permitting.

Joy Davis

Lisle Library District

davisj@lislelibrary.org

630-971-1675

The College Application Process (Virtual)

Thursday, July 28, 2022

6:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

A representative from C2Education will join us to discuss the college application process.

Join C2 Education to dive deep into the secrets of college admissions. Over the course of an hour, learn how the pandemic affected admissions policies and the resulting impact on students today. As we walk through each piece of the college admissions process, we will share insights and tips that any student and parent can use to improve their competitive value and academic standing with their future college choices. Our time together will include every step of the process, from building a college list to clicking the final Submit button.

This virtual program will take place on Zoom. Once you have registered, you will receive an email at least a day before the event with a Zoom link to join.

Virtual Anime and Manga Night

Friday, July 29, 2022

6:00 pm

Virtual Event URL: <https://bit.ly/3QIFqCI>

Join us on Zoom as we screen anime, talk about our favorites, and enjoy a manga-inspired craft. Pick up an anime night kit downstairs from Adult Services staff a week before the program to be prepared with all the necessary treats and supplies for our virtual meeting.

Contact info:

Joy Davis

Lisle Library District

davisj@lislelibrary.org

630-971-1675



Patch

Oversized 'LiteZilla' To Come To Lisle Library District

The permanent interactive LiteZilla installation coming to Lisle Library District resembles a large Lite Brite toy.

By Lisa Marie Farver, Patch Staff

LISLE, IL — A oversized interactive light display called LiteZilla will be on display at Lisle Library District as of early 2023. The permanent installation, which resembles a huge Lite Brite toy, will stand six feet by five feet and will have large pegs that kids can use to create their own works of art.

Funds to support the LiteZilla display, which will debut when the library renovations are complete, were provided by a grant from DuPage Foundation, along with funds from individual donors and local organizations that include:

- Friends of the Lisle Public Library District
- Giant Steps
- Home Pride Services
- Lisle Library District Foundation
- Lisle Woman's Club

“I am delighted about having a feature that not only encourages individual creativity, but also inspires artistic collaboration. The [Lisle Library District] is deeply grateful for the community’s support via individual donations and the generous donations from distinguished organizations within the community. A lot of credit goes to the [Lisle Library District] Advocacy and Outreach Committee for a very thoughtful fundraising effort. We cannot wait for the renovation to be complete and for the big reveal,” Tatiana Weinstein, Director of Lisle Library District, said in a statement.



The permanent interactive LiteZilla installation coming to Lisle Library District resembles a large

LISLE LIBRARY DISTRICT
PHYSICAL PLANT COMMITTEE MEETING
January 9, 2020 - 6:30 p.m.

1. Roll call

Present:

Marjorie Bartelli - Vice President | Chair

Emily Swistak - Secretary

Karen Larson - Trustee

Thomas Hummel - President/Ex-officio

Tatiana Weinstein - Director/Ex-officio

Beth McQuillan - Assistant Director/Ex-officio

Also Present:

Chris Knight - Recording Secretary

2. Opportunity for visitors to speak - None

3. Approve Minutes of the August 7, 2019 Physical Plant Committee Meeting

MOTION: Secretary Swistak moved to approve minutes of the August 7, 2019 Physical Plant Committee meeting. Trustee Larson seconded.

Roll Call Vote - All Aye. The motion passed.

4. LLD Roof Report - update and discussion

Director Weinstein provided an overview of recent roof repair work as recommended by FQC. FQC recommended roof inspection. MetalMaster completed inspection and recommended repairs. Repairs were completed in late December. Assistant Director McQuillan discussed additional recommendations made by MetalMaster regarding flashing around the storage area. The Committee agreed to advance the preventative measures.

5. LLD Insurance Appraisal (building/contents) - discussion

Director Weinstein discussed an auditor-recommended insurance appraisal. Vice President Bartelli asked if the cost of the appraisal was part of the audit expense or an additional cost. Assistant Director McQuillan stated that it was an additional cost of approximately \$1,800.

6. HVAC system: fire prevention and HVAC controls - update and discussion

Director Weinstein stated the new air handlers have been installed and are working well. She explained that Village code requires newer duct sensitivity smoke detectors and recalibration of the HVAC controls. She explained that Precision will be scheduled to move proprietary software to a Windows 10 PC. Vice President Bartelli asked if the total price included all three components; duct sensors, BAS, and software move. Director Weinstein stated that the price was inclusive. President Hummel asked about potential redundant work once the renovation starts. Director Weinstein stated that the currently scheduled HVAC work must be done due to Village code requirements.

7. FQC Report - review and discussion

Director Weinstein asked the Committee for direction regarding installing a French drain off the southeast parking lot in the spring. Secretary Swistak agreed that it would be a good idea and that it is a safety issue. President Hummel asked about the location of the drain. Director Weinstein stated that the drain would be on the southeast lot along the sidewalk. She mentioned that IT staff have scheduled an assessment of the computer network uninterruptable power source (UPS). Director Weinstein asked the Committee for input on the LLD's paging system. The Committee recommended seeking better options for a paging system.

Vice President Bartelli asked about storm water repairs. Director Weinstein stated that the Front Street offset pipe repairs were completed. Vice President Bartelli mentioned that the Board may want to discuss setting a threshold for a decision regarding relocating the Library. President Hummel cited a two-year timeline that CCS mentioned. Trustee Larson asked Director Weinstein if she thought the developers would go before the Planning and Zoning Commission in March. Director Weinstein said that she understood that the developers still needed to meet with the Village and discuss parking. President Hummel stated that there would be an agenda item for more discussion about potentially relocating the Library on the next regular meeting agenda.

8. Adjourn

MOTION: Secretary Swistak moved to adjourn the meeting. Trustee Larson seconded.

Voice Vote - All Aye

The meeting adjourned at 7:11 p.m.

Recorded by

Chris Knight, Recording Secretary

Approved by the Physical Plant Committee on August 10, 2022.

Approved by

Karen Larson, Committee Chair